

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, OCTOBER 17, 2012
7:00 P.M.

1. Call to order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:01 p.m.

MEMBERS PRESENT: Wayne Donaldson, Eric Lotreck, Kenneth Mahler, Jim McCloud,
Lauren Sylvestre; Alternate Frank Burzycki
MEMBERS ABSENT: Thomas Wakely; Dennis Duplice, Alternate
OTHERS PRESENT: Student Ambassadors: Spencer Holzschlag, Erik Place,
Dominic Salvagna; Lauren Zelasky

Mr. Donaldson seated Frank Burzycki for Thomas Wakely.

2. Reading of Previous Minutes

a. 9/19/12 Reg. Mtg.

A motion was made by K. Mahler, seconded by L. Sylvestre, to accept the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in an agenda item below)

1. Letter, Stephen E. Brown, Coordinator, Lisbon Central School Service-Learning, 9/25/12, Re: Service Learning Program/Introduction Student Ambassadors (Spencer Holzschlag, Erik Place, Dominic Salvagna, Lauren Zelasky)
2. Town Newsletter Deadline Notice - 11/2/12
3. Connecticut Conference of Municipalities (CCM) Notice, Re: 2012 Campaign

4. Bills and action there on - None

Monthly Expenditure Report through September 2012 BAL.: LI #51630, Auditor - \$21,644; LI #51650, Supplies & Expenses - \$1,300

5. Chairman's Report

Mr. Donaldson gave an overview of the newly negotiated teacher's contract. He also advised that the Town Auditor will be reviewing the audit at the next board meeting.

6. Student Ambassadors

7. Monthly Statements

-Treasurer's Report as of August 31, 2012
-General Government through September 2012
-Board of Education Financial Statement(s): September 2012/2013; September 2011/2012
The monthly statements were reviewed with the Board having no questions or comments.

8. Public Comment - None

TOWN OF LISBON 2013 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes #1-255, notice is hereby given that the regularly scheduled meeting of the

Board of Finance

Name of Board/Commission/Committee

will be held on the following dates:

January 16

July 17

February 20

August 21

March 20

September 18

April 17

October 16

May 15

November 20

June 19

December 18

The above meetings will be held at 7:00 o'clock p m in the

Town Hall in Lisbon.

Signed: , Chairman

Wayne Donaldson

Notice:

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2012 a schedule of the regular meetings that will be held in 2013.

RECEIVED

OCT 18 2012

TOWN CLERK'S OFFICE
TOWN OF LISBON

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9. Old Business

a. Shooting Stars

Mr. Donaldson advised that the Shooting Stars have agreed to have their fund-raising proceeds handled through a special revenue account. He further advised that they are currently reviewing guidelines that were written by the auditor.

b. RFP Auditing Services

A draft RFP (Request for Proposals) for auditing services was distributed for review.

A motion was made by J. McCloud, seconded by K. Mahler, to table to give the members time to review it.

VOTE: UNANIMOUS MOTION CARRIED

10. New Business:

a. Selectmen's Requests - None

b. 2013 Meeting Schedule - Attached

A motion was made by E. Lotreck, seconded by L. Sylvestre, to approve the 2013 schedule of meetings (The third Wednesday at 7:00 p.m. in the town hall.)

VOTE: UNANIMOUS MOTION CARRIED

11. Agenda Planning

At this time budget preparation was discussed.

12. Other Business - None

13. Public Comment - None

14. Adjournment

A motion was made by K. Mahler, seconded by L. Sylvestre, to adjourn at 7:23 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 10/18/12 AT 11:08am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
