

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, APRIL 20, 2011
7:00 P.M.

1. Call to order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Dennis Duplice, Eric Lotreck, Thomas Wakely, Michael Zelasky
Alts.: Kenneth Mahler, Wayne Donaldson,
MEMBERS ABSENT: Robert Browne, Lauren Sylvestre, Theodore Koziol, Alternate

Mr. Zelasky noted that Kenneth Mahler would be sitting in for Robert Browne, and Wayne Donaldson for Lauren Sylvestre.

2. Reading of Previous Minutes

A motion was made by W. Donaldson, seconded by D. Duplice, to approve the 3/9/11 special meeting as presented. VOTE: UNANIMOUS MOTION CARRIED

A motion was made by W. Donaldson, seconded by K. Mahler, to approve the minutes of the 3/16/11 regular meeting with a correction to the date in the heading on the second and third page which should read "Wednesday, March 16, 2011". VOTE: UNANIMOUS MOTION CARRIED

A motion was made by T. Wakely, seconded by W. Donaldson, to add "Previous Minutes-Conflict of Interest" to Other Business. VOTE: UNANIMOUS MOTION CARRIED

A motion was made by T. Wakely, seconded by D. Duplice to approve the 3/30/11 special meeting minutes as presented. VOTE: UNANIMOUS MOTION CARRIED

A motion was made by W. Donaldson, seconded by E. Lotreck, to approve the 4/6/11 special meeting minutes as presented. VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in an agenda item below)

1. Memo, W. David LeVasseur, Acting Undersecretary Intergovernmental Policy Division, ST of CT Office of Policy and Management, 4/1/11, Re: Appointment of Auditor

A motion was made by D. Duplice, seconded by T. Wakely to appoint Marien + Company, LLC as Town Auditor (Fiscal Year 2010/2011 Audit). VOTE: UNANIMOUS MOTION CARRIED

4. Bills and action there on

1. \$800, Adkins Printers and Stationers, Inv. No. 226917, 3/21/11, Re: Printing Annual Report (175 w/color cover)

A motion was made by D. Duplice, seconded by W. Donaldson, to approve.

VOTE: ABSTAIN Kenneth Mahler
IN FAVOR All Others VOTE: UNANIMOUS MOTION CARRIED

2. \$129.62, Norwich Bulletin Order No. 00092006, 3/22/11, Re: Public Hearing Notice

A motion was made by D. Duplice, seconded by K. Mahler, to approve.

VOTE: UNANIMOUS MOTION CARRIED

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Page 2. Old Business cont.

were to happen, just like any business. D. Duplice asked a similar question, and T. Wakely questioned if layoffs would affect the accreditation, to which the answer was "not if it was a gradual layoff". A question was also asked in regards to the lease, to which the answer was that it was a "year by year" lease. W. Donaldson questioned who would be liable in the event of a deficit? R. Browne of the BoF answered that it would be the responsibility of the Board of Ed. The representatives from the Board of Ed agreed that they would be financially responsible. They also stated that they have run for three years without a deficit. K. Mahler asked if Community Connections was a franchise overseen by a company? To which the answer was "yes". He then questioned if the program were to fail, would they be able to pull out of their lease? The answer was "not sure".

10. New Business

- a. Board of Education Financial Report – Randy Baah of the Board of Education stated that the board must review the report first and will only send the "bottom line" to the Board of Finance. W. Donaldson asked if the information was public record, to which the answer was "Yes". He then asked why was it that the Board of Finance couldn't just have the report? M. Zelasky also doesn't understand why they can't just have all the numbers. D. Duplice stated this had never been an issue with the previous board.

- b. Selectman's Request

1. Assessor, Line Item Transfer - Supplies & Expenses

\$2,000 line item transfer from Line Item #51451, Personal Property, to Line Item #51450, Supplies & Expenses. Motion made by D. Duplice second by R. Browne to transfer

VOTE: UNANIMOUS MOTION CARRIED

2. P & Z, Line Item Transfer - Purchased Services

\$661 line item transfer from Line Item # 52728, Empl. Ret. Accrued Liability, to Line Item #51730, Purchased Services. Motion made by D. Duplice second by T. Wakely to transfer

VOTE: UNANIMOUS MOTION CARRIED

3. Board of Selectmen, Line Item Transfer - Town Share Retirement Compensation

\$3,000 line item transfer from Line Item #52726, Deferred Compensation, to Line Item #52727, Town Share Retirement Compensation; \$1,500 from Line Item #52725, Union Related Contingency, to Line Item #52727, Town Share Retirement Compensation; \$2,000 from Line Item #52746, Town Hall Postage, Line Item #52727, Town Share Retirement Compensation;

\$815 line item transfer from Line Item #60151, Sanitation, Line Item #52727, Town Share Retirement Compensation. (Total \$7,315 to Line Item #52727, Town Share Retirement Compensation.) Motion made by D. Duplice second by R. Browne to transfer

VOTE: UNANIMOUS MOTION CARRIED

4. Board of Selectmen, Line Item Transfer - Town Engineer

\$7,500 line item transfer from Line Item #65131, Public Health Nursing, to Line Item #52732, Town Engineer, needed due to increased activity (road/drainage projects; residential and commercial development) Motion made by D. Duplice second by L. Sylvestre to transfer

VOTE: UNANIMOUS MOTION CARRIED

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Mr. Sparkman distributed and reviewed two vehicle specifications (current figures from the State Bid List) for vehicle replacement, the cost of which will be taken from Capital Nonrecurring.

1. \$50,000-Chevrolet Silverado 3500HD 4WD to replace the 1985 Chevy Suburban with 188,245 miles
A motion was made by K. Mahler, seconded by D. Duplice, to approve the purchase of the pick-up truck at \$50,000. VOTE: UNANIMOUS MOTION CARRIED
2. \$160,000-International Dump Truck to replace the 1996 International 4900 dump truck with 88,431 miles
A motion was made by E. Lotreck, seconded by D. Duplice, to approve the purchase of the truck at \$160,000.

VOTE: IN FAVOR

Dennis Duplice, Eric Lotreck, Thomas Wakely,
Michael Zelasky, Kenneth Mahler

OPPOSED

Wayne Donaldson

MOTION CARRIED

11. Agenda Planning - Discussion

12. Other Business

A motion was made by K. Mahler, seconded by D. Duplice, to add "Shooting Stars" to the agenda.

VOTE: UNANIMOUS MOTION CARRIED

- a. Previous Minutes -Conflict of Interest
- b. Shooting Stars

Mr. Zelasky advised that b. Shooting Stars would be addressed first.

b. Shooting Stars

Mr. Mahler reported that per e-mails between himself and Marcia Marien, Marien + Company, Town Auditor, the status of the Shooting Stars becoming a "non-profit" was on hold until after auditing season with the intention of then meeting with all parties concerned and Town Counsel.

a. Previous Minutes-Conflict of Interest


A discussion was held regarding the possibility of a Board of Finance member having a conflict-of-interest motioning and/or voting on the Education budget at a Board of Finance meeting when as a Board of Education member he voted on the Education budget at a Board of Education meeting.

13. Public Comment

The recent negative newspaper article about, and the status of, the Community Connections Program was commented upon.

14. Adjournment

A motion was made by D. Duplice, seconded by E. Lotreck, to adjourn at 8:35 p.m.


Marcia Marien, Clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON.
CT ON 4-26-2011 AT 9:15 AM
ATTEST. BETSY M. BARRETT, TOWN CLERK