

MINUTES
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, FEBRUARY 16, 2011
7:00 P.M.

1. Call to Order

The Regular Meeting of the Board of Finance was called to order by Thomas Wakely, Vice - Chairman, at 7:00 pm.

MEMBERS PRESENT: Thomas Wakely, Lauren Sylvestre, Robert Browne, Kenneth Mahler, Eric Lotreck, Theodore Koziol

MEMBERS ABSENT: Michael Zelasky, Dennis Duplice

OTHERS PRESENT: First Selectman Tom Sparkman, Student Ambassadors: Joyce Yuen, Margaret Lewerk, Eric Place

2. Reading of previous minutes:

A motion was made by R. Browne second by W. Donaldson to accept the minutes of the Special Meeting as presented. VOTE: UNANIMOUS MOTION CARRIED

A motion was made by W. Donaldson second by E. Lotreck to accept the minutes of the Regular Meeting as presented. VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence –

- a. Letter, from Michael Zelasky, Chairman, Lisbon Board of Finance to Randall Baah, Chairman, Lisbon Board of Education, dated 2/10/2011, re: Board of Education monthly financial statement.

4. Bills and action thereon - NONE

5. Chairman Report – NONE

6. Monthly Statements – R. Browne questioned T. Sparkman, First Selectman about budget for Town Crew Highway Department wages regarding snow removal, to which the answer was that the budget is fine and on track.

7. Public Comment - NONE

8. Old Business

- a. Annual Report – K. Mahler reported that the annual report will go to the printer this week.
- b. Finance Suggestion Box – A State Statute already exists on “whistle blowers”. W. Donaldson suggested a field on the town website for comments and suggestions. T. Sparkman thought it would be hard to manage in this way.
- c. Policy Manual – L. Sylvestre gave a verbal review.
- d. Financial Plan – NONE

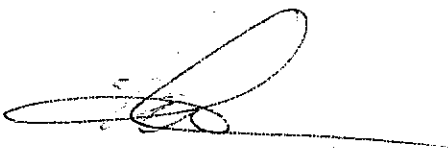
9. New Business

a. Selectman's Request

1. \$500.00 line item from Line Item #70141, Senior Center Utilities, to Line Item #70153, Senior Center Copier Expenses, for preventative maintenance and supplies. Motion to approve by K. Mahler second by T. Koziol. VOTE: UNANIMOUS MOTION CARRIED

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2. \$250.00 line item transfer from Line Item #70141, Senior Center Utilities, to Line Item #70143, Senior Van Maintenance, for new tires. Motion to approve by K. Mahler second by R. Browne.
VOTE: UNANIMOUS MOTION CARRIED
 3. \$5,700.00 Additional Appropriation to Line Item #51351, Tax Refunds, due to overpayments made by Corelogic. Motion to approve by R. Browne second by E. Lotreck.
VOTE: UNANIMOUS MOTION CARRIED
 4. \$800.00 line item transfer from Line Item #51111, First Selectman's Salary, to Line Item #55352, Supplies and Expenses, Fire Marshal, for phone, mileage and stationery. Motion to approve by R. Browne second by E. Lotreck.
VOTE: UNANIMOUS MOTION CARRIED
 5. \$14,420.00 Additional Appropriation to Line Item #55311, Wages, Building Inspector, needed due to inspections related to new construction at the two retail developments. Motion to approve by K. Mahler second by E. Lotreck
VOTE: UNANIMOUS MOTION CARRIED
 6. \$3,900.00 line item transfer from Line Item #60131, Contracted Services, to Line Item #55134, Hydrant Rental, needed to expand hydrant and water main services provided for fire protection at the Crossing at Lisbon retail development. Motion to approve by T. Koziol second by K. Mahler.
VOTE: UNANIMOUS MOTION CARRIED
10. Agenda Planning - Special Meeting scheduled for March 9, 2011
 11. Other Business – Add “Whistle Blower” to next month's agenda
 12. Public Comment - NONE
 13. Adjournment – 7:41 pm.



Elaine Joseph, acting clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON.
CT ON 2/23/2011 AT 12:15pm
ATTEST. BETSY M. BARRETT, TOWN CLERK