

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL VIRTUAL MEETING
WEDNESDAY, MAY 20, 2020
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:00 p.m.

MEMBERS PRESENT VIA CONFERENCE CALL:

Wayne Donaldson, Michael Zelasky, Randy Baah, Frank Burzycki, Ian Rogers,
Thomas Wakely, Jr.

OTHERS PRESENT VIA CONFERENCE CALL:

Thomas Sparkman, First Selectman
Robert Brown, Selectman
Judy Jencks, Board of Education
Sally Keating, Diana Cormier, Lisbon Central School

2. Reading of Previous Minutes

Motion by T. Wakely, Jr. second by R. Baah to approve the previous Regular Meeting minutes of 4/15/2020 with the following addition to agenda item 8.a. "2020/2021 FY Budgets" for clarification: "Under the direction of First Selectman Thomas Sparkman for going forward with the budget process under COVID-19, it was noted that the Town Attorney has the following recommendation: The Board of Finance is to approve the budgets and forward them to the Board of Selectmen for their approval at their next meeting. The Board of Selectmen will then return the budgets to the Board of Finance to adopt and set the mill rate."

VOTE: UNANIMOUS, MOTION CARRIED

Motion by F. Burzycki second by T. Wakely, Jr. to approve the previous Special Meeting minutes of 4/23/2020 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Memo to First Selectman Thomas Sparkman from Wayne Donaldson, Chairman, Board of Finance dated 2/20/2020 re: Approval of Selectman's Request, Assessor's Office – Additional appropriation in the amount of \$9,153.00 to Line Item #51412 (Assessor's Clerk).
- b. Copy, Memo to First Selectman Thomas Sparkman from Wayne Donaldson, Chairman, Board of Finance dated 3/18/2020 re: Approval of Selectman's Request, Tax Collector – Additional appropriation of \$1,500.00 to Line Item #5131251 (Tax Clerk's Wages) and Approval of Selectman's Request, Board of Selectmen – Additional appropriation of \$15,000 to Line Item #52732 (Town Engineer).
- c. Copy, Annual Comment on Lisbon from Moody's Investor's Service dated 4/7/2020.
- d. Copy, Letter from Frontier Communications advising of their Chapter 11 Bankruptcy.

4. Bills and action thereon

- a. Minuteman Press, \$898.34, 3/30/2020 Inv# 110986 re: Annual Report FY 2018/2019. Motion by F. Burzycki second by M. Zelasky to approve payment of \$898.34 to Minuteman Press for FY 2018/2019 annual report bill dated 3/30/2020 Inv #110986.

VOTE: UNANIMOUS, MOTION CARRIED

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5. Monthly Statements –
 - a. Treasurer's Report - Review as of April 30, 2020
 - b. General Government - Review and Discussion (April 2020)
 - c. Board of Education – Review as of May 6, 2020
 - d. CNR Report – Review as of April 30, 2020
6. Reports
 - a. Chairman's Report – NONE
7. Public Comment – NONE
8. Old Business
 - a. 2020/2021 FY Budget – Discussion and possible action thereon
Motion by M. Zelasky second by R. Baah to adopt, per recommendation of the Board of Selectmen, the fiscal year 2020/2021 General Government Budget in the amount of \$2,899,519, the Board of Education budget in the amount of \$9,881,519 and the Capital & Nonrecurring Expenditures in the amount of \$110,000. VOTE: UNANIMOUS, MOTION CARRIED
9. New Business
 - a. Suspense List - Motion by T. Wakely, Jr. second by F. Burzycki to approve the Suspense List. VOTE: UNANIMOUS, MOTION CARRIED
 - b. Set Mill Rate – Motion by I. Rogers second by F. Burzycki to leave mill rate as unchanged. VOTE: UNANIMOUS, MOTION CARRIED
 - c. Appointment of Auditor – Annual Notification to the State – Chairman Donaldson wanted to make sure the Board was aware that they are filling out the State required form letting them know our Auditors are King, King & Associates and we are sending it in to the State.
 - d. Selectmen's Request - NONE
10. Any other business which may properly come before the Board - NONE
11. Public Comment – NONE
12. Adjournment – Motion by I. Rogers second by F. Burzycki to adjourn at 7:18 P.M. VOTE: UNANIMOUS, MOTION CARRIED


Renee Williams, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 5/27/2020 AT 10:25am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
