

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, FEBRUARY 19, 2020  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Wayne Donaldson, Michael Zelasky, Frank Burzycki, Randy Baah,  
Thomas Wakely, Jr., Ian Rogers

OTHERS PRESENT: Thomas Sparkman, First Selectman  
Marcelo Raposo and Daniel Derjue, LCS Student Ambassadors

2. Reading of Previous Minutes

Motion by F. Burzycki second by M. Zelasky to approve the previous Regular Meeting minutes of 1/15/2020 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Host Community Agreement between Town of Lisbon, Eastern Connecticut Resource Recovery Authority and Wheelabrator Lisbon, Inc. dated October 28, 2019.
- b. Copy, Memo to First Selectman Thomas Sparkman from Wayne Donaldson, Chairman, Board of Finance re: Approval of Selectman's Request, Tax Collector – Line Item Transfer Request in the amount of \$8,000.00 to Line Item #51351 (Tax Refunds) from Line Item #55230 (Resident Trooper Contract).
- c. Copy, Memo from Tax Assessor dated January 28, 2020 re: 2019 Grand List increase
- d. Memo, Town of Lisbon Spring Quarterly Newsletter submissions due by February 28, 2020
- e. Copy, Memo re: Adjustment made to Additional Appropriation by Selectmen's Request approved at January 15, 2020 Regular Meeting Line Item should have read #55134 (Hydrant Rental) not #55132.
- f. Copy, State of Connecticut Governor's Preliminary Budget as of 2/5/2020 shows a reduction to the Town in the amount of \$120,912.00 coming in as a reduction of \$119,988.00 on ECS grant to the school and a reduction of \$924.00 in Adult Education.
- g. Copy, Memo from State of Connecticut re: allowing towns now to look back at the last 5 years of enrollment to make adjustments/reductions to NBR for the schools.

4. Bills and action thereon - NONE

5. Monthly Statements –

- a. Treasurer's Report - Review as of January 31, 2020
- b. General Government - Review and Discussion (January 2020)
- c. Board of Education – Review as of January 31, 2020
- d. CNR Report – Review as of January 31, 2020

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
WEDNESDAY, FEBRUARY 19, 2020  
Page 2 (cont)

6. Reports

- a. Chairman's Report – – Chairman Donaldson reported communications with Tom Sparkman, First Selectman re: clarification of Budget Request Line Item #51630 for the FY20/21 in the corrected amount of \$17,050.00. Chairman Donaldson is waiting to hear back on whether the Board of Education has made their payment to King, King & Associates, CPAs, re: Statement of 1/6/2020. Chairman Donaldson also reported emails coming in on annual report which should be ready to go to the printer by the end of the month.

7. Public Comment – NONE

8. Old Business - NONE

9. New Business

a. Selectmen's Requests –

1. Additional Appropriation, Selectmen – Additional Appropriation in the amount of \$9,153.00 to Line Item #51412 (Assessor's Clerk). Motion by R. Baah second by T. Wakely, Jr. to approve additional appropriation.

VOTE: F. BURZYCKI ABSTAINS; MOTION CARRIED

10. Any other business which may properly come before the Board - NONE

11. Public Comment – NONE

12. Adjournment – Motion by T. Wakely, Jr. second by F. Burzycki to adjourn at 7:08 P.M.

VOTE: UNANIMOUS, MOTION CARRIED

*Renee Williams*

Renee Williams, clerk

APPROVED: \_\_\_\_\_

Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 02/26/2020 AT 7:45pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*