

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, DECEMBER 19, 2012  
7:00 P.M.

1. Call to order: The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:02 p.m.

MEMBERS PRESENT: Wayne Donaldson, Thomas Wakely, Eric Lotreck, Jim McCloud,  
Kenneth Mahler, Frank Burzycki (alternate)

MEMBERS ABSENT: Dennis Duplice, Lauren Sylvestre

OTHERS PRESENT: Thomas Sparkman, First Selectman; Spencer Hoolzschlag, Student Ambassador;  
Marcia Marien, Auditor (O'Connor Davies L.L.P.)

Frank Burzycki, Alternate was seated for Member Lauren Sylvestre by W. Donaldson, Chairman

A motion to change the order of the agenda and go to 10.b. was made by E. Lotreck second by  
F. Burzycki

VOTE: UNANIMOUS MOTION CARRIED

A motion to move into executive session at 7:38 p.m. was made by E. Lotreck second by F. Burzycki

VOTE: UNANIMOUS MOTION CARRIED

The Regular Agenda was resumed at 8:30 p.m.

2. Reading of Previous Minutes

- a. 11/21/12 – Motion by W. Donaldson second T. Wakely to accept the previous minutes with the following correction: D. Duplice was PRESENT not absent, and sat in for Lauren Sylvestre

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in an agenda item below)

- a. Memo – from Tom Sparkman to Staff, Employees, Cost Center Managers, Boards and Commissions, dated 12/7/2012 re: Holiday Potluck Luncheon 12/24/2012 at 11:00 a.m.

4. Bills and action thereon

- a. O'Connor Davies, LLP, 11/30.2012, \$13,455.00. Motion to pay by T. Wakely second by E. Lotreck

VOTE: UNANIMOUS MOTION CARRIED

- b. The Bulletin, 12/6/2012, inv#138445, \$184.14. Motion to pay by E. Lotreck second by J. McCloud

VOTE: UNANIMOUS MOTION CARRIED

5. Chairman's Report – NONE

6. Student Ambassadors – NONE

7. Monthly Statements – Review

8. Public Comment – NONE

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9. Old Business

- a. Shooting Stars – Discussion
- b. FY2013/2014 BoF Budget – Motion by T. Wakely second by E. Lotreck to approve line item budgets as follows: Auditor - \$30,925.00; Supplies and Expenses - \$1350.00

VOTE: UNANIMOUS MOTION CARRIED

- c. BoE Bid Info Request – NONE

10. New Business

- a. Selectman's Request – Motion to approve appropriation of \$1250.00 to line item 55351 by K. Mahler second by T. Wakely
- b. FY2011/2012 Audit Presentation – Presentation by Marcia Marien of O'Connor Davies, L.L.P.

VOTE: UNANIMOUS MOTION CARRIED

Motion to add "School Security" to the agenda by T. Wakely second by J. McCloud

VOTE: UNANIMOUS MOTION CARRIED

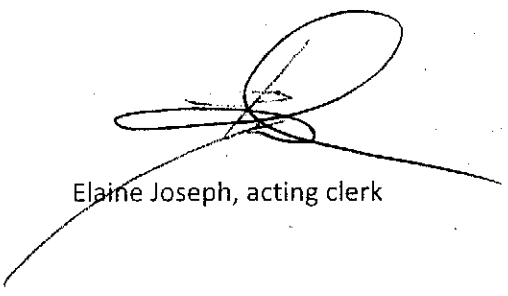
11. Agenda Planning – NONE

12. Other Business – NONE

13. Public Comment – NONE

14. Adjournment – Motion by E. Lotreck second by T. Wakely to adjourn at 8:57 p.m.

VOTE: UNANIMOUS MOTION CARRIED

  
Elaine Joseph, acting clerk

Approved: \_\_\_\_\_  
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 12/20/12 AT 11:03am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK