

AGENDA
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, NOVEMBER 21, 2012
7:00 P.M.

1. Call to order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman at 7:01 p.m.

MEMBERS PRESENT: Wayne Donaldson, Eric Lotreck, Jim McCloud, Thomas Wakely,
Alternates: Dennis Duplice, Frank Burzycki

MEMBERS ABSENT: Dennis Duplice, Kenneth Mahler

OTHERS PRESENT: Lauren Zelasky, Student Ambassador

Mr. Donaldson seated Dennis Duplice for Lauren Sylvestre and Frank Burzycki for Kenneth Mahler

2. Reading of Previous Minutes

a. 10/17/12

A motion was made by E. Lotreck, seconded by J. McCloud, to accept the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in an agenda item below)

1. Copy Revised Budget Schedule

2. Memo, Kenneth Mahler, Annual Report Narrative Request (due 1/10/13)

4. Bills and action there on

Budget vs. Actual through October 2012 Bal.: LI #51630, Auditor-\$21,644; LI #51650, Supplies & Expenses-\$1,350

1. \$1,137.50, O'Connor Davies, LLP, 10/31/12, Re: Current Balance

Upon noting not seeing an invoice for the amount of the bill, Mr. Donaldson tabled this item.

5. Chairman's Report - No report

6. Student Ambassadors No questions or comments

7. Monthly Statements

1. Treasurer's Report as of September 30, 2012

Distributed for review. There were no questions or comments.

2. General Government Statement through October 2012

Distributed for review with no questions or comments.

8. Public Comment - None

9. Old Business

a. Shooting Stars

Mr. Donaldson reported that he has not been advised of the status of the Shooting Stars' proposal.

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b. RFP Auditing Services

A revised document was distributed for review/comments/corrections.

A motion was made by D. Duplice, seconded by F. Burzycki, to accept the RFP with changes.

VOTE: UNANIMOUS MOTION CARRIED

10. New Business

a. Selectmen's Requests

Thomas Sparkman, First Selectman, advised the Board of a request from Gail Izbicki, Tax Collector, for an ordinance to waive tax bills under two-dollars, and a second request to not refund under, a certain amount to be determined.

Mr. Donaldson called for a motion on the first request. There was no motion on the request.

A motion was made by D. Duplice, seconded by E. Lotreck, for the Selectmen to deny the Tax Collector's request to not refund any amounts. VOTE: UNANIMOUS MOTION CARRIED

b. FY2013/2014 - BoF Budget

Chairman Donaldson tabled this item until the December meeting.

11. Agenda Planning - No discussion.

12. Other Business

A motion was made by T. Wakely, seconded by D. Duplice to add "Bidding Process" to Other Business. VOTE: UNANIMOUS MOTION CARRIED

a. Bidding Process

A discussion was held regarding whether the bidding process has been followed at the school for purchased services and items over \$10,000. Mr. Donaldson will follow up with a letter.

A motion was made by T. Wakely, seconded by D. Duplice, to add "Community Connections".

VOTE: UNANIMOUS MOTION CARRIED

b. Community Connections

A discussion was held regarding what will happen with the assets of the Community Connections High School upon its dissolution at the end of the school year. Mr. Donaldson advised that per Counsel's opinion, it is the Board of Education's and they can do whatever they want with it.

13. Public Comment - None

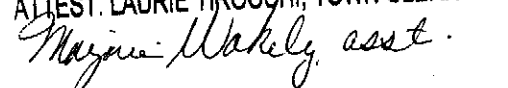
14. Adjournment

A motion was made by T. Wakely, seconded by E. Lotreck, to adjourn at 7:39 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Michele Lefine, Clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 11/26/2012 AT 9:15pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
 ass't.