

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, OCTOBER 16, 2019  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah, Miles LaFemina

MEMBERS ABSENT: Wayne Donaldson, Dennis Duplice, Thomas Wakely, (ALT), Philip Kiley (ALT)

OTHERS PRESENT: Thomas Sparkman, First Selectman

Marcelo Raposo and Lara Carroll, LCS Student Ambassadors

2. Reading of Previous Minutes

Motion by F. Burzycki second by R. Baah to approve the previous minutes of 9/18/2019

Regular Meeting as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Memo from Steve Brown, Lisbon Central School Service-Learning Coordinator to Board of Finance dated 10/16/19 re: 2019-2020 Student Ambassadors.
- b. Copy, Notice from State of CT Commission on Human Rights and Opportunities re: What is sexual harassment?
- c. Copy, Email from Sean O'Grady of King, King & Associates, P.C., CPAs to BoF Chairman M. Zelasky dated 9/27/19 and 9/30/19 re: General Fund.

4. Bills and action thereon

- a. King, King & Associates, CPAs, \$9,000.00, 9/23/19 inv# 15040 re: audit fee partial payment.  
Motion by M. LaFemina second by R. Baah to approve \$9,000.00 partial payment of audit fee bill dated 9/23/19 Inv #15040. •

VOTE: UNANIMOUS, MOTION CARRIED

5. Monthly Statements –

- a. Treasurer's Report - Review as of September 30, 2019
- b. General Government - Review (September 2019)
- c. Board of Education – NONE
- d. CNR Report

Review and Discussion. School Window Project, Ford F-550 Mason Dump Truck and LCS Oil Tank Removal are all completed and balances can be moved to the Undesignated Fund. Motion by M. LaFemina second by R. Baah to move the School Window Project balance of \$122,922, the Ford F-550 Mason Dump Truck balance of \$1,000 and the LCS Oil Tank Removal balance of \$284,894 (a total of \$408,816) to the Undesignated Fund.

VOTE: UNANIMOUS, MOTION CARRIED

6. Reports

- a. Chairman's Report – NONE

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7. Public Comment – NONE
8. Old Business - NONE
9. New Business
  - a. FY 2020-2021 Budget Schedule – Discussion and Review
  - b. Capital Plan - Discussion and Review
  - c. Selectmen's Requests - NONE
10. Any other business which may properly come before the Board – NONE
11. Public Comment – NONE
12. Adjournment – Motion by M. LaFemina second by R. Baah to adjourn at 7:24 P.M.  
VOTE: UNANIMOUS, MOTION CARRIED

*Renee Williams*  
Renee Williams, clerk

APPROVED: \_\_\_\_\_  
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 10/22/2019 AT 1:50pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*