



TOWN OF LISBON
ANNUAL REPORT
FISCAL YEAR 2013—2014

Published by the Lisbon Board of Finance



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Executive Summary

The Lisbon Board of Finance has had another successful year. Both the Town and the Board of Education have ended the year with a surplus. The Board of Finance approved and supported the purchase of property adjacent to Lisbon Central School.

The Board of Finance continues to maintain stable budgets with only a 0.1 increase in the Mill rate for fiscal year 2014-2015.

The board of Finance continues to work on the financial plan and updates to the policy manual. This work is ongoing and will be a continual process to remain current with ever changing accounting standards.

I would like to thank the members of the Board of Finance who take time from family and friends to serve their town. Each is dedicated to insure that the Town of Lisbon remains financially stable well into the future.

Respectfully,

Wayne A. Donaldson, Chairman

Board of Finance:

2013-2014 Members: Wayne Donaldson (Chairman), Thomas J. Wakely Jr (Vice Chair), Jim P. McCloud, Dennis Duplice, Dr. Robert T. Dufort, Frank D. Burzycki (Alternate), Michael T. Zelasky (Alternate)FY

Current Members: Wayne Donaldson (Chairman), Thomas J. Wakely Jr (Vice Chair), Jim P. McCloud, Dennis Duplice, Dr. Robert T. Dufort, Miles LaFemina, Frank D. Burzycki (Alternate), Michael T. Zelasky (Alternate)

Dedication

This year's annual report is dedicated to all the dedicated caring individuals who offer their time, effort and support to make Lisbon the town we are all proud to live and work in.

Dedication comes in many forms from those we know well like our volunteer fire fighters and EMT's to those much less visible such as neighbors helping neighbors. We should all give thanks to the endless time our elected and appointed officials spend insuring the Town operates in as an effective manner as possible. (Most of the individuals elected and appointed to boards and commissions serve without pay taking time from their life and family.) Special thanks is due to those volunteers that work with our youth through the recreation department, church groups, scouting and other organizations that help to mold our town leaders of tomorrow.

Caring for your neighbors and the willingness to volunteer are all attributes that make our town what it is today. To all those that volunteer in one form or another we all offer you a debt of gratitude. Somehow just saying thank you does not seem like enough.

General Information About Lisbon

Settled	1687
Incorporated	May, 1786
Area within Town borders	16.5 square miles
Population	4256 estimated
Grand List as of October, 2012	\$368,210,844
Tax rate for fiscal year 2013-2014	19.4 mils
Assessment ratio	70% property
Assessment date	October 1 st
Fiscal Year	July 1 st to June 30 th
Registered voters	2609
School	Lisbon Central School
Grades	Pre-K to 8 th
Fire Department	Lisbon Volunteer Fire Department
Police Protection	Resident State Trooper
Type of Government	Selectman - Town Meeting, Board of Finance

Town Offices, Services & Officials

First Selectman	Thomas W. Sparkman	376-3400
Selectman	Robert T. Browne, Sr.	
Selectman	John D. Gwiazdowski	
	Marlene LePine, Clerk to the Boards/Deputy Treasurer	
Town Clerk's Office	Laurie Tirocchi, Town Clerk / Registrar of Vital Statistics Marjorie Wakely, Assistant Clerk / Assistant Registrar	376-2708
Tax Collector's Office	Gail L. Izbicki, Tax Collector	376-4188
Assessor's Office	Deborah Copp Johnson, Assessor Barbara Burzycki, Clerk	376-5115
Finance Office	Nancy R. Gosselin, Treasurer Lynda St Pierre, Bookkeeper	376-7856
Bank Depository	Bank of America	
ZEO	Zoning Enforcement Officer - Carl Brown	376-8291
Building Inspector	Carl Brown	376-8291
Department of	Uncas Health District	823-1189

Health	Albert G. Gosselin, Jr., Sanitarian	x-113
Tree Warden	Terry Joseph	376-2881
Senior Center & Municipal agent for the elderly	Judith M. Jencks, Senior Coordinator Glenda White, Meal Site Server Vicki Lawhead, Van Driver	376-2329
Animal Control	Regional Animal Control District Animal Emergency only	861-4966 800-236-1987
Highway Superintendent	Thomas W. Sparkman	376-3400
Town Staff	Gregory Bouchard, Town Road Foreman	
	John Mather, Maintenance/Operator (retired 12/13)	
	Linda Whitford, Maintenance/Operator	
	Michael Civardi, Maintenance/Operator	
	Jonathan Sparkman, Maintenance/Operator	
Ambulance	(Routine business)	376-2558
Fire House	(Routine business)	376-2558
Fire Marshall Burning Official	Richard Hamel	234-3173
Emergency Management	Jonathan P. Arpin	822-6329
Resident State Trooper	Michael Browning, Trooper First Class	376-8868

Lisbon Central School

Superintendent	Sally Keating	376-5565
Principal	Megan Jenkins	376-5565
Director of Finance	Diana Cormier	376-2403 x-227
Main Office		376-2403

Justice of the Peace

Name	Party	Terms
Stephen C. Barrett	Democrat	01/05/09 – 01/07/13
Dianne M. Dempsey	Democrat	01/07/13 – 01/02/17
Ellen Dupont	Democrat	10/22/14 – 01/02/17
Daniel J. Finn	Republican	01/07/13 – 01/02/17
Edward P. Hogan	Unaffiliated	01/05/09 – 01/07/13 - 01/02/17
Anthony D. Holland	Democrat	01/07/13 – 01/02/17
Robert T. LaChapelle	Republican	01/05/09 – 01/07/13 - 01/02/17
Peter C. Labenski	Unaffiliated	01/05/09 – 01/07/13
Miles A Lafemina	Republican	01/10/14 – 01/01/17
Ruth E. MacDonald	Republican	01/05/09 – 01/07/13 - 01/02/17
Doreen M. Mainville	Unaffiliated	01/07/13 – 01/02/17
Terri L. Nash	Republican	01/05/09 – 01/07/13
Susan G. Rainville	Democrat	01/05/09 – 01/07/13 - 01/02/17
Gary M Ritacco	Republican	09/26/13 – 01/02/17
Karen M. Washington	Unaffiliated	01/05/09 – 01/07/13 - 01/02/17

Elected or Term Appointed Officials

Board of Selectman	(2 year term)	
(R) Thomas W. Sparkman	First Selectman	11/22/11 – 11/19/13 – 11/17/15
(R) Robert T. Browne, Sr.		11/22/11 – 11/19/13 – 11/17/15
(D) John D. Gwiazdowski		11/22/11 – 11/19/13 – 11/17/15
Town Clerk	(4 year term)	
(D) Laurie Tirocchi	Appointed interim	01/06/12 – 11/05/13 – 01/01/18
Town Treasurer	(2 year term)	
(D) Nancy R. Gosselin		11/22/11 – 11/19/13 – 3/1/15
(D) Chris Maynard		3/1/15-11/17/15
Tax Collector	(2 year term)	

Gail L. Izbicki		11/22/11 – 11/19/13 – 11/17/15
Registrars (4 year term)		
(R) Mary S. Grant	Registrar	01/07/09 – 11/09/13-01/04/17
Margaret G. Andrews	Assistant Registrar	01/07/09 – 11/09/13-01/04/17
(D) Stephen C. Barrett	Registrar	04/21/12 – 01/09/13 – 01/04/17
Leonora J. Szruba	Assistant Registrar	04/21/12 – 01/09/13 – 01/04/17
Board of Finance (6 year term, staggered)		
(D) Wayne A. Donaldson	Chairman	11/08/11 – 11/17/15
(D) Eric P. Lotreck		11/20/09 – 11/19/13
(D) Dennis Duplice		11/19/13 – 11/19/19
(U) Kenneth E. Mahler		11/20/07 – 11/05/13
(R) Robert Dufort		11/19/13 – 11/19/19
(R) Jim McCloud		11/22/11 – 11/21/17
(R) Lauren Sylvestre		11/17/09– 08/08/2013
(R) Miles LaFemina		2/23/15 – 11/21/15
(D) Thomas J. Wakely, Jr.		11/22/11 – 11/21/17
(D) Dennis A. Duplice	Alternate	11/17/09 – 11/05/13
(D) Frank Burzycki		11/05/13 – 11/19/19
(D) Frank Burzycki	Alternate	04/23/12 – 11/05/13
Michael Zelasky		11/05/13 – 11/17/15
Vacancy	Alternate	11/22/11 – 11/21/17
Board of Education (6 year term, staggered)		
(R) Randall Baah	Chairman	11/08/11 – 11/17/15
(D) Jenny Danburg		01/22/13 - 11/05/13
(R) Melissa Becotte-Avery		11/19/13 – 11/21/17
(D) Morris R. Burelle		11/20/07 – 11/19/13
(R) Ian A. Rogers		11/19/13 – 11/19/19
(D) Judith Jencks		12/19/11 – 11/05/13
(R) Michelle Danieluk		11/19/13 – 11/17/15
(D) Joseph P. Lewerk		11/22/11 – 11/21/17
(R) Melissa A. Krauss		11/17/09 – 11/17/15
(D) Joan E. Marshall		11/20/07 – 11/19/13

(D) Judith Jencks		11/19/13 – 11/19/19
(R) Ian A. Rogers		11/03/09 – 11/19/13
(D) Jenny Danburg		11/19/13 – 11/19/19
(R) Richard Rogers		11/22/11 – 11/21/17
Board of Assessment Appeals (4 year term, staggered)		
(R) Kimberly Ann Lang	Chairwoman	11/17/09 – 11/19/13
(D) Steven Beck	Chairman	11/19/13 – 11/21/17
(D) Ronald V. Babbitt		11/22/11 – 11/17/15
(D) Dennis Savage		08/12/13 – 11/05/13
(R) Kimberly Ann Lang		12/09/13 - 11/17/15
Planning & Zoning Commission (4 year term, staggered)		
(R) Robert D. Adams	Chairman	11/19/13 – 11/21/17
(D) Lawrence Alice		11/17/09 – 11/19/13
(D) Trevor Danburg		11/19/13 – 11/21/17
(D) John F. Dempsey, Jr.		11/17/09 – 11/19/13
(D) David Gagnon		11/19/13 – 11/21/17
(D) Ryan P. Donaldson		11/22/11 – 11/17/15
(R) Sharon R. Gabiga		11/22/11 – 11/17/15
(D) Ronald E. Giroux		11/17/09 – 11/05/13 – 11/21/17
(R) Ben E. Hull III		11/22/11 – 11/01/15
(R) Gary M. Ritacco		11/22/11 – 11/17/15
(D) Kim E. Sperry		11/17/09 – 11/05/13 – 11/21/17
(D) Lawrence Thibeault	Alternate	04/12/10 – 11/19/13
(R) Vacancy		11/19/13 – 11/17/15
(D) David Gagnon	Alternate	3/29/12-11/19/13
(D) James Labonne		11/19/13 – 11/21/17
(D) Larry Alice	Alternate	11/22/11-11/19/15
Zoning Board of Appeals (6 year term, staggered)		
(D) Ronald V. Babbitt	Chairman	11/22/11 – 11/21/17
(D) Robert P. Chubka		11/20/07 – 11/19/13
(D) Steven Beck		11/19/13 - 11/19/19
(U) Frederick Kral		04/11/11 – 11/19/13

(R) Robert Jencks		11/19/13 - 11/19/19
(R) Leo MacDonald		12/12/11 - 11/21/17
(U) Fredrick Kral		12/09/13 - 11/17/15
(D) Steve Beck	Alternate	10/08/11 - 11/13/13
(R) Kirk Miles		07/14/14 - 11/21/17
(U) Richard Strnad	Alternate	11/23/09 - 11/17/15
(D) Robert Chubka	Alternate	08/11/14 - 11/19/19
Constables (2 year term)		
(R) Robert T. LaChapelle		11/22/11 - 11/19/13
(R) Kmberly A Lang		11/19/13 - 11/17/15
(D) Steven M Back		11/19/13 - 11/17/15
(D) Robert P Chubka		11/19/13 - 11/17/15
(D) James E Labonne		11/19/13 - 11/17/15
Commission on Aging (2 year term, staggered)		
Leonora Szubra	Chairwoman	03/01/13 - 02/28/15
Edwin Brown		03/01/12 - 02/28/14
Donna Gahram		01/12/15 - 02/28/16
Cava Castagnaro		03/01/13 - 02/28/15
Dorothy Coggins		03/01/13 - 02/28/15
Joseph Doran		03/01/12 - 02/28/16
Mary S. Grant		03/01/13 - 02/28/15
Fidelis Kershaw		03/01/12 - 02/28/16
Carol Sadowski		03/01/12 - 02/28/14-2/28/16
Judith M. Jencks		Sr Center Coordinator
Conservation Commission (2 year term, staggered)		
Hans L. Kvist	Chairman	12/01/12 - 11/30/14
Mark Robinson		12/1/14 - 11/30/16
Richard Hamel	Chairman (12/1/14)	12/01/12 - 11/30/14 - 11/30/16
Joseph Lewerk		12/01/11 - 11/30/13
Mark Sullivan		12/01/11 - 11/30/13
Leonora J. Szruba		12/01/12 - 11/30/14 - 11/30/16
Eric Friendfeld	Alternate	04/26/11 - 04/25/13 -

Mark Sullivan		11/25/13 11/25/13 – 11/25/15
Vacancy	Alternate	04/26/2013 - 04/25/2015
Joe Theroux	Conservation Enforcement Officer	
Recreation Committee (2 year term, staggered)		
Nancy Smigiel	Chairwoman (12/16/13)	07/08/12 – 07/08/14-07/08/16
Kenneth Washburn	Chairman	07/08/12 – 12/16/13
Daren Butts		10/27/14 - 07/08/16
Joseph DiRoma		04/30/13 – 04/30/15
Francis A. Houle, Jr.		04/30/13 – 04/30/15
Chad Johnson		06/10/2013 - 07/08/14- 07/08/16
Larissa Kelly		07/08/12 – 07/08/14
Edward Hogan		10/27/14 - 07/08/16
Thomas J. Restivo		04/30/13 – 04/30/15
James Synott		04/30/13 – 04/30/15
Chris Fabry		04/30/13-04/30/15
Water Pollution Control Authority (WPCA) (4 year term)		
Robert LaChapelle	Chairman	01/01/11 – 12/31/14
James K. Arpin		01/01/13 – 12/31/16
Joseph Lewerk		01/01/12 – 12/31/15
Kenneth Knight		01/01/11 – 12/31/14
David Wawrynowicz		01/01/12 – 12/31/15
Farmers Market (year term, staggered)		
Donna Harris	Chairman	01/27/12-11/19/13–11/19/17
Sharon Gabiga		01/27/12-11/19/13-11/17/15
Terry Joseph		04/22/13-11/19/13-11/17/15
Elaine Joseph		01/27/12-11/19/13-11/19/17
Adeline Jernstrom		01/27/12-11/19/13-11/19/17
Chris Harris	Alternate	06/24/13-11/19/2013- 12/18/14
Pam Sturgen		2/23/15-11/17/15

Associated Officials

U.S. Senator	
Richard Blumenthal	860-258-6940
Chris Murphy	202-224-4041
U.S. Congressman (2 nd District)	
Joe Courtney	860-886-0139
Governor, State of Connecticut	
Dannel P. Malloy	860-566-4840 800-406-1527
Judge of Probate	
Chuck Norris	860-887-2160
State Senate (19 th District)	
Cathy Osten	860-240-0579
State Representative (45 th District)	
Steven Mikutel	860-376-4615
Paul Brycki (elected 11/14)	1-800-842-8267
State Representative (47 th District)	
Brian Sear	860-240-8585
Doug Dubitsky (elected 11/14)	800-842-1423



TOWN OF LISBON
INCORPORATED 1786

BOARD OF SELECTMEN

1 NEWENT ROAD
LISBON, CONN. 06351-2926
TEL. (860) 376-3400
FAX. (860) 376-6545



New Years Day	Thursday	January 1, 2015
Martin Luther King	Monday	January 19, 2015
Presidents Day	Monday	February 16, 2015
Good Friday	Friday	April 3, 2015
Memorial Day	Monday	May 25, 2015
Independence Day	Friday	July 3, 2015
Labor Day	Monday	September 7, 2015
Columbus Day	Monday	October 12, 2015
Veterans Day	Wednesday	November 11, 2015
Thanksgiving Day	Thursday	November 26, 2015
Day After Thanksgiving	Friday	November 27, 2015
Christmas	Friday	December 25, 2015
Day After Christmas	Monday	December 28, 2015
<i>New Year's Day 2016</i>	<i>Friday</i>	<i>January 1, 2016</i>
<u>ELECTION DAY</u>	<u>Tuesday</u>	<u>November 3, 2015</u>

2015 Town of Lisbon Meeting Schedule

Board of Selectmen

Town Hall @ 7:00pm

January 12, 26	July 13, 27
February 9, 23	August 10, 24
March 9, 23	September 14, 28
April 13, 27	October 26
May 11	November 9, 23
June 8, 22	December 14

Planning & Zoning Commission

Town Hall @ 7:00pm

January 6	July 7
February 3	August 4
March 3	September 1
April 7	October 6
May 5	November 10
June 2	December 1

Commission on Aging

Lisbon Senior Center @ 7:00pm

January 5	July 6
February 2	August 3
March 2	September 14
April 6	October 5
May 4	November 2
June 1	December 7

Board of Finance

Town Hall @ 7:00pm

January 21	July 15
February 18	August 19
March 18	September 16
April 15	October 21
May 20	November 18
June 17	December 16

Zoning Board of Appeals

Town Hall @ 7:15pm

January 27	July 28
February 24	August 25
March 24	September 22
April 28	October 27
May 26	November 24
June 23	December 22

Recreation Committee

Town Hall @ 7:00pm**

January 12	July 20** @ 8:00
February 9	August 17** @ 8:00
March 16	September 21
April 20	October 19
May 18	November 16
June 15** @ 8:00	December 14

Board of Education

LCS Media Center @6:30

January 26	July 20
February 23	August 17
March 16	September 21
April 20	October 19
May 18	November 30
June 8	December 21

Conservation Commission

Town Hall @ 7:00pm

January 20	July 21
February 17	August 18
March 17	September 15
April 21	October 20
May 19	November 17
June 16	December 15

Farmer's Market Committee

Town Hall @ 7:00pm

January 15	July 16
February 19	August 20
March 19	September 17
April 16	October 15
May 21	November 19
June 18	December 17

Board of Assessment Appeals

Town Hall @ 6:00pm

March 12	September 10
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Water Pollution Control Authority

Town Hall @ 7:00pm

January 8	July 9
February 5	August 6
March 5	September 3
April 2	October 1
May 7	November 5
June 4	December 3

Lisbon Historical Society

Town Hall @ 7:00pm

January 9	July 10
February 13	August 14
March 13	September 11
April 10	October 13
May 8	November 11
June 12	December 8



TOWN OF LISBON
INCORPORATED 1786

BOARD OF SELECTMEN

1 NEWENT ROAD
LISBON, CONN. 06351-2926
TEL. (860) 376-3400
FAX. (860) 376-6545



December 20, 2014

Wayne Donaldson, Chairman
Town of Lisbon Board of Finance
1 Newent Road
Lisbon, Connecticut 06351

Re: Annual Report
Fiscal Year 2013/2014

Dear Mr. Donaldson:

As I write the annual narrative for fiscal year 2013 – 2014, it has been my observation that the residents of this community are involved, serve proudly and with distinction on the many boards and commissions, and are the core reason why this is truly a great community. It is with their help and support that we have been able to become a desired location for commercial/retail development. It is also with their help and support that development has remained constant and is located in an area of the town that while providing significant tax revenue has minimal impact on the bucolic nature of the community. Because of their involvement, we as a town have been able to successfully monitor our growth and development to insure that it protects the environment and benefits not only our residents, but the region as well.

During this fiscal period the Board of Selectmen has been able to continue to upgrade and improve our town roads and infrastructure, as well as maintain and improve our buildings and grounds, as well as purchase additional land for future needs of the community. Pavement overlay projects for all town roads are complete and we continue to monitor the condition of our roads and maintain them on a regular basis. We are grateful to the Board of Finance for assistance in funding these projects, as well as to all the residents who continue to offer support for our road, building and grounds maintenance program.

Each and every board and commission is an important part in governments' ability to provide for the residents. I am proud to say that the Board of Selectmen has worked closely with all of the boards and commissions, and with their support and assistance, we have been able to insure that the town has a sound financial plan, as well as a plan for continued growth and development that expand recreational and educational opportunities.

The Board of Selectmen would like each and every resident of the Town of Lisbon to know that their support is appreciated and their suggestions always welcome,

On behalf of Robert Browne and John Gwiazdowski, I once again offer our pledge to superintend the Town of Lisbon with your best interest in mind.

Yours truly,
Thomas W. Sparkman
First Selectman

OFFICE OF THE TOWN CLERK

Laurie Tirocchi
Town Clerk



Marjorie Wakely
Assistant Town Clerk

Annual Report

July 1, 2013 – June 30, 2014 Fiscal Year

The Office of the Town Clerk serves the town in many capacities. We receive and record all town records with the ongoing responsibility to preserve and archive them. We issue licenses and permits as well as process land use applications, vital statistics records, appointments, and election results.

During the 2013-2014 fiscal year the town clerk's office has processed:

- 897 land records generating over \$21,000 in recording fees.
- Over \$20,000 in town conveyance taxes for transfers of property.
- \$4000 in Historic Preservation Grant Funds.
- 381 dog licenses.
- 109 sports fishing & hunting licenses.
- 12 Land Use applications.
- 12 new trade name filings

As Registrar of Vital Statistics, our office is responsible for the recording and preservation of all birth, marriage and death certificates for our town residents. We also issue marriage licenses and certified copies which have generated over \$1800 in associated fees for the town. This year we have recorded:

Births – 21

Marriages – 21

Deaths - 26

The Town Clerk's Office works closely with the Registrars of Voters in preparation for all elections by creating the list of offices and candidates, preparing legal notices and verifying all election ballot orders. Preparing, issuing and receiving absentee ballots are the sole responsibility of the Town Clerk's office. Once the polls have closed, the election results are verified by the Town Clerk, certified to the Secretary of State and permanently recorded in the Town record books. We held three elections this fiscal year.

Republican Primary – 9/10/13

Municipal Election – 11/05/13

Town Referendum – 5/19/14

The Town Clerk also serves as clerk at all Town Meetings. This year there were 2 Town Meetings. Our office is also responsible for recording all appointments, posting and receiving/recording all town meeting agendas and minutes, administering the oath of office to all town officials as well as to Lisbon notary public officials. The resignations of all town officials are also received and recorded by the Town Clerk who files them with the Secretary of State.

I appreciate the opportunity to serve as Lisbon's Town Clerk. It is a pleasure to assist the residents of our town and the others who conduct business with us.

Respectfully submitted,
Laurie Tirocchi - Town Clerk

**TOWN OF LISBON
ANNUAL TOWN MEETING
MAY 6, 2013**

Thomas Sparkman, First Selectman, called to order the Annual Town Meeting of May 6, 2013 at 7:00 P.M. The meeting was held in the Lisbon Central School Cafeteria/ Gymnasium at 15 Newent Road, Lisbon.

Nomination for Moderator:

Richard Hamel was nominated by Wayne Donaldson, seconded by Randall Baah.

Nominations were closed.

VOTE UNANIMOUS

Richard Hamel was duly chosen moderator.

Warning was read by Laurie Tirocchi, Town Clerk.

Moderator read item #1: "To discuss the General Government Budget, for Fiscal Year 2013/2014, as approved by the Board of Finance, in the amount of \$2,449,939."

Discussion followed.

Moderator read item #2: "To discuss the Board of Education Budget, for Fiscal Year 2013/2014, as approved by the Board of Finance, in the amount of \$9,389,636."

No discussion followed.

Moderator read item #3: "To discuss and act upon the Town Aid Road Fund, for Fiscal Year 2013/2014, in the amount of \$88,038."

Motion to approve the Town Aid Road Fund for the Fiscal Year 2013/2014 in the amount of \$88,038 by Wayne Donaldson seconded by John Mather.

VOTE UNANIMOUS

MOTION CARRIED

Moderator read item #4: "To authorize the Board of Finance, the transfer of \$215,000 from the General Fund, to the Capitol Reserve and Nonrecurring Fund."

Motion to approve the Board of Finance, the transfer of \$215,000 from the General Fund, to the Capital Reserve and Nonrecurring Fund, by Randall Baah, seconded by James McCloud.

VOTE UNANIMOUS

MOTION CARRIED

Moderator read item #5: "To authorize the Town of Lisbon acting through the Board of Selectmen, to offer for sale and/or dispose of any damaged, outdated or non-repairable property from the fixed asset inventory."

Motion to approve an action authorizing the Town of Lisbon through the Board of Selectmen, to offer for sale and/or dispose of any damaged, outdated or non-repairable property from the fixed asset inventory by John Mather, seconded by Robert Jencks.

VOTE UNANIMOUS

MOTION CARRIED

Moderator read item #6: “To authorize the expenditure of \$10,000 from the Capital Reserve and Nonrecurring Fund, Designated Lisbon Central School Water Tank, for repairs and improvements to the Lisbon Central School Water Tank.”

Motion to approve an action authorizing the expenditure of \$10,000 from the Capital Reserve and Nonrecurring Fund, Designated Lisbon Central School Water Tank, for repairs and improvements to the Lisbon Central School Water Tank by Frank Burzycki, seconded by James McCloud.

VOTE UNANIMOUS
MOTION CARRIED

Moderator read item #7: “To authorize the expenditure of \$25,000 from the Capital Reserve and Nonrecurring Fund, Designated Lisbon Central School Security System, for improvements to the Lisbon Central School Security System.”

Motion to approve an action authorizing the expenditure of \$25,000 from the Capital Reserve and Nonrecurring Fund, Designated Lisbon Central School Security System, for improvements to the Lisbon Central School Security System by John Mather, seconded by Wayne Donaldson.

VOTE UNANIMOUS
MOTION CARRIED

Moderator read item #8: “To adjourn the Annual Town Meeting action upon the General Government Budget and Board of Education Budget, pursuant to “An Ordinance Requiring Referendum Votes for the Annual Town Budget,” for a referendum vote on Wednesday, May 15, 2013 between the hours of 6:00 a.m. and 8:00 p.m., to be held in the Lisbon Town Hall, 1 Newent Road, and Lisbon Senior Center, 11 Newent Road, Lisbon, Connecticut 06351.”

Motion to adjourn the Annual Town Meeting action upon the General Government Budget and Board of Education Budget, pursuant to “An Ordinance Requiring Referendum Votes for the Annual Town Budget,” for a referendum vote on Wednesday, May 15, 2013 between the hours of 6:00 a.m. and 8:00 p.m., to be held in the Lisbon Town Hall, 1 Newent Road, and Lisbon Senior Center, 11 Newent Road, Lisbon, Connecticut 06351 by Wayne Donaldson, seconded by Frank Burzycki.

VOTE UNANIMOUS
MOTION CARRIED

Town meeting adjourned to referendum vote.
Town meeting adjourned at 7:11 pm.

Laurie Tirocchi
Town Clerk

TOWN OF LISBON

**RECONVENED ANNUAL TOWN MEETING
MAY 15, 2013**

The Annual Town Meeting of May 6, 2013 was reconvened by Richard Hamel at 8:21p.m. on May 15, 2013 in the Lisbon Town Hall at 1 Newent Road, Lisbon, CT.

Shall the Town of Lisbon accept the General Government Budget, for Fiscal Year 2013/2014, as approved by the Board of Finance, in the amount of \$2,449,939?

	<u>YES</u>	<u>No</u>
District #1:	56	12
District #2:	<u>112</u>	<u>17</u>
Election Totals:	168	29

BUDGET PASSED

Shall the Town of Lisbon accept the Board of Education Budget, for Fiscal Year 2013/2014, as approved by the Board of Finance, in the amount of \$9,389,636?

	<u>YES</u>	<u>No</u>
District #1:	53	16
District #2:	<u>114</u>	<u>16</u>
Election Totals:	167	32

BUDGET PASSED

Motion to adjourn by Lee Szruba, seconded by Melissa Krauss.

Town meeting adjourned at 8:23 pm.

Laurie Tirocchi
Town Clerk

**SPECIAL TOWN MEETING
TOWN OF LISBON
March 20, 2014**

Thomas Sparkman, First Selectman, called to order the Special Town Meeting of March 20, 2014 at 7:00. The meeting was held in the Lisbon Central School Cafeteria/Gymnasium at 15 Newent Road, Lisbon Connecticut.

Nomination for Moderator:

Richard Hamel was nominated by Thomas Wakely and seconded by Robert Browne.

Nominations were closed.

VOTE: UNANIMOUS

Richard Hamel was duly chosen as moderator.

WARNING was read by Laurie Tirocchi, Town Clerk.

Moderator Read item #1:

“To authorize the Town of Lisbon, acting through the Board of Selectmen, as recommended by the Planning and Zoning Commission, Conservation Commission, Board of Finance and Board of Education to purchase a certain parcel of land located at 25 Newent Road as recorded in a Quit Claim Deed in Volume 70 at Page 1021 and by virtue of a certificate of Devise from the Estate of Michael J. Buffin, Sr., dated September 13, 1995 and recorded April 12, 2002 in Volume 100 at page 145 of the Lisbon Land Records at a cost of \$180,000.00 from the Town of Lisbon General Fund.”

A motion was made by Mark Robinson, seconded by Thomas Wakely, to approve the purchase as read.

Discussion followed with questions answered by First Selectman, Thomas Sparkman.

VOTE: UNANIMOUS

MOTION CARRIED

Motion to adjourn by John Mather, seconded by Robert Browne.

VOTE: UNANIMOUS

MOTION CARRIED

Town meeting adjourned at 7:08 pm.

Laurie Tirocchi
Town Clerk

Deborah Copp Johnson
Assessor

Barbara Burzycki
Assistant Clerk



<u>Grand List 2012</u>		<u>Grand List 2013</u>	
Real Estate:	319,673,045	Real Estate:	319,247,350
Personal Property:	18,019,764	Personal Property:	19,546,243
Motor Vehicle:	30,518,035	Motor Vehicle:	30,636,090
Total Net Grand List:	368,210,844	Total Net Grand List:	369,429,683

Exemptions

There are certain exemptions that may be deducted from your assessment for a reduction in taxes. These exemptions are applied to the real estate assessment first, but if the taxpayer does not own real estate then the exemption is applied to the motor vehicle assessments.

Elderly and Disabled Homeowners Tax Relief may be applied between Feb. 1-May 15. To apply for this program you must come to the Assessor's Office with proof of all income for the previous, including Federal Income Tax return or all year end statements plus your Social Security 1099 form. Elderly must be 65+ by December 31 prior to application.

Veterans can receive an exemption if their military discharge form DD214 is recorded at the Town Clerk's office and they served a minimum of 90 days during war time. The DD214 must be recorded prior to October 1 of any year to begin receiving the exemption on the next year tax bill. The DD214 need only be recorded once in a lifetime.

Disabled Veterans receive a higher exemption than veterans. To qualify you must submit your Benefits Payment Statement issued by the Dept. of Veterans Affairs in September before Oct. 1. This does not need to be reapplied for unless the Federal Veterans Administration modifies the Veterans disability rating.

Additional Veterans Exemptions are available for those veterans with lower income. You must apply between Feb. 1- Oct. 1 and submit proof of income for the previous year, as well as Federal Income Tax return or all year end statements plus your Social Security 1099 form. If you qualify, this doubles the Veterans exemption that you already receive. This must be reapplied for every two years.

Disability Exemptions can be applied for between Oct. 1- Jan. 31. You must be 100% disabled & provide a TPQY form from Social Security or a letter from Veterans Affairs. This does not need to be reapplied for.

Blind Exemptions can be applied for at any time. You must submit a copy of the Certificate of Legal Blindness issued by the State of Connecticut. This does not have to be reapplied for.

Respectfully submitted:

Deborah Copp Johnson
Assessor

THE FOLLOWING IS A LIST OF NAMES WHICH WERE TRANSFERRED TO THE SUSPENSE LIST ON MAY 14, 2014 PER SECTION 12-165 OF THE CONNECTICUT GENERAL STATUTES. AS OF JANUARY 2, 2015, THESE ACCOUNTS REMAIN UNPAID:

2010 PERSONAL PROPERTY

<u>BILL NUMBER</u>	<u>NAME</u>	<u>BALANCE DUE</u>
2010-02-40024	BECOTTE PAUL E JR AND	1,555.14
2010-02-40167	MARTIN THERESA	359.14
2010-02-40194	PEASLEE RICHARD	42.25
2010-02-40228	RONDEAU SARA	11.83
2010-02-40262	SWINGLE ANDRIENNE	154.64

2010 MOTOR VEHICLES

<u>BILL NUMBER</u>	<u>NAME</u>	<u>BALANCE DUE</u>
2010-03-50155	AYRTON DONALD L JR	8.45
2010-03-50250	BARRETT CHARLES J	35.83
2010-03-50252	BARRETT JAMES W JR	22.82
2010-03-50253	BARRETT JAMES W JR	104.95
2010-03-50566	BRENNAN JOHN J	36.67
2010-03-50570	BRENNAN ZACHARY J	33.46
2010-03-50571	BRENNAN ZACHARY J	37.52
2010-03-50665	BUDDINGTON MICHAEL J	160.04
2010-03-50666	BUDDINGTON MICHAEL J	4.23
2010-03-50709	BUTREMOVIC MICHAEL	187.25
2010-03-50747	CARDOT CHRISTOPHER L	61.52
2010-03-50785	CASSIDY KENNETH J	47.49
2010-03-50786	CASSIDY KENNETH J SR	84.33
2010-03-50907	CINGRANELLI CYNTHIA J	71.83
2010-03-50920	CLARK HAROLD J	45.29
2010-03-50923	CLARK MICHAEL A	24.84
2010-03-50945	COLETTI VINCENT A OR	46.81
2010-03-50992	COTTRILL DONALD D JR	42.93
2010-03-51041	CUDZILO MEGAN L	56.45
2010-03-51082	DAUGHERTY AMANDA R	284.60
2010-03-51136	DENNARD CARVIS K	31.43
2010-03-51248	DUFAULT KATELYN A	170.35
2010-03-51283	DURFEE DOUGLAD E IV	49.35

2010-03-51413	FOSS ANDREW M	145.51
2010-03-51501	GALINDO LYNDA S	235.42
2010-03-51576	GERVAIS CYNTHIA A AND	44.62
2010-03-51721	GRAY LETICIA L	30.25
2010-03-51778	H AND K CONSTRUCTION LLC	67.60
2010-03-51784	HALL ALBERTON C	44.11
2010-03-51849	HEMINGWAY KAREN E	128.44
2010-03-51910	HOLCOMB STEVEN K	28.73
2010-03-51979	HUERTAS GABRIEL K	51.71
2010-03-52125	JOHNSON CHRISTOPHER W	34.31
2010-03-52149	JOINVIL WILBERT	26.99
2010-03-52453	LAPLANT RONALD M	123.37
2010-03-52477	SMART LATOUR ANGELA J	232.21
2010-03-52775	MASSEY ASHLEY A	46.81
2010-03-52836	MCALLISTER BERNARD E COM	91.09
2010-03-52837	MCALLISTER BERNARD E	138.75
2010-03-52969	MINERVINO STEPHEN T	204.83
2010-03-53399	PERRY VALENTINA M	37.01
2010-03-53568	QUERCIA MELISSA M	30.76
2010-03-53633	REHLER PHILIP A	129.62
2010-03-53939	SCOTT ARTHUR J	65.74
2010-03-53942	SCOTT GARY W OR	183.70
2010-03-54031	SHUFELDT BRENDA P OR	58.64
2010-03-54035	SIKORSKI JESSICA M	44.95
2010-03-54146	STEED JO A	226.63
2010-03-54385	THE GREENSULATORS INC	373.49
2010-03-54397	THOMAS JAMES A JR	108.50
2010-03-54458	TURNEY CONNIE J	63.38
2010-03-54581	WARD HARRY B	4.23
2010-03-54582	WARD HARRY B	38.03
2010-03-54583	WARD HARRY B	34.90
2010-03-54674	WIDELL ERIK C	21.63
2010-03-54736	WOOD KRISTI L	84.67
2010-03-54737	WOOD KRISTI L	68.11
2010-03-54738	WOOD KRISTI L	49.35

2010 SUPPLEMENTAL MOTOR VEHICLES

<u>BILL NUMBER</u>	<u>NAME</u>	<u>BALANCE DUE</u>
2010-04-80041	BARRETT JAMES W JR	35.51
2010-04-80069	BERGERON RYAN N	52.34
2010-04-80087	BELSFORD MICHAEL A JR	35.17
2010-04-80093	BROCHU JUSTIN A	38.19
2010-04-80094	BROCHU JUSTIN A	5.09
2010-04-80115	CARDOT CHRISTOPHER L	27.39
2010-04-80118	CAROTA JANIS L	181.47
2010-04-80124	CASSIDY KENNETH J	3.52
2010-04-80194	DIFRANCESCA JOSEPH D	20.28
2010-04-80209	DURFEE DOUGLAS E 4 TH	229.16
2010-04-80224	FERANDO JENNIFER L	39.72
2010-04-80285	HALL JONATHAN E	39.80
2010-04-80286	HALL JONATHAN E	21.77
2010-04-80304	HOLCOMB STEVEN K	46.98
2010-04-80335	JOHNSON CHRISTOPHER W	81.04
2010-04-80366	KRODEL KAREN E	13.81
2010-04-80386	LASSU ARVIA M	30.37
2010-04-80533	QUERCIA MELISSA M	18.91
2010-04-80583	SCHROEDER AMERLYNN	40.48
2010-04-80592	SFORZA JENNA M	105.96
2010-04-80623	ST JOHN GARY A	49.91
2010-04-80669	TURNER CONNIE J	22.31
2010-04-80674	VALNEUS JAMES	10.00
2010-04-80675	VALNEUS JAMES	12.40
2010-04-80690	WARD HARRY B	11.59
2010-04-80706	WOODALL WILLIAM R	116.86

REGISTRAR OF VOTERS-2014

The Fall Registrar of Voters Association of Connecticut Conference included lots of new information and election laws regarding Election Night reporting, same day registration and changes to our reporting forms. We now have same day voter registration where now new voters can come to a central location, register to vote and cast their ballot. This continuing education is a part of what we do as Registrars to keep up-to-date of the changes in state and national laws that affect our jobs. We are mandated to attend two State conferences per year. At the Spring Conference the new election laws were introduced. We are responsible for the tabulators used for voting and keeping them properly maintained each year.

As Registrars of Voters, it is our duty to provide easy access and assistance to any Citizen over the age of 18 who wants to registrar for the right to vote in any election or referendum held in the municipality in which they live.

Remember that if you change your address or get married you will need to notify us by filling out a new voter card. Keep in mind that we need your current address in order to send you a notice regarding Polling Places, Election Deadlines and the Annual Canvass which we must maintain. We keep a record of all registered voters, maintaining the accuracy of the registry list and voter files both hard copy and electronically.

As Election Administrators it is our responsibility to provide fair and impartial elections to all who are registered to vote within the town. Our two polling locations are:

Lisbon Town Hall, 1 Newent Road- District 1

Lisbon Senior Center, 11 Newent Road- District 2

District 1 has 1041 voters and District 2 has 1933 with a total of 2974 in town

We must choose locations that are easily accessible to all, including persons with disabilities. We must hire and have mandated training class prior to each election or referendum for all poll workers at each location.

Depending on the election year we may hold as many as 5 elections; which include referendum, primaries and election. We are also subject to the Secretary of the State audits.

Any person wishing to apply to work at the polls may do so by contacting Mary Grant or Steve Barrett at 860-376-2708.

Respectfully,

Mary Grant

Stephen Barrett

Planning and Zoning Commission

Annual Report

July 1, 2013 – June 30, 2014

During the course of the fiscal year, the Planning and Zoning Commission held twelve regularly scheduled meetings, and two public hearings. The Commission received and approved an application for a text amendment allowing specialized agriculture buildings; accepted for review a related special permit and site plan; and three zoning permits.

Two of the zoning permits added a real estate office and a tailor/dry cleaning drop off service to the town's tax rolls. The third approved signage at the Lisbon Landing Weight Watchers office.

The Commission also reviewed and responded to six referrals from neighboring municipalities.

During the February 4, 2013 meeting, the Commission determined that the purchase of 25 Newent Road was in the best interest of and consistent with the town's Plan of Conservation and Development. That determination and approval was forwarded to the Board of Selectmen. In compliance with Connecticut State Statutes requiring the Planning and Zoning Commission review and update the town's Plan of Conservation and Development, staff drafted a request for qualifications for an update of the town's plan. Statutes require an update every ten years; the previous plan was submitted in 2004. We anticipate awarding a contract in the fall of 2014 to assist the Planning and Zoning Commission with the preparation of the 2015 Plan. The Commission expects completion of the new Plan of Conservation and Development by July 1, 2015.

The Commission is made up of nine regular members and two alternates whose duties include: weighing the merits of a land use application, establishing zoning regulations, holding public hearings as required, preparing the town's Plan of Conservation and Development every ten years, and establishing subdivision regulations, among others. The town's Regional Planning Commission representative is Commissioner Ronald Giroux. Planning and Zoning Commissioners attend regular meetings the 1st Tuesday of every month, special meetings as required, hold public hearings and workshops, and attend land use and planning seminars as part of the Commission's continuing education. All meetings are open to the public and residents are encouraged to attend.

Respectfully submitted,

Kim E. Sperry

Secretary

Lisbon Water Pollution Control Authority

Wayne Donaldson
Board of Finance
Town of Lisbon

From:
Lisbon Water Pollution Control Authority

This year's activities have included pipe cleaning for our lines to the Waste Water Treatment Facility in Jewett City. The pipes were inspected, video- taped and jetted at this time. We have performed maintenance on the pump station and have replaced both pumps. We have spent several months monitoring and inspecting grease traps at local eateries to prevent problems of grease build-up in the wet wells at our pump station.

Robert Lachapelle,
Chairman



Conservation Commission

1 NEWENT ROAD
LISBON, CT 06351

The Conservation/Inland Wetland Commission is charged by State statute with the preservation and conservation of the fragile resources within the Town of Lisbon known as wetlands and watercourses. Upon its request, it is assisted in these goals by the Eastern Connecticut Conservation District, the Connecticut Department of Environmental Protection, the USDA Natural Resources Conservation Service and the U.S. Army Corps of Engineers.

Commission meetings, open to the public, are held the third Tuesday of each month at 7 p.m. in the Town Hall Conference Room. The Commission reviews and acts upon applications for activities in (or within 100 feet of) Lisbon's wetlands and watercourses, answers concerns, investigates complaints and conducts all business necessary to fulfill its responsibilities. Decisions made by the Commission, and investigations on its behalf, are implemented by the Conservation Enforcement Officer, Joseph Theroux, who also acts as technical advisor to the Commissioners.

The Conservation/Inland Wetland Commission is made up of five conservation minded volunteers and two alternates, all appointed by the Board of Selectmen. Also participating in the meetings are representatives of Lisbon Central School's service learning program. The Commission administers the Inland Wetland and Watercourses Regulations prescribed by Connecticut General Statutes. With enforcement authority for all provisions of the Inland Wetland and Watercourses Act, it can issue cease and desist orders and levy penalties for violations of regulations.

The Commission tries to work with applicants to find a way to use the land with minimal impact to the wetlands and adjacent upland review areas. The Commission is always agreeable to having a landowner consult with them to see what effect a proposed project would have on wetlands and surrounding areas.

During the past fiscal year, the Commission held 9 regular meetings, 4 special meetings, 3 field walks and 2 show cause hearings. It received and accepted for review 4 applications and granted 4 permits, 2 of which included specific conditions. One cease and desist order was issued. There was one determination of non-regulated activity and the Enforcement Officer was authorized to issue 3 agent approvals. The Commission voted to support of the Town's proposal to purchase land at 25 Newent Road.

The Commission maintained its membership in the Connecticut Association of Conservation and Inland Wetland Commissions. Also continued was the presentation of U.S. Savings Bonds to two members of Lisbon Central School's graduating class who exhibited a strong interest in the conservation of our natural resources.

Respectfully submitted,
Leonora J. Szruba, Commission Secretary

Lisbon Fire Marshal Report

January 4, 2015

Board of Finance

Town of Lisbon

Lisbon, CT.

SUBJECT: Annual Report

Dear Board Members,

During this fiscal year, this Office focused on conducting annual inspections to determine compliance with Connecticut State Fire Safety Codes. Additionally, several fire investigations were completed to ascertain origin and cause.

The following statistics represent the time period July, 2013-June, 2014:

Inspections	22
Abatements Issued	5
Plan Reviews	5
Fire Investigations	7
Liquor Permits	2
Blasting Permits	1
Burn Permits	7
Open Burning Complaints	0
Misc. Code Complaints	3
Follow up Inspections	24
Woodstove Inspections	2

Respectfully submitted,

Rick Hamel, Fire Marshal



MARK A. ROBINSON
CHIEF
860-234-7134

JOHN CINGRANELLI
DEPUTY CHIEF
860-501-8417

7 NEWENT ROAD, LISBON, CONNECTICUT 06351
VOICE 860.376.2558 FAX 860.376.0493

December 30, 2014

Board of Finance

Town of Lisbon

1 Newent Road

Lisbon, CT 06351

Re: Annual Report 2013-2014

Dear Board Members:

During the fiscal year 2013 -2014, the Lisbon Fire Department and Ambulance responded to a total of 678 calls for assistance. This is a 13.2 % increase over the previous fiscal year.

BREAKDOWN OF CALLS

2 Structure Fires	6 Vehicle Fires	56 Automobile Accidents
405 Medical Calls	6 Brush Fires	54 Mutual Aid
16 Hazardous Conditions	71 False Alarms	26 Good Intent Calls

The department replaced its Thermal Imaging Camera, 1200 feet of 5 inch Large Diameter Hose and 5 sets of structural firefighting gear. The department also had an additional appropriation of \$11,910.00 for unexpected mechanical repairs to apparatus and increased heating fuel usage.

The Insurance Services Office (ISO) re-evaluated the departments Public Protection Classification (PPC). ISO's analysis of the department's structural fire suppression delivery looked at department training, level of certifications of officers and members, response times, record keeping, testing and maintenance of equipment and water supply delivery. ISO's evaluation resulted in a reclassification of 5/5Y which greatly improved from a 5/9. ISO's Public Protection Classification program (PPC) is important in the underwriting process with insurance companies. Most U.S. insurers use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance. Communities whose PPC improves may get lower insurance prices. The department is proud of its efforts to improve the PPC.

The department takes great time and pride in fire prevention activities which continue to be very successful each year. These efforts have had a very positive and profound effect in preventing and reducing the loss of property, injuries and possible death in our community.

The department and its members continue to strive and meet or exceed regulations and training requirements set forth by the State and Federal Department of Labor, the Department of Occupational Safety and Health Administration (OSHA), the National Fire Protection Association (NFPA), the State of Connecticut Department of Emergency Medical Services (OEMS) and Medical Control from Backus Hospital.

It is thru the volunteer efforts of our members that the Lisbon Fire Department and Ambulance takes great pride that our volunteer department keeps and maintains a level professionalism and is as sophisticated and complex as any "paid" fire/ambulance organization remaining committed to providing the best in fire and emergency medical services to residents of the Town of Lisbon.

However, that being said, the residents of our town need to realize that volunteerism plays a very significant role and the department needs volunteers as EMR's (Emergence Medical Responders), EMT's (Emergence Medical Technicians) and Firefighters in order to continue providing and maintaining services.

If anyone is interested in volunteering, please stop by the station on Thursday evenings after 7p.m. or call 860-376-2558.

Respectfully submitted,

Mark A Robinson
Chief



Mission Statement

The Uncas Health District exists to promote and protect the public's health in order to prevent illness, death and disability among its residents.

The District shall carry out its mission through the 8 Mandated Functions of Local Health Departments according to CGS 19a-76-2:

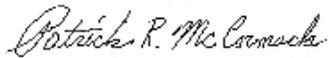
- 1) Public Health Statistics;
- 2) Health Education;
- 3) Nutritional Services;
- 4) Maternal and Child Health;
- 5) Communicable and Chronic Disease Control;
- 6) Environmental Services;
- 7) Community Nursing Services, and;
- 8) Emergency Medical Services.

Message from the Director

The Uncas Health District completed 26 years of local public health service in FY 2013-2014. We supported the State of Connecticut Department of Public Health's efforts in creating a State Health Assessment and a State Health Improvement Plan, with an eye on accreditation. I also became a Public Health Accreditation Board Site Visitor to familiarize myself with the accreditation process.

Some of our recent accomplishments included utilizing our public health nurse for vaccination and preventive health services including immunization clinics, lead screening, blood pressure screenings, and cholesterol screenings. In addition, staff members provided assistance with health insurance coverage, tobacco cessation, and healthy homes inspections.

The Uncas Health District is proud to continue its service to the residents of Lisbon. As you review the report, you will note the dedication and effort being put forth by the District staff and Board members.



Patrick R. McCormack, MPH, Director of Health

2013-2014 Highlights and Statistics

Health Education and Prevention: Cynthia Arpin, Public Health Nurse

In 2013-2014, the District began a plan to expand its ability to provide vaccinations where there is a need identified. This included receiving approval from several insurance companies to gain the ability to bill and increase program sustainability. By providing vaccination services on a regular basis, the District becomes more adept at providing these services in the event of a public health emergency.

In addition, the District provided health education on topics such as heart disease and stroke prevention, smoking cessation, asthma management, and healthy living environments.

Environmental Health Division: Michael Kirby, RS, Chief Sanitarian

Michael Kirby has been with the Uncas Health District since 1988 and continues to provide oversight for an environmental health division made up of David Coughlin, Sanitarian, Kimberly Hamley, Sanitarian, Margarita Mogollón, Sanitarian, and Albert Gosselin, Sanitarian.

Food Protection: The environmental health staff provided food permits to 18 establishments in Lisbon in 2013-2014. The program continues to assure 100% of Class 3 and 4 establishments have a Qualified Food Operator and Designated Alternate on site. The Uncas Health District provided monthly ServSafe classes to individuals assisting them in becoming a Qualified Food Operator in FY2013-2014. Plan reviews are conducted for all new establishments and for renovations to existing establishments. Temporary events are also inspected as needed.

Subsurface Sewage Disposal: The Uncas Health District is responsible for all plan review and inspections associated with construction or repair of a subsurface sewage disposal system. The District also inspects failing systems in need of repair or replacement.

Potable Water: The District is responsible for ensuring all private wells are properly installed and maintained. The staff routinely reviews private water sample reports and installations are reviewed for code compliance. Wells at food service establishments are reviewed on inspection and water violations corrections are supervised in conjunction with the state health department.

Childhood Lead Poisoning Prevention: The District is responsible for epidemiological and environmental follow up for children, under the age of six, with elevated blood lead levels.

Public Swimming Pools: All public and semi-public swimming pools are inspected for water chemistry and safety equipment and procedures.

Daycares: Child daycare groups and daycare centers within the District are routinely inspected to assure compliance with the state Daycare Licensing Program.

Tattoo Establishments: District staff members review an annual registration form, including a training verification letter from a licensed physician.

Public bathing areas: Staff members provide routine water sampling at public bathing areas throughout the summer months.

Public Health Nuisances, Pest Control, and other environmental health complaints: Inspections are conducted to verify complaints and correction orders are issued to correct the violations. Examples of complaints include mold, household trash, sewage, and poor air quality.

Salons: All nail and hair salons receive a plan review and an annual inspection to obtain a license.

Some statistical highlights for 2013-2014 include:

Uncas Health District 2013 - 2014 Annual Report	
	Lisbon
Restaurant Inspections	37
Complaints Investigated	7
Complaints Closed	8
Septic Permits	17
Well Permits	11
Discharge Permits	17
Test Holes/Monitoring Pipes	19
Percolation Tests	8
Well Sites Inspected	15
Potable and Non-Potable Water Samples	18
Septic & B100a Plans Reviewed	15

Finance and Administration Division: Laura Boudah, Office Manager / CFO

The third division within the Uncas Health District is finance and administration. The Office Manager plans, coordinates, and oversees the various business functions of the District. This includes managing payroll, general accounting, ordering supplies, and human resources/benefits. The Administrative Assistant handles filing, answering phone calls, and customers to the front desk.

The District also has a Finance Sub-Committee of the Board of Directors. The role of the sub-committee is to review financial reports and make recommendations to the Board for approval. The Office Manager works directly with this group to provide timely reports to the Board, meet auditing requirements, and oversee revenues and expenditures with the Director of Health.

STATE OF CONNECTICUT



Accredited Since 1988

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION DIVISION OF STATE POLICE TROOP E

Lt. Michael J. Thomas
Commanding Officer

M/Sgt. James Gilman
Executive Officer

Lisbon Resident Trooper Annual Report

This year's annual report is a culmination of the past year's statistics for the Town of Lisbon. The report is detailed and reveals all motor vehicle activity as well as criminal activity that has been investigated through the Resident Trooper's Office and Troop E in Montville. Date ranges 01/01/14-12/31/14.

Total calls for service:	5131	Larcenies:	141
Total accidents investigated:	131	Burglaries:	11
Total criminal investigations:	297	Arrests:	202
DUI arrests:	16		
Total M/V citations issued:	1027		
Total written warnings issued:	261		

The Lisbon Resident Trooper's office is committed to the public safety of this community. During the course of the previous year, the Lisbon Resident Trooper's office taught two DARE classes and assisted the Lisbon Central School with a new School Safety and Security Plan. Additionally, the Lisbon Resident Trooper's office accommodated the Town's needs during local road races and special events. Moreover, several complex investigations led to the arrest(s) of individuals engaging in dealing narcotics; one of which was initiated by an anonymous person. The investigation concluded with the arrest of an individual, the seizure of over 22 lbs. of marijuana, numerous prescription medications and money. The accused person pled guilty to criminal charges and was subsequently sentenced to several years in prison. Community Policing is paramount to make Lisbon a great place to live. IF YOU SEE SOMETHING SUSPICIOUS, PLEASE SAY SOMETHING.

Sincerely,

Lisbon Resident Trooper TFC. Michael Browning # 1211

Phone: (860) 848-6500 FAX: (860) 848-6550
P.O. Box 306 Uncasville, Connecticut 06382
An Affirmative Action/Equal Opportunity Employer

Lisbon Recreation Committee Annual Report

The Lisbon Recreation Committee meets on the third Monday of each month at 7:00 p.m. in the Lisbon Town Hall. Committee members are appointed by the Board of Selectmen and serve two years. The individuals who currently serve on this committee include: Chairperson Nancy Smigiel, Vice Chairperson TJ Restivo, Fran Houle Jr., Darrin Butts, Ed Hogan, Jim Synott, Chris Fabry, Chad Johnson, and Joe DiRoma. The Committee also includes LCS Student Leadership representatives: Brady Rider, Kaelen Fabry, and Jack Espinoza.

The Lisbon Recreation Committee supports a variety of recreational programs and activities in the Town of Lisbon. Popular programs that the Committee sponsored over the past year include Men's Basketball, Youth Basketball clinics, Women's Volleyball League, and Adult Co-ed Volleyball; community bus trips (ski trips, NYC Macy's Thanksgiving Day Parade, Red Sox game, with more planned in 2015); Easter Egg Hunt; Summer Youth Tennis and Basketball camps, and other events.

Additionally, the Committee oversees the maintenance of the cross-country trails, soccer field, baseball and softball fields, community track, tennis court, and Lisbon Meadows Park. The Committee implemented an on-line field scheduling capability in 2014.

The Lisbon Recreation Committee will be busy again this year planning programs and activities, which will be displayed on the announcement letter board sign located at the entrance to Lisbon Meadows Park.

A Lisbon Recreation website is available for residents to stay aware of upcoming events and obtaining useful information related to town recreation activities, www.Lisbonct.com, 860-376-7971. Find us on Facebook - Lisbon Recreation Committee.

If you have any ideas or suggestions on the additional programs that will benefit the Town of Lisbon, please come and attend a meeting, or send a written correspondence.

2013-2014 Annual Report of The Lisbon Commission on Aging

Lisbon Senior Center serves as your gateway to the aging network, connecting you to community services that will help you stay healthy and independent. A variety of programs are offered: from information and assistance; health, wellness and exercise programs; van transportation; meals, both at the center and the daily delivery of Meals on Wheels; benefits counseling; social and recreational activities, to intergenerational events.

Lisbon Senior Center is a highly recognized community focal point. The Shooting Stars, again, did fundraising and augmented your tax dollars to provide extras. They paid for built in bookcases in the library, also, entertainment several times during the year. They subsidized the holiday luncheon and paid for a gardener to care for the raised beds. The lunch program continues to be self-supporting.

Lisbon Senior Center is busier than ever in all areas as reflected with the aging of the baby boomer. As the town's population ages in place more demands will be made. The requests will far exceed what the Senior Center will be able to provide.

The Lisbon Commission on Aging sets policies and guidelines, assesses and analyzes the needs of Lisbon's elderly and their families. The Commission meets on the first Monday of the month at the Senior Center at 7:00 and welcomes all to attend. Feel free to contact the Senior Center at 860-376-2329 with your questions or for more information. You can, also, contact any of the Commission members. They are Lee Szruba, Chair, Joe Doran, Dottie Coggins, Mary Grant, Cava Castagnaro, Phyllis Kershaw, Carol Sadowski and Judy Jencks.

Annual Report

Fiscal Year 2013-2014

The Lisbon Historical Society, Inc. is a 501(c) 3 nonprofit, volunteer organization whose mission is to promote an interest and foster appreciation of the rich history and culture of the town of Lisbon, the Scenic By-Way and the Last Green Valley. The Society collects artifacts and preserves for the historic places and structures significance to the community and it is responsible for the restoration and maintenance of the grounds and buildings associated with the John Bishop House, the Anshei Israel Synagogue, Burnham Tavern and the Old Coach Road (North Burnham Highway).

Outreach

The Historical Society's community outreach begins with the annual Summer Open House at the John Bishop House. From June to September Society volunteers open the house on Saturdays for visitors. In the fall we join the town wide annual Fall Festival with an open house and open hearth cooking demonstrations and participation in The Last Green Valley's annual "Walktober. This year, Walktober included a tour of Anshei Israel Synagogue, which is on the National Register of Historic Places; a short hike along a section of the old Norwich Woodstock Turnpike and then a visit to the grounds of Burnham Tavern. The Walktober tour concluded at the 1810 John Bishop House Museum.

In December of 2013 the John Bishop House was open for holiday open hearth cooking and museum tours.

From mid-February to mid-March the Society commemorated the National Heritage Corridor by displaying green lights in the John Bishop House windows during the month long Green Lights Celebration.

Approximately sixty Lisbon Central School fifth graders, teachers and parent chaperones made the annual visit in May and early June to the John Bishop House for a day of interactive learning and hands-on open hearth cooking. Also, in June we presented our annual *Excellence in History Award* to graduating eighth grader Chris Arpin for his outstanding academic accomplishments in history. Collaboration with Lisbon Central School's Service Learning program is ongoing.

The John Bishop House is the repository for the Town Historian's library of research material. The collection is available for use by the public at no charge.

Restoration and Renovation

During the fall of 2013, a surviving section of the Norwich and Woodstock Turnpike was reclaimed with the permission and guidance of the state Department of Transportation. The Historical Society with the help of Boy Scout Troop 73 cleared decades of debris and brush. This historic site, locally referred to as the Old Coach Road, is now accessible by the public as a walking trail.

Under the guidance of the Historical Society, Lisbon Central School 8th grader, Danielle Tirocchi, undertook a project in the John Bishop House with the goal of achieving the Girl Scout Silver Award. After thorough

research, wallpaper removal, a thorough cleaning, painting and staging, Danielle was able to recreate an 1810 child's bedroom.

The Historical Society received the good news in early June 2013 that the state Historic Preservation Office accepted the Burnham Tavern application for listing on the State of Connecticut's Register of Historic Places. We expect the National Park Service to take up our application for the National Register of Historic Places listing shortly. The Historical Society appointed a Development Committee to map a strategic plan that includes preservation, funding, community development, artifact acquisition and exhibition.

Members of the Society also planted and maintained two period gardens on the grounds of the John Bishop House.

Revenue

Revenue sources include can and bottle donations, funds raised from the annual Holiday Open House, adult open hearth cooking classes, bake sales, member in-kind services, donated hours, individual donations and the town preservation grant.

Information Sources

Upcoming events, town history and information pertaining to other historic properties can be found on our webpage, www.99main.com/~chill/Historic.html, on *Facebook* page by typing Lisbon Historical Society in the "find friends" bar and *YouTube*. We also have a link on the town webpage. The Society is a regular contributor to the town newsletter and we offer, at no charge, a booklet on the Anshei Israel synagogue and several pamphlets about the John Bishop House.

Membership in the Historical Society is a rewarding opportunity to not only research, educate, mentor and preserve but to build long and strong community relationships. The Society holds business meetings on the second Friday of the month in the Lisbon Town Hall at 7:00 p.m.

Respectfully submitted,

Kim E. Sperry

Mr. Wayne Donaldson
Chairman Board of Finance
Town Of Lisbon
1 Newent Rd.
Lisbon, CT 06351

Dear Mr. Donaldson

The fiscal year of 2013/2014 has been doing research on the Benjamin Burnham Tavern to assist with obtaining the Connecticut State Register of Historic Places and the National Register of Historic Places. This will assist the Lisbon Historical Society to obtain grants for revitalization and preservation of the Burnham Tavern. The town historian is serving on the Burnham Tavern Preservation committee with members of the Historical Society to obtain information and resources to assist in grant funding projects that will help defray costs in the restoration process. This was done in conjunction with Laurie Pasteryak Lemarre, Historian. The committee has been discussing means of fund raising projects to assist with grants and funding for the restoration. I have also been preserving any communications and documents in this process of applications and any changes to the tavern.

Also research has been started on other taverns of Lisbon-notably the Tracey Tavern/Inn and the Keezer/Kazar Tavern. The

location of the original Tracy Tavern Inn has been located in Meriden CT with the intention to obtain any information they might be

willing to provide to us as part of the history of Lisbon and a home that originated in Lisbon on the Route 12 highway.

Another project by the town historian is to act as a Project Manager for a junior member of the Lisbon Historical Society who is working towards her Girl Scout Gold Award by preserving photos collected by the Lisbon Historical Society. This will include photos of various events in Lisbon, historical sites that are deteriorating or decaying, and the people of Lisbon in everyday life especially from the past. There are photos of the Bradlaw family and farm buildings, the restoration of the Bishop house in photos, and a photo history of the Burnham tavern prior to the start of the revitalization on through the restoration process.

The most recent activity is taking photos of the Ross Hill School in its partial brick frame still standing and hopefully obtaining photos from the public with regard to what it might have looked like in the past and some of the students who attended the school as well as when it was built, who built it, and who some of the teachers were at various decades of time.

Respectfully submitted by

Marcia Shafer

Lisbon Town Historian



The. First Railroad Tunnel in America

Lisbon Community Center Committee, Inc.
Lisbon Fall Festival Committee

19 SOUTH BURNHAM HIGHWAY
LISBON, CT 06351

lisbonfallfestival.org

A small group of dedicated volunteers worked throughout the 2014 fiscal year to maintain a Lisbon Fall Festival presence in the town and oversee usage of the Lisbon Meadows Park Community Center. September brought regular Festival activities – youth dance, chowder and fritters, booths, general food court and the traditional road race. Also participating were some of the town’s Farmer’s Market vendors, Newent Congregational Church, Boy Scouts, and Home Depot –just to mention a few. Eastern Savings Bank personnel rounded out the Food Court volunteers, led by chef Tom Brodeur who introduced corn chowder to the menu as well as the traditional clam chowder. The Lisbon Volunteer Fire Department and the Lisbon Town Highway Department displayed some of their equipment in the “Touch A Truck” area. Brave Festival goers tried out the zip line which was added to this year’s attractions.

The Community Center was filled to near-capacity with bingo enthusiasts for the May and October bingo nights.

As part of the Town’s cooperative efforts, electrical power to light the Lisbon Meadows parking lot is provided by the Committee. The well adjacent to the Center provides a water supply to the John Bishop House Museum as well as the Center.

Improvements made to the building this year include new flooring in the rest rooms, interior and exterior painting, and the installation of a door at the bottom of the outside staircase. Additional new chairs and a large grill were also purchased. The Committee is in the process of soliciting proposals for interior insulation and associated improvements, and a heating system installation.

Due to the lack of interior insulation and heating, the Community Center is currently available for use from April through October only. A copy of the rules governing the building’s use, and application forms, can be found on the website listed above. The Scheduling Subcommittee chairperson is Lorraine Dawley (860 886-7595).

The Community Center/Fall Festival Committee meets the 4th Monday of each month (except December and January) in the Lisbon Town Hall Conference Room at approximately 7:15 p.m., following the Selectmen’s Meeting. New members are welcome and needed if the Fall Festival events are to be expanded to include activities for all of Lisbon’s residents and friends. There is always room for those who can spare just a day or two at Festival time around the third week in September.

Please feel free to drop in to a meeting or contact President Damon Wallace (860 376-9408 or damonwallace@comcast.net), Vice President Cyndi Cockett (lastcarnival@comcast.net), or Treasurer Lee Szruba (860 376-9510 or leeshrub@att.net)

Lisbon Farmers Market

The Lisbon Farmers Market completed another successful season in 2014. It was the third year of the Farmers Market and we continue to make changes to provide a better and more varied market. The weather mostly cooperated and the market ran smoothly. We have a solid core of regular vendors and are always working on bringing in new vendors. We brought back the successful Arts and Artisans Day which showcased local artisans and brought in a great crowd. We also featured some local musicians in 2014 which were very popular with attendees and vendors alike. The Lisbon Senior Center was featured on Celebrate Senior Day. They set up a booth to show off their skills. The Lisbon Farmers Market Committee is hard at work all year round to bring an improved market to Lisbon. We enjoy meeting and interacting with all the regular customers as well as new people to the market. We continue to advertise through various mediums including The Farmers Market Web Site, a Facebook page, The Reminder and newsletters, as well as flyers and business cards. A large part of our advertising is word of mouth. We look forward to another successful year in 2015 and encourage all residents to spread the word and visit the market to support our local farmers and vendors.

Thank you,
Donna Harris
Chairman, Lisbon Farmers Market

2014 Annual Report

TO: Mr. Wayne Donaldson, Chairman of Board of Finance

Year 2014 has been a successful and rewarding year for Lisbon Central School (LCS). Student achievement has shown consistent growth. Benchmark data has indicated a significant upward trend during the past five years. LCS participated in the Smarter Balanced Assessment Consortium (SBAC). This was a first roll-out of this test in the subject areas of English Language Arts and Math; therefore no concrete data was reported back to districts. The staff has worked diligently in developing and implementing curriculum which is cutting-edge and aligned with the Connecticut Core State Standards. Additionally, the enrichment model at LCS makes a true difference, academically and behaviorally, as measured by the yearly data report.

Last year, LCS embarked on a new venture in curriculum-the Science, Technology, Engineering and Math (STEM) initiative. STEM has helped students develop into creative, critical thinkers in a collaborative project-based setting. Building and programming robots with the resource of LEGOS kits has been an ongoing technical and team-based activity which the students really enjoy in the STEM classes. Learning is engaging and highly motivating! Also, Connecticut is known for aerodynamics and the building of submarines which are current and future focal points of the STEM curriculum. Therefore learning is authentic and relevant for LCS students. As a final note, plans have been developed to expand STEM to include the arts, which is known as STEAM. The LCS school community is excited regarding this integration of instruction.

In terms of other curricular activities, students participated in the National Geography Bee and in Mock Trials. The Science Symposium students participated in a national conference via skype, demonstrating their project, utilizing a Van Dorn bottle to analyze water samples from Long Island Sound. The students focused on Lisbon's vital connection with the Sound. In the music department, ninety-four talented students were members of the LCS Band and Chorus. Plans were formulated at the end of the 2013-2014 school year to move the art program to a more spacious room in the school. As a result, the art classroom is truly state-of-the-art and exceptional. The LCS physical education program continues to thrive, integrating its standards with health education. Students did well in sports. LCS athletes are known to consistently try their best and play fairly during every event. They consistently show true sportsmanship.

As of October 1, 2014, the student population at LCS was 398, an increase over the past year. Lisbon's high school students attended various schools: Norwich Free Academy (154), Griswold High School (44), Norwich Technical High School (28), Grasso Technical High School (4), Marine Science Magnet High School (8), Ledyard Agri-Science High School (3), Science and Technology Magnet School (4). Other programs students attended were: Lighthouse (1), Project Genesis (3), Sachem Campus (1), and United Cerebral Palsy (1).

LCS was very busy during the 2013-2014 school year, implementing Connecticut's new Teacher and Administrator Evaluation Plan. The LCS model was approved by the State and focused on student academic growth, parent involvement and the educator's professional performance and practice. The proficiency report for LCS was submitted and accepted by the Connecticut State Department of Education. The Positive Behavior Intervention and Support System (PBIS) also aided staff and students in ensuring a positive climate, less discipline issues and academic growth.

The Administration and the Board of Education Policy Committee continued to update policies and inform the school community of them. All Board of Education policies can be found at the Lisbon School District's website www.lisbonschool.com and in the Board of Education Policy Book located in the Superintendent's office.

A budget increase of 1.62% over the 2012-2013 budget was approved by the Town with a single referendum. The Board of Education Finance Committee as well as the other Board members, the Superintendent and the Business Manager worked hard to present a fiscally sound budget. As a result, curriculum improvements continued and there were no reductions to educational supplies or athletic programs.

Regarding the physical plant of LCS, safety and security measures were planned, purchased and /or installed through grant funds. These items included: portable radios, external speakers, exterior security cameras, magnetic door holders and new door lock sets.

Technology also progressed at LCS. Through grant funding and the Board of Education budget, iPads, laptops, desktops, smartboards, software and wireless capability were also planned, purchased and/or installed. Staff received training regarding the utilization of these items and this technology is being used to enhance curriculum, instruction and learning.

The media center revamped its vision with more technology integration. Diverse and more current titles were purchased, and the catalogue database was upgraded. Instruction is also being integrated between the classroom teachers and the librarian/media specialist.

The LCS PTO was very active during 2014. Throughout the year, there have been monthly movie nights, Trick or Trunk, meals for teachers during conferences and fundraising. The PTO is hardworking and always willing to lend their assistance to the school whenever possible.

The Lisbon community can be proud of LCS. It is a wonderful place for all children to thrive.

Respectfully Submitted,

Sally Keating

Superintendent of Schools

High School Graduates – 2013 – 2014

Grasso Tech

David Gozzo
Tiffany Schroeder

Griswold High School

Antisdell, Crystal
Badorek, Philip
Becotte, Christopher
Benjamin, Edwin
Boots, Samantha
Carmack, Daniel
Grant, Michael
Heon, Jacob
Jakob, Devon
Mossberg, William
Newman, Emily
Pescatello, Alyssa
Rickey, Alexis
Walden, Devin

Norwich Free Academy

Arpin, Rebecca
Burton, Courtney
Cannon, Megan
Carter, Zachary
Cellucci, Travis
Churchill, Jordan
Cook, Walker
Cormier, Jared
Dombrowski, Mikaella
Driggers, Taylor
Duddie, Angelina
Friese, Caela
Houle, Nicholas
Joyal, Hayley
Joyal, Jordan
Leblanc, Connor
Leone, Jessica
Lewerk, Moira
Lotreck, Emma

Lucci, Aaron
Martell, Jordon
Maurer, Sydney
Maynard, Sarah
McClelland, Jake
McKee, Tim
Mian, Tausif
Moore, Fallon
Moquin, Joseph
Nasios, Christopher
Park, Mia Lynne
Parkinson, Connor
Pugliese, Katherine
Rickey, Sabrina
Rizzuto, Kayla
Shaw, Christopher
Smith, Jacob
Smith, Nicholas
Strickland, Alexa
Suchocki, Joshua
Synott, Joshua
Tirocchi, Matthew
Trainor, Patrick
Tudisca, Bradley
Wawrzynowicz, Emma
Webster, Hannah
Yuen, Jimmy

Norwich Tech

Langlois, Jillian
Mehlinger, Kyle
Read, Christopher
Thompson, Thomas
Tracy, Hannah

Lisbon Central School

Grade 8 Graduates 2013 – 2014

	Damyon M. Antidel	*	Maria Michalene Leise
* / **	Christopher James Arpin		Dyson Louis Letourneau
*	Brianna Allyn Benson	* / **	Anna Marie Lewis
	Dominique Rose Brouillard		Frank A. Lewis
	Brian M. Carmack	* / **	Ethan Andrew Love
	Mason Lee Carter		Connor McCabe
*	S. Christian Celey, Jr.	* / **	Shea G. McManaway
	Nicholas E. DiRoma	*	Meghan Kaleigh Moore
	Samantha Nicole Gregoire		Gavin Allen Nye
	Aliza Marie Heon		Logan D. Palmer
**	Spencer E. Holzschlag		Adam N. Pothier
* / **	Alexander Keith Jacobik		Noah James Rankowitz
*	Morgan Sara Jaffe		Jeffrey Thomas Reck
	Brandon Salvatore Jencks		Karl David Schroeder
**	Lauren Lee Jones		Bailey Matthew Sobanski
* / **	Kathleen Ann Kelly		Nicolas Gerard Sylvestre
	Harrison Patrick Knight	*	Danielle Rose Tirocchi
*	William Paul Krauss	**	Anthony James Tulli
	Gabrielle Ann Labonte	**	Caitlin Ann-Marie Wallace
	Jordan LaLiberty	*	Max Owen Wawrzynowicz
	Meredith Gale Lang	**	Samuel Liam Way
* / **	Shea Erin Lee	* / **	Mia Lauren Whittaker

* *Gold Cord –
Indicates
Membership
in National
Junior Honor
Society*

** *Blue &
White Cord –
Indicates
students who
served as
Student
Ambassadors*

Board Of Education

Randall Baah, Chairman

Melissa Krauss, Vice Chair

Judith Jencks, Secretary

Melissa Avery

Michelle Danieluk

Jenny Danburg

Ian Rogers

Joeseph Lewerk

Richard Rogers

Administration

Superintendent	Sally Keating
Principal	Megan Jenkins
Special Education Director	David Yellen
Business Manager	Diana Cormier

Staff

Brian Apperson	SRBI Coordinator	AnnMarie Lafayette	School Psychologist
Shelley Apperson	2 nd Grade	Kimberly Lang	8 th Grade Language Arts
Rita Baldwin	5 th Grade	Julie Lepore	Reading
Stephen Brown	7 th & 8 th Grade Science	Tammy Lerro	Special Education
MaryLou Cassotto	Media Specialist	Tricia Maynard	Kindergarten
Claudia Conway	Preschool	Rita Miller	Music
Joan Curtiss	Music	Linda Miner	1 st Grade
Michael Davidson	Computer	Martin Mlyniec	6 th & 7 th Grade Science
Kathleen Edmond	School Health Aide	Michele Mlyniec	Speech Pathologist
Judy Fontaine-Higgins	6 th Grade	Rebecca Overholt	Preschool
Lorna Gallagher	7 th & 8 th Grade Social Studies	Mardy Pryor	7 th Grade Language Arts

Paulette Galyas	Educational Assistant	Eric Quinn	Special Education
Lillian Gardner	3 rd Grade	Cheri Riotte	3 rd Grade
Didi Gauthier	2 nd Grade	Lynn Rochette	Special Education
Kate Gilgenbach	5 th Grade	Jennifer Rugarber	Speech Pathologist
Robin Gore	Occupational Therapist	Janice Schultz	Educational Assistant
Debra Gozzo	Superintendent / Business	Phyllis Serra	1 st Grade
	Office Secretary	Heidi Sheldon	Spanish
Joseph Gracia	Video / Technology / STEM	Christine Shogren	4 th Grade
KellyAnn Graves	Special Education	Katherine Snyder	School Counselor
Stacey Guertin	5 th Grade	Lisa Surfus	Special Education Secretary
Theresa Hart	7 th & 8 th Grade Math	Theresa Svab	School Nurse
MaryEllen Herrmann	Attendance Secretary	Jane Sweet	4 th Grade
Natalie Hungerford	Kindergarten	John Tillinghast	Special Education
Rachel Ibbison	Special Education	Anne Townsend	Art
Ellen Joly	Physical Education	Jamie Webster	Principal's Secretary
Sarah Komosky	Special Education	Todd Wheeler	6 th Grade

Interns

Christopher Caulfield Molly Kiff Elizabeth Lickwola Rachel Pianta
Heather Racicot Aisha Roberts Georgia Williamson

Custodial Staff

Brian McGlew – Maintenance Director Rich Coutu Sandy Coutu
Donna Gladue Gary Warner

Cafeteria Staff

Michael Rossi – Director BillieSue Burelle Micheline Plourde
Ellen Sobanski Kelly Wezner

Daycare Staff

Linda Beams –Director Jasmine Barss Stefanie Davis Laura Gray
Taylor Gray Courtney Kinmonth Jacqueline Labonne

Regional Animal Control District

Serving the Towns of

Bozrah, Franklin, Lisbon, Lebanon & Sprague

Mailing Address: 1 Main St., P.O. Box 677, Sprague, CT 06330 Emergency Calls: 800.236-1987

Pound Address: 34 Goshen Hill Road, Lebanon, CT 06249 Routine Calls: 860.642-6379

Annual Report

The five Towns (Bozrah, Franklin, Lebanon, Lisbon and Sprague) that make up the Regional Animal Control District is pleased to provide this annual report for the Fiscal year 2013- 2014. This regional cooperative effort by the Towns is why the Regional Animal Control District is a success keeping the cost to towns reasonable and providing a twenty-four hour reliable service. We started the year with budget of \$75,078. We finished the year out with a balance of \$13,456 and added to previous year's balances, we have a fund balance of \$19,596.48 which a portion will be used to offset cost in upcoming years.

The Animal Control Office and his assistant responded to 80 emergency calls and assisted in over 600 issues involving animals.

Respectively Submitted

Richard L. Matters

First Selectman, Franklin

Chairman,

Regional Animal Control District

Date: March 16, 2015

From: Carl R. Brown BO/ZEO
Building Dept
Town Of Lisbon

To: Board of Finance

Re: 2014 Annual Town Report

To Whom It May Concern:

The Office of the Building Official for the Town of Lisbon assists the town residents in following the 2006 State of CT Building Code and Amendments with their building projects as governed by the State Law. We do in progress inspections to be able to sign the inspection reports to attest the work done is in compliance with the Code.

In doing so, the office handles the paper applications and review of building plans to see that the code is followed. We process application fees as the town ordinance directs into the Town Treasurer office.

In the time frame of July1, 2013 through June 30, 2014 the office issued 229 permits work done on buildings in the Town. These permits were valued at \$3,386,628.00 with revenue to the Town of Lisbon of \$40,632,004.00.

Zoning issued 19 permits for construction of building and structures.

Economy continues to drag, there are a lot inquiries of building and zoning issues, with very little action at this time. The potential is there when the time comes for some of these ideas to be acted upon.

The Office of the Building Official is open part time, and by appointment to serve the residents with their projects.

Respectfully,

Carl R. Brown

Carl R. Brown
Building Official
Town of Lisbon

Town of Lisbon, Connecticut

Financial Statements and
Supplementary Information

Year Ended June 30, 2014

Town of Lisbon, Connecticut

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Independent Auditors' Report

**The Board of Finance
Town of Lisbon, Connecticut**

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon, Connecticut ("Town") as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

O'CONNOR DAVIES, LLP
100 Great Meadow Road, Wethersfield, CT 06109 | Tel: 860.257.1870 | Fax: 860.257.1875 | www.odpkf.com

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, budgetary comparison information and other post-employment benefit information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual financial statements and supplementary schedules are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining and individual fund financial statements and supplementary schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2014 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

O'Connor Davies, LLP

December 11, 2014

Town of Lisbon, Connecticut

Management's Discussion and Analysis
June 30, 2014

Town of Lisbon, Connecticut

Management's Discussion and Analysis
June 30, 2014

Our discussion and analysis of Town of Lisbon, Connecticut's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2014. Please read it in conjunction with the Town's financial statements, which begin with Exhibit 1.

FINANCIAL HIGHLIGHTS

- The Town has effectively managed its annual budget to again in 2013-14 maintain a budget surplus. This combined with the acquisition of needed assets resulted in an increase in the Town's net position of \$465,575.
- The Town was able to maintain a lower cost of services for 2013-14 than occurred in 2012-13 while still adding additional services with new programs in the recreation department additional funding for both fire and police protection.
- Total revenue exceeded budget projections by \$19,003. Lisbon Taxpayers continue to make timely tax payments resulting in tax revenue at 99.4% of the budgeted amount. Both the Board of Education and General Government budgets came in 1.2% under budgeted amounts with a total of \$150,326 less than budgeted.
- The Town continues to maintain excellent budgetary controls bringing final end of year results within about 1% of the budgeted amounts. The Town's purchase of property adjacent to Town Hall and Lisbon Central School will allow for future expansion of Town services keeping essential Town services all together at the town center.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (Exhibits 1 and 2) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start with Exhibit 3. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds. The remaining statements provide financial information about activities for which the Town acts solely as a trustee or agent for the benefit of those outside of the government.

Reporting the Town as a Whole

Our analysis of the Town as a whole begins with Exhibit 1. One of the most important questions asked about the Town's finances is, "Is the Town as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. All of the

Town of Lisbon, Connecticut

Management's Discussion and Analysis
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current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's *net position* and changes in it. You can think of the Town's net position—the difference between assets and liabilities—as one way to measure the Town's financial health, or *financial position*. Over time, *increases or decreases* in the Town's net assets are one indicator of whether its *financial health* is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the *overall health* of the Town. In the Statement of Net Position and the Statement of Activities, the Town is divided into two kinds of activities:

- **Governmental activities**—Most of the Town's basic services are reported here, including the education, public works, and general administration. Property taxes, state and federal grants and local revenues such as fees and licenses finance most of these activities.
- **Business-type activities**—The Town charges a fee to customers to help it cover all or most of the cost of certain services it provides. The Town's Water Pollution Control Authority's operations are reported here.

Reporting the Town's Most Significant Funds

Our analysis of the Town's major funds begins in the section titled "The Town's Funds". The fund financial statements begin with Exhibit 3 and provide detailed information about the most significant funds—not the Town as a whole. Some funds are required to be established by State law and by bond covenants. However, the Board of Finance establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The Town's two kinds of funds—*governmental* and *proprietary*—use different accounting approaches.

- **Governmental funds**—Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called *modified* accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship (or differences) between governmental *activities* (reported in the Statement of Net Position and the Statement of Activities) and governmental *funds* in reconciliation at the bottom of the fund financial statements.
- **Proprietary funds**—When the Town charges customers for the services it provides—whether to outside customers or to other units of the Town—these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. In fact, the Town's enterprise funds (a component of proprietary funds) are the same as the business-type

Town of Lisbon, Connecticut

Management's Discussion and Analysis
June 30, 2014

activities we report in the government-wide statements but provide more detail and additional information, such as cash flows, for proprietary funds.

The Town as Trustee

The Town is the trustee, or *fiduciary*, for the activity funds at the school. These funds do not belong to the Town. The Town's fiduciary activities are reported in separate Statements of Fiduciary Net Position in Exhibits 8. We exclude these activities from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

THE TOWN AS A WHOLE

The Town's combined net position increased by \$465,575 from a year ago. Last year net position increased by \$377,472. Our analysis below focuses on the net position (Table 1).

Table 1
Net Position

	Governmental Activities		Business-type Activities		Total Government	
	2014	2013	2014	2013	2014	2013
Current and other assets	\$ 4,962,096	\$ 4,723,385	\$ 214,226	\$ 184,271	\$ 5,176,322	\$ 4,907,656
Capital assets	12,233,186	12,394,756	2,997,645	3,102,305	15,230,831	15,497,061
Total assets	17,195,282	17,118,141	3,211,871	3,286,576	20,407,153	20,404,717
Long-term debt outstanding	5,612,416	6,057,302	-	-	5,612,416	6,057,302
Other liabilities	311,317	324,014	43,477	49,033	354,794	373,047
Total liabilities	5,923,733	6,381,316	43,477	49,033	5,967,210	6,430,349
Net position:						
Net investment in capital assets	8,201,148	7,857,035	2,997,645	3,102,305	11,198,793	10,959,340
Restricted						
Expendable	557,551	474,084	-	-	557,551	474,084
Nonexpendable	4,413	4,411	-	-	4,413	4,411
Unrestricted	2,508,437	2,401,295	170,749	135,238	2,679,186	2,536,533
Total net position	\$ 11,271,549	\$ 10,736,825	\$ 3,168,394	\$ 3,237,543	\$ 14,439,943	\$ 13,974,368

The Town of Lisbon has increased its net position by \$465,575. This increased net position from \$13,974,368 to 14,439,943. The net Capital asset increase was \$327,058 for assets placed in service in 2013-14 which was offset by a \$14,318 reduction for depreciation.

Town of Lisbon, Connecticut

Management's Discussion and Analysis
June 30, 2014

The changes in net position of the Town are summarized in Table 2 below. In total, the Town increased net position by \$465,575 this year compared to an increase of \$377,472 last year.

Table 2
Change in Net Position

	Governmental Activities		Business-type Activities		Total Primary Government	
	2014	2013	2014	2013	2014	2013
Revenues						
Program revenues:						
Charges for services	\$ 382,969	\$ 709,233	\$ 151,337	\$ 155,877	\$ 534,306	\$ 865,110
Operating grants and contributions	5,595,623	5,350,900	-	-	5,595,623	5,350,900
Capital grants and contributions	2,193	2,586	-	-	2,193	2,586
General revenues:						
Property taxes	8,241,448	8,324,368	-	-	8,241,448	8,324,368
Grants and contributions	170,394	176,871	-	-	170,394	176,871
Interest and investment earnings	5,028	6,182	-	-	5,028	6,182
Loss on disposal of equipment	(7,517)	(8,386)	-	-	(7,517)	(8,386)
Other general revenues (losses)	3,770	-	-	-	3,770	-
Total revenues	14,393,908	14,561,754	151,337	155,877	14,545,245	14,717,631
Program expenses						
General government	1,280,516	1,388,449	-	-	1,280,516	1,388,449
Fire protection	166,684	148,794	-	-	166,684	148,794
Police protection	181,583	127,552	-	-	181,583	127,552
Highways and streets	655,161	416,987	-	-	655,161	416,987
Seniors and senior center	128,488	105,651	-	-	128,488	105,651
Recreation	74,132	76,150	-	-	74,132	76,150
Education	11,283,888	11,751,100	-	-	11,283,888	11,751,100
Interest on long-term debt	88,732	110,232	-	-	88,732	110,232
Water Pollution Control Authority	-	-	220,486	215,244	220,486	215,244
Total expenses	13,859,184	14,124,915	220,486	215,244	14,079,670	14,340,159
Increase (decrease) in net position	\$ 534,724	\$ 436,839	\$ (69,149)	\$ (59,367)	\$ 465,575	\$ 377,472

- Operating Grants increased by \$244,723 this is due to an increase in the municipal revenue sharing of \$33,363, an emergency homeland security grant in the amount of \$32,730 along with an increase in the TAR grant of \$88,086 and a grant for \$98,808 for technology high quality. Other Town grants saw small reductions totaling \$8,264.
- Charges for services decreased mainly due to the closing of Community Connections High School which accounted for revenue of \$269,036 in the prior year.
- The mill rate decreased from 19.6 to 19.4 from the previous year.
- Property Tax revenues decreased primarily from an assessment dispute with a large shopping center located in town that was settled this year reducing the assessment and the expected tax revenue. Along with a reduction due to the decrease in the mill rate of 0.2 mills from the previous year.
- Many of the General government and Education budgets had been reduced. As a result the town still has revenues in excess of expenses for the fiscal year

Town of Lisbon, Connecticut

Management's Discussion and Analysis
June 30, 2014

Governmental Activities

Table 3 presents the cost of each of the Town's governmental programs as well as each governmental program's net cost (total cost less revenues generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions.

Table 3
Governmental Type Activities

	Total Cost of Services		Incr. Decr.	Net Cost of Services		Incr. Decr.
	2014	2013		2014	2013	
Governmental Activities						
General government	\$ 1,280,516	\$ 1,388,449	-7.77%	\$ 1,080,523	\$ 1,206,188	-10.42%
Fire protection	166,684	148,794	12.02%	166,684	148,794	12.02%
Police protection	181,583	127,552	42.36%	159,886	101,840	57.00%
Highways and streets	655,161	416,987	57.12%	476,653	326,172	46.14%
Recreation	128,488	76,150	68.73%	121,791	55,490	119.48%
Seniors and senior center	74,132	105,651	-29.83%	54,436	99,434	-45.25%
Education	11,283,888	11,751,100	-3.98%	5,729,694	6,014,046	-4.73%
Interest on long-term debt	88,732	110,232	-19.50%	88,732	110,232	-19.50%
Totals	\$ 13,859,184	\$ 14,124,915	-1.88%	\$ 7,878,399	\$ 8,062,196	-2.28%

- General government expenses were decreased for 2014 primarily as a result of a decrease in employee insurance in the amount of \$54,787 and close monitoring of expenses by the Board of Finance and the First Selectman's office.
- Fire protection costs were increased due to projected expense for repairs to a number of pieces of apparatus and increased costs of fuel and heating oil.
- Police protections costs increased based on the State of Connecticut estimates for the cost of the resident state troopers salary, benefits and vehicle. \$20,335 of the increase was due to trooper overtime which was offset by a grant.
- Highways and Streets. The increase here is the result of the purchase of the property on Newent Rd for \$180,000
- Recreation also received an increase for needed improvements to town parks and recreation facilities, along with added and expansion of recreation programs.
- Seniors and senior center was reduced because of one time repair expenses incurred the prior year.
- Education costs were reduced as a result of the closing of Community Connections High School which had prior year's expenses of \$283,750.
- Interest on long term debt was reduced as a result of refinancing existing debt to reflect current lower interest rates.

Town of Lisbon, Connecticut

Management's Discussion and Analysis
June 30, 2014

Business-type Activities

The only business-type activity in Lisbon is water and sewer running north along route 12 from Lisbon Landing and the Crossing at Lisbon to the town line then to the Jewett City Water Treatment Plant. Table 4 presents the cost of the Town's business-type programs as well as the business-type program's net cost (total cost less revenues generated by the activities).

Table 4
Business-Type Activities

	Total Cost of Services		Incr. Decr.	Net Cost of Services		Incr. Decr.
	2014	2013		2014	2013	
Business-Type Activities						
Water Pollution Control Authority	20,486	215,244	-90.48%	69,149	59,367	16.48%
Totals	<u>\$ 20,486</u>	<u>\$ 215,244</u>	<u>-90.48%</u>	<u>\$ 69,149</u>	<u>\$ 59,367</u>	<u>16.48%</u>

Cost for services remained almost flat with only a \$5,242 increase over 2012-2013.

THE TOWN'S FUNDS

The fund balance increased by \$261,525. This is lower than the change in net position due to the treatment of capital assets and debt, along with the conversion of \$900,000 in short term debt for the purchase of property in 2013 to long term debt in 2014.

Town of Lisbon, Connecticut

Management's Discussion and Analysis
June 30, 2014

General Fund Budgetary Highlights

Over the course of the year, the Board of Finance can revise the Town budget with additional appropriations and budget transfers. Additional appropriations increase the total budget. The Board of Finance is allowed by State Statute to make one additional appropriation up to \$20,000 per line item or department. A second additional appropriation or an appropriation over \$20,000 requires a Town Meeting. Transfers do not increase the total budget, but instead pull appropriations from one department that needs additional funding from other departments that might have excess funding. State Statutes allow these transfers to be made by the Board of Finance without a Town Meeting. Below is a summarized view of the final budget and actual results for the General Fund:

Table 5
General Fund - Budget Summary

	Final Budget	Actual	Variance
Revenues			
Property Taxes	\$ 7,288,932	\$ 7,235,811	\$ (53,121)
Intergovernmental	4,134,194	4,166,745	32,551
Local Revenue	1,278,325	1,317,898	39,573
Total Revenues	12,701,451	12,720,454	19,003
Expenditures			
Selectmen's expenditures	2,554,699	2,411,904	142,795
Education	9,389,636	9,382,105	7,531
Capital outlay	203,000	199,492	3,508
Debt Service	584,363	574,275	10,088
Transfers out	215,000	215,000	-
Total Expenditures	12,946,698	12,782,776	163,922
Increase (Decrease) in Fund Balance	\$ (245,247)	\$ (62,322)	\$ 182,925

The Town originally budgeted for no change in the fund balance
Significant variances are summarized as follows:

- Property taxes decreased over the budgeted amount primarily due to the settlement of a tax assessment law suit and a reduction in the assessment of a major shopping mall in town.
- Both intergovernmental and local revenues increased over budgeted figures providing \$19,003 in additional total revenue.
- Unexpected savings of \$54,787 in the employee benefit costs along with savings in other general budget accounts brought the General budget expenses under final budget projections by \$142,795.
- The Board of Education had savings of \$7,531 below their budget allocation.

Town of Lisbon, Connecticut

Management's Discussion and Analysis
June 30, 2014

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of this year, the Town had \$12,233,186 invested government activity capital assets and \$2,997,645 invested in business-type capital assets. This amount represents a net decrease (including additions and deductions) of \$266,230 from last year. The decrease in capital assets resulted from depreciation expense of \$585,772 and the purchase of assets, the largest purchase being \$180,000 for the Newent Road property. Further information about the Town's capital assets is presented in Note 3D to the financial statements.

Debt

At year end, the Town had \$3,845,000 in bonds outstanding. This is a decrease of \$480,000 from last year which was a payment on old debt.

The Town's general obligation bond rating continues to carry an Aa3 rating from Moody's Investors Service, Inc. More detailed information about the Town's long-term liabilities is presented in Note 3E to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Government's elected and appointed officials considered many factors when setting the fiscal-year 2015 budget and tax rates.

The Town has been very conservative during this extended down turn in the economy by keeping the mill rate as low and flat as possible, only increasing budgeted expenditures where critically necessary. The Town has maintained a close watch on expenditures to bring them in consistently below budget and has conserved its fund balance. This combines with the majority of taxpayers making their tax payments on time and some large commercial development over the past couple of years.

2014-15 budgeted selectmen's expenditures are only \$96,024 above the 2013-14 budgeted amounts and the Board of Education 2014-15 budgeted amount is only \$141,742 over the 2013-14 budgeted amounts.

As a result of this increased spending the Town increased the mill rate from 19.4 to 19.5 mills for the 2014-15 fiscal year.

CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Board of Finance at the Town of Lisbon, Connecticut, 1 Newent Road, Lisbon, CT 06351.

Town of Lisbon, Connecticut

Basic Financial Statements
June 30, 2014

Town of Lisbon, Connecticut

Statement of Net Position
June 30, 2014

	Governmental Activities	Business- Type Activities	Total
ASSETS			
Cash and equivalents	\$ 4,584,970	\$ 162,740	\$ 4,747,710
Receivables			
Taxes, net	160,364	-	160,364
Special assessments	151,289	-	151,289
Accounts, net	8,354	-	8,354
Usage, net	-	51,486	51,486
Intergovernmental	8,249	-	8,249
Interest on taxes receivable	42,224	-	42,224
Due from other funds	261	-	261
Inventories	6,385	-	6,385
Capital assets			
Nondepreciable	2,378,854	-	2,378,854
Depreciable, net of accumulated depreciation	9,854,332	2,997,645	12,851,977
Total Assets	<u>17,195,282</u>	<u>3,211,871</u>	<u>20,407,153</u>
LIABILITIES			
Accounts payable	177,430	43,216	220,646
Accrued payroll and related	58,387	-	58,387
Unearned revenues - performance	34,793	-	34,793
Due to other funds	-	261	261
Accrued interest payable	40,707	-	40,707
Non-current liabilities			
Due within one year	1,415,451	-	1,415,451
Due in more than one year	4,196,965	-	4,196,965
Total Liabilities	<u>5,923,733</u>	<u>43,477</u>	<u>5,967,210</u>
NET POSITION			
Net investment in capital assets	8,201,148	2,997,645	11,198,793
Restricted			
Expendable	557,551	-	557,551
Nonexpendable	4,413	-	4,413
Unrestricted	2,508,437	170,749	2,679,186
Total Net Position	<u>\$ 11,271,549</u>	<u>\$ 3,168,394</u>	<u>\$ 14,439,943</u>

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut

Statement of Activities
Year Ended June 30, 2014

Functions/Programs	Expenses	Program Revenues			Net (Expense) / Changes in Net Position	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities
Governmental activities						
General government	\$ 1,280,516	\$ 114,364	\$ 85,629	\$ -	\$ (1,080,523)	
Fire protection	166,684	-	-	-	(166,684)	
Police protection	181,583	-	21,697	-	(159,886)	
Highways and streets	655,161	-	176,315	2,193	(476,653)	
Seniors and senior center	128,488	5,980	717	-	(121,791)	
Recreation	74,132	19,696	-	-	(54,436)	
Education	11,283,888	242,929	5,311,265	-	(5,729,694)	
Interest on long-term debt	88,732	-	-	-	(88,732)	
Total Governmental Activities	13,859,184	382,969	5,595,623	2,193	(7,878,399)	
Business-type activities						
Water Pollution Control Authority	220,486	151,337	-	-		(69,149)
Total Government	<u>\$ 14,079,670</u>	<u>\$ 534,306</u>	<u>\$ 5,595,623</u>	<u>\$ 2,193</u>		<u>(69,149)</u>
General Revenues						
Property taxes, payments in lieu of taxes, interest and liens					8,241,448	
Grants and contributions not restricted to specific programs					170,394	
Unrestricted interest and investment earnings					5,028	
Gain (loss) on disposal of equipment					(7,517)	
Other general revenues					3,770	
Total General Revenues					<u>8,413,123</u>	
Change in Net Position					534,724	(69,149)
Net Position - Beginning of Year					<u>10,736,825</u>	<u>3,237,974</u>
Net Position - End of Year					<u>\$ 11,271,549</u>	<u>\$ 3,168,825</u>

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut

Balance Sheet
Governmental Funds
June 30, 2014

Revenue and Net Position		General	Capital Nonrecurring Fund	Town Aid Roads	Special Educational Grants	Other Governmental Funds	Total Governmental Funds
ASSETS							
	Cash and equivalents	\$ 2,634,436	\$ 1,318,879	\$ 513,099	\$ 77,050	\$ 41,506	\$ 4,584,970
	Taxes receivable, net of allowance for uncollectible amounts	160,364	-	-	-	-	160,364
\$ (1,080)	Other receivables						
(166)	Special assessments	151,289	-	-	-	-	151,289
(159)	Accounts receivable	-	-	-	521	7,833	8,354
(476,653)	Intergovernmental	-	-	-	-	8,249	8,249
(121,791)	Interest on taxes receivable	42,224	-	-	-	-	42,224
(54,436)	Due from other funds	26,522	72,700	91	-	-	99,313
	Inventory	-	-	-	-	6,385	6,385
(5,729,694)	Total Assets	\$ 3,014,835	\$ 1,391,579	\$ 513,190	\$ 77,571	\$ 63,973	\$ 5,061,148
(88,732)							
(7,878,309)	LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES						
	Liabilities						
	Accounts payable	\$ 148,700	\$ -	\$ 269	\$ 27,926	\$ 535	\$ 177,430
	Accrued payroll and related	58,111	-	-	-	276	58,387
	Earned revenues - performance	-	-	-	32,975	1,818	34,793
	Due to other funds	72,791	1,897	650	23,470	244	99,052
	Total Liabilities	279,602	1,897	919	84,371	2,873	369,662
	Deferred inflows of resources						
	Deferred revenues - not available	324,892	-	-	-	-	324,892
	Fund Balances						
	Unassignable	-	-	-	-	10,382	10,382
	Restricted	40,033	-	512,271	-	5,247	557,551
	Committed	-	298,259	-	-	-	298,259
	Assigned	87,126	1,091,423	-	-	45,491	1,224,040
	Unassigned	2,283,182	-	-	(6,800)	(20)	2,276,362
	Total Fund Balances	2,410,341	1,389,682	512,271	(6,800)	61,100	4,366,594
	Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 3,014,835	\$ 1,391,579	\$ 513,190	\$ 77,571	\$ 63,973	\$ 5,061,148
	Total						
	\$ 14,439,943						

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut
 Reconciliation of Governmental Funds Balance Sheet
 to the Government Wide Statement of Net Position - Governmental Activities
 June 30, 2014

Fund Balances - Total Governmental Funds (Exhibit 3)	\$ 4,366,594
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	12,233,186
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	324,892
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.	
General obligation bonds	(3,845,000)
Compensated absences	(261,379)
Other post employment benefits	(920,548)
Pension	(398,451)
Bond and lease premiums	(187,038)
Accrued interest	(40,707)
	<u>(5,653,123)</u>
Net Position of Governmental Activities (Exhibit 1)	<u>\$ 11,271,549</u>

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut

Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2014

	General	Capital Nonrecurring Fund	Town Aid Roads	Special Educational Grants	Other Governmental Funds	Total Governmental Funds
REVENUES						
Property taxes, interest and lien fees	\$ 7,235,811	\$ -	\$ -	\$ -	\$ -	\$ 7,235,811
Intergovernmental revenues	5,004,354	-	176,315	402,362	65,990	5,649,021
Local revenues	1,303,910	8,305	-	-	234,970	1,547,185
Total Revenues	<u>13,544,075</u>	<u>8,305</u>	<u>176,315</u>	<u>402,362</u>	<u>300,960</u>	<u>14,432,017</u>
EXPENDITURES						
Current						
General government	1,458,577	-	-	-	2,619	1,461,196
Fire protection	161,601	-	-	-	-	161,601
Police protection	181,583	-	-	-	-	181,583
Highway and streets	621,951	-	86,456	-	-	708,407
Seniors and senior center	121,406	-	-	-	5,157	126,563
Recreation	48,395	-	-	-	-	48,395
Education	10,157,341	-	-	407,005	315,784	10,880,130
Debt service						
Principal	1,380,000	-	-	-	-	1,380,000
Interest	94,275	-	-	-	-	94,275
Capital outlay	19,492	12,620	-	-	-	32,112
Total Expenditures	<u>14,244,621</u>	<u>12,620</u>	<u>86,456</u>	<u>407,005</u>	<u>323,560</u>	<u>15,074,262</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(700,546)</u>	<u>(4,315)</u>	<u>89,859</u>	<u>(4,643)</u>	<u>(22,600)</u>	<u>(642,245)</u>
OTHER FINANCING SOURCES (USES)						
Transfers in	14,622	215,000	-	695	-	230,317
Transfers out	(215,000)	-	-	-	(15,317)	(230,317)
Issuance of long-term debt	900,000	-	-	-	-	900,000
Total Other Financing Sources (Uses)	<u>703,392</u>	<u>215,000</u>	<u>-</u>	<u>695</u>	<u>(15,317)</u>	<u>903,770</u>
Net Change in Fund Balances	2,846	210,685	89,859	(3,948)	(37,917)	261,525
Fund Balances (Deficit) - Beginning of Year	<u>2,407,495</u>	<u>1,178,997</u>	<u>422,412</u>	<u>(2,852)</u>	<u>99,017</u>	<u>4,105,069</u>
Fund Balances (Deficit) - End of Year	<u>\$ 2,410,341</u>	<u>\$ 1,389,682</u>	<u>\$ 512,271</u>	<u>\$ (6,800)</u>	<u>\$ 61,100</u>	<u>\$ 4,366,594</u>

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut
 Reconciliation of the Statement of Revenues, Expenditures and Changes
 in Fund Balances of Governmental Funds to the Statement of Activities
 Year Ended June 30, 2014

Amounts Reported for Governmental Activities in the Statement of Activities are Different Because

Net Change in Fund Balances - Total Governmental Funds	\$ <u>261,525</u>
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Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlay in the current period.

Capital outlay expenditures	327,059
Depreciation expense	(481,112)
Undepreciated basis of assets disposed of or sold	<u>(7,517)</u>
	<u>(161,570)</u>

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Real property taxes and other revenues in the General Fund	<u>(15,149)</u>
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Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.

Issuance of long-term debt - general obligation bonds	(900,000)
Principal payments on long-term debt	1,380,000
Principal payments on capital lease	17,031
Amortization of loss on refunding bonds and issuance premium	<u>8,141</u>
	<u>505,172</u>

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, including the change in

Accrued interest	5,543
Compensated absences	63,542
Change in pension and other post employment benefits asset/liability	<u>(124,339)</u>
	<u>(55,254)</u>

Change in Net Assets of Governmental Activities	<u>\$ 534,724</u>
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The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut

Statement of Net Position

Proprietary Fund

June 30, 2014

	Water Pollution Control Authority
ASSETS	
Current assets	
Cash and equivalents	\$ 162,740
Receivables	
Usage, net	<u>51,486</u>
Total Current Assets	<u>214,226</u>
Noncurrent assets	
Capital assets	
Buildings and improvements	4,186,405
Less - Accumulated depreciation	<u>(1,188,760)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>2,997,645</u>
Total Assets	<u>3,211,871</u>
LIABILITIES	
Current liabilities	
Accounts payable	43,216
Due to other funds	<u>261</u>
Total Current Liabilities	<u>43,477</u>
NET POSITION	
Invested in capital assets, net of related debt	2,997,645
Unrestricted	<u>170,749</u>
Total Net Position	<u>\$ 3,168,394</u>

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut

Statement of Revenues, Expenses and Changes in Net Position
 Proprietary Fund
 Year Ended June 30, 2014

	Water Pollution Control Authority
Operating Revenues	
Charges for services	\$ 144,468
Operating Expenses	
Contractual services	99,074
Other supplies and expenses	9,883
Depreciation	104,660
Total Operating Expenses	213,617
Loss from Operations	(69,149)
Net Position - Beginning of Year	3,237,543
Net Position - End of Year	\$ 3,168,394

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut

Statement of Cash Flows
 Proprietary Fund
 Year Ended June 30, 2014

	<u>Water Pollution Control Authority</u>
Cash Flows From Operating Activities	
Cash received from customers and users	\$ 144,468
Cash payments to suppliers	<u>(114,513)</u>
Net Cash from Operating Activities	29,955
Cash and Equivalents - Beginning of Year	<u>132,785</u>
Cash and Equivalents - End of Year	<u>\$ 162,740</u>
Reconciliation of Loss from Operations to Net Cash from Operating Activities	
Loss from operations	\$ (69,149)
Adjustments to reconcile loss from operations to net cash from operating activities	
Depreciation	104,660
Changes in operating assets and liabilities	
Accounts payable	<u>(5,556)</u>
Net Cash from Operating Activities	<u>\$ 29,955</u>

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut

Statement of Net Position

Fiduciary Funds

June 30, 2014

	<u>Agency Funds</u>
ASSETS	
Cash	\$ 133,115
	<u> </u>
LIABILITIES	
Due to others	\$ 133,115
	<u> </u>

The notes to financial statements are an integral part of this statement.

Town of Lisbon, Connecticut

Notes to Financial Statements
June 30, 2014

1. Summary of Significant Accounting Policies

The Town of Lisbon, Connecticut (The "Town") is a municipal corporation governed by a selectmen–town meeting form of government. Under this form of government the town meeting is the legislative body. A town meeting is required to make appropriations, levy taxes and borrow money. The administrative branch is led by an elected three-member board of selectmen. The selectmen oversee most of the activities not assigned specifically to another body. An elected board of education oversees the public school system. The elected Board of Finance is the budget making authority and supervises the town financial matters.

The accounting policies conform to generally accepted accounting principles as applicable to governmental units. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the Town's more significant accounting policies:

A. Financial Reporting Entity

The financial reporting entity consists of: a) the primary government; b) organizations for which the primary government is financially accountable and c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth by GASB.

In evaluating how to define the financial reporting entity, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in this reporting entity was made by applying the criteria set forth by GASB, including legal standing, fiscal dependency and financial accountability. The criterion has been considered and there are no agencies or entities which should be presented with this government.

B. Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all non-fiduciary activities of the primary government as a whole. For the most part, the effect of interfund activity has been removed from these statements, except for interfund services provided and used. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities (if any), which rely to a significant extent on fees and charges for support.

The Statement of Net Position presents the financial position of the Town at the end of its fiscal year. The Statement of Activities demonstrates the degree to which direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods or services, or privileges provided by a given function or segment, (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment and (3) interest earned on grants that is required to be used to support a particular program. Taxes and other items not identified as program revenues are reported as general revenues. The Town does not allocate indirect expenses to functions in the Statement of Activities.

1. Summary of Significant Accounting Policies (Continued)

C. Fund Financial Statements

The accounts of the Town are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts which comprise its assets, liabilities, fund balances/net position, revenues and expenditures/expenses. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The Town maintains the minimum number of funds consistent with legal and managerial requirements. The focus of governmental fund financial statements is on major funds as that term is defined in professional pronouncements. Each major fund is to be presented in a separate column, with non-major funds, if any, aggregated and presented in a single column. The Town maintains proprietary and fiduciary funds, which are reported by type. Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements' governmental activities column, a reconciliation is presented on the pages following, which briefly explains the adjustments necessary to transform the fund based financial statements into the governmental activities column of the government-wide presentation.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the Enterprise funds and the Internal Service funds are charges to customers for services. Operating expenses for the Enterprise funds and the Internal Service funds include the cost of services, administrative expenses, depreciation costs and benefit costs. All revenues and expenses not meeting the definition are reported as non-operating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict GASB guidance. Governments also have the option of following subsequent private sector guidance for their business type activities and enterprise funds, subject to this same limitation. The Town has elected not to follow subsequent private sector guidance

The Town's resources are reflected in the fund financial statements in three broad fund categories, in accordance with generally accepted accounting principles as follows:

1. Summary of Significant Accounting Policies (Continued)

Fund Categories

- a. Governmental Funds - Governmental funds are those through which most general government functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The following are the Town's major governmental funds:

General Fund - The General Fund constitutes the primary operating fund of the Town and is used to account for and report all financial resources not accounted for and reported in another fund.

Capital Nonrecurring Fund - The Capital Nonrecurring Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of major capital facilities and other capital assets.

Town Aid Road Fund – This is used to account for the expenditures against the state grant of the same name. This grant can only be used for expenditures for the Town's roads.

Special Educational Grants Fund – The Special Educational Grants Fund is used to account for State, Federal and Local grants for the Board of Education.

The Town also reports the following non-major governmental funds:

Special Revenue Funds – Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted, committed or assigned to expenditures for specific purpose other than debt service or capital projects. The non-major Special Revenue Funds of the Town are:

Dog Fund – The revenues from the animal control officer is used to pay for the related expenditures.

Farmers Market Fund – These fees are used to support the Farmers Market.

Senior Program Fund – These fees are used to support the Senior Center sandwich program.

Cafeteria Fund – The school cafeteria's expenditures, the related state and federal grants and revenue from sales are handled in this fund.

After School Child Care Fund – The fees from the school's child care programs are used to offset the related expenditures.

Preschool Fund – The fees from the school's preschool fund are used to offset the related expenditures.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

1. Summary of Significant Accounting Policies (Continued)

Fundraising Fund – Parent donations have been used to support certain expenditures that have been cut from the budget in recent years.

Permanent Funds – The Town also has two permanent funds. Individuals have donated funds to support the care and maintenance of their cemetery plots. The principal balance must remain intact, but the interest can be spent for this purpose.

- b. Proprietary Funds - Proprietary funds include enterprise and internal service funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private enterprises or where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is necessary for management accountability. Enterprise funds are used to account for those operations that provide services to the public. The Town's major proprietary fund is:

Water Pollution Control Authority's Fund accounts for connection and usage fees and expenditures for the sewer system which is available to certain residents and businesses.

- c. Fiduciary Funds (Not included in government-wide financial statements) - The Fiduciary Funds are used to account for assets held by the Town in an agency capacity on behalf of others.

D. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities). The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary funds. The Agency Fund has no measurement focus but utilizes the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

1. Summary of Significant Accounting Policies (Continued)

Property taxes and certain other revenues are considered to be available if collected within sixty days of the fiscal year end. Property taxes associated with the current fiscal period, as well as charges for services and intergovernmental revenues are considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Fees and other similar revenues are not susceptible to accrual because generally they are not measurable until received in cash. If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures, when applicable, related to early retirement incentives, compensated absences, capital leases, post-closure landfill costs, pollution remediation obligations, other post-employment benefit obligations, certain pension obligations and certain claims payable are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Fund Balances

Deposits, Investments and Risk Disclosure

Cash and Equivalents - Cash and equivalents consist of funds deposited in demand deposit accounts, time deposit accounts, certificates of deposit, money market funds, State of Connecticut Treasurer's Short-Term Investment Fund, Tax Exempt Proceeds Funds and treasury bills with original maturities of less than three months.

The Town's custodial credit risk policy is to only allow the Town to use banks that are in the State of Connecticut. The State of Connecticut requires that each depository maintain segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank's risk-based capital ratio.

Investments - The investment policies of the Town conform to the policies as set forth by the State of Connecticut. The Town's policy is to only allow prequalified financial institution broker/dealers and advisors. The Town policy allows investments in the following: (1) obligations of the United States and its agencies; (2) highly rated obligations of any state of the United States or of any political subdivision, authority or agency thereof; and (3) shares or other interests in custodial arrangements or pools maintaining constant net asset values and in highly rated no-load open end money market and mutual funds (with constant or fluctuating net asset values) whose portfolios are limited to obligations of the United States and its agencies, and repurchase agreements fully collateralized by such obligations. The Statutes (Sections 3-24f and 3-27f) also provide for investment in shares of the Connecticut Short-Term Investment Fund and the Tax Exempt Proceeds Fund.

Investments are stated at fair value, based on quoted market prices.

1. Summary of Significant Accounting Policies (Continued)

The Short-Term Investment Fund ("STIF"), is a money market investment pool managed by the Cash Management Division of the State Treasurer's Office created by Section 3-27 of the Connecticut General Statutes ("CGS"). Pursuant to CGS 3-27a through 3-27f, the State, municipal entities, and political subdivisions of the State are eligible to invest in the fund. The fund is considered a "2a7-like" pool and, as such, reports its investments at amortized cost (which approximates fair value). A 2a7-like pool is not necessarily registered with the Security and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's rule 2a7 of the Investment Company Act of 1940 that allows money market mutual funds to use the amortized cost to report net assets. The pool is rated AAAM by Standard & Poor. This is the highest rating for money market funds and investment pools. The pooled investment funds' risk category cannot be determined since the Town does not own identifiable securities but invests as a shareholder of the investment pool.

Interest Rate Risk - Interest rate risk is the risk that the government will incur losses in fair value caused by changing interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from changing interest rates. Generally, the Town does not invest in any long-term investment obligations.

Custodial Credit Risk – Custodial credit risk is the risk that, in the event of a bank failure, the Town's deposits may not be returned to it. The Town's policy for custodial credit risk is to invest in obligations allowable under the Connecticut General Statutes as described previously.

Credit Risk – Credit risk is the risk that an issuer or other counterparty will not fulfill its specific obligation even without the entity's complete failure. The Town does not have a formal credit risk policy other than restrictions to obligations allowable under the Connecticut General Statutes.

Concentration of Credit Risk – Concentration of credit risk is the risk attributed to the magnitude of a government's investments in a single issuer. The Town follows the limitations specified in the Connecticut General Statutes. Generally, the Town's deposits cannot be 75% or more of the total capital of any one depository.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

1. Summary of Significant Accounting Policies (Continued)

Taxes Receivable - Property taxes are assessed on property values as of October 1st. The tax levy is divided into two billings; the following July 1st and January 1st. This is used to finance the fiscal year from the first billing (July 1st) to June 30th of the following year. The billings are considered due on those dates; however, the actual due date is based on a period ending 31 days after the tax bill. On these dates (August 1st and February 1st), the bill becomes delinquent at which time the applicable property is subject to lien, and penalties and interest are assessed.

Under State Statute, the Town has the right to impose a lien on a taxpayer if any personal property tax, other than a motor vehicle tax, due to the Town is not paid within the time limited by any local charter or ordinance. The lien shall be effective for a period of fifteen years from the date of filing unless discharged. A notice of tax lien shall not be effective if filed more than two years from the date of assessment for the taxes claimed to be due.

Other Receivables - Other receivables include amounts due from other governments and individuals for services provided by the Town. Receivables are recorded and revenues recognized as earned or as specific program expenditures/expenses are incurred. Allowances are recorded when appropriate.

Prepaid Expenses/Expenditures - Certain payments to vendors reflect costs applicable to future accounting periods, and are recorded as prepaid items using the consumption method in both the government-wide and fund financial statements. Reported amounts are equally offset by nonspendable fund balance, in the fund financial statements, which indicates that these amounts do not constitute "available spendable resources" even though they are a component of current assets.

Due From/To Other Funds - During the course of its operations, the Town has numerous transactions between funds to finance operations, provide services and construct assets. To the extent that certain transactions between funds had not been paid or received as of June 30, 2014, balances of interfund amounts receivable or payable have been recorded in the fund financial statements. Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as internal balances.

Inventories - Inventories in the governmental funds are valued at cost on a first-in, first-out basis. The cost is recorded as inventory at the time individual items are purchased. The Town uses the consumption method to relieve inventory. In the fund financial statements, reported amounts are equally offset by nonspendable fund balance in governmental funds, which indicates that they do not constitute "available spendable resources" even though they are a component of current assets. Purchases of other inventoriable items are recorded as expenditures/expenses at the time of purchase and year-end balances are not material.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

1. Summary of Significant Accounting Policies (Continued)

Capital Assets - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than the capitalization threshold for that asset type and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Intangible assets lack physical substance, is nonfinancial in nature and its useful life extends beyond a single reporting period. These are reported at historical cost if identifiable. Intangible assets with no legal, contractual, regulatory, technological or other factors limiting their useful life are considered to have an indefinite useful life and are not amortized.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Land is considered inexhaustible and, therefore, not depreciated. Property, plant, and equipment of the Town are depreciated or amortized using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>	<u>Capitalization Threshold</u>
Land	N/A	\$5,000
Buildings and systems		
Land improvements	20-40	\$5,000
Buildings and improvements	20-40	\$5,000
Machinery and equipment		
Furniture and equipment	5-20	\$5,000
Vehicles	8	\$5,000
Infrastructure	20-50	\$25,000
Intangible assets	Varies, if any	\$25,000

Unearned Revenues - Unearned revenues arise when assets are recognized before revenue recognition criteria have been satisfied. In the government-wide financial statements, unearned revenues consist of revenue received in advance and/or amounts from grants received before the eligibility requirements have been met.

Deferred Outflows/Inflows of Resources - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

1. Summary of Significant Accounting Policies (Continued)

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

Also, deferred revenues in the fund financial statements are those where asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Such amounts in the fund financial statements have been deemed to be measurable but not "available" pursuant to generally accepted accounting principles.

Long-Term Liabilities - In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, and debt payments, are reported as debt service expenditures.

Compensated Absences - Town employees accumulate vacation and sick leave hours for subsequent use or for payment upon termination or retirement. Vacation and sick leave expenses to be paid in future periods are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if the liability has matured through employee resignation or retirement.

Net Position - Net position represents the difference between assets, liabilities, and deferred outflows/inflows of resources. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position on the Statement of Net Position includes, net investment in capital assets and restricted. The balance is classified as unrestricted.

Fund Balance - Generally, fund balance represents the difference between current assets and current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Under this standard, the fund balance classifications are as follows:

- Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form (inventories, prepaid amounts, long-term receivables) or they are legally or contractually required to be maintained intact (the corpus of a permanent fund).

1. Summary of Significant Accounting Policies (Continued)

- Restricted fund balance is to be reported when constraints placed on the use of the resources are imposed by grantors, contributors, laws or regulations of other governments or imposed by law through enabling legislation. Enabling legislation includes a legally enforceable requirement that these resources be used only for the specific purposes as provided in the legislation. This fund balance classification will be used to report funds that are restricted for debt service obligations and for other items contained in the Connecticut statutes.
- Committed fund balance will be reported for amounts that can only be used for specific purposes pursuant to formal action of the Town's highest level of decision making authority. A motion at a Town Meeting is the highest level of decision making authority for the Town that can, by the adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, these funds may only be used for the purpose specified unless the Town removes or changes the purpose by taking the same action that was used to establish the commitment.
- Assigned fund balance, in the General Fund, represents amounts constrained either by policies of the Board of Finance for amounts assigned for balancing the subsequent year's budget or management for amounts assigned for encumbrances. Unlike commitments, assignments generally only exist temporarily, in that additional action does not normally have to be taken for the removal of an assignment. An assignment cannot result in a deficit in the unassigned fund balance in the General Fund. Assigned fund balance in all other governmental funds represents any positive remaining amount after classifying nonspendable, restricted or committed fund balance amounts.
- Unassigned fund balance, in the General Fund, represents amounts not classified as nonspendable, restricted, committed or assigned. The General Fund is the only fund that would report a positive amount in unassigned fund balance. For all governmental funds other than the General Fund, unassigned fund balance would necessarily be negative, since the fund's liabilities and deferred inflows, together with amounts already classified as nonspendable, restricted and committed would exceed the fund's assets and deferred outflows.

When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the Town's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, the Town considers that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of these unrestricted fund balance classifications could be used.

F. Encumbrances

In governmental funds, encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve applicable appropriations, is generally employed as an extension of formal budgetary integration in the General Fund. Encumbrances outstanding at year-end are reported as assigned fund balance since they do not constitute expenditures or liabilities.

1. Summary of Significant Accounting Policies (Continued)

G. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, deferred inflows and outflows and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

H. Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is December 11, 2014.

2. Stewardship, Compliance and Accountability

A. Budget Basis

A formal, legally approved, annual budget is adopted for the General Fund only. This budget is adopted on a basis consistent with Generally Accepted Accounting Principles (modified accrual basis) with the following exceptions:

- **Teachers' Retirement** - The Town does not recognize as income or expenditures payments made for the teachers' retirement by the State of Connecticut on the Town's behalf in its budget. The Governmental Accounting Standards Board's Statement 24 requires that the employer government recognize payments for salaries and fringe benefits paid on behalf of its employees.
- **Encumbrances** - Unless committed through a formal encumbrance (e.g., purchase orders, signed contracts), all annual appropriations lapse at fiscal year end. Encumbrances outstanding at year end are reported on the budgetary basis statements as expenditures.
- **Excess Cost Grant** - The State reimburses the Town for certain costs incurred for special educational needs of students that exceed a set multiple of a student in the regular program. This reimbursement is the Excess Cost Grant – Student Based. Connecticut General Statute 10-76g states that this grant should reduce the education expenditures instead of being reported as a revenue.
- **Long-Term Debt and Lease Financing** - Revenues and expenditures from refunding or renewing long-term debt or issuing lease financing are included in the budget as the net revenues or expenditures expected.
- **Cash Basis Payroll** - Payroll for the Town employees is budgeted based on when it is expected to be paid. On the statements prepared under Generally Accepted Accounting Principles, payroll is charged to the fiscal year in which it is earned.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

2. Stewardship, Compliance and Accountability (Continued)

B. Budget Calendar

The Boards of Selectmen and Education submit requests for appropriation(s) to the Board of Finance. The budget is prepared by fund, function and activity, and includes information on the past year, current year estimates and requested appropriations of the next fiscal year.

The Board of Finance's estimated and recommended budget reports are submitted at the Annual Town Meeting. The Annual Town Meeting takes action on this budget. After the Annual Town Meeting the Board of Finance meets to levy a tax on the grand list which will be sufficient to cover, together with other income or revenue surplus which is appropriated, the amounts appropriated and any revenue deficit of the Town.

The Board of Finance holds a public hearing, at which itemized estimates of the expenditures of the Town for the next fiscal year are presented. At this time, individuals are able to recommend any appropriations, which they desire the Board of Finance to consider. The Board of Finance then considers the estimates and any other matters brought to their attention at a public meeting held subsequent to the public hearing and prior to the annual meeting. The Board of Finance prepares the proposed budget.

C. Budget Control

The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level except expenditures for education, which are, by State Statutes, appropriated as one department.

The governing body may amend the annual budget subject to the requirements of the Connecticut General Statutes. The Board of Finance may make a one-time additional appropriation up to \$20,000 to any appropriations. A Town meeting must be called to make appropriations over \$20,000 or additional changes to a previously adjusted appropriation.

D. Expenditures in Excess of Budget

During the year \$307,760 of additional appropriations were made. The following appropriations were over expended by the amount indicated:

Selectmen's Expenditures

Town Clerk's Office		Police Protection	
Asst. town clerk's salary	\$ 31	Resident state trooper overtime	\$ 2,842
Assessor's Office		Other Protection and Prevention	
Assessor's clerk salary	\$ 399	Building inspector wages	\$ 77
Treasurer's Office		Recreation	
Deputy treasurer's salary	\$ 4	Special events	\$ 250
Non-Allocated Expenditures			
Town share retirement comp	\$ 775		
Town counsel	\$ 1,187		
Town hall postage	\$ 1,132		

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

2. Stewardship, Compliance and Accountability (Continued)

E. Application of Accounting Standards

For the year ended June 30, 2014, the Town implemented:

- GASB Statement 66 – *Technical Corrections - 2012* – This statement resolves conflicting guidance.
- GASB Statement 67 – *Financial Reporting for Pension Plans* – This statement amends GASB Statement 25.
- GASB Statement 70 – *Accounting and Financial Reporting for Nonexchange Financial Guarantees* – This statement improves the accounting and financial reporting by state and local governments that extend and receive nonexchange financial guarantees.

3. Detailed Notes on All Funds

A. Cash, Cash Equivalents and Investments

Cash and investments of the Town consist of the following at June 30, 2014:

Statement of Net Position - Governmental Funds	
Cash and equivalents	\$ 4,584,970
Statement of Net Position - Proprietary Fund	
Cash and equivalents	162,740
Fiduciary Funds	
Cash and equivalents	133,115
Total Cash and Investments	<u>\$ 4,880,825</u>

Cash and Cash Equivalents - As of June 30, 2014 the carrying amount of the Town's deposits with financial institutions was:

Cash and Cash Equivalents	
Deposits with financial institutions	\$ 1,082,789
Plus external investment pools	3,798,036
	<u>\$ 4,880,825</u>

The bank balance of the deposits with financial institutions was \$1,311,722 and was exposed to custodial credit risk as follows:

Covered by federal depository insurance	\$ 472,323
Uninsured and uncollateralized	839,399
	<u>\$ 1,311,722</u>

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
 June 30, 2014

3. Detailed Notes on All Funds (Continued)

B. Receivables, Deferred Revenue and Unearned Revenue

Governmental funds report deferred revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. The following were reported as *deferred revenue* because they were not received within 60 days of the year end:

	General Fund
Property taxes	173,603
Special assessments	151,289
	<u>\$ 324,892</u>

Governmental funds defer revenue recognition in connection with resources that have been received, but not yet earned. This is recorded as the liability *unearned revenue* at June 30, 2014.

	Special Educational Grants	Other Governmental Funds
Advances on grants	\$ 32,975	\$ -
Fees collected in advance	-	1,818
	<u>\$ 32,975</u>	<u>\$ 1,818</u>

C. Interfund Transactions

The outstanding balances between funds result mainly from the time lag between the dates that: 1) interfund goods and services are provided or reimbursable expenditures occur; 2) transactions are recorded in the accounting system; and 3) payments between funds are made. At June 30, 2014 these were summarized as follows

Receivable fund	Payable Fund	Amount
General fund	Special educational grants	\$ 23,470
General fund	Preschool Fund	244
General fund	Capital nonrecurring fund	1,897
General fund	Town aid road fund	650
General fund	Water pollution controll authority fund	261
Capital nonrecurring fund	General fund	72,700
Town aid road fund	General fund	91
		<u>\$ 99,313</u>

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

3. Detailed Notes on All Funds (Continued)

Fund transfers are generally used to fund special projects with general fund revenues. Transfers during the year ended June 30, 2014 were as follows

	Transfers into:			Total
	General Fund	Capital Nonrecurring Fund	Special Educational Grants	
Transfers out of:				
General fund	\$ -	\$ 215,000	\$ -	\$ 215,000
Dog Fund	14,622	-	-	14,622
Fundraising	-	-	695	695
	<u>\$ 14,622</u>	<u>\$ 215,000</u>	<u>\$ 695</u>	<u>\$ 230,317</u>

D. Capital Assets

Changes in the Town's capital assets used in the governmental activities are as follows

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets not being depreciated				
Land	\$ 2,192,735	\$ 186,119	\$ -	\$ 2,378,854
Capital assets being depreciated				
Buildings and systems	14,026,982	17,832	-	14,044,814
Machinery and equipment	3,067,804	43,520	(14,318)	3,097,006
Infrastructure	1,653,256	79,588	-	1,732,844
Less accumulated depreciation	(8,546,021)	(481,112)	6,801	(9,020,332)
	<u>10,202,021</u>	<u>(340,172)</u>	<u>(7,517)</u>	<u>9,854,332</u>
	<u>\$ 12,394,756</u>	<u>\$ (154,053)</u>	<u>\$ (7,517)</u>	<u>\$ 12,233,186</u>

Depreciation expense was charged to functions/programs of the governmental activities as follows:

General government	14,769
Fire protection	283
Highways and streets	80,025
Recreation	25,737
Seniors and senior center	1,773
Education	358,525
	<u>\$ 481,112</u>

Changes in the Town's capital assets used in the business-type activities are as follows

	Beginning Balance	Increases	Ending Balance
Capital assets being depreciated			
Buildings and systems	\$ 4,186,405	\$ -	4,186,405
Less Accumulated Depreciation	(1,084,100)	(104,660)	(1,188,760)
	<u>\$ 3,102,305</u>	<u>\$ (104,660)</u>	<u>\$ 2,997,645</u>

Depreciation and amortization of \$104,660 was charged to functions/programs of the business-type activities.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

3. Detailed Notes on All Funds (Continued)

E. Long-Term Liabilities

The following table summarizes changes in the Town's long-term indebtedness for the year ending June 30, 2014:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
General obligation bonds	\$ 3,425,000	\$ -	\$ (480,000)	2,945,000	475,000
Bond anticipation notes	900,000	900,000	(900,000)	900,000	900,000
Capital leases	17,031	-	(17,031)	-	-
Compensated absences	324,921	-	(63,542)	261,379	22,142
Pension obligations	404,100	-	(5,649)	398,451	6,092
OPEB obligations	790,560	163,809	(33,821)	920,548	-
Less: Issue discounts	195,179	-	(8,141)	187,038	12,217
	<u>\$ 6,056,791</u>	<u>\$ 1,063,809</u>	<u>\$ (1,508,184)</u>	<u>\$ 5,612,416</u>	<u>\$ 1,415,451</u>

Each governmental fund liability is liquidated by the respective fund, primarily the General Fund. Interest on these obligations is expensed to the respective fund, primarily the General Fund.

General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations of the Town and pledge the full faith and credit of the Town. These bonds generally are issued as 20-year serial bonds with equal amounts of principal maturing each year. General obligation bonds outstanding as of June 30, 2014 consisted of the following:

Purpose	Year of Issue	Original Amount	Final Maturity	Interest Rates	Amount Outstanding
Water/Schools refunding	2012	\$ 3,560,000	7/15/2022	2-3%	\$ 2,945,000
Land Purchase	2014	\$ 900,000	8/14/2014	0.58%	900,000
					<u>\$ 3,845,000</u>

Interest paid and expensed on general obligation bonds for the year ended June 30, 2014 totaled \$88,732. Payments to maturity on the general obligation bonds are as follows

Year End	Governmental Activities General Obligation Bonds		Year End	Governmental Activities General Obligation Bonds	
	Principal	Interest		Principal	Interest
2015	1,375,000	84,070	2020	220,000	22,650
2016	475,000	66,975	2021	220,000	16,050
2017	465,000	52,875	2022	215,000	9,525
2018	335,000	40,875	2023	210,000	3,150
2019	330,000	30,900		<u>\$ 3,845,000</u>	<u>\$ 327,070</u>

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

3. Detailed Notes on All Funds (Continued)

Capital Leases Payable

The Town has entered a lease agreement to finance the acquisition of computers for the school. The cost of the computers is included in the capital assets with a cost of \$71,900 and accumulated depreciation of \$49,132. This lease qualifies as a capital lease for accounting purposes. The lease was paid off during the year.

Interest paid and expensed on capital leases for the year ended June 30, 2014 totaled \$358.

Compensated Absences

Vacation time earned during the fiscal year can be carried over to the succeeding year, subject to limitations as provided in the respective collective bargaining agreements. Employees are entitled to accumulate sick leave up to a maximum amount stipulated in each contract. Payment for accumulated sick leave is dependent upon the length of service and accumulated days. Additionally, certain vacation and sick leave expenses will be paid out of the pension funds upon retirement. The value of all compensated absences has been reflected in the government-wide financial statements.

Pension Obligations

On April 1, 2008 the Town joined the Connecticut Municipal Employees' Retirement System (MERS) for certain general government employees. The Town is responsible for the unfunded accrued liability as of that date. The Town has elected to pay this over 30 years in annual payments of \$37,376. This payment includes the unfunded accrued liability plus interest at a rate of 7.85% per year. The future payments on this obligation will be paid out of the General Fund as follows:

<u>Year End</u>	<u>Principal</u>	<u>Interest</u>	<u>Year End</u>	<u>Principal</u>
2015	6,092	31,284	2027	15,090
2016	6,571	30,806	2028	16,275
2017	7,086	30,290	2029	17,552
2018	7,643	29,733	2030	18,931
2019	8,243	29,133	2031	20,417
2020	8,890	28,486	2032	22,020
2021	9,588	27,788	2033	23,749
2022	10,341	27,035	2034	25,613
2023	11,153	26,223	2035	27,624
2024	12,028	25,348	2036	29,793
2025	12,973	24,403	2037	32,132
2026	13,991	23,385	2038	34,656
				<u>\$ 398,451</u>

Interest incurred and expensed on the MERS buy-in for the year ended June 30, 2014 totaled \$31,727.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
 June 30, 2014

3. Detailed Notes on All Funds (Continued)

The Bonds due on August 14, 2014 were refinanced with \$855,000 of new debt with an interest rate of 1% per year. The new debt is due in August 2015.

Prior Year Defeasance of Debt

In prior years, the Town defeased certain bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Town's financial statements. At June 30, 2014, \$2,595,000 of bonds outstanding are considered defeased.

Legal Debt Limit

Connecticut General Statutes Section 7-374 sets limits on the debt, as defined by the statutes, which can be incurred by the Town and other governmental agencies within the Town. The limitations for the Town are as follows:

Total tax collections (including interest and lien fees) for the year - primary government					\$ 7,235,811
Reimbursement for revenue loss on tax relief for the elderly (C.G.S. 12-129d)					<u>22,032</u>
Debt limitation base					<u>\$ 7,257,843</u>
	General Purpose	Schools	Sewers	Urban Renewal	Pension Deficit
Debt limitation					
2 1/4 times base	\$ 16,330,147	\$ -	\$ -	\$ -	\$ -
4 1/2 times base	-	32,660,294	-	-	-
3 3/4 times base	-	-	27,216,911	-	-
3 1/4 times base	-	-	-	23,587,990	-
3 times base	-	-	-	-	21,773,529
Total debt limitation	<u>16,330,147</u>	<u>32,660,294</u>	<u>27,216,911</u>	<u>23,587,990</u>	<u>21,773,529</u>
Indebtedness					
Bonds payable	<u>900,000</u>	<u>1,001,300</u>	<u>1,943,700</u>	<u>-</u>	<u>-</u>
Debt limitation in excess of debt outstanding and authorized	<u>\$ 15,430,147</u>	<u>\$ 31,658,994</u>	<u>\$ 25,273,211</u>	<u>\$ 23,587,990</u>	<u>\$ 21,773,529</u>
In no case shall total indebtedness exceed seven times the annual receipts from taxation					<u>\$ 50,804,901</u>

F. Net Position

The components of net position are detailed below:

Net Investment in Capital Assets - the component of net position that reports the difference between capital assets less both the accumulated depreciation and the outstanding balance of debt, excluding unexpended proceeds, that is directly attributable to the acquisition, construction or improvement of those assets.

Restricted Net Position - Nonexpendable - the component of net position that reflects funds set aside in accordance with laws, regulations, grants, and other agreements that must be kept intact and cannot be spent. This is made up of \$4,413 of trust principal.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
 June 30, 2014

3. Detailed Notes on All Funds (Continued)

Restricted Net Position – Expendable - the component of net position that reflects funds that can only be spent subject to the laws, regulations, grants, and other agreements relating to these funds. This is made up of:

General Government	\$ 44,257
Education	1,023
Public works	512,271
	<u>\$ 557,551</u>

Unrestricted - all other amounts that do not meet the definition of "restricted" or "net investment in capital assets".

G. Fund Balances

As discussed in Note 1, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. These are summarized below:

	<u>General Fund</u>	<u>Capital Nonrecurring Fund</u>	<u>Town Aid Roads</u>	<u>Other Governmental Funds</u>
Nonspendable				
Not in spendable form				
Inventories	\$ -	\$ -	\$ -	\$ 5,969
Required to be maintained				
Trust principal	-	-	-	4,413
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,382</u>
Restricted				
General Government	40,033	-	-	4,224
Education	-	-	-	1,023
Public works	-	-	512,271	-
Culture and recreation	-	-	-	-
	<u>\$ 40,033</u>	<u>\$ -</u>	<u>\$ 512,271</u>	<u>\$ 5,247</u>
Committed				
Capital Projects	-	298,259	-	-
	<u>\$ -</u>	<u>\$ 298,259</u>	<u>\$ -</u>	<u>\$ -</u>
Assigned				
Education	85,126	-	-	45,491
Capital projects	-	1,091,423	-	-
To balance next year's budget	2,000	-	-	-
	<u>\$ 87,126</u>	<u>\$ 1,091,423</u>	<u>\$ -</u>	<u>\$ 45,491</u>

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

3. Detailed Notes on All Funds (Continued)

H. Employee Retirement Systems

Teachers' Retirement System

Teachers and certain other certified personnel in the Town are eligible to participate in the State of Connecticut Teachers' Retirement System, a multiple employer public employees retirement system described in the Connecticut General Statutes, Chapter 167a. The system has been established to provide retirement and other benefits for teachers, their survivors and beneficiaries. A member is eligible to receive a normal retirement benefit who (1) has reached the age of sixty and has accumulated twenty years of credited service in the public schools of Connecticut or (2) has attained any age and has accumulated thirty-five years of credited service, at least twenty-five years of which are service in the public schools of Connecticut. The financial report may be obtained through the State Teachers Retirement Board.

The normal retirement benefit is two percent times the number of years of credited service multiplied by their average annual salary received during the three years of highest salary. In no event will such benefit exceed seventy-five percent of the average annual salary, or be less than \$3,600. Benefits are fully vested after ten years of service.

The funding of the system is provided by required member contributions (7 percent of their annual salary) and by amounts appropriated by the State of Connecticut General Assembly. For the year ended June 30, 2014, the State contributed \$710,357 into the pension plan on behalf of the Town of Lisbon, Connecticut. This was recorded on the GAAP statements as revenue and expenditures in the General Fund. The Town's total payroll for all employees for the fiscal year ending June 30, 2014 was \$4,948,358 of which \$3,106,607 was covered under this pension plan.

Connecticut Municipal Employees' Retirement Fund B

1) Plan description

The Municipal Employees' Retirement System (MERS) is a cost sharing multiple employer public employee retirement system (PERS) established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits for the employees of participating municipalities.

Any local government authority in the State of Connecticut, including towns, cities, boroughs, regional school districts, housing authorities, or other special districts, may elect to participate for one or more of its departments, including elective officers; only teachers who are covered under the Connecticut State Teachers' Retirement System are ineligible. As of July 1, 2012, there were 191 participating local governmental units (counting departments of municipalities that joined or reported separately as separate units). The MERS membership consisted of:

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

3. Detailed Notes on All Funds (Continued)

	<u>Number</u>
Retired participants and beneficiaries currently receiving benefits	6,095
Terminated participants and beneficiaries entitled to benefits but not yet receiving benefits	
Vested	703
Non-vested	206
Active	<u>8,711</u>
	<u>15,715</u>

2) Plan Benefits

Plan provisions are set by statute of the State of Connecticut. MERS provides retirement benefits, as well as death and disability benefits. Annual cost of living increases are paid to disabled members and non-disabled retirement benefits and vary based on member age and date of retirement. For members that retired prior to January 1, 2002, increases between 3.0% and 5.0% are paid to those who have reached age 65 and (effective January 1, 2002) increases of 2.5% are paid to those who have not yet reached age 65.

For members that retired after December 31, 2001, increases between 2.5% and 6.0% are paid, regardless of age. Benefits vest after 5 years of continuous service or 15 years of active aggregate service. Vested members who retire after age 55 or after 25 years of service, irrespective of age, are entitled to an annual retirement benefit, payable monthly for life, in an amount for each year of service equal to:

- If not covered by Social Security: 2% of the average of earnings for the three highest paid years of service.
- If covered by Social Security: 1½% of the average of earnings for the three highest paid years of service not in excess of the year's breakpoint, plus 2% of the average of earnings for the three highest paid years of service in excess of the year's breakpoint. The year's breakpoint for 2013 is \$65,300.

3) Obtaining a Report of the Plan

MERS is considered to be a part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. More information can be obtain by contacting the Municipal Employees' Retirement System – Fund B, Office of the State Comptroller, 55 Elm Street, Hartford, CT 06106 or on their website.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

3. Detailed Notes on All Funds (Continued)

4) Funding Policy

Covered employees are required by State Statute to contribute 2¼% of earnings upon which social security tax is paid plus 5% of earnings on which no social security tax is paid. Employees not covered by Social Security are required to contribute 5% of all earnings. Each participating municipality is required to contribute the amounts necessary to finance the remaining costs of the plan.

Each covered municipality is required by State Statute to pay an actuarially determined percentage of covered payroll to provide for benefits based on current service. This percentage varies by police and fire versus general employees, and within those two groups, for populations covered by Social Security versus those not covered by Social Security. The statute also requires each municipality to pay an annual amount for benefits based on service prior to the unit's date of participation. This amount is a level dollar amortization (including interest and principal) over varying time periods depending upon the unit's date of participation and other factors. The required employer contribution rates for the year ended June 30, 2014 were:

General employees	
With social security	11.98%
Without social security	13.00%
Police and fire	
With social security	16.96%
Without social security	16.01%

5) Contributions made

A summary of the employer contributions made in dollars and as a percentage of the covered payroll for the current year and each of the preceding two years is:

Year Ended June 30,	Employer Contribution	
	Required in Dollars	Made as Percent of Required
2014	\$ 45,775	100%
2013	\$ 39,534	100%
2012	\$ 43,824	100%

I. Other Post-Employment Benefits

Plan Description - The Town provides certain health care benefits for retired employees through a single-employer defined benefit plan administered by the Town. The Connecticut General Statutes and the various collective bargaining agreements stipulate the employees covered and the benefits provided. The plan does not issue a separate financial statement.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
 June 30, 2014

3. Detailed Notes on All Funds (Continued)

Funding Policy - Retired teachers and their spouses must be allowed to continue their health insurance benefits, in the same health insurance plan offered to active teachers, through their last employing Town. The Town does not contribute to the retirees' health insurance. The retirees pay 100% of the premiums in accordance with the Connecticut General Statutes and the various collective bargaining agreements.

Annual OPEB Cost ("AOC") and Net OPEB Obligation ("NOO")

Amortization Component:

Actuarial Accrued Liability as of July 1, 2012	\$ 1,906,637
Assets at Market Value	-
Unfunded Actuarial Accrued Liability ("UAAL")	<u>\$ 1,906,637</u>
Funded Ratio	<u>0.00%</u>
Covered Payroll (Active plan members)	<u>\$ 3,405,206</u>
UAAL as a Percentage of Covered Payroll	<u>55.99%</u>
Annual required contribution	\$ 174,572
Interest on net OPEB obligation	35,213
Adjustment to annual required contribution	<u>(45,976)</u>
Annual OPEB Cost	163,809
Contributions made	<u>(33,821)</u>
Increase in net OPEB obligation	129,988
Net OPEB Obligation - Beginning of the year	790,560
	<u>\$ 920,548</u>

Three year trend information is as follows:

Year Ended June 30,	Annual OPEB Cost (AOC)	Actual Contributions Made	Percentage of AOC Contributed	Net OPEB Obligation (NOO)
2014	\$ 163,809	\$ 33,821	21%	\$ 920,548
2013	225,921	32,110	14%	790,560
2012	236,585	31,066	13%	596,749

Actuarial Methods and Significant Assumptions - The Town's annual other postemployment benefit cost (expense) is calculated based on the annual required contribution ("ARC"), an amount actuarially determined in accordance with the parameters of GASB. GASB establishes standards for the measurement, recognition and display of the expenses and liabilities for retirees' medical insurance. As a result, reporting of expenses and liabilities is using a per capita claims cost will be determined, which will be used to determine a "normal cost", an "actuarial accrued liability", and ultimately the ARC. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

3. Detailed Notes on All Funds (Continued)

Actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Calculations are based on the OPEB benefits provided under the terms of the substantive plan in effect at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. In addition, the assumptions and projections utilized do not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. The actuarial calculations of the OPEB plan reflect a long-term perspective.

The Town is required to accrue on the government-wide financial statements the amounts necessary to finance the plan as actuarially determined, which is equal to the balance not paid by plan members. Funding for the Plan has been established on a pay-as-you-go basis.

Other actuarial methods and significant assumptions are summarized as follows:

Latest Actuarial Date	July 1, 2012
Actuarial Cost Method	Projected Unit Credit
Discount Rate	4.50%
Medical Inflation	Initial rate of 10% in 2012 grading down 1% per year to an ultimate inflation rate of 5% for 2017 and later.
Amortization Method	30 years, level dollar, open
Healthy Mortality	PF-2000 Mortality Table with separate male and female rates, with no collar adjustment, combined table for nonannuitants and annuitants, projected to the valuation date with Scale AA
Disability	No disability assumed.
Future Retiree Coverage	Teachers and Administrators – 100% are assumed to elect coverage at retirement with 20% continuing after Medicare
Future Dependent Coverage	Male 50%; Female 30% with female spouses assumed to be 3 years younger than males.

Schedule of Funding Progress

As of the last valuation date, July 1, 2012, the actuarial valuation of the plan assets was \$0. The actuarial accrued liability was \$1,906,637. The schedule of funding progress immediately following the notes to the financial statements presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. There is no requirement for funding and the plan has not been funded.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

4. Other Information

A. Litigation

The Town is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Town's counsel the resolution of these matters will not have a material adverse effect on the financial condition of the Town.

B. Contingencies

Grants - The Town participates in various Federal and State grant programs. These programs are subject to program compliance audits pursuant to the Federal and State Single Audit Acts. The amount of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town anticipates such amounts, if any, to be immaterial.

School Building Grants - Section 10-283(a)(3)(A) of the Connecticut General Statutes states that if the Town abandons, sells, leases, demolishes or otherwise redirects the use of a school building project authorized on or after July 1, 1996, paid partially with State funding, to other than a public school, will owe a portion of the State funding back to the State.

For projects with a cost of over of two million dollars or over, the contingency will be amortized over twenty years. For smaller projects, the contingency will be amortized over ten years.

C. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or three prior years.

The Town currently is a member of the Connecticut Interlocal Risk Management Agency (CIRMA), a public entity risk pool established under the provisions of Connecticut General Statutes section 7-479a et. seq. for some of its insurance. The Town is liable only for contributions to the pool. Members do not retain the risk of loss, as they have transferred the risk by purchasing coverage with no deductible retention. A separate agreement states limits on the member's obligation to pay indemnification obligations and expenses should CIRMA be unable to do so.

F. Jointly Governed Organizations

The Towns of Lisbon, Bozrah, Franklin, Lebanon and Sprague entered into an agreement effective July 1, 2010 to operate a regional animal control service. The Animal Control Service's Board of Directors has oversight responsibility over the entity. The board is composed of the First Selectman of each of the five towns. The animal control services net costs are funded on a per capita basis. The Town of Sprague maintains the financial records and financial reports are prepared and presented by the Town of Sprague at the regular meetings of their Board of Directors.

Town of Lisbon, Connecticut

Notes to Financial Statements (Continued)
June 30, 2014

4. Other Information (Continued)

G. Contractual Payments

The Town has a contract as the host community for a waste to electricity generating facility. The contract allows Lisbon to impose a quarterly contract fee of \$250,000 in lieu of property taxes, unless property taxes are greater than the contract fee. These contractual payments started with the fiscal year ended June 30, 1994 and are due to end in the fiscal year ending June 30, 2016.

F. GASB Pronouncements Issued, But Not Yet Effective

The Governmental Accounting Standards Board (GASB) is the standard setting board for governmental entities. The following are statements which have been approved by GASB, but are not yet effective:

- GASB Statement 68 - *Accounting and Financial Reporting for Pensions* – This statement, and GASB Statement 67 applicable to pension plans, improves information provided by state and local government employers for better decision making, accountability, interperiod equity, and creating additional transparency. This statement is effective for fiscal years beginning after June 15, 2014.
- GASB Statement 69 – *Government Combinations and Disposals of Government Operations* - This statement establishes accounting and financial reporting standards related to a variety of transactions such as mergers, acquisitions, and transfers of operations. This statement is effective for government combinations and disposals of government operations occurring in financial reporting periods beginning after December 15, 2013.
- GASB Statement 71 – *Pension Transition for Contributions Made Subsequent to the Measurement Date* – This statement is an amendment of GASB Statement 68 and should be applied simultaneously with the provisions of Statement 68.

Town of Lisbon, Connecticut

Required Supplementary Information
June 30, 2014

Town of Lisbon, Connecticut

Required Supplementary Information
 Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual (Budgetary Basis) - General Fund
 Year Ended June 30, 2014

	Budgeted Amounts			Actual Budgetary Basis	Variance with Final Budget
	Original	Additional Appropriations and Transfers	Final		
REVENUES					
Property Tax Revenues					
Property taxes	\$7,266,932	\$ -	\$7,266,932	\$ 7,217,700	\$ (49,232)
Benefit assessment - WPCA	14,000	-	14,000	13,360	(640)
Sewer assessment	8,000	-	8,000	4,751	(3,249)
	<u>7,288,932</u>	<u>-</u>	<u>7,288,932</u>	<u>7,235,811</u>	<u>(53,121)</u>
Intergovernmental Revenues					
Education					
Education cost sharing	3,933,847	-	3,933,847	3,934,014	167
Transportation of school children	55,000	-	55,000	54,390	(610)
Magnet School Transportation	-	-	-	16,900	16,900
Hold Harmless Grant	23,422	-	23,422	-	(23,422)
	<u>4,012,269</u>	<u>-</u>	<u>4,012,269</u>	<u>4,005,304</u>	<u>(6,965)</u>
Other					
Pequot funds	3,694	-	3,694	28,967	25,273
Document preservation grant	4,000	-	4,000	4,000	-
DUI enforcement and other grants	80,231	-	80,231	62,495	(17,736)
Boat grant	-	-	-	747	747
Emergency homeland security	-	-	-	32,730	32,730
	<u>87,925</u>	<u>-</u>	<u>87,925</u>	<u>128,939</u>	<u>41,014</u>
Tax Relief					
Elderly and totally disabled	30,000	-	30,000	22,032	(7,968)
Veterans	3,500	-	3,500	2,805	(695)
Totally disabled	500	-	500	547	47
Payment in lieu of taxes - state property	-	-	-	7,118	7,118
	<u>34,000</u>	<u>-</u>	<u>34,000</u>	<u>32,502</u>	<u>(1,498)</u>
	<u>4,134,194</u>	<u>-</u>	<u>4,134,194</u>	<u>4,166,745</u>	<u>32,551</u>
Local Revenues					
Fees					
Land fees	17,000	-	17,000	17,604	604
Preservation fees	1,100	-	1,100	1,725	625
Planning and zoning fees	12,000	-	12,000	5,872	(6,128)
Miscellaneous fees	500	-	500	3,586	3,086
Local capital improvement fees	2,000	-	2,000	2,193	193
Sport license fees	75	-	75	118	43
Dog license fees	250	-	250	362	112
	<u>32,925</u>	<u>-</u>	<u>32,925</u>	<u>31,460</u>	<u>(1,465)</u>
Permits					
Building permits	38,000	-	38,000	52,040	14,040
Pistol permits	600	-	600	2,030	1,430
	<u>38,600</u>	<u>-</u>	<u>38,600</u>	<u>54,070</u>	<u>15,470</u>
Charges for Services					
Conveyance tax	16,000	-	16,000	20,747	4,747
Copies	6,000	-	6,000	6,904	904
	<u>22,000</u>	<u>-</u>	<u>22,000</u>	<u>27,651</u>	<u>5,651</u>
Interest on Investments					
	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>3,213</u>	<u>(1,787)</u>

(Continued)

Town of Lisbon, Connecticut

Required Supplementary Information
 Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual (Budgetary Basis) - General Fund
 Year Ended June 30, 2014

	Budgeted Amounts			Actual Budgetary Basis	Variance with Final Budget
	Original	Additional Appropriations and Transfers	Final		
Wheelabrator					
Contract fee	\$1,000,000	\$ -	\$1,000,000	\$ 976,275	\$ (23,725)
Host community royalties	145,000	-	145,000	141,427	(3,573)
	<u>1,145,000</u>	<u>-</u>	<u>1,145,000</u>	<u>1,117,702</u>	<u>(27,298)</u>
Other					
Telecommunications property	11,000	-	11,000	11,259	259
Recreation committee program fees	23,000	-	23,000	19,696	(3,304)
Senior van donation box	800	-	800	670	(130)
Tuition - regular education	-	-	-	15,210	15,210
Town Clerk	-	-	-	412	412
Transfer in from other funds	-	-	-	14,622	14,622
Refunds	-	-	-	21,933	21,933
	<u>34,800</u>	<u>-</u>	<u>34,800</u>	<u>83,802</u>	<u>49,002</u>
	<u>1,278,325</u>	<u>-</u>	<u>1,278,325</u>	<u>1,317,898</u>	<u>39,573</u>
TOTAL REVENUES	<u>12,701,451</u>	<u>-</u>	<u>12,701,451</u>	<u>12,720,454</u>	<u>19,003</u>
SELECTMEN'S EXPENDITURES					
Selectmen's Office					
First selectman's salary	44,191	-	44,191	44,191	-
Second selectman's salary	4,757	-	4,757	4,757	-
Third selectman's salary	4,757	-	4,757	4,757	-
Bookkeeper's salary	24,570	1,474	26,044	26,043	1
Secretary/clerk's salary	40,888	979	41,867	41,827	40
Selectmens' supplies	3,000	-	3,000	1,680	1,320
Supplies and expense	3,000	-	3,000	2,946	54
	<u>125,163</u>	<u>2,453</u>	<u>127,616</u>	<u>126,201</u>	<u>1,415</u>
Town Clerk's Office					
Town clerk's salary	43,550	-	43,550	43,550	-
Asst. town clerk's salary	15,736	613	16,349	16,380	(31)
Records management service	12,800	-	12,800	10,846	1,954
Supplies and expense	5,500	-	5,500	4,556	944
Vital statistics	450	-	450	385	65
Document preservation grant	5,500	-	5,500	5,312	188
	<u>83,536</u>	<u>613</u>	<u>84,149</u>	<u>81,029</u>	<u>3,120</u>
Tax Collector's Office					
Tax collector's salary	37,009	-	37,009	37,009	-
Tax clerk's wages	6,755	-	6,755	6,737	18
Contracted service	2,697	-	2,697	2,606	91
Computer management/support	5,150	-	5,150	5,050	100
On line bill pay	1,200	-	1,200	1,200	-
Tax refunds	4,000	-	4,000	3,983	17
Supplies and expense	4,000	2,300	6,300	5,556	744
Delinquent motor vehicle tax fee	1,039	-	1,039	1,038	1
	<u>61,850</u>	<u>2,300</u>	<u>64,150</u>	<u>63,179</u>	<u>971</u>
Assessor's Office					
Assessor's salary	34,710	-	34,710	35,109	(399)
Assessor's clerk salary	8,596	233	8,829	8,757	72
Tax mapping	1,500	-	1,500	-	1,500
Computer maintenance/support	12,442	-	12,442	8,842	3,600
Supplies and expense	2,920	-	2,920	2,784	136
	<u>60,168</u>	<u>233</u>	<u>60,401</u>	<u>55,492</u>	<u>4,909</u>

(Continued)

Town of Lisbon, Connecticut

Required Supplementary Information
 Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual (Budgetary Basis) - General Fund
 Year Ended June 30, 2014

	Budgeted Amounts			Actual Budgetary Basis	Variance with Final Budget
	Original	Additional Appropriations and Transfers	Final		
Treasurer's Office					
Treasurer's salary	\$ 17,843	\$ -	\$ 17,843	\$ 17,843	\$ -
Deputy treasurer's salary	1,000	-	1,000	1,004	(4)
Bank charges	250	-	250	-	250
Supplies and expense	700	-	700	525	175
	<u>19,793</u>	<u>-</u>	<u>19,793</u>	<u>19,372</u>	<u>421</u>
Board of Finance					
Auditor	22,800	-	22,800	16,700	6,100
Supplies and expense	1,250	-	1,250	1,067	183
	<u>24,050</u>	<u>-</u>	<u>24,050</u>	<u>17,767</u>	<u>6,283</u>
Planning and Zoning					
Purchased services	40,000	14,000	54,000	52,549	1,451
Supplies and expense	4,000	-	4,000	1,258	2,742
	<u>44,000</u>	<u>14,000</u>	<u>58,000</u>	<u>53,807</u>	<u>4,193</u>
Zoning Board of Appeals					
Supplies and expense	700	-	700	-	700
Board of Tax Review					
Salaries	808	-	808	808	-
Supplies and expense	300	-	300	-	300
	<u>1,108</u>	<u>-</u>	<u>1,108</u>	<u>808</u>	<u>300</u>
Conservation Commission					
Enforcement officer	8,000	1,600	9,600	9,522	78
Supplies and expense	900	-	900	540	360
	<u>8,900</u>	<u>1,600</u>	<u>10,500</u>	<u>10,062</u>	<u>438</u>
Historic District Study Commission					
Historic district study	1	-	1	-	1
Recycling Committee					
Purchased services	54,106	-	54,106	53,977	129
Supplies	50	-	50	-	50
	<u>54,156</u>	<u>-</u>	<u>54,156</u>	<u>53,977</u>	<u>179</u>
Registrars of Voters					
Democratic registrar's salary	7,585	-	7,585	7,584	1
Republican registrar's salary	7,585	-	7,585	7,584	1
Purchased services	500	-	500	-	500
Supplies and expense	35,000	-	35,000	33,428	1,572
Democratic deputy registrar	300	-	300	300	-
Republican deputy registrar	300	-	300	300	-
	<u>51,270</u>	<u>-</u>	<u>51,270</u>	<u>49,196</u>	<u>2,074</u>
Clerk to the Boards					
Clerk to the boards	10,000	800	10,800	10,431	369
Supplies and expenses	400	-	400	335	65
	<u>10,400</u>	<u>800</u>	<u>11,200</u>	<u>10,766</u>	<u>434</u>
Non-Allocated Expenditures					
Employee insurance	231,710	(50,969)	180,741	176,497	4,244
Social security and medicare	51,500	-	51,500	48,830	2,670
Municipal education	4,000	190	4,190	4,189	1
Unemployment compensation	4,000	(3,000)	1,000	-	1,000
Union related contingency	4,350	-	4,350	4,350	-
Pension	1,250	(500)	750	435	315

(Continued)

Town of Lisbon, Connecticut

Required Supplementary Information
 Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual (Budgetary Basis) - General Fund
 Year Ended June 30, 2014

	Budgeted Amounts			Actual Budgetary Basis	Variance with Final Budget
	Original	Additional Appropriations and Transfers	Final		
Town share retirement compensation	\$ 45,000	\$ -	\$ 45,000	\$ 45,775	\$ (775)
Employee retirement unfunded accrued liability	37,708	-	37,708	37,400	308
Town counsel	45,000	53,377	98,377	99,564	(1,187)
Town engineer	30,000	13,289	43,289	43,289	-
Insurance and bonding	140,000	10,000	150,000	149,153	847
Payroll service	6,428	-	6,428	5,601	827
Consulting fees/contracted services	40,001	32,999	73,000	72,747	253
Town hall utilities	32,000	(500)	31,500	25,614	5,886
Town hall maintenance	10,000	-	10,000	7,783	2,217
Town hall equipment maintenance	1,000	-	1,000	662	338
Town hall computer	5,000	-	5,000	2,396	2,604
Town hall copier maintenance	4,413	(1,600)	2,813	1,596	1,217
Town hall postage	12,000	(4,588)	7,412	8,544	(1,132)
Town hall supplies and expense	3,500	-	3,500	2,130	1,370
Advertising and communications	7,000	(4,979)	2,021	1,852	169
Walking weekend	150	-	150	-	150
Donations	1,650	-	1,650	775	875
	<u>717,660</u>	<u>43,719</u>	<u>761,379</u>	<u>739,182</u>	<u>22,197</u>
Town Memberships					
Town memberships	67,290	-	67,290	66,059	1,231
Fire Protection					
Lisbon volunteer fire dept.	94,800	11,910	106,710	106,710	-
LVFD SCBA's	15,000	-	15,000	14,946	54
Hydrant rental	30,000	-	30,000	28,782	1,218
Recruitment/retention	15,000	-	15,000	15,000	-
	<u>154,800</u>	<u>11,910</u>	<u>166,710</u>	<u>165,438</u>	<u>1,272</u>
Police Protection					
Resident state trooper contract	111,803	8,842	120,645	120,644	1
Trooper's supplies and expenses	3,000	900	3,900	3,674	226
Resident state trooper overtime	35,000	19,423	54,423	57,265	(2,842)
	<u>149,803</u>	<u>29,165</u>	<u>178,968</u>	<u>181,583</u>	<u>(2,615)</u>
Other Protection and Prevention					
Building inspector wages	27,500	-	27,500	27,577	(77)
Fire marshal's salary	7,002	-	7,002	3,920	3,082
D/Em. mgmt. director's stipend	1,750	-	1,750	1,750	-
Animal control officer's salary	16,986	-	16,986	16,986	-
Tree warden stipend	200	-	200	200	-
Burning official	200	-	200	200	-
Zoning enforcement wages	10,000	-	10,000	9,400	600
Building inspector supplies and expense	457	1,972	2,429	2,428	1
Fire marshal supplies and expense	4,000	-	4,000	1,841	2,159
Dept. of emergency management expense	3,250	2	3,252	3,252	-
Dog damages	50	-	50	-	50
ZEO supplies and expense	200	-	200	200	-
	<u>71,595</u>	<u>1,974</u>	<u>73,569</u>	<u>67,754</u>	<u>5,815</u>

(Continued)

Town of Lisbon, Connecticut

Required Supplementary Information
 Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual (Budgetary Basis) - General Fund
 Year Ended June 30, 2014

	Budgeted Amounts			Actual Budgetary Basis	Variance with Final Budget
	Original	Additional Appropriations and Transfers	Final		
Highways and Streets					
Highway department salaries	\$ 207,503	\$ -	\$ 207,503	\$ 172,617	\$ 34,886
Street lighting	26,300	-	26,300	25,699	601
Contracted services	48,500	-	48,500	36,406	12,094
Town garage utilities	17,500	-	17,500	17,380	120
Town equipment and trucks	76,500	-	76,500	73,513	2,987
Highway dept. supplies	4,500	-	4,500	4,211	289
Road repair and maintenance	65,000	-	65,000	64,999	1
General road repair	25,000	-	25,000	21,442	3,558
Town garage maintenance	7,000	-	7,000	5,521	1,479
Sanitation	27,000	-	27,000	20,163	6,837
	<u>504,803</u>	<u>-</u>	<u>504,803</u>	<u>441,951</u>	<u>62,852</u>
Health and Welfare					
Public health nursing	7,000	-	7,000	4,200	2,800
Health department	28,156	-	28,156	28,058	98
Sewer line fees	7,900	-	7,900	6,222	1,678
	<u>43,056</u>	<u>-</u>	<u>43,056</u>	<u>38,480</u>	<u>4,576</u>
Seniors and Senior Center					
Senior coordinator's salary	37,877	1,308	39,185	39,185	-
Van driver's salary	21,489	960	22,449	22,443	6
Senior meal site wages	10,967	4,500	15,467	15,445	22
Senior center coverage wages	5,088	-	5,088	2,666	2,422
Senior citizen's services	4,000	-	4,000	3,687	313
Senior center utilities	15,266	2,000	17,266	15,565	1,701
Senior center maintenance	10,000	9,000	19,000	18,698	302
Senior van maintenance	1,000	1,097	2,097	2,097	-
Senior coordinator supplies	900	-	900	782	118
Senior center supplies	900	-	900	838	62
Senior center copier expense	500	-	500	-	500
	<u>107,987</u>	<u>18,865</u>	<u>126,852</u>	<u>121,406</u>	<u>5,446</u>
Recreation					
Special events	31,750	128	31,878	32,128	(250)
Recreation purchased services	7,600	-	7,600	7,492	108
Recreation supplies	500	-	500	127	373
Recreation mnt of municipal rec fields	10,000	-	10,000	3,149	6,851
Lisbon meadows park	15,000	-	15,000	5,499	9,501
	<u>64,850</u>	<u>128</u>	<u>64,978</u>	<u>48,395</u>	<u>16,583</u>
TOTAL SELECTMEN'S EXPENDITURES	<u>2,426,939</u>	<u>127,760</u>	<u>2,554,699</u>	<u>2,411,904</u>	<u>142,795</u>
BOARD OF EDUCATION	<u>9,389,636</u>	<u>-</u>	<u>9,389,636</u>	<u>9,382,105</u>	<u>7,531</u>
CAPITAL OUTLAY					
Capital improvements	20,000	-	20,000	16,694	3,306
Equipment, furniture, fixtures	3,000	-	3,000	2,798	202
Newent Road land purchase	-	180,000	180,000	180,000	-
	<u>23,000</u>	<u>180,000</u>	<u>203,000</u>	<u>199,492</u>	<u>3,508</u>
DEBT SERVICE					
Principal, general obligation bond	480,000	-	480,000	480,000	-
Interest, Hoydilla Property	15,963	-	15,963	5,875	10,088
Interest, general obligation bond	88,400	-	88,400	88,400	-
	<u>584,363</u>	<u>-</u>	<u>584,363</u>	<u>574,275</u>	<u>10,088</u>
TOTAL EXPENDITURES	<u>12,423,938</u>	<u>307,760</u>	<u>12,731,698</u>	<u>12,567,776</u>	<u>163,922</u>

(Continued)

Town of Lisbon, Connecticut

Required Supplementary Information
 Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual (Budgetary Basis) - General Fund
 Year Ended June 30, 2014

	Budgeted Amounts			Actual Budgetary Basis	Variance with Final Budget
	Original	Additional Appropriations and Transfers	Final		
Excess (Deficiency) of Revenues Over Expenditures	\$ 277,513	\$ (307,760)	\$ (30,247)	\$ 152,678	\$ 182,925
OTHER FINANCING SOURCES AND (USES)					
Operating transfers out	(215,000)	-	(215,000)	(215,000)	-
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing (Uses)	<u>\$ 62,513</u>	<u>\$ (307,760)</u>	<u>\$ (245,247)</u>	<u>\$ (62,322)</u>	<u>\$ 182,925</u>
Adjustments to Generally Accepted Accounting Principles (GAAP)					
On behalf revenues from teacher's retirement netted in budget				770,214	
On behalf expenditures from teacher's retirement netted in budget				(770,214)	
Revenue from the excess cost sharing grant - student based				67,395	
Expenditures netted for the excess cost sharing grant				(67,395)	
Change in encumbrances				62,373	
Change in accrued payroll				(975)	
Proceeds from long-term debt netted in budget				900,000	
Debt service expenditures netted with proceeds				(900,000)	
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Financing (Uses) - GAAP Basis				<u>\$ 2,846</u>	

Notes to Required Supplementary Information: A formal, legally approved, annual budget is adopted for the General Fund only. This budget is adopted on a basis consistent with Generally Accepted Accounting Principles (modified accrual basis) with the following exceptions: 1. The Town does not recognize as income or expenditures payments made for the teacher's retirement by the State of Connecticut on the Town's behalf; 2. The Town recognizes encumbrances payable as an expenditure in the year they were committed; 3. Revenues and expenditures from refunding or renewing long-term debt or lease proceeds is included in the budget as the net revenue or expenditure expected; 4. General government payroll is recorded on a cash basis; and 5. Certain transfers to the Dog Fund are shown as expenditures in the General Fund.

Town of Lisbon, Connecticut

Required Supplementary Information - Schedule of Funding Progress
Other Post Employment Benefits
Since Inception

Valuation Date	Actuarial		Unfunded AAL	Funded Ratio	Covered Payroll	AAL/UAAL as a Percentage of Covered Payroll
	Value of Assets	Accrued Liability (AAL)				
7/1/2012	\$ -	\$ 1,906,637	\$ 1,906,637	0.00%	\$ 3,405,206	55.99%
7/1/2009	\$ -	\$ 2,407,897	\$ 2,407,897	0.00%	\$ 3,372,618	71.40%

Town of Lisbon, Connecticut

Required Supplementary Information - Schedule of Employer Contributions
Other Post Employment Benefits
Since Inception

Fiscal Year Ended	Annual Required Contribution	Actual Contribution	Percentage Contributed
6/30/2014	\$ 174,572	\$ 25,767	14.76%
6/30/2013	\$ 233,967	\$ 28,368	12.12%
6/30/2012	\$ 230,121	\$ 27,502	11.95%
6/30/2011	\$ 226,440	\$ 26,407	11.66%
6/30/2010	\$ 222,917	\$ 32,667	14.65%

Town of Lisbon, Connecticut

Combining Fund Financial Statements
June 30, 2014

Town of Lisbon, Connecticut

Combining Balance Sheet
Other Governmental Funds
June 30, 2014

	Special Revenue Funds	Permanent Funds	Total Other Governmental Funds
ASSETS			
Cash and equivalents	\$ 36,735	\$ 4,771	\$ 41,506
Other receivables			
Accounts	7,833	-	7,833
Intergovernmental	8,249	-	8,249
Inventories	6,385	-	6,385
Total Assets	<u>\$ 59,202</u>	<u>\$ 4,771</u>	<u>\$ 63,973</u>
LIABILITIES AND FUND BALANCES			
Liabilities			
Accounts payable	\$ 535	\$ -	\$ 535
Accrued payroll and related	276	-	276
Unearned revenues - performance	1,818	-	1,818
Due to other funds	244	-	244
Total Liabilities	<u>2,873</u>	<u>-</u>	<u>2,873</u>
Fund balances			
Nonspendable	5,969	4,413	10,382
Restricted	4,889	358	5,247
Assigned	45,491	-	45,491
Unassigned	(20)	-	(20)
Total Fund Balances	<u>56,329</u>	<u>4,771</u>	<u>61,100</u>
Total Liabilities and Fund Balances	<u>\$ 59,202</u>	<u>\$ 4,771</u>	<u>\$ 63,973</u>

See Independent Auditors' Report

Town of Lisbon, Connecticut

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Other Governmental Funds
 Year Ended June 30, 2014

	Special Revenue Funds	Permanent Funds	Total Other Governmental Funds
REVENUES			
Intergovernmental revenues	\$ 65,990	\$ -	\$ 65,990
Local revenues	234,967	3	234,970
Total Revenues	<u>300,957</u>	<u>3</u>	<u>300,960</u>
EXPENDITURES			
Current expenditures			
General government	2,619	-	2,619
Seniors and senior center	5,157	-	5,157
Education	315,784	-	315,784
Total Expenditures	<u>323,560</u>	<u>-</u>	<u>323,560</u>
Excess (Deficiency) of Revenues Over Expenditures	(22,603)	3	(22,600)
OTHER FINANCING USES			
Transfers out	<u>(15,317)</u>	<u>-</u>	<u>(15,317)</u>
Net Change in Fund Balances	(37,920)	3	(37,917)
Fund Balances - Beginning of Year	<u>94,249</u>	<u>4,768</u>	<u>99,017</u>
Fund Balances - End of Year	<u>\$ 56,329</u>	<u>\$ 4,771</u>	<u>\$ 61,100</u>

See Independent Auditors' Report

Town of Lisbon, Connecticut

Combining Balance Sheet
 Special Revenue Funds
 June 30, 2014

	Dog Fund	Farmers Market Fund	Senior Program Fund	Cafeteria Fund	After School Child Care Fund	Pr
ASSETS						
Cash and equivalents	\$ -	\$ 1,834	\$ 2,459	\$ 9,053	\$ 23,324	\$
Other receivables						
Accounts	-	-	-	-	6,543	
Intergovernmental	-	-	-	8,249	-	
Inventories	-	-	-	5,969	416	
Total Assets	<u>\$ -</u>	<u>\$ 1,834</u>	<u>\$ 2,459</u>	<u>\$ 23,271</u>	<u>\$ 30,283</u>	<u>\$</u>
LIABILITIES AND FUND BALANCES (DEFICITS)						
Liabilities						
Accounts payable	\$ 20	\$ 64	\$ 363	\$ -	\$ -	\$
Accrued payroll and related	-	-	-	276	-	
Unearned revenues	-	-	-	1,818	-	
Due to other funds	-	-	-	-	-	
Total Liabilities	<u>20</u>	<u>64</u>	<u>363</u>	<u>2,094</u>	<u>-</u>	
Fund balances (deficits)						
Nonspendable	-	-	-	5,969	-	
Restricted	-	1,770	2,096	-	-	
Assigned	-	-	-	15,208	30,283	
Unassigned	(20)	-	-	-	-	
Total Fund Balances (Deficits)	<u>(20)</u>	<u>1,770</u>	<u>2,096</u>	<u>21,177</u>	<u>30,283</u>	
Total Liabilities and Fund Balances (Deficits)	<u>\$ -</u>	<u>\$ 1,834</u>	<u>\$ 2,459</u>	<u>\$ 23,271</u>	<u>\$ 30,283</u>	<u>\$</u>

See Independent Auditors' Report

Town of Lisbon, Connecticut

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Special Revenue Funds
 Year Ended June 30, 2014

	Dog Fund	Farmers Market Fund	Senior Program Fund	Cafeteria Fund	After School Child Care Fund	Preschool Fund	Fund
REVENUES							
Intergovernmental revenues	\$ -	\$ -	\$ -	\$ 65,990	\$ -	\$ -	\$ -
Local revenues	-	1,211	6,027	119,949	77,964	29,816	-
Total Revenues	-	1,211	6,027	185,939	77,964	29,816	-
EXPENDITURES							
Current							
General government	2,064	555	-	-	-	-	-
Seniors and senior center	-	-	5,157	-	-	-	-
Education	-	-	-	194,199	91,501	29,816	-
Total Expenditures	2,064	555	5,157	194,199	91,501	29,816	-
Excess (Deficiency) of Revenues Over Expenditures	(2,064)	656	870	(8,260)	(13,537)	-	-
OTHER FINANCING USES							
Transfers out	(14,622)	-	-	-	-	-	-
Net Change in Fund Balances	(16,686)	656	870	(8,260)	(13,537)	-	-
Fund Balances - Beginning of Year	16,666	1,114	1,226	29,437	43,820	1,023	-
Fund Balances (Deficit) - End of Year	\$ (20)	\$ 1,770	\$ 2,096	\$ 21,177	\$ 30,283	\$ 1,023	\$ -

See Independent Auditors' Report

Town of Lisbon, Connecticut

Combining Balance Sheet

Permanent Funds

June 30, 2014

Fundraising Fund	Total Special Revenue Funds	Palmer Fund	Preston Learned Fund	Total Permanent Funds
ASSETS				
-	\$ 65,990			
-	234,967	\$ 692	\$ 4,079	\$ 4,771
-	300,957			
FUND BALANCES				
	Nonspendable	\$ 640	\$ 3,773	\$ 4,413
-	2,619	52	306	358
-	5,157	\$ 692	\$ 4,079	\$ 4,771
268	315,784			
268	323,560			
(268)	(22,603)			
(695)	(15,317)			
(963)	(37,920)			
963	94,249			
-	\$ 56,329			

See Independent Auditors' Report

Town of Lisbon, Connecticut

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Permanent Funds
 Year Ended June 30, 2014

	Palmer Fund	Preston Learned Fund	Total Permanent Funds
REVENUES			
Local revenues	\$ 1	\$ 2	\$ 3
Fund Balances - Beginning of Year	<u>691</u>	<u>4,077</u>	<u>4,768</u>
Fund Balances - End of Year	<u>\$ 692</u>	<u>\$ 4,079</u>	<u>\$ 4,771</u>

See Independent Auditors' Report

Town of Lisbon, Connecticut

Combining Statement of Net Position
 Agency Funds
 Year Ended June 30, 2014

	Balance Beginning	Additions	Deductions	Balance Ending
Student Activity Fund				
Assets				
Cash	\$ 20,361	\$ 50,518	\$ (40,268)	\$ 30,611
Liabilities				
Due to others	\$ 20,361	\$ 50,518	\$ (40,268)	\$ 30,611
Surety Bonds				
Assets				
Cash	\$ 156,722	\$ 1,500	\$ (64,700)	\$ 93,522
Liabilities				
Due to others	\$ 156,722	\$ 1,500	\$ (64,700)	\$ 93,522
Shooting Stars				
Assets				
Cash	\$ 8,175	\$ 6,704	\$ (5,897)	\$ 8,982
Liabilities				
Due to others	\$ 8,175	\$ 6,704	\$ (5,897)	\$ 8,982
Combined Total				
Assets				
Cash	\$ 185,258	\$ 58,722	\$ (110,865)	\$ 133,115
Liabilities				
Due to others	\$ 185,258	\$ 58,722	\$ (110,865)	\$ 133,115

See Independent Auditors' Report

Town of Lisbon, Connecticut

Supplementary Schedules
June 30, 2014

Town of Lisbon, Connecticut

Report of the Property Tax Collector
Year Ended June 30, 2014

Grand List Year	Beginning Receivable Balance	Current Year Levy	Lawful Corrections		Net Taxes Collectible	Collections During the Year			
			Additions	Deductions		Taxes	Interest	Liens	Total
2012	\$ -	\$ 7,166,945	\$ 7,393	\$ (19,645)	\$ 7,154,693	\$ 7,044,040	\$ 21,380	\$ 159	\$ 7,065,579
2011	122,220	-	545	(583)	122,182	75,959	15,799	660	92,418
2010	47,670	-	-	-	47,670	18,228	8,237	201	26,666
2009	13,632	-	-	-	13,632	8,093	3,402	144	11,639
2008	5,857	-	-	-	5,857	4,553	1,509	48	6,110
	<u>\$ 189,379</u>	<u>\$ 7,166,945</u>	<u>\$ 7,938</u>	<u>(\$ 20,228)</u>	<u>\$ 7,344,034</u>	<u>\$ 7,150,873</u>	<u>\$ 50,327</u>	<u>\$ 1,212</u>	<u>\$ 7,202,412</u>

See Independent Auditors' Report

Town of Lisbon, Connecticut

Activity in the Capital Nonrecurring Fund
Year Ended June 30, 2014

	Fund Balance Beginning	Appropriations	Revenue	Exp
Committed Fund Balance:				
Expenditures Approved				
Open space fees	\$ 21,400	\$ -	\$ 6,500	\$
Salt shed construction	80,000	-	-	
Lisbon meadow park improvements	15,498	-	-	
Plan of conservation and development	29,213	-	-	
Public and safety vehicles	55,750	55,000	-	
Town hall access improvements	834	-	-	
Senior center boiler	11,684	-	-	
School Water Tank	-	10,000	-	
School Security System	-	25,000	-	
	<u>214,379</u>	<u>90,000</u>	<u>6,500</u>	
Assigned Fund Balance:				
Assigned for unspecified projects	74,880	-	1,805	
Capital projects	182,659	65,000	-	
Revaluation	115,100	10,000	-	
Voting machine replacement	10,000	-	-	
GIS assessor mapping	60,000	-	-	
Public and safety vehicles	59,859	-	-	
Land purchases	237,120	10,000	-	
Salt shed construction	165,000	15,000	-	
Plan of conservation and development	60,000	25,000	-	
	<u>964,618</u>	<u>125,000</u>	<u>1,805</u>	
Total of All Projects	<u>\$ 1,178,997</u>	<u>\$ 215,000</u>	<u>\$ 8,305</u>	<u>\$</u>

See Independent Auditors' Report

Schedule 2

<u>Current</u> <u>Year</u> <u>Expenditures</u>	<u>Fund</u> <u>Balance</u> <u>Ending</u>
-	\$ 27,900
-	80,000
-	15,498
-	29,213
-	110,750
-	834
-	11,684
(8,900)	1,100
(3,720)	<u>21,280</u>
<u>(12,620)</u>	<u>298,259</u>
-	76,685
-	247,659
-	125,100
-	10,000
-	60,000
-	59,859
-	247,120
-	180,000
-	<u>85,000</u>
-	<u>1,091,423</u>
<u>(12,620)</u>	<u>\$1,389,682</u>

Town of Lisbon, Connecticut

Internal Control and Compliance Reports
June 30, 2014

**Report on Internal Control over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
*Government Auditing Standards***

**The Board of Finance
Town of Lisbon, Connecticut**

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon, Connecticut ("Town") as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements and have issued our report thereon dated December 11, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the result of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purposes.

O'Connor Davies, LLP

December 11, 2014

Town of Lisbon, Connecticut

State Single Audit
June 30, 2014

Report on Compliance for Each Major State Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

Independent Auditors' Report

**The Board of Finance
Town of Lisbon, Connecticut**

Report on Compliance for Each Major State Program

We have audited the Town of Lisbon, Connecticut's ("Town") compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town's major state programs for the year ended June 30, 2014. The Town's major state programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Town's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Town's compliance.

Opinion on Each Major State Program

In our opinion, the Town complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2014.

Report on Internal Control over Compliance

Management of the Town is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements. We have issued our report thereon dated December 11, 2014, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying Schedule of Expenditures of State Financial Assistance is presented for purposes of additional analysis as required by the State Single Audit Act, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of State Financial Assistance is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

O'Connor Davies, LLP

December 11, 2014

Town of Lisbon, Connecticut

Schedule of Expenditures of State Financial Assistance
 Year Ended June 30, 2014

State Grantor Pass-Through Grantor Program Title	State Grant Program Core-CT Number	Expenditures
Connecticut State Library		
Historic Documents Preservation Grants	12060-CSL66094-35150	\$ 4,000
Department of Transportation		
Town Aid Road Grants Transportation Fund	13033-DOT57131-43459	86,457
Department of Justice		
Non-Budgeted Operating Appropriation	34001-JUD95162-40001	3,860
Office of Policy and Management		
Reimbursement to Towns - Tax Loss on State Owned Property	11000-OPM20600-17004	7,118
Reimburse Property Tax - Disability Exemption	11000-OPM20600-17011	547
Property Tax Relief for Elderly Circuit Breaker	11000-OPM20600-17018	22,032
Property Tax Relief for Veterans	11000-OPM20600-17024	2,805
Municipal Purposes & Projects	12052-OPM20600-43587	3,464
Office of Early Childhood		
School Readiness and Child Care	11000-OEC64840-12113	106,774
School Readiness Quality Enhancement	11000-OEC64840-17097	4,331
Department of Education		
High Quality Schools Start Up	12052-SDE64370-43538	98,553
Child Nutrition State Match	11000-SDE64370-16211	2,074
Health Foods Initiative	11000-SDE64370-16212	4,246
Adult Education	11000-SDE64370-17030	11,178
School Breakfast Program	11000-SDE64370-17046	3,101
Magnet Schools	11000-SDE64370-17057	<u>16,900</u>
Total State Financial Assistance before Exempt Programs		<u>377,440</u>

EXEMPT PROGRAMS

Department of Education		
Education Cost Sharing	11000-SDE64000-17041	3,934,014
Public School Transportation	11000-SDE64000-17027	54,390
Special Education - Excess Cost - Student Based	11000-SDE64000-17047	67,395
Office of Policy and Management		
Municipal Revenue Sharing	12060-OPM20600-35458	33,363
Municipal Video Competition	12060-OPM20600-35362	110
Office of State Comptroller		
Mashantucket Pequot and Mohegan Fund Grant	12009-OSC15910-17005	<u>28,967</u>
Total exempt programs		<u>4,118,239</u>
Total State Financial Assistance		<u>\$ 4,495,679</u>

The accompanying notes are an integral part of this schedule

1. Summary of Significant Accounting Policies

General

The accompanying Schedule of Expenditures of State Financial Assistance includes state grant activity of the Town of Lisbon, Connecticut ("Town") under programs of the State of Connecticut for the fiscal year ended June 30, 2014. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut.

The accounting policies of the Town conform to accounting principles generally accepted in the United States of America as applicable to governments.

The information in the Schedule of Expenditures of State Financial Assistance is presented based on regulations established by the State of Connecticut, Office of Policy and Management.

Basis of Accounting

The financial statements for the governmental fund types contained in the Town's basic financial statements are prepared on the modified accrual basis of accounting. The government-wide financial statements and the financial statements for the business-type activities are prepared on the full accrual basis of accounting,

- Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities for the current period,
- Expenditures are generally recorded when a liability is incurred except for debt service expenditures, as well as certain other expenditures, when applicable, related to compensated absences, pension obligations, landfill closure costs, claims and judgments, and other post-employment benefits which are recorded only when payment is due (matured).

The expenditures reported on the Schedule of Expenditures of State Financial Assistance are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations of the State Single Audit Act, certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

Town of Lisbon, Connecticut

Schedule of Findings and Questioned Costs
Year Ended June 30, 2014

Section 1 - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued unmodified

Internal control over financial reporting

- Material weakness(es) identified? ___ yes X no
- Significant deficiency(ies) identified? ___ yes X none reported
- Noncompliance material to financial statements noted ___ yes X no

State Financial Assistance

Internal control over major programs

- Material weakness(es) identified? ___ yes X no
- Significant deficiency(ies) identified? ___ yes X none reported

Type of report issued on compliance for major programs: unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? ___ yes X no

The following schedule reflects the major programs included in the audit:

State Grantor and Program	State Core-CT Number	Expenditures
Office of Early Childhood School Readiness and Child Care	11000-OEC64840-12113	\$106,774
Department of Education High Quality School Start Up	12052-SDE64370-43538	\$98,553

Dollar threshold used to distinguish between type A and type B programs: \$100,000

Section II - Financial Statement Findings

No matters were reported.

Section III - State Financial Assistance Findings and Questioned Costs

No findings or questioned cost are reported relating to State financial assistance programs.

Town of Lisbon, Connecticut

Summary Schedule of Prior Audit Findings
Year Ended June 30, 2014

MW-08-1 – Entity Level Controls

Condition: Internal controls are a coordinated set of policies and procedures that management uses to achieve their objectives and meet their fundamental responsibilities for effectiveness, efficiency, compliance and financial reporting. The literature recognizes five sections of internal control published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO Report) in Internal Control – Integrated Framework.

The Town does not have a framework established to deal with each of the interrelated entity level controls over and above the specific control policies and procedures that have been developed.

Current Status: The finding has been corrected.

A Dedication to Those Who Serve

We would like to take a moment to acknowledge the long term effort and time the following individuals have put in serving on various town boards and commissions. We thank them for their time and service.

40+ Years of Service

Carolyn Benker – Historical Society

35+ Years of Service

Leonora Szruba – Conservation Comm.

30+ Years of Service

Hans Kvist – Conservation Comm.

Nina Chudy – Historical Society

25+ Years of Service

Robert Adams – P&Z

Sharon Gabiga – Historical Society

Albina Frederick – Historical Society

Judith Jenks – Comm. On Aging

20+ Years of Service

Mark Sullivan – Conservation Comm.

Ronald Babbit – ZBA

Lawrence Alice – P&Z

Mary Grant – Comm. On Aging

15+ Years of Service

Paula Adams – Historical Society

Catherine Hill – Historical Society

Kenneth Mahler – Historical Society

Thomas J. Wakely Jr. – Bd of Finance

David Ganon – P&Z

Edwin Brown – Comm. On Aging Passed Away Nov. 2014

Dennis Duplice – Bd of Finance

Francis Houle Jr – Rec Comm.

Kim Sperry – Historical Society

Sharon Gabiga – P&Z

Thomas Restivo – Rec. Comm

10+ Years of Service

John Dempsey – P&Z

Ronald Giroux – P&Z

Melissa Krauss – Bd of Ed

Gary Ritacco – P&Z

Nancy Smigiel – Rec. Comm.

Kenneth Washburn – Rec. Comm.

Marcia Shafer – Historical Society

Fedelis Kershaw – Comm. On Aging

Robert LaChapelle – WPCA

Kevin Shafer – Historical Society

Kim Sperry – P&Z

