

# Town of Lisbon

**Annual Report**

**Fiscal Year 2020 / 2021**



Cover:

Ames Cemetery, located on South Burnham Highway (Route 169) and the corner of Ames Road, has graves dating back to the French and Indian War and every war since that time: Revolutionary War; War of 1812; Civil War; Spanish American War; World War I; World War II; Korean Conflict; and the Vietnam War.

The Town of Lisbon recognizes those we have lost to the COVID19 Pandemic since early 2020, with our sincerest condolences to friends and families of the victims.

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Wayne Donaldson  
Chairman  
Lisbon Board of Finance

## **Lisbon Board of Finance Annual Report 2020-21**

The 2020-21 fiscal year presented numerous new cost requests for the Lisbon Board of Finance. The Lisbon Volunteer Fire Department instituted a part time paid force for EMS calls and to a lesser degree fire calls. This resulted in additional expenditures to the town of over \$150,000. The Board of Finance supported this since it is critical to have reliable emergency medical service for the residents. The current system was creating excessively long wait times for this critical care. In addition, the Board of Finance authorized the purchase of a new fire engine for the fire department. This is to replace a unit that is well past its useful life. Also under discussion was the construction of a new fire station. This period of time also saw the Board of Finance meetings move to a virtual meeting platform due to COVID-19.

The Board of Finance voted to approve both the General Government and Board of Education Budgets with no changes. Both were approved by the voters during the referendum.

The Lisbon Board of Finance has openings for alternate members and would welcome any residents that would like to volunteer to participate in town government.

### **General Information About Lisbon**

Settled	1687
Incorporated	May, 1786
Area within Town borders	16.5 square miles
Population	4300
Grand List as of October 2019	\$ 394,752,752
Tax rate for fiscal year 2020-2021	23.23 mils
Assessment ratio	70% property
Assessment date	October 1 <sup>st</sup>
Fiscal Year	July 1 <sup>st</sup> to June 30 <sup>th</sup>
Registered voters	2877
School	Lisbon Central School
Grades	Pre-K to 8 <sup>th</sup>
Fire Department	Lisbon Volunteer Fire Department
Police Protection	Resident State Trooper
Type of Government	Selectman - Town Meeting, Board of Finance

### **Town Offices, Services & Officials**

First Selectman	Thomas W. Sparkman	376-3400
Selectman	Robert T. Browne, Sr	
Selectman	William Surfus	
Admin Asst.	Elaine Joseph	376-3400
Town Clerk's Office	Laurie Tirocchi, Town Clerk / Registrar of Vital Statistics Marjorie Wakely, Assistant Clerk / Assistant Registrar	376-2708
Tax Collector	Gail L. Izbicki, Tax Collector	376-4188
Assessor's Office	Gail Gwiazdowski Janet Lefevre	376-5115

Finance Office	Chris Maynard, Treasurer Laurie Tirocchi, Deputy Treasurer Holly Smelser, Bookkeeper	376-7856
Bank Depository	Dime Bank	
ZEO	Zoning Enforcement Officer - Carl Brown	376-8291
Bldg Inspector	Carl Brown	376-8291
Dept of Health	Uncas Health District	823-1189
Tree Warden	Terry Joseph	908-4669
Senior Center & Municipal agent for the Elderly	Karen Washington, Senior Coordinator Danielle Mauri, Meal Site Server (hired 8/2021) Charles Martin, Van Driver (hired 10/2020)	376-2329
Animal Control	NEECOG	860-774-1253
Highway Superintendent	Thomas W. Sparkman	376-3400
Town Staff	Gregory Bouchard, Town Road Foreman	
	Michael Civardi, Maintenance/Operator	
	Jonathan Sparkman, Maintenance/Operator	
	Samuel Giancarlo, Maintenance (resigned 10/2021)	
	Adam Little, Maintenance/Operator Joseph Liskiewicz, Maintenance/Operator (12/2021)	
Ambulance	(Routine business)	376-2558
Fire House	(Routine business)	376-2558
Fire Marshall Burning Official	Richard Hamel	234-3173
Emergency Management	Jonathan P. Arpin	822-6329
Resident State Trooper	Trooper Joseph Robert Adams	376-8868

### Lisbon Central School

<b>Superintendent</b>	<b>Sally Keating</b>	<b>376-5565</b>
Principal	Brian Apperson	376-5565
Business Manager	Diana Cormier (retired 9/21) Cynthia Schofield (9/21)	376-2403 x-227
Main Office		376-2403

### Justice of the Peace

<b>Name</b>	<b>Party</b>	<b>Terms</b>
Steven M. Beck	Democrat	01/03/17 – 01/04/2021-1/6/2025
Barbara-Jane Dardeen	Republican	1/4/2021-1/6/2025
Dianne M. Dempsey	Democrat	01/02/17 – 01/04/2021-1/6/2025
Daniel J. Finn	Republican	01/02/17 – 01/04/2021-1/6/2025
Edward P. Hogan	Unaffiliated	01/02/17 – 01/04/2021-1/6/2025
Frederick Kral III	Unaffiliated	01/03/17 – 01/04/2021-1/6/2025
Miles A Lafemina	Republican	01/02/17 – 01/04/2021-1/6/2025
Joseph Lewerk	Democrat	1/4/2021-1/6/2025
Ruth E. MacDonald	Republican	01/02/17 – 01/04/2021-1/6/2025
Doreen M. Mainville	Unaffiliated	01/02/17 – 01/04/2021-1/6/2025
Susan G. Rainville	Democrat	2/23/2017-01/04/2021-1/6/2025
Gary M Ritacco	Republican	01/02/17 – 01/04/2021-1/6/2025
Karen M. Washington	Democrat	01/02/17 – 01/04/2021-1/6/2025

## Elected or Term Appointed Officials

Board of Selectman (2 year term)		
(R) Thomas W. Sparkman	First Selectman	11/19/2019 – 11/16/2021-11/21/2023
(R) Robert T. Browne, Sr.		11/19/2019 – 11/16/2021-11/21/2023
(D) William C Surfus		11/19/2019 – 11/16/2021-11/21/2023
Town Clerk (4 year term)		
(D) Laurie Tirocchi		01/01/18-1/3/2022-1/5/2026
Town Treasurer (2 year term)		
(D) Chris Maynard		11/19/2019 – 11/16/2021-11/21/2023
Tax Collector (2 year term)		
Gail L. Izbicki		11/19/2019 – 11/16/2021-11/21/2023
Registrars (4 year term)		
(R) Mary S. Grant	Registrar	01/04/17-01/06/2021-1/8/2025
Daniel Barrett	Assistant Registrar	01/04/17-01/06/2021-1/8/2025
(D) Stephen C. Barrett	Registrar	01/04/17-01/06/2021-1/8/2025
Leonora J. Szruba	Assistant Registrar	01/04/17-1/6/2021
Dianne Dempsey		1/6/2021-1/8/2025
Board of Finance (6 year term, staggered)		
(R) Michael Zelasky	Chairman (until 11/2019)	11/17/15 – 11/16/21-11/16/2027
(D) Wayne Donaldson	Chairman (11/2019-pres)	11/21/2017-11/21/23
(D) Thomas J. Wakely, Jr.		11/19/19 – 11/18/25
(R) Susan Hull		11/16/2021-11/16/2027
(R) Ian Rogers		12/17/19- 6/11/2021
(R) Randall Baah		11/21/17-11/21/23

(D) Frank Burzycki		11/17/15 – 11/16/21-11/18/2025
Election Vacancy	Alternate	
Election Vacancy	Alternate	
Election Vacancy	Alternate	
Board of Education	(6 year term, staggered)	
(R) Ian Rogers		6/21/2021-11/16/2027
(R) Melissa Krauss		11/21/2017-5/26/2021
(R) Lauren Baah		11/19/19 – 11/18/25
(D) Joan Marshall		11/7/17 – 11/21/23
(R) Melissa Becotte-Avery		11/21/17-11/21/23
(R) Katie Vane		11/16/2021-11/16/2027
(R) Scott McCabe		11/17/15 – 11/16/21
(D) Joseph P. Lewerk		11/21/17-11/21/23
(D) David Nowakowski		11/17/15 – 11/16/21-11/16/2027
(D) Judith Jencks	Chairman	11/19/19 – 11/18/25
(D) Jenny Danburg		11/19/19 – 11/18/25
Board of Assessment Appeals	(4 year term, staggered)	
(D) Steven Beck	Chairman	11/21/17-11/19/19
(R) Susan Hull		11/19/19-11/8/2021
(D) Ronald V. Babbitt		11/17/15 – 11/19/19
(R) Kimberly Ann Lang		11/17/15-11/7/17-11/16/21
Planning & Zoning Commission	(4 year term, staggered)	
(R) Robert D. Adams	Chairman	11/21/17-11/16/21-11/28/2025
(D) Trevor Danburg		11/21/17-11/16/21-11/28/2025
(R) Veronica Lutzen		11/16/2021-11/28/2025
(D) Cheryl Blanchard		11/10/20 - 11/16/21
(D) John Dempsey		11/21/17-11/10/20

(D) Jason Lebel		11/19/19-11/21/23
(R) Cheryl Blanchard		11/17/15 – 11/19/19
(R) Randy Brown		11/19/19-11/21/23
(R) Sharon R. Gabiga		11/22/11 – 11/19/19
(D) Ronald E. Giroux		11/21/17-11/16/21-11/28/25
(R) Ben E. Hull III		11/19/19 – 11/21/23
(R) Tim Minor		11/19/19 – 11/21/23
(R) Gary M. Ritacco		11/22/11 – 11/19/19
(D) Kim E. Sperry		11/21/17-11/16/21-11/28/25
(R) Gary Ritacco	Alternate	11/19/19 – 11/21/23
(R) Nathaniel Beardsworth	Alternate	11/22/2021-11/18/25
(R) Cheryl Blanchard		11/25/19 – 11/10/20
(D) Cheryl Blanchard	Alternate	11/22/21- 11/18/2025
(D) Jason Lebel		6/10/19 – 11/19/19
Michael J Murphy	Town Planner	
Zoning Board of Appeals	(6 year term, staggered)	
(D) Ronald V. Babbitt		11/21/17-11/21/23
(D) Steven Beck	Chairman	11/19/13 - 11/19/19 – 11/18/25
(R) Robert Jencks		11/19/13 - 11/19/19 – 11/18/25
(R) Leo MacDonald		11/21/17-11/21/23
(U) Frederick Kral		12/14/15 – 11/16/21-11/16/27
(R) James Contino	Alternate	2/10/2020-11/21/23
Election Vacancy		11/21/2017 - 11/21/23
Election Vacancy	Alternate	-11/16/27
(D) Robert Chubka		12/9/19– 5/25/21
Election Vacancy	Alternate	– 11/18/25
Constables	(2 year term)	
(D) Trevor Danburg		11/19/19 -11/16/21-11/23/2023
(D) Steven M Beck		11/19/19 -11/16/21-11/23/2023

(D) Jason Lebel		11/19/19 -11/16/21-11/23/2023
Commission on Aging		(2 year term, staggered)
Leonora Szubra	Chairwoman	2/28/19-2/28/21-2/28/23
Patricia Walburn		2/28/19-2/28/21-2/28/23
Joseph Doran		02/28/18 – 2/28/20-2/28/22
Donna Gahram		02/28/18 – 2/28/20-2/28/22
Mary S. Grant		2/28/19-2/28/21-2/28/23
Fidelis Kershaw		02/28/18 – 2/28/20-2/28/22
Carol Sadowski		02/28/18 – 2/28/20-2/28/22
Karen Arremony		9/28/20– 2/28/21-2/28/23
Karen Washington		Senior Coordinator
Conservation Commission		(2 year term, staggered)
Richard Hamel	Chairman	11/30/18- 11/30/20-11/30/22
Joseph Lewerk		11/30/19-12/24/21
Mark Robinson		11/30/18- 11/30/20-11/30/22
William McIntosh		10/26/20-10/25/22
Leonora J. Szruba		11/30/18- 11/30/20-11/30/22
Mark Sullivan	Alternate	11/26/19-12/24/21
Vacancy	Alternate	• 5/13/21
Joe Theroux	Conserv Enforcement Officer	
Recreation Committee		(2 year term, staggered)
Jhady Jaffee		11/22/21-7/8/2022
Julianna DeWilde		11/22/21-7/8/22
Terrell Lavoir		7/8/20-10/18/21
Nancy Smigiel		7/8/18-7/8/20
Megan Sikorsky		6/10/19-7/8/22

Kyle Gleason		4/30/21-4/30/23
Andrea Kelly		4/30/19-4/30/21
Vacancy		• 4/30/23
Lauren Sylvestre		4/30/19-4/30/21
Andrew Lagace		4/8/19-7/8/2020-7/8/22
Thomas J. Restivo	Chairman	4/30/2019-4/30/21-4/30/23
Robert Rhoades		4/30/21-4/30/23
Chris Fabry		4/30/19-4/30/21
Water Pollution Control Authority (WPCA) (4 year term)		
Cheryl Blanchard		10/18/19-12/31/22
Vacancy		-12/31/24
Joseph Lewerk		12/31/15 – 12/31/19-12/31/23
Kenneth Robb	Chairman	1/1/19-12/31/22
David Wawrynowicz		12/31/15 – 12/31/19-12/31/23
Farmers Market (year term, staggered)		
Trevor Danburg	Chairman	6/8/20-11/19/21-11/19/23
John Algier		11/20/15-11/19/21-11/19/25
Erin Doran		6/8/20-11/19/21-11/19/23
Terry Joseph		11/17/15-11/19/19-6/8/20
Jenny Danburg		6/8/20-11/19/21-11/19/25
Rich Ruppel		11/19/21-11/19/25
Adeline Jernstrom		9/25/2017-4/19/21
Vacancy	Alternate	• 11/19/23
Rich Ruppel		7/13/20-5/14/21

Trail Committee	Established 1/24/2017
Joseph Lewerk	Chairman
Randall Baah	
Chad Johnson	
Joseph Imschweiller	
Marcia Shafer	
Terry Joseph	
Kevin Shafer	
Doug Hueg	
Steve Brown	

## 2020 Elected State Officials

<b>U.S. Senator</b>	
<b>Richard Blumenthal (D)</b>	<b>860-258-6940</b>
<b>Chris Murphy (D)</b>	<b>860-549-8463</b>
<b>U.S. Congressman (2<sup>nd</sup> District)</b>	
<b>Joe Courtney (D)</b>	<b>860-886-0139</b>
<b>Governor, State of Connecticut</b>	
<b>Ned Lamont (D)</b>	<b>860-566-4840</b>
<b>Judge of Probate</b>	
<b>Charles Norris</b>	<b>860-887-2160</b>
<b>State Senate (19<sup>th</sup> District)</b>	
<b>Cathy Osten (D)</b>	<b>860-240-0579</b>
<b>State Representative (45<sup>th</sup> District)</b>	
<b>Brian Lenoue (D)</b>	<b>860-240-8700</b>
<b>State Representative (47<sup>th</sup> District)</b>	
<b>Doug Dubitsky (R)</b>	<b>800-842-1423</b>

**Wayne Donaldson, Chairman  
Town of Lisbon  
Board of Finance  
1 Newent Road  
Lisbon, Connecticut 06351**

**Re: Annual Report**

**Dear Mr. Donaldson:**

**The Board of Selectmen began the year meeting on the second and fourth Monday of each month in the Lisbon Town Hall for the purpose of discussing and acting on issues and matters pertaining to the improvement and development of the community. However, because of the coronavirus disease (COVID-19) outbreak, town buildings closed to the public and meetings of all boards, commissions and committees were held virtually. Although the town buildings closed to the public, town employees continued working during the pandemic to provide all necessary services. We again closed this fiscal year on a sound financial note, continued to maintain all programs and services to the residents all while staying within budget. That included maintaining and upgrading our infrastructure, buildings and grounds, as well as the very popular town-wide spring cleanup, the replacement of the School House Road Bridge and the preparation of the MS-4 Municipal Storm Water Permit as required by the State of Connecticut Department of Energy and Environmental Protection.**

**The Board of Selectmen continued to work with our boards, commissions and committees to ensure that while we grew our commercial tax base and provided job opportunities, we also protected the rural character of the community, the region and safeguarded our precious environment. We would like to thank all our town officers, staff, employees and volunteer members of the various boards, commissions and committees for their continued dedication to the community.**

**On behalf of Robert T. Browne and William C. Surfus, I pledge that it is our objective to superintend the Town of Lisbon with your best interest in mind.**

**Thomas W. Sparkman**

**First Selectman**



**TOWN OF LISBON**  
**OFFICE OF THE ASSESSOR**  
1 Newent Rd  
Lisbon, CT 06351  
860-376-5115  
assessor@lisbonct.com

**FY 2020-2021**

**Gail Gwiazdowski, Assessor**

**Theresa Williams-Bodinger, Assessment Staff (resigned May 2021)**

**The Assessor is responsible for discovering, listing and valuing all taxable and non-taxable property located in town. Connecticut law requires us to list and value all real estate, motor vehicle and personal property. This is an annual cycle with an assessment date of October 1. It is the Assessor's responsibility to ensure all values are properly and uniformly made and that the grand list is a true and accurate report of all taxable and tax-exempt property in the municipality. Assessed values in the State of Connecticut are based on 70% of fair market value. All Connecticut Towns are required to perform a state mandated revaluation every 5 years. The Town of Lisbon is conducting a 2021 Revaluation.**

**The net taxable 2019 Grand List as reported on the M13 is as follows:**

**REAL ESTATE 328,240,200**

**PERSONAL PROPERTY 31,443,949**

**MOTOR VEHICLE 35,068,603**

**TOTAL TAXABLE GRAND LIST 394,752,752**

**4.2% Increase over 2018**

**In addition, the Assessor's Office is responsible for:**

- **Maintenance of 2016 real estate accounts, 4904 motor vehicle accounts and 490 personal property accounts.**
- **Administering and maintaining tax relief programs for the elderly, disabled, blind, farmers and veterans.**
- **Adherence of Local Ordinances relevant to assessment and taxation.**
- **Administering and maintaining the Renters Rebate program.**
- **Applying the PA490 statute to preserve farm and forest land.**
- **Inspecting all permitted construction.**
- **Updating ownership of real estate upon transfer of title.**
- **Updating maps on our GIS which contribute to more accurate land records.**

### **Top Ten Taxpayers**

<b>2019 Grand List Combined Top Ten Taxpayers</b>			
<b>Taxpayer Name</b>	<b>Net Assessment</b>	<b>% of 19GL</b>	
<b>Lisbon Landing LLC</b>	<b>\$14,977,030.00</b>	<b>3.8%</b>	
<b>Connecticut Light &amp; Power Co</b>	<b>\$14,220,410.00</b>	<b>3.6%</b>	
<b>Wal Mart Real Estate Business Trust</b>	<b>\$11,655,000.00</b>	<b>3.0%</b>	
<b>Lisbon Investors LLC</b>	<b>\$10,123,510.00</b>	<b>2.6%</b>	
<b>Home Depot USA Inc</b>	<b>\$9,887,620.00</b>	<b>2.5%</b>	
<b>Target Corporation</b>	<b>\$7,974,450.00</b>	<b>2.0%</b>	
<b>Lisbon Landing Phase II LLC</b>	<b>\$7,149,140.00</b>	<b>1.8%</b>	

<b>Tucker Development Group LLC</b>	<b>\$2,452,007.00</b>	<b>0.6%</b>	
<b>WAL MART STORES EAST INC</b>	<b>\$2,403,070.00</b>	<b>0.6%</b>	
<b>Lisbon River Road LLC</b>	<b>\$2,263,810.00</b>	<b>0.6%</b>	
<b>Total Top Ten Net Assessment</b>	<b>\$83,106,047.00</b>	<b>21.1%</b>	<b>Total Top 10% of 19GL</b>



## TOWN OF LISBON

INCORPORATED 1786

BUILDING INSPECTOR  
ZONING ENFORCEMENT OFFICER  
1 NEWENT ROAD  
LISBON, CONNECTICUT 06351-2926  
TEL. (860) 376-8291



Date: January 4, 2021

From: Carl R. Brown BO/ZEO

To: Board of Finance

Re: 2020 Annual Town Report

To Whom It May Concern:

The Office of the Building Official for the Town of Lisbon assists the town residents in following the 2018 State of CT Building Code and Amendments with their building projects as governed by the State Law. We do in progress inspections to be able to sign the inspection reports to attest the work done is in compliance with the Code. In doing so, the office handles the paper applications and review of building plans to see that the code is followed. We process application fees as the town ordinance directs into the Town Treasurer's Office.

In the time frame of July 1, 2019 through June 30, 2020 the office issued 361 permits for work done on buildings in the Town. These permits were valued at \$7,785,573.00 with revenue to the Town of Lisbon of \$93,107.00 in building permit fees.

Zoning issued 36 permits for construction of these buildings and structures, fees Of \$5600.

We had 12 New House permitted at a value of \$3,027,842.00, permit fees of \$36,325, average house value of \$252,320.00

There were 44 Solar Projects in town, with value of \$709,272.00, permit fees of \$8,508.00, average project cost of \$16,119.82

The Office of the Building Official is open part time, and by appointment to serve the residents with their projects.

Respectfully,

Carl R. Brown  
Building Official  
Town of Lisbon



## ***Conservation Commission***

**1 NEWENT ROAD**

**LISBON, CT 06351**

**The Conservation/Inland Wetland Commission is charged by State statute with the preservation and conservation of the fragile resources within the Town of Lisbon known as wetlands and watercourses. Upon its request, it is assisted in these goals by the Eastern Connecticut Conservation District, the Connecticut Department of Environmental Protection, the USDA Natural Resources Conservation Service and the U.S. Army Corps of Engineers.**

**Commission meetings, open to the public, are held the third Tuesday of each month at 7 p.m. in the Town Hall Conference Room. The Commission reviews and acts upon applications for activities in or within 100 feet of Lisbon's wetlands and watercourses, answers citizens' concerns, investigates complaints and conducts all business necessary to fulfill its responsibilities. Decisions made by the Commission, and investigations on its behalf, are implemented by the Conservation Enforcement Officer, Joseph Theroux, who also acts as technical advisor to the Commissioners.**

**The Conservation/Inland Wetland Commission is made up of five conservation minded volunteers and two alternates, all appointed by the Board of Selectmen. Also participating in the meetings are representatives of Lisbon Central School's service-learning program. The Commission administers the Inland Wetland and Watercourses Regulations prescribed by Connecticut General Statutes. With enforcement authority for all provisions of the Inland Wetland and Watercourses Act, it can issue cease and desist orders and levy penalties for violations of regulations.**

**The Commission tries to work with applicants to find a way to use the land with minimal impact to the wetlands and adjacent upland review areas. The Commission is always agreeable to having a landowner consult with them to see what effect a proposed project would have on wetlands and surrounding areas.**

**During the past fiscal year, the Commission held its nine regular meetings virtually due to pandemic restrictions. It received and accepted for review eleven applications, conducted field walks at five separate locations (140 Kimball Rd., 60 Kinsman Hill Rd., 256 Ross Hill Rd., 164 Kimball Rd., 71 Sullivan Rd.), and granted eight permits (Bundy Hill Road Bridge, 140 Kimball Rd., 164 Kimball Rd., 256 Ross Hill Rd., 164 Kimball Rd., 148 Newent Rd., 71 Sullivan Rd. x 2) and one agent approval (5 Sylvandale Rd.). In addition, three potential wetland violations were investigated/monitored, 20-25 Phillips Rd. (Pleasant View Cove), 77 Kendall Rd. and 26 Regina Rd (continued from the previous year).**

**The Commission maintained its membership in the Connecticut Association of Conservation and Inland Wetland Commissions. Due to the pandemic the annual presentation of a \$100 recognition award to two members of Lisbon Central School's graduating class who exhibited a strong interest in the conservation of our natural resources was not completed.**

**Respectfully submitted,**

**Joseph P. Lewerk, Commission Vice Chairman**

JOHN CINGRANELLI  
CHIEF  
860-501-8417



MICHAEL CIVARDI  
PRESIDENT  
860-376-2558

7 NEWENT ROAD, LISBON, CONNECTICUT 06351  
VOICE 860.376.2558 FAX 860.376.0493

March 22, 2022

Board of Finance  
Town of Lisbon  
1 Newent Road  
Lisbon, CT 06351

Re: Annual report 2021-2022

Dear Board Members:

During the calendar year 2021, the Lisbon Fire Department and Ambulance responded to a total of 748 calls for assistance. This is a 71 call increase from 2020.

**Call Volume Break Down**

Fire 19	Hazardous Condition 1	Service Call 51
Rescue & EMS 529	Good Intent 3	Automatic Alarm 39
Motor Vehicle Accident 71	Vehicle Fire 3	Brush Fire 16
Tree/Wires Down 16		

The department and its members continue to strive to meet and or exceed regulations and training requirements set forth by the State and Federal Department of Labor, the Department of Occupational Safety and Health Administration (OSHA), the National Fire Protection Agency (NFPA), the State of Connecticut Department of Medical Services (OEMS), and Medical Control of Backus Hospital.

The dedication and commitment of both the volunteers of the Lisbon Fire Department and employees of Lisbon Emergency Response has allowed the department to successfully overcome the challenges of Covid-19 that were seen during the previous year. The addition of paid daytime staffing and on call nighttime staffing has allowed for a significant reduction in response times as well as a 100% response rate with our first ambulance and nearly that of our second ambulance. We are excited and appreciative by the support of the townspeople associated with the purchase of a new engine tanker and approval of a much-needed station. These additions in conjunction with the staffing programs previously implemented will allow the department to overcome challenges that are plaguing similar departments nationwide.

Respectfully Submitted

John Cingranelli Jr.  
Chief

**Fire Marshall**

**No Report Submitted**



c/o Lisbon Town Hall

1 Newent Road / Lisbon, CT 06351

Farmers\_Market@lisbonct.com

<https://www.lisbonct.com/farmers-market-committee>

**Due to the Pandemic, the Lisbon Farmers' Market did not operate during the 2020/2021 Fiscal Year. However, there was some fiscal activity. The market received a total of \$200.00 in vendors' fees for the 2021 season and refunded a total of \$100.00, during FY 2020/2021.**

**Trevor Danburg**

**Chairman**



**SALLY KEATING**  
*Superintendent*  
**Cynthia Schofield**  
*Business Manager*

**Scott Trepanier**  
*Director of special education*  
Early Childhood Coordinator

**BRIAN APPERSON**  
Principal

## **2020 Annual Report**

**To: Mr. Wayne Donaldson, Chairman of Board of Finance**

**The Lisbon School District's students and staff had another particularly challenging yet productive 2020-2021 school year, both at the elementary and middle school levels at Lisbon Central School (LCS) as well as at the various high schools. This past school year again brought unique complexity due to the continuance of a global pandemic. The impact of the pandemic resulted in a combination of hybrid learning and full in-person learning, along with intermittent periods of quarantines of students and staff. Live-streaming and work packets for students were utilized when in-person instruction could not occur. Through a team effort on local, regional and State levels, the school year ended with students being safe, healthy, and educated as best as possible.**

**Regarding academics, ongoing collaboration, professional development and data team work among staff helped to develop instructional strategies and to gauge student progress. Because the SBAC State Tests were not given the previous school year due to the onslaught of the pandemic, State results were lacking for the 2020-2021 school year. However, internal assessments were**

**done to track progress and to guide instruction. All subject areas were taught according to State standards. Extracurricular activities were limited. Intramural sports, however, did occur. The students as always displayed excellent sportsmanship and thoroughly enjoyed themselves.**

**As of October 1, 2020, LCS had an enrollment of 427 students and there were 219 students in grades 9-12. Enrollment increased in comparison to the October 1, 2019 counts of 419 students at LCS, 217 students in grades 9-12.**

**Norwich Free Academy and Griswold High School are our designated high schools. Students attended Tech Schools, Magnet Schools and Ledyard Vo-Ag in addition to our designated schools. Again, it was an extremely complex year and our high schools also felt the impact of the pandemic.**

**Financially, the year ended in good fiscal standing. Additionally, \$32,349.60 was returned to the Town at the end of the fiscal year. Grant monies provided through State and Federal assistance to help relieve some of the impact of the pandemic also contributed to ending the year in good standing. During the course of the school year, the 2021-2022 budget was developed, resulting in a fiscally and educationally solid budget with a 1.71% increase over the existing budget.**

**Safety and security remained top priorities. Fire drills, evacuation drills, shelter-in place, secure school, and modified lockdown drills were conducted throughout the year, in compliance with our All Hazards School Security and Safety Plan. State Troopers attended and monitored a few of the drills; feedback was positive.**

**The Board of Education Policy Committee and the Superintendent continued to update, review and create policies per State regulations and/or as the need arose. These members worked diligently on policy revisions and did a thorough job. All Board of Education policies can be found on the Lisbon School District website. ([www.lisbonschool.org](http://www.lisbonschool.org)). There is also a Board of Education Policy Book located in the main office for review.**

**LCS has very supportive and involved parents as well as community members. Again, due to the pandemic, many typical events did not occur. However, parents remained committed to their children's education. The LCS PTO also continued to support the school as much as possible.**

**Lisbon is an outstanding school district with an excellent reputation for doing what is in the best interest of students. Lisbon can be very proud of its entire school community.**

**Respectfully submitted,**

**Sally Keating**

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**Sally Keating-Superintendent of Schools**

## **Board Of Education**

**Melissa Krauss, Chairperson**  
**Judy Jencks, Vice Chair**  
**Melissa Avery, Secretary**  
**Lauren Baah Joan Marshall**  
**Jenny Danburg Scott McCabe**  
**Joseph Lewerk David Nowakowski**

### **Administration**

**Superintendent ..... Sally Keating**  
**Principal ..... Brian Apperson**  
**Assistant Principal .....Megan Jenkins**  
**Special Education Director ..... Scott Trepanier**  
**Business Manager ..... Diana Cormier**

### **Staff**

<b>Sarah Adam 4th Grade</b>	<b>Kimberly Lang 7th &amp; 8th Grade LA</b>
<b>Madison Ahearn 1st Grade</b>	<b>Julie Lepore Reading/SRBI Coordinator</b>
<b>Shelley Apperson 1st Grade</b>	<b>Tammy Lerro Special Education</b>
<b>Rita Baldwin 6th &amp; 7th Grades-LA</b>	<b>Dawn Maclean Educational Assistant</b>
<b>Christopher Boots 3rd Grade</b>	<b>Tricia Maynard Kindergarten</b>
<b>Patricia Brennan School Psychologist</b>	<b>Colleen McNally-Reamer Administrative Assistant to the</b>
	<b>Superintendent &amp; Business Manager</b>
<b>Stephen Brown 5th &amp; 8th Grade Science</b>	<b>Rita Miller Grades 1-8 Music/Band</b>
<b>Monica Bromkamp EL Tutor</b>	<b>Martin Mlyniec 6th &amp; 7th Grade Science</b>
<b>Claudia Conway Preschool</b>	
<b>Michael Davidson Computer/Technology</b>	<b>Michelle Mlyniec Speech &amp; Language Pathologist</b>
<b>Stefanie Davis Educational Assistant</b>	<b>Mary Nolan 7th &amp; 8th Grade Math</b>
<b>Kathleen Edmond Special Education Secretary</b>	<b>Kelly Piper Special Education</b>
<b>Alyssa Fabry 6th, 7th, &amp; 8th Grade Health</b>	<b>Erin Quinn Media Specialist</b>
<b>Paulette Galyas Educational Assistant</b>	<b>Lynn Rochette Special Education</b>

**Kristina Georgian Art**

**Amy Rogulski Educational Assistant**

**Kate Gilgenbach 5th Grade**

**Ashley Roy Kindergarten**

**Robin Gore Certified Occupational Therapist Assistant**

**Jennifer Rugarber Speech & Language Pathologist**

**Joseph Gracia Video / Technology / STEM  
Social Studies**

**Heidi Sheldon 7th & 8th Grade Spanish/ 8th Grade**

**Stacey Guertin 2nd Grade**

**Thomas Silvestri Support Tutor**

**Michele Hamel 1st Grade**

**Katherine Snyder School Counselor**

**Theresa Hart Special Education**

**Ellen Sobanski Nurse's Aide**

**Christine Healy 4th Grade**

**Lisa Surfus Attendance Secretary**

**Natalie Hungerford 3rd Grade**

**Theresa Svab School Nurse**

**Rachel Ibbison Special Education**

**Jane Sweet 4th Grade**

**Megan Jenkins Math Support/Gifted & Talented**

**Jamie Webster Principal's Secretary**

**Ellen Joly Physical Education**

**Todd Wheeler 5th-6th Grade Math**

**Sarah Komosky Special Education**

**Jamie Lagace Educational Assistant**

**Lauren Knerr Special Education  
Rebecca Overholt Preschool**

**Nicole Desrosier Educational Assistant  
Jessica DiRomoa Kindergarten**

**Joslin Phaneuf Social Studies**

#### **Interns**

**Nicole Craig Jacob Nolan Kiely Smith Janelle Timmons**

#### **Custodial Staff**

**Brian McGlew – Maintenance Director John Dicey Laura Gray Martin Shea**

#### **Cafeteria Staff**

**Michael Rossi – Food Service Director BillieSue Burelle Brenda Pappagallo**

**Kelly Wezner**

#### **School Readiness Staff**

**Courtney Kinmonth Jeanette Coleman April Korytkowski**

#### **School Age Childcare Staff**

**Brian Valadini – Program Manager Joseph Gracia Dawn Maclean**

## **2020-2021 Graduates**

**Aitana Alves Riley A. Maclean**

**Zane Baton Amaya M. Maldonado**

**Kaydan C. Bomba-Houle Zianna A. Martinez**

**Evelyn Brimmer Taylor McPherson**

**Nathan Bryant Alexander Minzy-Prokop**

**Brayden J. Canny Calleigh M. Monton**

**Lara J. Carroll Heather Morgan**

**Sahrina Collins Rylee D. Nichols**

**Patrick Croughwell Brock E. Nowakowski**

**Jayla Davis Sienna C. Onorato**

**Alexander G. de la Cruz Emily E. Orcutt**

**Daniel Derjue Kelsey L. Palmer**

**Sierra Elrod Lora E. Piper**

**Leeya A. Fabry Giuseppe A. Race**

**Alissa M. Finley Henry R. Raptis**

**Lincoln Fish Jason T. Robinson**

**Evan R. Gigliotti Makenzie K. Stabach**

**Matthew Goettel Soleil A. Stetson-Murphy**

**Lucas J. Grant Jacob Sylvestre**

**Adiba Haque IanTattersall**

**Stella J. Hogan Abigail R. Ulrich**

**Nathan L. Jolly Mackenzie R. Urban**

**Jordan Lagace Jacob J. Worthington**

**Landon M. LeSage Matthew T. Zinewicz**

## **2020-2021 Annual Report of The Lisbon Commission on Aging**

**Lisbon Senior Center serves as your gateway to the aging network, connecting you to community services that will help you stay healthy and independent. A variety of programs are offered; from information and assistance; health, wellness and exercise programs; van transportation; meals, both at the center and the daily delivery of Meals on Wheels; benefits counseling; social and recreational activities, to intergenerational events and volunteer opportunities. Anyone 55+ from any town is welcome at the center.**

**The Lisbon Center was closed due to the COVID-19 virus before the beginning of this fiscal year. We reopened on June 1, 2021 with a mask mandate and had a total of 58 visitors for that month. We continued to deliver meals on wheels serving over 3,500 meals. We offered take-out meals through our in house sandwich program and had monthly take-out specials. We served 530 meals. Our van continued to provide rides to doctor appointments and shopping with 401 trips.**

**We implemented sanitizing measures within the center to minimize the spread of any potential infections. Some of these include plexiglass at the reception desk and lunch counter. Hand sanitizer stations were installed at both entrances as well as individual bottles of sanitizer and wipes in all areas. Air purifiers were placed in 5 areas of the senior center. Touchless soap dispensers and trash cans were installed in the rest rooms. We also have a supply of disposable masks for anyone that needs one.**

**We are slowly returning to normal activities and adjusting as needed based on the current infection rates in the state.**

**Lisbon Senior Center is a highly recognized community focal point, certified by the Area Agency on Aging. The Shooting Stars, again, augmented your tax dollars to provide extras. They gave awards to Lisbon Central School graduates in the areas of art, music, drama, best all-around and most improved; and subsidized our annual holiday luncheon.**

**All of the activities/programs can be found in the Lisbon section of a 9-town website: [www.seniorcenterct.org/lisbon](http://www.seniorcenterct.org/lisbon) and Facebook page: [www.facebook.com/lisbonseniorcenter](https://www.facebook.com/lisbonseniorcenter). There is also a bi-monthly newsletter.**

**The Lisbon Commission on Aging sets policies and guidelines, assesses and analyzes the needs of Lisbon's elderly and their families. The Commission meets on the first Monday of the month at the Senior Center at 7:00 and welcomes all to attend. Feel free to contact the Senior Center at 860-376-2329 with your questions or for more information. You can also contact any of the Commission members. They are Lee Szruba, Chair, Joe Doran, Karen Arremony, Mary Grant, Fidelis Kershaw, Carol Sadowski, Donna Gahrman, Patricia Walburn and Karen Washington.**

## **Lisbon Historical Society**

### **Annual Report**

**July 1, 2020- June 30, 2021**

**The Lisbon Historical Society, Inc. is a 501(c) 3 nonprofit, volunteer organization whose mission is to promote an interest and foster appreciation of the rich history and culture of the town of Lisbon, the Scenic By-Way and the Last Green Valley. The Society collects artifacts and preserves the historic places and structures significance to the community and it is responsible for the restoration and maintenance of the grounds and buildings associated with the John Bishop House, the Anshei Israel Synagogue, Burnham Tavern, and the Old Coach Road (North Burnham Highway).**

### **Outreach**

**The Lisbon Historical Society continued to conduct business under Governor Lamont's Executive Order 7I and other orders as they relate to public meetings. Regularly scheduled monthly meetings from July 10, 2020 through May 14, 2021 were held virtually. The June 2021 meeting was in-person at the Lisbon CT town hall and via phone call-in. No public events were held during the fiscal year,**

**We continue to sponsor the Lisbon Historical Society *Excellence in History* award. A certificate and cash scholarship was presented to the graduating eight grader recommended by Lisbon Central School. This year's recipient is Brock Nowakowski.**

## **Restoration and Renovation**

### **Burnham Tavern –**

The important work to seal the building and shore up the structure has been ongoing as funds become available. The tavern roof was replaced with taper cut cedar wood shingles. Period appropriate construction method of slats over frame and custom milled, historically correct, rough sawn oak slats were used. The chimney was rebuilt and flashed above the roofline in advance of the roof replacement. The carpentry team is scheduled to begin work on the rear portion of the roof in the 2021-2022 fiscal year. This period continued efforts to have the Burnham Tavern listed on the National Register of Historic Places. The Tavern received state register approval, however the federal listing was held up by COVID, revised application forms, rewrites, and the compilation of documenting photographs. Determination it is still in progress, but the Historical Society is hopeful approval will come during the coming fiscal year.

The leased fields under cultivation were difficult to access this year due to soft, wet farm roads. Society member Kenneth Mahler, who is in charge of Building and Grounds, used 1,600 tons of donated material to resurface and grade the field roads for easy access. Subsequently, the Burnham Tavern cornfields yielded an abundant crop of feed corn. The pollinator stopover field of milkweed did not develop as well as expected necessitating a plan for improvement and the planting an additional field.

**John Bishop House Museum –**The carriage shed, and can and bottle shed are both resealed, and the windows caulked and trim painted.

The Society maintains two gardens at the John Bishop House museum. The herb garden on the south lawn contains specimens typically found in the 1800s and north garden is a traditional three sister's garden. Routine maintenance is ongoing.

**Anshei Israel Synagogue –** Routine maintenance is ongoing. The synagogue is listed on the National Register of Historic Places and is open to the public upon request.

## **Revenue**

Funding sources largely include can and bottle redemption program which generated \$9,675.00, a record amount for the redemption program. Historical Society members work seven days a week sorting, bagging and transporting over 193,000 containers of plastic, glass and aluminum cans to beverage distributors in Stratford, New London, Norwich,

local retailers and the ARC redemption center in Woodstock, CT. The Historical Society received \$9,862.63 through the Connecticut Neighborhood Assistance grant from Jewett City Savings restricted to the Burnham Tavern, and the budgeted annual stipend. We also received a \$500.00 grant from the Pfizer Foundation, which was made possible by former Pfizer employee and LHS member Christine Strick, and a \$400 donation in memory of longtime member Albina Frederick. Additional revenue was raised through, individual donations, and 1,995 hours of LHS members and others volunteer time.

## **Information Sources**

The John Bishop House is the repository for the Town Historian's library of research material. The collection is available for use by the public at no charge.

Upcoming events, town history, and information pertaining to other historic properties are found on webpage [www.lisbonhistoricalct.org](http://www.lisbonhistoricalct.org) and on our *Facebook* page. We offer, at no charge, several pamphlets about the John Bishop House, and a booklet on the Anshei Israel synagogue, *A Refuge in the Country*, is available at the Bishop House and the town hall.

Respectfully submitted,

Kim Sperry

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# **Lisbon Planning and Zoning Commission**

## **Annual Report**

**July 1, 2020 – June 30, 2021**

During the course of the fiscal year annual report period, the Planning and Zoning Commission scheduled twelve (12) and held ten (10) regular meetings, two (2) cancelled regular meetings were rescheduled as special meetings. The Commission held seven (7) public hearings, and one (1) workshop. The workshop agenda addressed the Route 12 Corridor Study and Zoning Amendments per the town of Lisbon's Plan of Conservation and Development 2016 presented by Town Planner, Michael J. Murphy, AICP, Consulting Planner-SCCOG and attended by members of the Planning and Zoning Commission. The Commission received and acted on three (3) zoning permit applications, four (4) special permit applications, one (1) expiration of subdivision plan, one (1) zone change application, one (1) re-subdivision waiver and one (1) text amendment application. The adopted text amendment relates to development of Accessory Dwelling Units (ADU) in residential zones.

The Commission received and responded to eight (8) referrals from neighboring municipalities. One (1) from the Department of Energy and Environmental Protection Public Utilities Regulatory Authority (P.U.R.A.), two (2) from the city of Norwich, (2) from the town of Lisbon Zoning Board of Appeals, one (1) from the town of Preston, one (1) from the town of Sprague and, one (1) from the town of Griswold.

The Town Planner completed development of the Town of Lisbon's MS4 storm water regulatory ordinance. The Commission endorsed the proposed Illicit Discharge and Connection Storm Water Ordinance and forwarded the same to the Board of Selectmen for consideration and adoption by town meeting. The Planner continues to develop zoning and subdivision regulations relevant to the ordinance. Federal regulations require the owners/operators of regulated municipal separate storm sewer systems (MS4s) to develop, implement, and enforce a storm water management program (SWMP).

The Planner also continued work on the Route 12 Commercial Corridor Zoning Project and the Commission issued a Letter of Support for the Pedestrian Improvement Project grant application for sidewalk/shoulder improvements on a section of River Road (Route

**12) from Griswold to Lisbon's commercial district. In addition, Mr. Murphy continued to address Planning and Zoning Actions for Compliance with Lisbon Small Cities Housing Rehab Program Grant Requirements.**

**The Commission adopted revised By-Laws as of September 1, 2020.**

**The Planning and Zoning Commission continued to conduct business under Governor Lamont's Executive Order 7I and other orders as they relate to covered land use law and public meetings. All meetings from July 7, 2020 through May 4, 2021 were held virtually.**

**The June 1, 2021 meeting was held in-person at the Lisbon Town Hall.**

**The Commission is made up of nine regular members and three alternates whose duties include: weighing the merits of a land use application, establishing zoning regulations, holding public hearings as required, preparing the town's Plan of Conservation and Development every ten years, and establishing subdivision regulations, among others. Planning and Zoning Commissioners attend regular meetings the 1<sup>st</sup> Tuesday of every month, special meetings as required, hold public hearings and workshops in the public interest, and attend land use and planning seminars as part of the Commission's continuing education.**

**The Planning and Zoning Commission is a member of the Connecticut Federation of Planning and Zoning Agencies. The town's Regional Planning Commission (RPC) representative is Commissioner and Vice Chair Ronald Giroux, who also serves as Chair of the RPC. Alternate Commission member Cheryl Blanchard is the Town's appointed alternate representative.**

**All Planning and Zoning meetings, regular and special meetings, public hearings, and workshops are open to the public. Residents are encouraged to attend. Relevant documents are posted on the town's webpage.**

**Respectfully submitted,**

**Kim E. Sperry**

**Secretary**

## **Lisbon Recreation Committee**

### **2020/2021 Annual Report**

**The Lisbon Recreation Committee (LRC) consisted of the following members who met on the third Monday of each month: TJ Restivo (vice-chair), Chris Fabry, Andrew Lagace, Meagan Sikorsky, Kyle Gleason, and Jhady Jaffe.**

**The committee is responsible for developing and overseeing recreational programs that benefit the health and wellness of our townsfolk while maintaining and improving the recreational facilities throughout the town of Lisbon.**

**The on-going improvements and maintenance that the recreation committee continued to invest in the recreational facilities have resulted in continued high usage by Lisbon citizens and beyond. Our online request system continues to allow the LRC to be more effective in monitoring field usage.**

**The Recreation Committee ensured all athletic fields were maintained in quality conditions to provide teams/users playable and safe softball, baseball, and soccer fields. Lisbon townspeople continuously use these facilities, as noted above.**

**Due to the COVID-19 pandemic, no recreation programs or bus trips were able to be coordinated or sponsored by the Recreation Committee during the 2020-2021 fiscal period. The Recreation Committee is hopeful recreation programs and bus trips will be able to be revived in the 2021-2022 time frame.**

## **REGISTRAR OF VOTERS**

**As Election Administrators it is our responsibility to provide fair and impartial elections to all who are registered to vote within the town. Our office was very busy at work getting everyone counted for preparation for the Redistricting. Our two polling locations are:**

**Lisbon Town Hall, 1 Newent Road- District 1**

**Lisbon Senior Center, 11 Newent Road- District 2**

**The Registrar of Voters Association of Connecticut Conference included lots of new information and election laws regarding Election Night reporting, same day registration and changes to our reporting forms, Governors Executive Orders and Secretary of the State related to Coivid-19. This was also the year preparing for Redistricting. This continuing education is a part of what we do as Registrars to keep up-to-date of the changes in state and national laws that affect our jobs. We are mandated to attend two State conferences per year. The Spring Conference was held remotely the new election laws were introduced. We are responsible for the tabulator used for voting and keeping them properly maintained each year.**

**As Registrars of Voters, it is our duty to provide easy access and assistance to any Citizen over the age of 18 who wants to registrar for the right to vote in any election or referendum held in the municipality in which they live.**

**Remember that if you change your address, get married you will need to notify us by filling out a new voter card. Keep in mind that we need your current address in order to send you notice regarding Polling Places, Election Deadlines and the Annual Canvass which we a must maintain. We keep a record of all registered voters, maintaining the accuracy of the registry list and voter files both hard copy and electronically.**

**We must choose locations that are easily accessible to all, including persons with disabilities. We must hire and have mandated training class prior to each election or referendum for all poll workers at each location.**

**Depending on the election year we may hold as many as 5 elections; which include referendum, primaries and election. We are also subject to the Secretary of the State audits.**

**Any person wishing to apply to work at the polls may do so by contacting Mary Grant or Steve Barrett at 860-376-2708.**

**Respectfully,**

**Mary Grant**

**Stephen Barrett**

**Treasurer**

**2020-21 Annual Report**

**Municipal Money Market Savings accounts were opened at Dime Bank in fiscal year 2017-2018 for various funds. These accounts provided the town with additional options to invest surplus funds in addition to providing easier movement of funds via online banking. As shown in the table below the enhanced cash management and investment of surplus funds generated \$121,000 for the town in fiscal year 2019-2020. A significant decrease in interest rates, attributed to the onset of the COVID-19 pandemic in 1Q 2020, severely decreased investment income to a mere \$14,673 in fiscal year 2020-2021.**

**Historical Investment Income**

**General Fund Town Aid Road Fund \* Capital Non-Recurring Fund WPCA \***

**2014-2015 \$ 3,341 \$ 0 \$ 2,219 \$ 0**

**2015-2016 \$ 5,644 \$ 0 \$ 5,480 \$ 0**

**2016-2017 \$ 14,596 \$ 2,253 \$ 10,434 \$ 0**

**2017-2018 \$ 46,231 \$ 7,347 \$ 28,443 \$ 187**

**2018-2019 \$ 90,814 \$11,754 \$ 45,756 \$ 3,633**

**2019-2020 \$ 72,849 \$ 8,667 \$ 37,382 \$ 2,584**

**2020-2021 \$ 8,752 \$ 1,301 \$ 4,376 \$ 244**

**\* Town Aid Road Fund investment account was opened in fiscal 2016-2017**

**\* WPCA investment account was opened in fiscal 2017-2018**

**Sincerely,**

**Chris Maynard**

**Treasurer, Town of Lisbon CT**

## **Tree Warden**

### **Annual Report 2020 – 2021**

**From July 2020 to June 2021, a number of calls came in regarding trees that were either dead, dying, or otherwise considered a hazard to public safety. Those trees that were on Town property were either cut back or removed. The State continued to aggressively cut back and cut down dangerous trees on State roads, as they did the previous fiscal year. Draught conditions, infestations and severe storms such as Isaias in 2020 had an effect on tree health in the region.**

**Please remember that trees on town property will not be removed if they are healthy or are not in any way a hazard to the community. I would also like to remind people that, for your own safety, you should always contact a professional to remove trees from your property, should removal be necessary.**

**If you have any concerns about a tree in town, you may contact the First Selectman's Office at 860-376-3400, or contact me directly at 860-908-4669.**

**Terry Joseph,**

**Tree Warden, Town of Lisbon**

## **OFFICE OF THE TOWN CLERK**

**Laurie Tirocchi**

**Town Clerk Assistant**



**Marjorie Wakely**

**Town Clerk**

### **Annual Report**

**July 1, 2020 – June 30, 2021 Fiscal Year**

The Office of the Town Clerk serves the town in many capacities. We receive and record all town records with the ongoing responsibility to preserve and archive them. We issue licenses and permits as well as process land-use applications, vital statistics records, appointments, and election results.

During the 2020-2021 fiscal year, the town clerk's office has processed:

- 1163 land records generating over \$34, 600 in recording fees.
- \$64,314 in town conveyance taxes for transfers of property.
- \$1,374 in Historic Preservation Grant Funds.
- 300 dog licenses.
- 25 sports fishing & hunting licenses.
- 23 Land Use applications.
- 10 new trade name filings

As Registrar of Vital Statistics, our office is responsible for the recording and preservation of all birth, marriage and death certificates for our town residents. We also issue burial certificates, marriage licenses, and certified vital records that have generated over \$3000 in associated fees for the town. This year we have recorded:

**Births – 33**

**Marriages – 26**

**Deaths - 46**

**The Town Clerk's Office works closely with the Registrars of Voters in preparation for all elections by creating the list of offices and candidates, preparing legal notices and verifying all election ballot orders. Preparing, issuing and receiving absentee ballots are the sole responsibility of the Town Clerk's office. Once the polls have closed, the election results are verified by the Town Clerk, certified to the Secretary of State and permanently recorded in the Town record books. We held only two elections this year.**

**Primary Elections – 8/11/2020**

**Presidential Election – 11/03/2020**

**The Town Clerk also serves as clerk at all Town Meetings. This year there was 2 Town Meetings. Our office is also responsible for recording all appointments, posting and receiving/recording all town meeting agendas and minutes, administering the oath of office to all town officials as well as to Lisbon Justice of the Peace and Notary Public officials. The resignations of all town officials are also received and recorded by the Town Clerk who files them with the Secretary of State.**

**I appreciate the opportunity to serve as Lisbon's Town Clerk. It is a pleasure to assist the residents of our town and those who conduct business with us.**

**Respectfully submitted,**

**Laurie Tirocchi, CCTC - Town Clerk**

**TOWN OF LISBON**  
**SPECIAL TOWN MEETING**  
**JANUARY 27, 2020**

A Special Town Meeting was held on Monday, January 27, 2020 at 7:00 p.m. in the Lisbon Town Hall Conference Room 1 Newent Road, Lisbon, Connecticut. The meeting was called to order at 7:00 p.m. by Thomas W. Sparkman, First Selectman.

**Nomination of Moderator:**

Mark Robinson was nominated by Robert Grant, seconded by William Krauss.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

Mark Robinson was duly chosen as Moderator.

Warning was read by Laurie Tirocchi, Town Clerk.

**Moderator read item #1:**

“To authorize the Town of Lisbon, as recommended by the Planning & Zoning Commission and reviewed by CLA Engineers, Inc., to accept and record the Warranty Deed and Certificate of Title from Burnham Hill Associates, LLC to the Town of Lisbon conveying to the Town of Lisbon, Connecticut Harvest Road and its associated drainage easements and rights to drain.”

No discussion occurred.

Motion was made by Robert Grant, seconded by William Krauss, to accept motion as read.

**VOTE: UNANIMOUS**

**MOTION CARRIED**

**A motion was made by Robert Grant, seconded by William Krauss, to adjourn the meeting.**

**Meeting adjourned at 7:10p.m.**

**Laurie Tirocchi – Town Clerk**

## **TOWN OF LISBON**

### **ANNUAL TOWN MEETING**

### **May 3, 2021**

**Thomas Sparkman called to order the Annual Town Meeting on Monday, May 3, 2021, at 7:00 p.m. in the Lisbon Central School Cafeteria/Gymnasium, 15 Newent Road, Lisbon, Connecticut.**

**Nomination of Moderator:**

**Richard Hamel was nominated by William Krauss, seconded by Robert Browne.**

**Nominations closed.**

**VOTE: UNANIMOUS**

**Richard Hamel was duly chosen Moderator.**

**Warning was read by Laurie Tirocchi, Town Clerk.**

**Moderator read item #1:**

**“To discuss the General Government Budget, for Fiscal Year 2021/2022, as approved by the Board of Finance, in the amount of \$3,169,706.”**

**No Discussion Followed**

**Moderator read item #2:**

**“To discuss the Board of Education Budget, for Fiscal Year 2021/2022, as approved by the Board of Finance, in the amount of \$10,050,814.”**

**No Discussion Followed**

**Moderator read item #3:**

**“To authorize the Board of Finance, the transfer of \$110,000 from the General Fund, to the Capitol Reserve and Nonrecurring Fund.**

**Motion made by Kim Sperry, seconded by Melissa Avery, “to approve the Board of Finance transfer of \$110,000 from the General Fund, to the Capitol Reserve and Nonrecurring Fund”.**

**Vote: UNANIMOUS**

**MOTION CARRIED**

**Moderator read item #4:**

**“To adjourn the Annual Town Meeting action upon the General Government Budget and Board of Education Budget, pursuant to “An Ordinance Requiring Referendum Votes for the Annual Town Budget,” to a referendum vote on Thursday, May 13, 2021, between the hours of 6:00 a.m. and 8:00 p.m., to be held in at the Lisbon Town Hall, 1 Newent Road, Lisbon, Connecticut 06351.**

**A motion was made by Robert Browne, seconded by Melissa Avery, to adjourn the Town Meeting to Referendum as read.**

**Vote: UNANIMOUS**

**MOTION CARRIED**

**Town meeting adjourned at 7:04p.m.**

**Laurie Tirocchi – Town Clerk**

**TOWN OF LISBON**

**RECONVENED ANNUAL TOWN MEETING**

**MAY 13, 2021**

**The Annual Town Meeting of May 3, 2021 was reconvened by Richard Hamel, Moderator, at 8:13 p.m. on May 13, 2021 in the Lisbon Town Hall at 1 Newent Road, Lisbon, CT.**

**Cindy Palmer, election moderator, read the election totals:**

**Shall the Town of Lisbon accept the General Government Budget, for Fiscal Year 2021/2022, as approved by the Board of Finance, in the amount of \$3,169,706?**

	<u><b>YES</b></u>	<u><b>No</b></u>
<b>Election Totals:</b>	<b>110</b>	<b>7</b>

**GENERAL BUDGET PASSED**

**Shall the Town of Lisbon accept the Board of Education Budget, for Fiscal Year 2021/2022 as approved by the Board of Finance, in the amount of \$10,050,814?**

	<u><b>YES</b></u>	<u><b>No</b></u>
<b>Election Totals:</b>	<b>102</b>	<b>15</b>

**EDUCATION BUDGET PASSED**

**Motion to adjourn by, Thomas Sparkman, seconded by Robert Browne.**

**Town meeting adjourned at 8:16 p.m.**

**Laurie Tirocchi**

**Town Clerk**

**Wayne Donaldson  
December 30, 2021  
Board of Finance  
Lisbon, CT**

**Mr. Donaldson,**

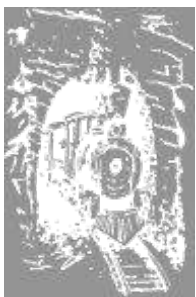
**As the Lisbon Town Historian I answer any requests for information or if there is any lineage on a particular family surname. I also respond to calls from Town Hall for information as needed.**

**I am also attempting to compile information regarding the first 16 settlers of the settlement known as Newent until it was incorporated as Lisbon, CT in 1786. I also hope to research the next group of settlers and where their property may have been located.**

**When I am doing research on a particular person and I locate information on another citizen that was listed as living in Lisbon I save that information for future use. This can be in government resources, historical sites, family genealogy books, and other references or resources.**

**For the Fiscal Year of 2020/2021 I discovered that in the 1745 to 1760 many inhabitants of this area were invited by the British to go to Nova Scotia and settle on property taken from the French. Most notably at present some of the Brewster family members moved up there with a few returning to this area and others stayed with many of their descendants remaining there. It is amazing to read about someone traveled to a new area by walking or riding in a wagon to get to their new destination.**

**Sincerely,  
Marcia Shafer  
Lisbon Town Historian**



## ***Trail Committee***

**1 NEWENT ROAD**

**LISBON, CT 06351**

The Lisbon Trail Committee continued working on its goals to, (1) identify and recommend to the Board of Selectmen, those parcels of land owned by the Town of Lisbon, that are most appropriate to accommodate recreational trails, (2) research funding opportunities (state, federal and/or private), (3) assist the Board of Selectmen, Town Engineer, Conservation Commission and any board, committee or commission tasked with design and/or development of recreational trails in the Town of Lisbon. Nine volunteers continued under appointment by the Board of Selectmen along with three student ambassadors from Lisbon Central School focused primarily on property at 223 North Burnham Highway.

Meetings were held virtually throughout this period due to pandemic restrictions. Volunteers continued maintenance of the trails that included spreading of donated wood chips using volunteer provided equipment and labor. Additionally, volunteers used personal resources to remove fallen and compromised trees. One nearby volunteer also continued to plow the parking area 62 Kimball Rd. following heavy snows to allow for continued public accessibility.

Based on social media postings and observations, Burnham Tavern Trail usage appeared to increase considerably over the course of the pandemic, likely due to limits on indoor group activities. Some townspeople left colorfully and creatively painted stones to be “discovered” along the trails. Finding these stones appeared especially popular among younger users of the trails and their parents according to social media posts.

**The Trail Committee hosted trail walks in conjunction with The Last Green Valley National Heritage Corridor's Walktober on October 3<sup>rd</sup> and 25<sup>th</sup> 2021. Nearly a dozen people in total attended. The first walk coincided with a plowing demonstration by the Lisbon Historical Society in the butterfly garden. The area was subsequently harrowed by a Trail Committee volunteer and seeded by yet another volunteer with wildflowers and milkweed in the spring. Other community groups also contributed to maintenance efforts. In conjunction with Earth Day, volunteers from the Lisbon Centennial Lions Club conducted a clean-up of the woods adjacent to Kimball Rd. as well as along Kimball Rd. and North Burnham Highway all the way to opposite the Strawberry Fields neighborhood at Sergeants Way. More than a dozen bags of trash and some larger items were collected and disposed of by the volunteers. Related to the parking area, per the request of the Board of Selectmen, signage at the parking area was designed and installed indicating the parking area and trails were closed from dusk to dawn.**

**Discussions and field walks were conducted for an additional section of trail to lengthen the Burnham Tavern Trail network. The new extension was proposed to run from the parking area at 62 Kimball Rd, roughly parallel to Kimball Rd. toward North Burnham Highway (CT Rt 169). A new trail head opposite Kimball Heights Ln would roughly make the spot where the extension turned north, ultimately running adjacent to the stone walls abutting the active farm fields with a view of the Burnham Tavern and then ending at the junction of the existing middle and loop trails. After flagging a preliminary trail route and preliminary clearing, over twenty student volunteers from Norwich Free Academy came out in June and assisted with the clearing of brush and raking of leaves along about a third of trail extension's length, beginning at the parking area and continuing to the Kimball Heights Ln trailhead.**

**Our continued objective and hope is that Trail Committee efforts will allow everyone to continue enjoying the open-spaces, natural beauty, and historical heritage of our town.**

**Respectfully submitted,**

**Joseph P. Lewerk, Chairman**

# STATE OF CONNECTICUT



DEPARTMENT OF PUBLIC SAFETY  
DIVISION OF STATE POLICE  
LISBON RESIDENT TROOPER

## 2021 Annual Report

This year's annual report is the culmination of the past year's statistics for the Town of Lisbon. The report is detailed and reveals all motor vehicle activity as well as criminal activity that has been investigated through the Resident Trooper's Office and Troop E in Montville.

Total Calls for Service:	2,920
Total Accidents Investigated:	137
Total Criminal Investigations:	235
Total Citizen and Medical Assists:	404
Traffic Stops:	641

The Lisbon Resident Trooper's Office is committed to the public safety of this community. During the course of 2021 year, the amount of Calls for Service and types of Calls for Service all increased. The Lisbon Resident Trooper's office participated in several noteworthy events including; teaching the 6<sup>th</sup> Grade D.A.R.E classes, the 8<sup>th</sup> Grade Lisbon Graduation, Tommy Toy Fund Toy Drives, Trunk or Treat, Walmart Safety Day, Lisbon Central School Safety and Security/ Emergency Plans Board member, Lock Down and Evacuation drills, continued communications with local businesses, Addressed Sixth, Seventh, and Eighth Grade students about Internet Safety, continued to monitor and utilize the Lisbon Resident Trooper Facebook page to connect with the public, increased traffic enforcement utilizing moving radar, and worked closely with School Administration.

In 2021 I implemented the change to parking in Strawberry Fields for Halloween, which resulted in a safe and successful night for all.

I have continued to dedicate time every week to be visible inside the school and develop relationships with students, teachers, and parents. The year 2021 again saw an increase in Pistol Permit Applications and fingerprint requests.

TFC.  #1360

Lisbon Resident Trooper TFC. Joseph Adams #1360

1 Newent Road  
Lisbon, CT 06351  
Tel. (860) 376-8868  
*An Equal Opportunity Employer*

**Uncas Health District**

**CHIEF PROGRAM ADMINISTRATOR: Patrick McCormack**

**PHONE NUMBER: (860) 823-1189**

**MISSION:** “The Uncas Health District exists to promote and protect the public’s health in order to prevent illness, death and disability among its residents.”

**VISION:** The Uncas Health District will continue to monitor changes and trends to prepare for emerging Public Health issues.

**GOALS & ACTION PLANS:** The Uncas Health District utilizes regional, state, and national data to develop programs and provide resources to meet the mandated functions of local public health, while incorporating additional programming to address trends and needs to improve the health of residents.

**FY 2019/20 ACCOMPLISHMENTS:**

§ COVID-19 required the Uncas Health District to implement its pandemic influenza plan. The District has been responsible for managing local data, Contact Tracing, Vaccination and education within the schools, businesses and general public.

§ The Uncas Health District is comprised of eleven municipalities and 98,897 residents.

§ The Uncas Health District’s full-time public health nurse continues to provide prevention services including vaccination services and screenings. Three additional nurses were added to assist with contact tracing and vaccination using grant funds.

§ The Uncas Health District helps with access to health insurance in the State of Connecticut.

§ The Uncas Health District provides Certified Food Protection Manager training on a monthly basis and FAST (Food Awareness Safety Training) as needed to individuals and groups serving food on a temporary basis. These classes were impacted by limitations on meetings due to COVID-19.

§ The Uncas Health District continues to implement grants to support the Public Health Emergency Preparedness Program, Medical Reserve Corps, Teen Outreach Program, Falls Prevention, Lead Poisoning Prevention, Prescription Drug Prevention, Tobacco Cessation, and Hepatitis C prevention.

**§ Syringe Services Programming is now available to provide a linkage to substance use disorder treatment; access to and disposal of sterile syringes and injection equipment; and linkage to care and treatment for infectious diseases. Referrals were made to the Perceptions Program while the UHD office closed to the public due to COVID-19.**

**§ The Uncas Health District staff members participated in numerous coalitions, advisory groups, boards, commissions, and other partnerships to collaborate on various initiatives intended to improve the lives of the residents including the Eastern CT Health Collaborative, the SCCOG Human Services Advisory Committee and the UCFS Board of Directors.**

#### **MEASURES OF ACTIVITY AND PERFORMANCE (Health District)**

**Town of Lisbon 20-21**

##### **INDICATOR ACTUAL**

**Restaurant Inspections 16**

**Complaints Investigated 3**

**Complaints Closed 3**

**Septic Permits 9**

**Discharge Permits 12**

**Well Permits 11**

**Public Bathing Area Samples 2**

**Group Home / Daycare Inspections 0**

**Campground Inspections 4**

**Public Pool Inspection 0**

**Septic & B100a Plans Reviewed 13**

**Temporary Food Permits 4**

**Salon Inspections 6**

**Tattoo facility 1**

**\* Reflects COVID closures and virtual inspections.**



## ***Water Pollution Control Authority***

**1 NEWENT ROAD**

**LISBON, CT 06351**

The Water Pollution Control Authority continued to operate under regulations established in 2002 in accordance with the provisions of Chapter 103, Section 7-247, of the Connecticut General Statutes. The Authority's jurisdiction includes the Lisbon Sewer District which extends from Lisbon Landing and the Crossing at Lisbon retail areas north along Connecticut Route 12 (River Road) and abutting properties to the Griswold Town line. Wastewater from this district is treated at facilities in the Borough of Jewett City in the Town of Griswold through contractual agreements. Movement of wastewater is via a town-owned system that includes a pump station north of the Interstate 395 interchange to the east of Route 12. Monitoring and maintenance of the pump station and its equipment remains contracted to Norwich Public Utilities. Additionally, the Authority oversees a legacy system which services a limited number of residential customers living on Papermill and Versailles Roads adjacent to the village of Versailles, Town of Sprague. Connected to the Sprague Water & Sewer Authority system, wastewater is handled by Norwich Public Utilities utilizing a connection across the Shetucket River to the Occum section of Norwich.

Meetings continued to be held virtually throughout this reporting period due to continuing pandemic restrictions. One new business was approved by the Authority to be connected to the Route 12/River Rd. sewer district. Discussions also began with another business looking to locate adjacent to the Authority pump station on Route 12, to include development along the right of way accessing the station. The Authority chairman also worked with Towne Engineering to conduct the semi-annual grease trap inspections in the Route 12 sewer district. Business owners were notified of issues observed during the inspections and the required remedies.

Based on water usage and wastewater flow data indicating water infiltration of the system, the Authority investigated the entry point or points for the water and the potential need for replacement of seals around manhole covers. Locations for installation and pricing information were collected by the Authority for further action.

Based on the long-term analysis of revenue and expenditure data, a rate increase to nine dollars per unit and a base rate of twenty dollars per month for each customer in the Route 12 sewer district was approved, pending a public hearing. At the same public hearing, approval of the long-term initiative of updating the Authority regulations will also be considered.

The long-term effects of the pandemic on business operations in the sewer district and the revenue picture for the WPCA remain to be seen. Despite these challenges, the Authority continued to optimize the efficient and economical operation of its assets for the benefit of the Town of Lisbon, its client businesses and residents.

**Respectfully submitted,**

**Joseph P. Lewerk, Secretary**



**TOWN OF LISBON**  
INCORPORATED 1796  
  
**ZONING BOARD OF APPEALS**  
1 NEWENT ROAD  
LISBON, CONNECTICUT 06351  
TEL. 860-376-3400  
FAX 860-376-6545



**The Zoning Board of Appeals had a total of four applications during the 2020/2021 Fiscal Year. These applications and the decisions were as follows:**

- **Application #20-03 - Appeal of Zoning Enforcement Officer's Cease & Desist Order for violation of Sections 2.3.4; 4.1; and 10.14 of the Lisbon Zoning Regulations – Andrew Zeeman, 29 McNeely Road – APPROVED**
- **Application #21-01 – Application for variance of Section 8.5 of the Lisbon Zoning Regulations, for 10' variance of 40' side yard setback requirement in the R-80 Zone – Shawn Paradis, 449 River Road – APPROVED**
- **Application #21-02 – Application for variance of Section 8.5 of the Lisbon Zoning Regulations, front yard setback requirements in the R-60 Zone to erect a 12' x 24' pre-fabricated garage 30' from the road – Tammy Eaton, 41 Bundy Hill Road – APPROVED WITH CONDITION**

**The Board had a FY 2020/2021 budget of \$2500.00, of which \$1796.00 was spent.**

**The following were active members in FY 2020/2021:**

**Steven Beck, Chairman  
Leo MacDonald, Vice-Chairman  
Ronald Babbitt  
Frederick, Kral, III  
Robert Jencks  
Robert Chubka, Alternate  
James Contino, Alternate**

**The Board held a total of 6 regular meetings; 4 site-walks; 3 public hearings; and 2 special meetings during the 2020/2021 Fiscal Year.**

**Respectfully,**

**Steven Beck, Chairman**



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# **TOWN OF LISBON, CONNECTICUT**

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Annual Financial Statements

For the Year Ended June 30, 2021

**TOWN OF LISBON, CONNECTICUT**  
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For the Year Ended June 30, 2021

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# **Financial Section**

## INDEPENDENT AUDITOR'S REPORT

To the Board of Finance  
Town of Lisbon, Connecticut

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon, CT, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town of Lisbon, CT's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon, CT, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3–10, budgetary comparison information on pages 50–57, and Pension and OPEB schedules on pages 58–61 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

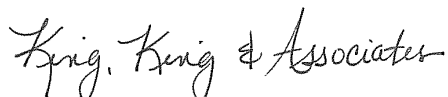
### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lisbon, CT's basic financial statements. The combining and individual nonmajor fund financial statements and supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and supplemental schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 3, 2021, on our consideration of the Town of Lisbon, CT's internal control over financial reporting and on our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Lisbon, CT's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Lisbon, CT's internal control over financial reporting and compliance.



King, King & Associates, P.C., CPAs  
Winsted, CT  
December 3, 2021

**TOWN OF LISBON, CONNECTICUT**  
Management's Discussion and Analysis  
June 30, 2021

---

As management of the Town of Lisbon, CT, we offer readers of the Town of Lisbon, CT's financial statements this narrative overview and analysis of the financial activities of the Town of Lisbon, CT for the fiscal year ended June 30, 2021.

## **FINANCIAL HIGHLIGHTS**

- The assets of the Town of Lisbon, CT exceeded its liabilities at the close of the most recent fiscal year by \$16,921,032 (*net position*). Governmental activities reflect an unrestricted net position in the amount of \$3,255,788 which may be used to meet ongoing obligations to citizens and creditors. Restricted net position of \$1,174,297 is restricted for various programs such as small cities loans, road repairs and maintenance, education, and others.
- In the Town's business-type activities, total net position decreased by \$139,743.
- As of the close of the current fiscal year, the Town of Lisbon, CT's governmental funds reported combined ending fund balances of \$7,086,309, an increase of \$1,137,627 in comparison with the prior year. Of this amount, \$3,375,216 is available for spending at the government's discretion (*unassigned fund balance*).
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$3,375,216 or 25.8 percent of total General Fund budget basis expenditures and transfers. The total fund balance of the General Fund was \$3,572,172 or 27.3 percent of total General Fund budget basis expenditures and transfers.
- A new 10-year agreement was signed that began January 2021. Wheelabrator will pay \$417,500 in lieu of taxes annually as well as royalties of approximately \$150,000.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town of Lisbon, CT's basic financial statements. The Town of Lisbon, CT's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the Town of Lisbon, CT's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Town of Lisbon, CT's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator whether the financial position of the Town of Lisbon, CT is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position is changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., earned but unused vacation leave).

**TOWN OF LISBON, CONNECTICUT**  
Management's Discussion and Analysis  
June 30, 2021

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Both of the government-wide financial statements distinguish functions of the Town of Lisbon, CT that are principally supported by intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town of Lisbon, CT include education, public safety, general government, public works, health and welfare, and recreation. Property taxes, state and federal grants, and local revenues such as fees and licenses finance most of these activities. The business-type activities of the Town of Lisbon, CT include fees to customers to help it cover all or most of the cost of certain services it provides.

The government-wide financial statements can be found on pages 11-12 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Lisbon, CT, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town of Lisbon, CT can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental Funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison.

The Town of Lisbon, CT, maintains eleven (11) individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Capital Nonrecurring Fund and the Town Aid Roads Fund. Data from the other governmental funds are combined into a single, aggregate presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The Town of Lisbon, CT, adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 13-16 of this report.

**Proprietary Funds.** The Town maintains one proprietary fund. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water Pollution Control Authority.

The basic proprietary fund financial statements can be found on pages 17-19 of this report.

**TOWN OF LISBON, CONNECTICUT**  
Management's Discussion and Analysis  
June 30, 2021

**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town of Lisbon, CT's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on pages 20-21 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 22-49 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town of Lisbon, CT, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$16,921,032 at the close of the most recent fiscal year.

	Governmental Activities		Business-Type Activities		Totals	
	2021	2020	2021	2020	2021	2020
Current and Other Assets	\$ 8,310,622	\$ 7,182,608	\$ 120,033	\$ 154,825	\$ 8,430,655	\$ 7,337,433
Capital Assets	11,203,614	11,840,790	2,265,023	2,369,684	13,468,637	14,210,474
Total Assets	19,514,236	19,023,398	2,385,056	2,524,509	21,899,292	21,547,907
Deferred Outflows						
of Resources	699,483	780,282	-	-	699,483	780,282
Long-term Liabilities	4,073,085	3,612,269	-	-	4,073,085	3,612,269
Other Liabilities	999,764	1,042,051	55,777	55,487	1,055,541	1,097,538
Total Liabilities	5,072,849	4,654,320	55,777	55,487	5,128,626	4,709,807
Deferred Inflows						
of Resources	549,117	540,212	-	-	549,117	540,212
Net Position:						
Net Investment						
in Capital Assets	10,160,568	10,516,222	2,265,023	2,369,684	12,425,591	12,885,906
Restricted	1,175,397	988,123	-	-	1,175,397	988,123
Unrestricted	3,255,788	3,104,803	64,256	99,338	3,320,044	3,204,141
Total Net Position	\$ 14,591,753	\$ 14,609,148	\$ 2,329,279	\$ 2,469,022	\$ 16,921,032	\$ 17,078,170

The largest portion of the Town's net position reflects its investment in capital assets (land, buildings and systems, machinery and equipment, and infrastructure assets such as roads and bridges) less any related debt used to acquire those assets that is still outstanding. The Town uses these assets to provide services to its citizens; consequently, these assets are not available for spending. Net investment in capital assets decreased by \$460,315 primarily due to depreciation being greater than fixed asset additions and the pay down of related debt.

The Town's restricted net position of \$1,175,397 increased by \$187,274 compared to last years restricted net position of \$988,123.

**TOWN OF LISBON, CONNECTICUT**  
**Management's Discussion and Analysis**  
**June 30, 2021**

The Town's unrestricted net position of \$3,320,044 increased by \$115,903 compared to last years unrestricted net position of \$3,204,141. This increase is primarily due to lower than anticipated expenditures.

	Governmental Activities		Business-Type Activities		Totals	
	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>
<b>REVENUES</b>						
<i>General Revenues:</i>						
Property Taxes	\$ 9,709,725	\$ 9,986,275	\$ -	\$ -	\$ 9,709,725	\$ 9,986,275
Unrestricted Grants & Contributions	308,683	333,010	-	-	308,683	333,010
Unrestricted Investment Income	14,509	118,974	244	2,583	14,753	121,557
<i>Program Revenues:</i>						
Charges for Services	407,860	483,632	82,111	98,489	489,971	582,121
Operating Grants and Contributions	6,155,017	5,114,385	-	-	6,155,017	5,114,385
Capital Grants and Contributions	48,000	237,427	-	-	48,000	237,427
Total Revenues	<u>16,643,794</u>	<u>16,273,703</u>	<u>82,355</u>	<u>101,072</u>	<u>16,726,149</u>	<u>16,374,775</u>
<b>EXPENSES</b>						
<i>Governmental Activities:</i>						
General Government	1,777,379	1,774,604	-	-	1,777,379	1,774,604
Fire Protection	458,910	224,019	-	-	458,910	224,019
Police Protection	147,736	151,557	-	-	147,736	151,557
Highways and Streets	812,143	764,370	-	-	812,143	764,370
Seniors and Senior Center	122,205	148,320	-	-	122,205	148,320
Recreation	57,396	95,663	-	-	57,396	95,663
Education	13,276,038	12,201,501	-	-	13,276,038	12,201,501
Interest on Long-Term Debt	9,382	53,137	-	-	9,382	53,137
<i>Business-Type Activities:</i>						
Water Pollution Control Authority	-	-	222,098	229,415	222,098	229,415
Total Expenses	<u>16,661,189</u>	<u>15,413,171</u>	<u>222,098</u>	<u>229,415</u>	<u>16,883,287</u>	<u>15,642,586</u>
Change in Net Position	(17,395)	860,532	(139,743)	(128,343)	(157,138)	732,189
Beginning Net Position	<u>14,609,148</u>	<u>13,748,616</u>	<u>2,469,022</u>	<u>2,597,365</u>	<u>17,078,170</u>	<u>16,345,981</u>
Ending Net Position	<u>\$ 14,591,753</u>	<u>\$ 14,609,148</u>	<u>\$ 2,329,279</u>	<u>\$ 2,469,022</u>	<u>\$ 16,921,032</u>	<u>\$ 17,078,170</u>

**Governmental activities.** Governmental activities decreased the Town of Lisbon, CT's net position by \$17,395.

Fifty-eight percent (58%) of the revenues of the Town were derived from property taxes, followed by thirty-nine percent (39%) from grants and contributions, two percent (2%) from charges for services and less than one percent of the Town's revenue in the fiscal year was derived from investment and other income.

Eighty percent (80%) of the expenses of the Town relate to education, five percent (5%) relate to highways and streets, four percent (4%) relate to fire and police protection, one percent (1%) relate to seniors and recreation, and ten percent (10%) relate to general government.

**TOWN OF LISBON, CONNECTICUT**  
Management's Discussion and Analysis  
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**Business-Type activities.** The business-type activities consist of the Water Pollution Control Authority. The Authority's cost and expenses are a direct result of the amount of waste flowing from the Town into the Jewett City Waste Water Treatment Plant. Revenue and expenses will vary from year to year based on the flow from the residences and businesses connected to the system.

The activity of the Authority has been relatively consistent as the system has not been expanding to significant new users in recent years. The Authority shows a loss each year, but it is primarily due to the depreciation expense, a non-cash expense, and any repairs needed to the lines. This year depreciation totaled \$104,661 and the decrease in net position totaled \$139,743.

## **FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, the Town of Lisbon, CT uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the Town of Lisbon, CT's governmental funds is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town of Lisbon, CT's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town of Lisbon, CT's governmental funds reported combined ending fund balances of \$7,086,309, an increase of \$1,137,627 in comparison with the prior year. Forty-eight percent (48%) of this total amount constitutes *unassigned fund balance*, which is available for spending at the government's discretion.

**General Fund.** The General Fund is the chief operating fund of the Town of Lisbon, CT. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$3,375,216. As a measure of the General Fund's liquidity, it may be useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 25.8 percent of total General Fund budget basis expenditures and transfers.

The fund balance of the Town of Lisbon, CT's General Fund increased by \$833,715 during the current fiscal year. Along with the budgeted surplus, key factors in this increase are as follows:

- Expenditures coming in less than budgeted, primarily in non-allocated expenditures, highways and streets, and recreation.
- The Bond Anticipation Note was replaced with General Obligation Bonds in subsequent events and was converted to long-term debt. This contributed to the addition of \$585,000 of issuance of Bond Anticipation Note.

**Town Aid Road Fund.** The fund balance of the Town Aid Road Fund increased by \$88,043 during the current fiscal year. This increase is primarily attributable to interest and dividends of \$1,301, and spending \$86,742 less than the current years Town Aid Road grant received.

**Capital Nonrecurring Fund.** The fund balance of the Capital Nonrecurring Fund increased by \$109,141 during the current fiscal year. This increase is primarily related to an authorized transfer from unassigned fund balance of the General Fund in the amount of \$110,000 to fund future capital projects and purchases, along with grants and interest and dividends received, less the current year capital outlays.

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Management's Discussion and Analysis  
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**Miscellaneous Town Grant Fund.** The fund balance of the Miscellaneous Town Grant Fund decreased by \$1,082 during the current fiscal year.

**GENERAL FUND BUDGETARY HIGHLIGHTS**

Over the course of the year, the Board of Finance can revise the Town budget with additional appropriations and budget transfers. Transfers do not increase the total budget, but instead move appropriations from one department to another department. State Statutes allow these transfers to be made by the Board of Finance without a Town Meeting. Below is a summarized view of the final budget and actual results for the General Fund:

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>REVENUES</b>			
Property Taxes	\$ 9,177,756	\$ 9,231,937	\$ 54,181
Intergovernmental	3,097,069	3,163,478	66,409
Local Revenues	941,625	846,810	(94,815)
Investment Income	<u>5,000</u>	<u>8,752</u>	<u>3,752</u>
<b>Total Revenues</b>	<u>13,221,450</u>	<u>13,250,977</u>	<u>29,527</u>
<b>EXPENDITURES</b>			
Selectmen	3,069,360	2,785,701	283,659
Education	9,881,519	9,849,169	32,350
Capital Outlay	36,151	36,151	-
Debt Service	<u>298,427</u>	<u>293,929</u>	<u>4,498</u>
<b>Total Expenditures</b>	<u>13,285,457</u>	<u>12,964,950</u>	<u>320,507</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Appropriation from Fund Balance	205,887	-	(205,887)
Transfers	<u>(110,000)</u>	<u>(110,000)</u>	<u>-</u>
<b>Total Other Financing Sources (Uses)</b>	<u>95,887</u>	<u>(110,000)</u>	<u>(205,887)</u>
<b>INCREASE (DECREASE)</b>			
<b>IN FUND BALANCE</b>	<u>\$ 31,880</u>	<u>\$ 176,027</u>	<u>\$ 144,147</u>

The original approved budget projected a surplus of \$31,880. The Town approved additional appropriations from fund balance of \$205,887 during the year.

Actual revenues came in \$29,527 greater than budgeted. Much of this is due to higher-than-expected revenues from the State (above budget by \$66,409), as well as higher than expected tax collections (above budget by \$54,181), offset by lower-than-expected local revenues by 94,815.

Expenditures were \$320,507 under the final budget with a number of appropriations significantly under budget which is primarily made up of non-allocated selectmen's expenditures which was \$102,667 under budget, highways and streets which was \$43,585 under budget, and recreation which was \$72,747 under budget.

**TOWN OF LISBON, CONNECTICUT**  
Management's Discussion and Analysis  
June 30, 2021

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**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** The Town of Lisbon, CT's reported value in capital assets for its governmental and business-type activities as of June 30, 2021, amounts to \$13,468,637 (net of accumulated depreciation). This reported value in capital assets includes land, buildings and systems, machinery and equipment, and infrastructure. The total decrease in the Town's investment in capital assets for the current fiscal year was \$741,837, which consisted of capital additions of \$73,407, and current year depreciation of \$815,240.

	<u>2021</u>	<u>2020</u>
<i>Governmental Activities:</i>		
Land	\$ 2,612,463	\$ 2,612,463
Buildings and Systems	6,002,370	6,366,347
Machinery and Equipment	731,413	889,577
Infrastructure	1,857,368	1,972,403
	<u>\$ 11,203,614</u>	<u>\$ 11,840,790</u>

	<u>2021</u>	<u>2020</u>
<i>Business-type Activities:</i>		
Buildings and Systems	<u>\$ 2,265,023</u>	<u>\$ 2,369,684</u>

Major capital asset events during the current fiscal year included the following:

- The addition of a Senior transit bus
- The addition of a Turf Tiger II Mower

Additional information on the Town of Lisbon, CT's capital assets can be found in Note 6 on page 32 of this report.

**Long-term debt.** At the end of the current fiscal year, the Town of Lisbon, CT had long-term debt and liabilities outstanding of \$4,073,085.

	<u>2021</u>	<u>2020</u>
G.O. Bonds	\$ 425,000	\$ 645,000
Bond Anticipation Note	585,000	-
Unamortized Premium	33,046	49,568
Compensated Absences	350,743	338,958
OPEB Liability	1,698,283	1,637,423
Net Pension Liability	981,013	941,320
Total	<u>\$ 4,073,085</u>	<u>\$ 3,612,269</u>

The Town of Lisbon, CT's total long-term debt and liabilities increased \$460,816 (12.76 percent) during the current fiscal year due mainly to the reporting of Bond Anticipation Note being reported as long-term debt and the paydown of the General Obligation Bonds. Additional information on the Town of Lisbon, CT's long-term debt can be found in Note 7 on pages 33-34 of this report.

The Town currently maintains a bond rating of Aa3 by Moody's.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

A summary of key economic factors affecting the Town are as follows:

- The Town receives intergovernmental revenues from the State of Connecticut. Connecticut's economy moves in the same general cycle as the national economy, which from time to time will affect the amount of intergovernmental revenues the Town will receive.
- Increased threat of losing State funding will continue to be a variable in our local budget.
- The Town has negotiated a new 10-year agreement beginning in January 2021 in the amount of \$417,500 and tipping fees of \$0.50 per ton of non-Lisbon trash estimated at \$100,000 plus per year. Depending on the impact of development, it is estimated that the impact in lost revenue will result in a 0.5 mill increase in the 2021 and 2022 budgets.

All of these factors were considered in preparing the Town of Lisbon, CT's budget for the 2022 fiscal year and the Boards of Selectmen and Finance are preparing a plan of action for the worst-case scenarios.

## **REQUEST FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Lisbon, CT's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Board of Finance, Town of Lisbon, 1 Newent Road, Lisbon, CT 06351.

# **Basic Financial Statements**

# TOWN OF LISBON, CONNECTICUT

## Statement of Net Position

June 30, 2021

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Cash and Cash Equivalents	\$ 7,651,727	\$ 109,634	\$ 7,761,361
Investments	4,237	-	4,237
Restricted Cash	102,768	-	102,768
Receivables, Net of Allowance	545,960	10,399	556,359
Other Assets	5,930	-	5,930
Capital Assets:			
Assets Not Being Depreciated	2,612,463	-	2,612,463
Assets Being Depreciated, Net	8,591,151	2,265,023	10,856,174
Total Assets	<u>19,514,236</u>	<u>2,385,056</u>	<u>21,899,292</u>
<b>Deferred Outflows of Resources</b>			
Deferred Outflows - Pension	422,693	-	422,693
Deferred Outflows - OPEB	276,790	-	276,790
Total Deferred Outflows of Resources	<u>699,483</u>	<u>-</u>	<u>699,483</u>
<b>Liabilities</b>			
Accounts Payable and Accrued Items	180,381	55,777	236,158
Unearned Revenue	710,771	-	710,771
Performance Bonds	102,768	-	102,768
Accrued Interest Payable	5,844	-	5,844
Noncurrent Liabilities:			
Due Within One Year	833,672	-	833,672
Due In More Than One Year	3,239,413	-	3,239,413
Total Liabilities	<u>5,072,849</u>	<u>55,777</u>	<u>5,128,626</u>
<b>Deferred Inflows of Resources</b>			
Deferred Inflows - Pension	144,181	-	144,181
Deferred Inflows - OPEB	404,936	-	404,936
Total Deferred Inflows of Resources	<u>549,117</u>	<u>-</u>	<u>549,117</u>
<b>Net Position</b>			
Net Investment in Capital Assets	10,160,568	2,265,023	12,425,591
Restricted:			
Nonexpendable	1,100	-	1,100
Expendable	1,174,297	-	1,174,297
Unrestricted	3,255,788	64,256	3,320,044
Total Net Position	<u>\$ 14,591,753</u>	<u>\$ 2,329,279</u>	<u>\$ 16,921,032</u>

The notes to the financial statements are an integral part of this statement

# TOWN OF LISBON, CONNECTICUT

## Statement of Activities

For the Year Ended June 30, 2021

Functions/Program Activities	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-Type Activities	Total
<b>Governmental Activities:</b>							
General Government	\$ 1,777,379	\$ 284,209	\$ 5,500	\$ -	\$ (1,487,670)		\$ (1,487,670)
Fire Protection	458,910	-	-	-	(458,910)		(458,910)
Police Protection	147,736	-	-	-	(147,736)		(147,736)
Highways and Streets	812,143	-	179,451	48,000	(584,692)		(584,692)
Seniors and Senior Center	122,205	7,880	402	-	(113,923)		(113,923)
Recreation	57,396	-	-	-	(57,396)		(57,396)
Education	13,276,038	115,771	5,969,664	-	(7,190,603)		(7,190,603)
Interest Expense	9,382	-	-	-	(9,382)		(9,382)
Total Governmental Activities	16,661,189	407,860	6,155,017	48,000	(10,050,312)		(10,050,312)
<b>Business-Type Activities:</b>							
Water Pollution Control Authority	222,098	82,111	-	-	(139,987)		(139,987)
Total Primary Government	\$ 16,883,287	\$ 489,971	\$ 6,155,017	\$ 48,000	(139,987)		(10,190,299)
<b>General Revenues:</b>							
Property Taxes, Payment in Lieu of Taxes, Interest and Liens					9,709,725	-	9,709,725
Grants and Contributions not Restricted to Specific Programs					308,683	-	308,683
Unrestricted Investment Earnings					14,509	244	14,753
Total General Revenues and Transfers					10,032,917	244	10,033,161
Change in Net Position					(17,395)	(139,743)	(157,138)
Net Position at Beginning of Year					14,609,148	2,469,022	17,078,170
Net Position at End of Year					\$ 14,591,753	\$ 2,329,279	\$ 16,921,032

The notes to the financial statements are an integral part of this statement

**TOWN OF LISBON, CONNECTICUT**

Balance Sheet  
Governmental Funds  
June 30, 2021

	General Fund	Capital Nonrecurring Fund	Town Aid Roads Fund	Miscellaneous Town Grant Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>Assets</b>						
Cash and Cash Equivalents	\$ 4,336,035	\$ 2,378,800	\$ 696,577	\$ 105,366	\$ 134,949	\$ 7,651,727
Investments	-	-	-	-	4,237	4,237
Restricted Cash	102,768	-	-	-	-	102,768
Receivables, Net of Allowance	246,863	-	-	239,436	59,661	545,960
Other Assets	-	-	-	-	5,930	5,930
Due from Other Funds	23,991	8,575	-	624,456	-	657,022
<b>Total Assets</b>	<u>\$ 4,709,657</u>	<u>\$ 2,387,375</u>	<u>\$ 696,577</u>	<u>\$ 969,258</u>	<u>\$ 204,777</u>	<u>\$ 8,967,644</u>
<b>Liabilities</b>						
Accounts Payable and Accrued Items	\$ 179,868	\$ -	\$ -	\$ 237	\$ 276	\$ 180,381
Unearned Revenue	-	9,463	-	671,860	29,448	710,771
Performance Bonds	102,768	-	-	-	-	102,768
Due to Other Funds	624,456	-	10,475	-	22,091	657,022
<b>Total Liabilities</b>	<u>907,092</u>	<u>9,463</u>	<u>10,475</u>	<u>672,097</u>	<u>51,815</u>	<u>1,650,942</u>
<b>Deferred Inflows of Resources</b>						
Unavailable Revenue:						
Property Taxes and Interest	191,930	-	-	-	-	191,930
Sewer Assessment Charges	38,463	-	-	-	-	38,463
<b>Total Deferred Inflows of Resources</b>	<u>230,393</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>230,393</u>
<b>Fund Balances</b>						
Nonspendable	-	-	-	-	1,100	1,100
Restricted	39,172	-	686,102	297,161	151,862	1,174,297
Committed	-	1,744,706	-	-	-	1,744,706
Assigned	157,784	633,206	-	-	-	790,990
Unassigned	3,375,216	-	-	-	-	3,375,216
<b>Total Fund Balances</b>	<u>3,572,172</u>	<u>2,377,912</u>	<u>686,102</u>	<u>297,161</u>	<u>152,962</u>	<u>7,086,309</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<u>\$ 4,709,657</u>	<u>\$ 2,387,375</u>	<u>\$ 696,577</u>	<u>\$ 969,258</u>	<u>\$ 204,777</u>	<u>\$ 8,967,644</u>

The notes to the financial statements are an integral part of this statement

## TOWN OF LISBON, CONNECTICUT

### Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position June 30, 2021

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**Fund balances reported in governmental funds Balance Sheet** \$ 7,086,309

**Amounts reported for governmental activities in the government- wide  
Statement of Net Position are different because:**

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

<i>Capital Assets</i>	24,035,443
<i>Depreciation</i>	(12,831,829)

Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.

<i>Property taxes and interest receivable greater than 60 days</i>	191,930
<i>Assessments receivable greater than 60 days</i>	38,463

*Certain changes related to pensions and OPEB are deferred and amortized over time.*

150,366

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the fund statements.

<i>Bond Anticipation Note</i>	(585,000)
<i>Bonds payable</i>	(425,000)
<i>Bond premiums</i>	(33,046)
<i>Net Pension Liability - MERS</i>	(981,013)
<i>OPEB liability</i>	(1,698,283)
<i>Accrued interest</i>	(5,844)
<i>Compensated Absences</i>	<u>(350,743)</u>

**Net position of governmental activities** \$ 14,591,753

**TOWN OF LISBON, CONNECTICUT**  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
Governmental Funds  
For the Year Ended June 30, 2021

	General Fund	Capital Nonrecurring Fund	Town Aid Roads Fund	Miscellaneous Town Grant Fund	Nonmajor Governmental Funds	Total
<b>Revenues</b>						
Property Taxes, Interest and Lien Fees	\$ 9,231,937	\$ -	\$ -	\$ -	\$ -	\$ 9,231,937
Intergovernmental Revenues	4,195,291	48,000	179,451	12,010	658,661	5,093,413
Charges for Services	846,357	21,000	-	1,965	121,886	991,208
Interest and Dividends	8,752	4,376	1,301	-	80	14,509
Other	-	-	-	-	74,000	74,000
Total Revenues	<u>14,282,337</u>	<u>73,376</u>	<u>180,752</u>	<u>13,975</u>	<u>854,627</u>	<u>15,405,067</u>
<b>Expenditures</b>						
Current:						
General Government	1,610,141	-	-	13,109	-	1,623,250
Fire Protection	350,326	-	-	-	-	350,326
Police Protection	147,736	-	-	-	-	147,736
Highway and Streets	553,560	-	92,709	-	-	646,269
Seniors and Senior Center	114,241	-	-	1,948	4,500	120,689
Recreation	9,093	-	-	-	-	9,093
Education	10,853,445	-	-	-	742,317	11,595,762
Debt Service:						
Principal	220,000	-	-	-	-	220,000
Interest	28,929	-	-	-	-	28,929
Capital Outlay	<u>36,151</u>	<u>74,235</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>110,386</u>
Total Expenditures	<u>13,923,622</u>	<u>74,235</u>	<u>92,709</u>	<u>15,057</u>	<u>746,817</u>	<u>14,852,440</u>
Excess/(Deficiency) of Revenues over Expenditures	358,715	(859)	88,043	(1,082)	107,810	552,627
<b>Other Financing Sources/(Uses)</b>						
Issuance of Bond Anticipation Note	585,000	-	-	-	-	585,000
Transfers In	-	110,000	-	-	-	110,000
Transfers Out	<u>(110,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(110,000)</u>
Total Other Financing Sources/(Uses)	<u>475,000</u>	<u>110,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>585,000</u>
Net Change in Fund Balances	833,715	109,141	88,043	(1,082)	107,810	1,137,627
Fund Balances at Beginning of Year	<u>2,738,457</u>	<u>2,268,771</u>	<u>598,059</u>	<u>298,243</u>	<u>45,152</u>	<u>5,948,682</u>
Fund Balances at End of Year	<u>\$ 3,572,172</u>	<u>\$ 2,377,912</u>	<u>\$ 686,102</u>	<u>\$ 297,161</u>	<u>\$ 152,962</u>	<u>\$ 7,086,309</u>

The notes to the financial statements are an integral part of this statement

## TOWN OF LISBON, CONNECTICUT

### Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended June 30, 2021

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<b>Net change in fund balances - total governmental funds</b>	<b>\$ 1,137,627</b>
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**Amounts reported for governmental activities in the Statement of Activities  
are different because:**

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

<i>Capital outlay</i>	73,403
<i>Depreciation expense</i>	(710,579)

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenue in the funds.

<i>Property taxes and interest collected accrual basis change</i>	38,743
<i>Assessment revenue accrual basis change</i>	(9,094)

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.

<i>Issuance of Bond Anticipation Note</i>	(585,000)
<i>General obligation bond principal payments</i>	220,000
<i>Amortization of premium</i>	16,522

<i>Amortization of deferred outflows related to pension and OPEB benefits</i>	(80,799)
-------------------------------------------------------------------------------	----------

<i>Amortization of deferred inflows related to pension and OPEB benefits</i>	(8,905)
------------------------------------------------------------------------------	---------

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds, including the change in:

<i>Accrued interest</i>	3,025
<i>Net Pension Liability - MERS</i>	(39,693)
<i>OPEB liability</i>	(60,860)
<i>Compensated Absences</i>	<u>(11,785)</u>

<b>Change in net position of governmental activities</b>	<b><u>\$ (17,395)</u></b>
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The notes to the financial statements are an integral part of this statement

**TOWN OF LISBON, CONNECTICUT**

## Statement of Net Position

## Proprietary Funds

June 30, 2021

	<b>Water Pollution Control Authority Fund</b>
<b>Assets</b>	
Current Assets:	
Cash and Cash Equivalents	\$ 109,634
Usage Receivable	10,399
Total Current Assets	<u>120,033</u>
Capital Assets:	
Buildings and Improvements	4,186,405
Less Accumulated Depreciation	<u>(1,921,382)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>2,265,023</u>
<b>Total Assets</b>	<u><u>\$ 2,385,056</u></u>
<b>Deferred Outflows of Resources</b>	<u>-</u>
<b>Liabilities</b>	
Current Liabilities:	
Accounts Payable	<u>\$ 55,777</u>
<b>Deferred Inflows of Resources</b>	<u>-</u>
<b>Net Position</b>	
Net Investment in Capital Assets	2,265,023
Unrestricted	<u>64,256</u>
<b>Total Net Position</b>	<u><u>\$ 2,329,279</u></u>

The notes to the financial statements are an integral part of this statement

**TOWN OF LISBON, CONNECTICUT**  
Statement of Revenues, Expenses, and Changes in Fund Net Position  
Proprietary Funds  
For the Year Ended June 30, 2021

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	<b>Water Pollution Control Authority Fund</b>
<b>OPERATING REVENUES</b>	
Charges for Services	\$ 82,111
<b>OPERATING EXPENSES</b>	
Contractual Services	116,421
Other Supplies and Expenses	1,016
Depreciation Expense	<u>104,661</u>
Total Operating Expenses	<u>222,098</u>
Operating Income/(Loss)	(139,987)
<b>NONOPERATING REVENUES (EXPENSES)</b>	
Interest Income	<u>244</u>
Change in Net Position	(139,743)
Net Position - Beginning of Year	<u>2,469,022</u>
Net Position - End of Year	<u><u>\$ 2,329,279</u></u>

The notes to the financial statements are an integral part of this statement

**TOWN OF LISBON, CONNECTICUT**

## Statement of Cash Flows

## Proprietary Fund

For the Year Ended June 30, 2021

	<b>Water Pollution Control Authority Fund</b>
<b>Cash Flows from Operating Activities:</b>	
Receipts from Customers and Users	\$ 85,167
Payments to Suppliers	<u>(117,147)</u>
Net Cash Provided by Operating Activities	<u>(31,980)</u>
<b>Cash Flows from Investing Activities:</b>	
Interest Income	<u>244</u>
Net Cash Provided by Investing Activities	<u>244</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	(31,736)
Cash and Cash Equivalents at Beginning of Year	<u>141,370</u>
Cash and Cash Equivalents at End of Year	<u><u>\$ 109,634</u></u>
<b>Reconciliation of Operating Income/(Loss) to Net Cash Provided by Operating Activities:</b>	
Operating Income/(Loss)	<u>\$ (139,987)</u>
Adjustments to Reconcile Income/(Loss) to Net Cash	
Provided by Operating Activities:	
Depreciation	104,661
Change in Assets and Liabilities:	
(Increase) Decrease in Usage Receivable	3,056
Increase (Decrease) in Accounts Payable	<u>290</u>
Total Adjustments	<u>108,007</u>
Net Cash Provided by Operating Activities	<u><u>\$ (31,980)</u></u>

The notes to the financial statements are an integral part of this statement

**TOWN OF LISBON, CONNECTICUT**

## Statement of Fiduciary Net Position

## Fiduciary Funds

June 30, 2021

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	<b>Private-Purpose Trust Funds</b>	<b>Custodial Funds</b>
	<hr/>	<hr/>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 72,000	\$ 34,081
<b>Total Assets</b>	<hr/> 72,000 <hr/>	<hr/> 34,081 <hr/>
 <b>Deferred Outflows of Resources</b>	 <hr/> - <hr/>	 <hr/> - <hr/>
<b>Liabilities</b>		
Payables	<hr/> - <hr/>	<hr/> - <hr/>
<b>Total Liabilities</b>	<hr/> - <hr/>	<hr/> - <hr/>
 <b>Deferred Inflows of Resources</b>	 <hr/> - <hr/>	 <hr/> - <hr/>
<b>Net Position</b>		
Restricted for Scholarships	72,000	-
Restricted for Individuals and Organizations	<hr/> - <hr/>	<hr/> 34,081 <hr/>
<b>Total Net Position</b>	<hr/> \$ 72,000 <hr/>	<hr/> \$ 34,081 <hr/>

The notes to the financial statements are an integral part of this statement

**TOWN OF LISBON, CONNECTICUT**  
Statement of Changes in Fiduciary Net Position  
Fiduciary Funds  
For the Year Ended June 30, 2021

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	<b>Private-Purpose Trust Funds</b>	<b>Custodial Funds</b>
<b>Additions</b>		
Contributions	\$ 72,000	\$ -
Activity Fees	-	21,736
Total Additions	<u>72,000</u>	<u>21,736</u>
<b>Deductions</b>		
Scholarships	-	-
Activities	-	21,650
Total Deductions	<u>-</u>	<u>21,650</u>
Change in Net Position	72,000	86
Net Position at Beginning of Year	<u>-</u>	<u>33,995</u>
Net Position at End of Year	<u>\$ 72,000</u>	<u>\$ 34,081</u>

The notes to the financial statements are an integral part of this statement

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the Town of Lisbon, Connecticut (the “Town”) have been prepared in conformance with accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing the governmental accounting and financial reporting principles. The Town’s significant accounting policies are described below.

**Reporting Entity**

The Town is a municipal corporation governed by a selectmen town meeting form of government. Under this form of government, the town meeting is the legislative body. A town meeting is required to make appropriations, levy taxes and borrow money. The administrative branch is led by an elected three-member Board of Selectmen. The selectmen oversee most of the activities not assigned specifically to another body. An elected board of education oversees the public-school system. The elected Board of Finance is the budget making authority and supervises the Town financial matters.

The Town's financial statements include the accounts of all Town controlled operations. As required by generally accepted accounting principles, the financial statements of the reporting entity include those of the Town of Lisbon (the primary government) and its component units. The basic criteria for inclusion of a component unit in a governmental unit's reporting entity for financial reporting is the exercise of oversight responsibility. Oversight responsibility is determined on the basis of financial interdependence, selection of governing authority, designation of management, ability to significantly influence operations, accountability for fiscal matters and scope of public service. Currently, there are no entities considered component units of the Town. The Town includes all funds, agencies, boards, commissions, and authorities that are controlled by or dependent on the Town's executive and legislative branches. The financial statements presented herein do not include agencies which have been formed under applicable State laws or separate and distinct units of government apart from the Town of Lisbon.

**Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

The accounts of the Town are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balances, revenues and expenditures. Fund accounting segregates funds according to their intended purpose and is used to aid management in the demonstrating compliance with finance related legal and contractual provisions. The Town maintains the minimum number of funds consistent with legal and managerial requirements. The focus of governmental fund financial statements is on major funds as that term is defined in professional pronouncements. Each major fund is to be presented in a separate column, with non-major funds, if any, aggregated and presented in a single column. The Town maintains proprietary and fiduciary funds which are reported by type. Since the governmental

## TOWN OF LISBON, CONNECTICUT

### Notes to the Financial Statements

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fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements' governmental activities column, a reconciliation is presented on the pages following, which briefly explains the adjustments necessary to transform the fund based financial statements into the governmental activities column of the government-wide presentation.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

#### **Measurement Focus, Basis of Accounting, and Financial Statements Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are the proprietary and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Their revenues are recognized when they become measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Property taxes when levied, licenses, expenditure reimbursement type grants, certain intergovernmental revenues, transfers and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. For reimbursement grants, the Town considers revenues to be available if they are collected within one year of the end of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the Town.

Expenditures are generally recorded when a liability is incurred. Exceptions to this general rule include: compensated absences, debt service, capital leases, other post-employment benefit obligations, and claims and judgments that are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in the governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Governmental Funds are those through which most governmental functions typically are financed. The following are the Town's major governmental funds:

- The *General Fund* is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another manner. Revenues are derived primarily from property taxes, state grants, licenses, permits, charges for services, and earnings on investments.
- The *Capital Nonrecurring Fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of major capital facilities and other capital assets.
- The *Town Aid Road Fund* is used to account for the expenditures against the state grant of the same name. This grant can only be used for expenditures for the Town's roads.

## TOWN OF LISBON, CONNECTICUT

### Notes to the Financial Statements

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- The *Miscellaneous Town Grant Fund* is used to account for and report financial resources related to the federal American Rescue Plan Act grant and other miscellaneous grants.

The town reports the following major proprietary funds:

- The *Water Pollution Control Authority Fund* accounts for connection and usage fees and expenditures for the sewer system which is available to certain residents and businesses.

Fiduciary Funds are used to account for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, and other governments. Fiduciary funds are not included in the government-wide financial statements. The fiduciary funds are as follows:

- The *Custodial Funds* account for resources held by the Town in a purely custodial capacity on behalf of student groups.
- The *Private Purpose Trust Fund* is used to account for trust arrangements under which principal and income benefit individuals, private organizations, or other governments. The Town utilizes private purpose trust funds to account for activities of funds held in trust for student scholarships.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the Enterprise funds are charges to customers for services. Operating expenses for the Enterprise funds include the cost of services, administrative expenses, depreciation, and benefit costs. All revenues and expenses not meeting the definition are reported as non-operating revenues and expenses.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

#### **Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity**

*Cash and Cash Equivalents* – The Town's cash and cash equivalents are considered to be cash on hand, demand deposits, and pooled investment funds, with original maturities of three months or less from the date of acquisition. This definition also applies to the proprietary funds statement of cash flows.

*Investments* - In general, State of Connecticut Statutes allow the Town to invest in obligations of the United States of America or United States government sponsored corporations, in shares or other interests in any custodial arrangement, pool, or no-load, open-end management type investment company or investment trust whose portfolios are limited to obligations of the United States and its agencies, in obligations of any state or political subdivision rated within the top two rating categories of any nationally recognized rating service, or in obligations of the State of Connecticut or political subdivision rated within the top three rating categories of any nationally recognized rating service. Investments are stated at fair value, based on quoted market prices. Certificates of Deposit are reported at cost.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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The Short-Term Investment Fund ("STIF") is a money market investment pool managed by the Cash Management Division of the State Treasurer's Office created by Section 3-27 of the Connecticut General Statutes ("CGS"). Pursuant to CGS 3-27a through 3-27f, the State, municipal entities, and political subdivisions of the State are eligible to invest in the fund. The fund is considered a "2a7-like" pool and, as such, reports its investments at amortized cost (which approximates fair value). The pool is overseen by the Office of the State Treasurer. The pool is rated AAAm by Standard & Poor. This is the highest rating for money market funds and investment pools. The pooled investment funds' risk category cannot be determined since the Town does not own identifiable securities but invests as a shareholder of the investment pool. The fair value of the position in the pool is the same as the value of the pool shares.

*Taxes Receivable* - All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. The Town has established an allowance for estimated uncollectible motor vehicle and personal property taxes and interest in the amount of \$17,456. Property taxes are assessed as of October 1 and billed the following July. Real property bills are payable in two installments, July 1 and January 1. Motor vehicle and personal property taxes are payable in one installment on July 1, with the motor vehicle supplemental bills payable on January 1. Assessments for real and personal property, including motor vehicles, are computed at seventy percent of the market value. Liens are effective on the assessment date and are continued by filing before the end of the year following the due date.

*Other Receivables* - Other receivables include amounts due from other governments and individuals for services provided by the Town. Receivables are recorded and revenues recognized as earned or as specific program expenditure/expenses are incurred. Allowances are recorded when appropriate.

*Due From/To Other Funds* - Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as interfund receivables and payables. They arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as internal balances.

*Capital Assets* - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 for machinery, equipment, vehicles, land, and buildings and systems, and \$25,000 for infrastructure, and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, and equipment is depreciated using the straight-line method over the following estimated useful lives:

<b>Assets</b>	<b>Years</b>
Buildings and Systems	20 - 40
Machinery, Equipment, and Vehicles	5 - 20
Infrastructure	20 - 50

## TOWN OF LISBON, CONNECTICUT

### Notes to the Financial Statements

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*Unearned Revenues* - Unearned revenues arise when assets are recognized before revenue recognition criteria have been satisfied. In the government-wide financial statements, unearned revenues consist of revenue received in advance and/or amounts from grants received before the eligibility requirements have been met.

*Long-term obligations* - In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are recognized as an expense in the period they are incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, and debt payments, are reported as debt service expenditures.

*Compensated absences* - Town employees accumulate vacation and sick leave hours for subsequent use or for payment upon termination or retirement. Vacation and sick leave expenses to be paid in future periods are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if the liability has matured through employee resignation or retirement.

*Deferred Outflows/Inflows of Resources* – In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

The Town reports deferred outflows and inflows of resources related to pensions and OPEB in the government-wide statement of net position. A deferred outflow or inflow of resources related to pensions and OPEB results from differences between expected and actual experience, the net difference between projected and actual earnings, change in proportional share, changes in assumptions or other inputs. These amounts are deferred and included in pension and OPEB expense in a systematic and rational manner over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits (active employees and inactive employees) other than the net difference between projected and actual earnings which is included in expense over a five-year period and Town contributions subsequent to the measurement date which is included in the subsequent year.

The Town also reports unavailable revenue from property taxes and related interest in the governmental funds balance sheet. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

*Fund equity and net position*– Net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources. In the government-wide financial statements, net position is classified in the following categories:

## TOWN OF LISBON, CONNECTICUT

### Notes to the Financial Statements

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*Net Investment in Capital Assets* – This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

*Restricted Net Position* – This category presents external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

*Unrestricted Net Position* – This category represents the net position of the Town, which is not restricted for any project or other purpose.

When both restricted and unrestricted resources are available for certain expenses, the Town expends restricted resources first and uses unrestricted resources when the restricted funds are depleted.

In the fund financial statements, fund balances of governmental funds are classified in the following five separate categories:

*Nonspendable Fund Balance* – Indicates amounts that cannot be spent because they are either not in spendable form, or are legally or contractually required to be maintained intact. Examples are items that are not expected to be converted to cash including inventories and prepaid expenditures. Examples of items legally or contractually required to be maintained intact are the corpus of permanent funds.

*Restricted Fund Balance* – Indicates amounts that are restricted to specific purposes. The spending constraints placed on the use of fund balance amounts are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Indicates amounts that can be used only for specific purposes pursuant to formal action of the Town's highest level of decision-making authority. The Board of Finance can, by the adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, these funds may only be used for the purpose specified unless the Town removes or changes the purpose by taking the same action that was used to establish the commitment.

*Assigned Fund Balance* – Indicates amounts that are constrained by the Town's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by action of Town Officials.

*Unassigned Fund Balance* – Represents the remaining fund balance after amounts are set aside for all other classifications.

When both restricted and unrestricted (committed, assigned, unassigned) amounts of fund balance are available for use for expenditures incurred, it is the Town's policy to use restricted fund balance first if the expenditure meets the restricted purpose, followed by committed, assigned and unassigned amounts.

## TOWN OF LISBON, CONNECTICUT

### Notes to the Financial Statements

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#### **Fair Value of Financial Instruments**

In accordance with GASB Statement No. 72, the Town is required to measure the fair value of its assets and liabilities under a three-level hierarchy, as follows:

**Level 1:** Quoted market prices for identical assets or liabilities to which an entity has access to at the measurement date.

**Level 2:** Inputs and information other than quoted market indices included in Level 1 that are observable for the asset or liability, either directly or indirectly. Level 2 inputs include:

- a. Quoted prices for similar assets or liabilities in active markets.
- b. Quoted prices for identical or similar assets in markets that are not active;
- c. Observable inputs other than quoted prices for the assets or liability;
- d. Inputs derived principally from, or corroborated by, observable market data by correlation or by other means.

**Level 3:** Unobservable inputs for the asset or liability. Unobservable inputs should be used to measure the fair value to the extent that observable inputs are not available.

*Observable inputs* reflect the assumptions market participants would use in pricing the asset or liability developed from sources independent of the reporting entity; and *unobservable inputs* reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability developed based on the best information available in the circumstances.

Certificates of Deposit are reported at amortized cost and are excluded from the fair value disclosures.

#### **NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

A formal, legally approved, annual budget is adopted for the General Fund only.

The Boards of Selectmen and Education submit requests for appropriation(s) to the Board of Finance. The budget is prepared by fund, function and activity, and includes information on the past year, current year estimates and requested appropriations of the next fiscal year.

The Board of Finance's estimated and recommended budget reports are submitted at the Annual Town Meeting. The Annual Town Meeting takes on this budget. After the Annual Town Meeting the Board of Finance meets to levy a tax on the grand list that will be sufficient to cover, together with other income or revenue surplus appropriated, the amounts appropriated and any revenue deficit of the Town.

The Board of Finance holds a public hearing, at which itemized estimates of the expenditures of the Town for the next fiscal year are presented. At this time, individuals are able to recommend any appropriations that they desire the Board of Finance to consider. The Board of Finance then considers the estimates and any other matters brought to their attention at a public meeting held subsequent to the public hearing and prior to the annual meeting. The Board of Finance prepares the proposed budget.

The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level except expenditures for education, which are, by State Statutes, appropriated as one department.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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The governing body may amend the annual budget subject to the requirements of the Connecticut General Statutes. The Board of Finance may make a one-time additional appropriation up to \$20,000 to any appropriations.

A Town meeting must be called to make appropriations over \$20,000 or additional changes to a previously adjusted appropriation. During the year, \$205,887 of additional appropriations were made from fund balance. These increased the original budget by the same amount.

**NOTE 3 – CASH, CASH EQUIVALENTS, AND INVESTMENTS**

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a “qualified public depository” as defined by Statute or in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit in an “out of state bank” as defined by the Statutes, which is not a “qualified public depository”.

The following is a summary of cash and cash equivalents at June 30, 2021:

	Governmental <u>Funds</u>	Proprietary <u>Funds</u>	Fiduciary <u>Funds</u>	<u>Total</u>
Cash	\$ 6,531,754	\$ 109,634	\$ 106,081	\$ 6,747,469
Cash Equivalents	1,119,974	-	-	1,119,974
Restricted Cash	102,768	-	-	102,768
Total	<u>\$ 7,754,496</u>	<u>\$ 109,634</u>	<u>\$ 106,081</u>	<u>\$ 7,970,211</u>

*Custodial Credit Risk - Deposits:* Custodial credit risk is the risk that in the event of a bank failure, the Town’s deposits may not be returned to it. The Town’s custodial credit risk policy is to only use banks that are in the State of Connecticut. The State of Connecticut requires that each depository maintain segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank’s risk-based capital ratio. The following is a reconciliation of the Town’s deposits subject to custodial credit risk:

Cash and Cash Equivalents	\$ 7,970,211
Less: Cash Equivalents (STIF)	(1,119,974)
Plus: Investments (CDs)	<u>4,237</u>
	<u>\$ 6,854,474</u>

At year-end, the Town’s carrying amount of deposits subject to custodial credit risk was \$6,854,474 and the bank balance was \$7,121,242. Of the bank balance, Federal Depository Insurance Corporation insured \$562,055.

As of June 30, 2021, \$6,559,187 of the Town’s bank balance of \$7,121,242 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 5,853,268
Uninsured and collateral held by pledging bank's Trust department not in the Town's name	<u>705,919</u>
Total	<u>\$ 6,559,187</u>

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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**Cash Equivalents**

At June 30, 2021, the Town's cash equivalents (Short-Term Investment Fund "STIF") amounted to \$1,119,974. STIF is rated AAAM by Standard and Poor's and has an average maturity of under 60 days.

**Investments**

The following is a summary of investments at June 30, 2021:

	Governmental Funds
Certificates of Deposit	\$ <u>4,237</u>

*Custodial Credit Risk - Investments.* This is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The Town does not have a policy for custodial credit risk.

*Credit Risk* – The Town does not have an investment policy that limits investment choices further than the Connecticut General Statutes. Generally, credit risk is defined as the risk that an issuer of a debt type investment will not fulfill its obligation to the holder. This is measured by assignment of a rating by a nationally recognized rating organization.

*Concentrations of Credit Risk* – The Town has no policy limiting an investment in any one issuer that is in excess of 5% of the Town's total investments.

*Interest Rate Risk* - The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

As of June 30, 2021, the Town had the following investments subject to interest rate risk:

	Total	Investment Maturities (In Years)		
		Less Than 1	1 - 5	6 - 10
Certificates of Deposit	\$ <u>4,237</u>	\$ <u>4,237</u>	\$ <u>-</u>	\$ <u>-</u>

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

**NOTE 4 – RECEIVABLES**

Receivables as of year-end for the Town's individual major funds and nonmajor and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General Fund	Miscellaneous Town Grant Fund	WPCA	Nonmajor and Other Funds	Total
Receivables:					
Property taxes	\$ 187,298	\$ -	\$ -	\$ -	\$ 187,298
Interest, Liens, and Fees	38,349	-	-	-	38,349
Assessments	38,463	-	-	-	38,463
Usage Charges	-	-	10,399	-	10,399
Loans	-	-	-	-	-
Intergovernmental	-	239,436	-	49,662	289,098
Accounts	209	-	-	9,999	10,208
Gross Receivables	<u>264,319</u>	<u>239,436</u>	<u>10,399</u>	<u>59,661</u>	<u>573,815</u>
Less allowance for uncollectibles:					
Property taxes	(14,489)	-	-	-	(14,489)
Interest, Liens, and Fees	(2,967)	-	-	-	(2,967)
Total allowance	<u>(17,456)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(17,456)</u>
Net Total Receivables	<u>\$ 246,863</u>	<u>\$ 239,436</u>	<u>\$ 10,399</u>	<u>\$ 59,661</u>	<u>\$ 556,359</u>

Governmental funds report unavailable revenue in connection with receivables that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unavailable revenue and unearned revenue reported in the governmental funds were as follows:

	Unavailable	Unearned
General Fund:		
Property Taxes and Interest	\$ 191,930	\$ -
Assessments	38,463	-
Capital Nonrecurring Fund:		
Advances on Grants	-	9,463
Miscellaneous Town Grant Fund:		
Advances on Grants	-	671,860
Other Governmental Funds:		
Advances on Grants	-	28,260
Prepaid Meals	-	1,188
Total Unavailable/Unearned Revenue for Governmental Funds	<u>\$ 230,393</u>	<u>\$ 710,771</u>

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

**NOTE 5 – CAPITAL ASSETS**

The following is a summary of the change in capital assets as of June 30, 2021:

	Beginning Balance	Increases	Decreases	Ending Balances
<i>Governmental Activities</i>				
Capital assets, not being depreciated				
Land	\$ 2,612,463	\$ -	\$ -	\$ 2,612,463
Construction in Progress	-	-	-	-
Total capital assets, not being depreciated	<u>2,612,463</u>	<u>-</u>	<u>-</u>	<u>2,612,463</u>
Capital assets, being depreciated				
Buildings and Systems	14,609,240	-	-	14,609,240
Machinery & Equipment	4,008,388	73,403	-	4,081,791
Infrastructure	<u>2,731,949</u>	<u>-</u>	<u>-</u>	<u>2,731,949</u>
Total capital assets, being depreciated	<u>21,349,577</u>	<u>73,403</u>	<u>-</u>	<u>21,422,980</u>
Less accumulated depreciation for:				
Buildings and Systems	8,242,893	363,977	-	8,606,870
Machinery & Equipment	3,118,811	231,567	-	3,350,378
Infrastructure	<u>759,546</u>	<u>115,035</u>	<u>-</u>	<u>874,581</u>
Total accumulated depreciation	<u>12,121,250</u>	<u>710,579</u>	<u>-</u>	<u>12,831,829</u>
Total capital assets, being depreciated	<u>9,228,327</u>	<u>(637,176)</u>	<u>-</u>	<u>8,591,151</u>
<i>Governmental Activities capital assets, net</i>	<u>\$ 11,840,790</u>	<u>\$ (637,176)</u>	<u>\$ -</u>	<u>\$ 11,203,614</u>
<i>Business-Type Activities:</i>				
Capital assets, being depreciated				
Buildings and Systems	\$ 4,186,405	\$ -	\$ -	\$ 4,186,405
Less accumulated depreciation for:				
Buildings and Systems	<u>1,816,721</u>	<u>104,661</u>	<u>-</u>	<u>1,921,382</u>
Total accumulated depreciation	<u>1,816,721</u>	<u>104,661</u>	<u>-</u>	<u>1,921,382</u>
<i>Business-Type Activities capital assets, net</i>	<u>\$ 2,369,684</u>	<u>\$ (104,661)</u>	<u>\$ -</u>	<u>\$ 2,265,023</u>

Depreciation and amortization expense were charged to functions/programs of the primary government as follows:

Governmental Activities:	
General Government	\$ 16,082
Fire Protection	109,067
Highways and Streets	173,935
Recreation	48,303
Seniors and Senior Center	1,516
Education	<u>361,676</u>
Total Depreciation Expense	
Governmental Activities	<u>\$ 710,579</u>
Business-Type Activities:	
WPCA	<u>\$ 104,661</u>

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

**NOTE 6 – INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

The outstanding balances between funds result mainly from the time lag between the dates that: 1) inter-fund goods and services are provided or reimbursable expenditures occur; 2) transactions are recorded in the accounting system; and 3) payments between funds are made. At June 30, 2021, there were no outstanding balances between funds.

Fund transfers are used to: 1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and 2) to account for unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. Interfund transfers during the year ended June 30, 2021 were as follows:

<u>Transfer Out:</u>	<u>Transfer In:</u>	<u>Total</u>
General Fund	Capital Nonrecurring Fund	\$ 110,000

**NOTE 7 – LONG-TERM LIABILITIES**

Long-term liability activity for the year ended June 30, 2021 was as follows:

<b>Governmental Activities</b>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Bonds Payable:					
General Obligation Bonds	\$ 645,000	\$ -	\$ 220,000	\$ 425,000	\$ 215,000
Unamortized Premium	<u>49,568</u>	<u>-</u>	<u>16,522</u>	<u>33,046</u>	<u>16,523</u>
Total Bonds Payable	694,568	-	236,522	458,046	231,523
 Bond Anticipation Note	 -	 585,000	 -	 585,000	 585,000
Compensated Absences	338,958	29,682	17,897	350,743	17,149
OPEB Liability	1,637,423	60,860	-	1,698,283	-
Net Pension Liability	<u>941,320</u>	<u>39,693</u>	<u>-</u>	<u>981,013</u>	<u>-</u>
Total	<u>\$ 3,612,269</u>	<u>\$ 715,235</u>	<u>\$ 254,419</u>	<u>\$ 4,073,085</u>	<u>\$ 833,672</u>

The BAN is reported as a long-term liability as it was replaced with long-term financing prior to the issuance of this report.

Each governmental fund liability is liquidated by the respective fund to which it relates, primarily the General Fund. Interest on these obligations is expensed to the respective fund, primarily the General Fund.

**General Obligation Bonds**

The Town issues general obligation bonds to provide financing for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations of the Town and pledge the full faith and credit of the Town. General obligation bonds outstanding as of June 30, 2021 consisted of the following:

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

<b>Purpose</b>	<b>Year of Issue</b>	<b>Original Amount</b>	<b>Interest Rates</b>	<b>Final Maturity</b>	<b>Principal Outstanding June 30, 2021</b>
Water/Schools Refunding Bonds	2012	\$ 3,560,000	2 - 3%	7/15/2022	\$ 425,000

The annual debt service requirements of the Town's general obligation bonds are as follows:

<b>Year(s)</b>	<b>Governmental Activities</b>		
	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 215,000	\$ 9,525	\$ 224,525
2023	210,000	3,150	213,150
Total	<u>\$ 425,000</u>	<u>\$ 12,675</u>	<u>\$ 437,675</u>

Interest paid and expensed on general obligation bonds for the year ended June 30, 2021 totaled \$16,050.

**Compensated Absences**

Vacation time earned during the fiscal year can be carried over to the succeeding year, subject to limitations as provided in the respective collective bargaining agreements. Employees are entitled to accumulate sick leave up to a maximum amount stipulated in each contract. Payment for accumulated sick leave is dependent upon the length of service and accumulated days. The value of all compensated absences has been reflected in the government-wide financial statements.

**Bond Anticipation Notes**

The Town uses bond anticipation notes to fund construction costs prior to issuance of bonds. The following table summarizes changes in the Town's Bond Anticipation Notes for the year ended June 30, 2021:

	<b>Beginning Balance</b>	<b>Additions</b>	<b>Reductions</b>	<b>Ending Balance</b>
Bond Anticipation Note	<u>\$ 630,000</u>	<u>\$ 585,000</u>	<u>\$ 630,000</u>	<u>\$ 585,000</u>

The outstanding bond anticipation note carries an interest rate of 1.34% and matures in August 2021. Total interest incurred and expensed on bond anticipation notes during the year was \$12,879. As described in Note 14, subsequent to year-end the BAN was replaced with long-term General Obligation Bonds and, therefore, will be reported as an obligation in the government-wide and not the fund financial statements.

**NOTE 8 – TAX ABATEMENTS**

The Town hosts Wheelabrator, a trash to energy plant. When the plant was built, the Town entered into a contract with Wheelabrator which abated property taxes on the plant in exchange for \$1,000,000 annual payments in lieu of property taxes per year. The contract also required that Wheelabrator pay royalties to the Town annually. These are approximately \$150,000 per year. A new 10-year agreement was signed which began December 2020. The new agreement includes annual payments of \$417,500 in lieu of property taxes along with royalties of approximately \$150,000 per year.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

**NOTE 9 - FUND BALANCE COMPONENTS**

The components of fund balance for the governmental funds at June 30, 2021 are as follows:

	General Fund	Capital Nonrecurring Fund	Town Aid Road Fund	Miscellaneous Town Grant Fund	Nonmajor Governmental Funds	Total
Fund Balances:						
Nonspendable:						
Permanent Fund Principal	\$ -	\$ -	\$ -	\$ -	\$ 1,100	\$ 1,100
Restricted for:						
General Government	\$ -	\$ -	\$ -	\$ 820	\$ 2,704	\$ 3,524
Public Works	-	-	686,102	296,341	-	982,443
Town Clerk Documents	39,172	-	-	-	-	39,172
Small Cities Loans	-	-	-	-	-	-
Education	-	-	-	-	138,705	138,705
Senior and Senior Center	-	-	-	-	10,453	10,453
Total Restricted	\$ 39,172	\$ -	\$ 686,102	\$ 297,161	\$ 151,862	\$ 1,174,297
Committed to:						
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	-	1,744,706	-	-	-	1,744,706
Total Committed	\$ -	\$ 1,744,706	\$ -	\$ -	\$ -	\$ 1,744,706
Assigned:						
Education	\$ 157,784	\$ -	\$ -	\$ -	\$ -	\$ 157,784
Capital	-	633,206	-	-	-	633,206
Total Assigned	\$ 157,784	\$ 633,206	\$ -	\$ -	\$ -	\$ 790,990
Unassigned:	\$ 3,375,216	\$ -	\$ -	\$ -	\$ -	\$ 3,375,216

**NOTE 10 – RETIREMENT BENEFITS**

**Connecticut State Teacher's Retirement System**

*Plan Description:* Teachers, principals, superintendents, or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System (the "System"). The System is a cost sharing multiple-employer defined benefit pension plan administered by the Connecticut State Teachers' Retirement Board (CTRB). Chapter 167a of the State Statutes grants authority to establish and amend the benefited terms to the CTRB Board. The CTRB issues a publicly available financial report that can be obtained at [www.ct.gov](http://www.ct.gov), or by writing to the State of Connecticut, Office of the State Comptroller, 165 Capital Avenue, Hartford, Connecticut 06106.

*Benefit Provisions:* The Plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

*Normal Retirement:* Retirement benefits for the employees are calculated as 2% of the average annual salary times years of credited service (maximum benefit is 75% of average annual salary during the 3 highest years of salary). In addition, amounts derived from the accumulation of the 6% contributions made prior to July 1, 1989, and voluntary contributions are payable.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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*Early Retirement:* Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

*Disability Retirement:* Employees are eligible for service-related disability regardless of length of service. Five years of credited service is required for non-service-related disability or eligibility. Disability benefits are calculated as 2% per year of service times the average of the highest three years of pensionable salary, as defined per the plan, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

*Contributions:* Per Connecticut General Statutes Section 10-183z, contribution requirements of active employees and the State of Connecticut are approved, amended, and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

*Employer (School Districts):* School District employers are not required to make contributions to the plan. The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount, that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

*Employees:* Participants are required to contribute 7% of their annual salary to the System as required by the CGS Section 10-183b(7). For the year ended June 30, 2021 the certified teachers' contribution to the Connecticut Teachers Retirement Board was \$231,967. Covered payroll for the Town for the year ended June 30, 2021 was approximately \$3,313,819.

*Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions:* At June 30, 2021 the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$ -
State's proportionate share of the net pension liability associated with the Town	<u>14,317,940</u>
Total	<u>\$ 14,317,940</u>

The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. At June 30, 2021, the Town had no proportionate share of the net pension liability.

For the year ended June 30, 2021, the Town recognized benefits expense and contribution revenue of \$918,380 in the governmental funds for on-behalf amounts for the benefits provided by the State. In the government-wide financial statements, the Town recognized \$2,050,977 for pension expense related to actuarial liabilities for on-behalf amounts for the benefits provided by the State.

*Actuarial Assumptions:* The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the period July 1, 2015 through June 30, 2019. The total pension liability was determined by an actuarial valuation as of June 30, 2020, using the following actuarial assumptions, applied to all periods included in the measurement.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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Inflation	2.50 Percent
Salary increases, including inflation	3.00-6.50 Percent
Long-term investment rate of return, net of pension investment expense, including inflation.	6.90 Percent

Mortality rates were based on the PubT-2010 Healthy Retiree Table (adjusted 105% for males and 103% for females as ages 82 and above), projected generationally with MP-2019 for the period after service retirement.

Future cost-of-living increases for members who retired prior to September 1, 1992, are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum. For teachers who were members of the Teachers' Retirement System before July 1, 2007, and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%. For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1.0%.

The long-term expected rate of return on pension investments was determined using a log-normal distributions analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The current capital market assumptions and the target asset allocation as provided by the Treasurer's Office are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity Fund	20.00%	5.60%
Developed Market Intl. Stock Fund	11.00%	6.00%
Emerging Market Intl. Stock Fund	9.00%	7.90%
Core Fixed Income Fund	16.00%	2.10%
Inflation Linked Bond Fund	5.00%	1.10%
Emerging Market Debt Fund	5.00%	2.70%
High Yield Bond Fund	6.00%	4.00%
Real Estate Fund	10.00%	4.50%
Private Equity	10.00%	7.30%
Alternative Investments	7.00%	2.90%
Liquidity Fund	1.00%	0.40%

## TOWN OF LISBON, CONNECTICUT

### Notes to the Financial Statements

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*Discount Rate:* The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined rates in future years. Based on those assumptions, the pension's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return on pension investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the Net Pension Liability to Changes in the Discount Rate:* The Town's proportionate share of the net pension liability is \$0 and therefore the change in the discount rate would only impact the amount recorded by the State of Connecticut.

#### **Connecticut Municipal Employees' Retirement System**

*Plan Description:* All Town employees not covered by the Town pension plan or the teacher retirement system participate in the Municipal Employees' Retirement System (MERS). This is a cost-sharing multiple-employer public employee retirement system (PERS) established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits for the employees of participating local government authorities. Chapters 7-425 to 7-451 of the State of Connecticut General Statutes, which can be amended by legislative action, establishes MERS benefits, member contribution rates and other plan provisions. MERS is considered to be part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports can be obtained at [www.ct.gov](http://www.ct.gov).

*Benefit Provisions:* The Plan provides retirement, disability and death benefits, and annual cost-of-living adjustments to plan members and their beneficiaries. Employees are eligible to retire at age 55 with 5 years of continuous service, or 15 years of active aggregate service, or 25 years of aggregate service. In addition, compulsory retirement is at age 65 for police and fire members.

*Normal Retirement:* For members not covered by social security, retirement benefits are calculated as 2% of the average of the three highest paid years of service times the years of service. For members covered by social security, retirement benefits are calculated as 1.5% of the average of the three highest paid years of service not in excess of the year's breakpoint, times years of service. Maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually.

*Early Retirement:* Members must have 5 years of continuous or 15 years of active aggregate service. Benefits are calculated as a service retirement allowance on the basis of the average of the three highest paid years of service to the date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

*Disability Retirement – Service Connected:* Employees who are totally and permanently disabled and such disability has arisen out of and in the course of employment with the municipality. Disability due to heart and hypertension in the case of fire and police, is presumed to have been suffered in the line of duty. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability with a minimum benefit (including worker's compensation benefits) of 50% of compensation at the time of disability, are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

*Disability Retirement – Non-Service Connected:* Employees who have 10 years of service and are totally and permanently disabled. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability.

*Death Benefit:* Employees who are eligible for service, disability or early retirement and married for at least 12 months preceding death. Benefits are calculated based on the average of the three highest paid years of service and creditable service at date of death, payable to the spouse. Benefit is equal to 50% of the average of the life annuity allowance and the reduced 50% joint and survivor allowance.

*Contributions - Member:* Contributions for members not covered by social security are 6% of compensation; for members covered by social security, 3.25% of compensation up to the social security taxable wage base plus 6%, if any, in excess of such base.

*Contributions – Employer:* Participating employers make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment, which covers the liabilities of MERS not met by member contributions.

*Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions:* At June 30, 2021 the Town reports a total liability of \$981,013 for government-wide financials for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation at that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants, actuarially determined. At June 30, 2020, the Town's proportion was 0.250%.

For the year ended June 30, 2021, the Town recognized pension expense of \$250,031. As of June 30, 2021, the Town reported deferred inflows and outflows of resources related to pension from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Town contributions subsequent to the measurement date	\$ 88,555	\$ -
Difference between projected and actual earnings	102,948	-
Difference between expected and actual experience	64,995	125,417
Change of assumptions	161,522	-
Change in proportional share	4,673	18,764
Total	<u>\$ 422,693</u>	<u>\$ 144,181</u>

Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year. Amounts reported as deferred outflows of resources related to pension will be recognized in the pension expense as follows:

Year ended June 30:

2022	\$ 88,485
2023	104,923
2024	(10,600)
2025	7,149
	<u>\$ 189,957</u>

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020.

*Actuarial Assumptions:* The total pension liability was determined by an actuarial valuation as of June 30, 2020, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50 Percent
Salary increases, including inflation	3.50-10.00 Percent
Long-term investment rate of return, net of pension investment expense, including inflation.	7.00 Percent

Mortality rates were based on the RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB for General Employees for the period after retirement and for dependent beneficiaries. The RP-2014 Blue Collar Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB is used by Police and Fire for the period after retirement and for dependent beneficiaries. For disabled retirees, the RP-2014 Disabled Retiree Mortality Table projected to 2020 by Scale BB is used.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the period July 1, 2012 – June 30, 2017.

The long-term expected rate of return on pension investments was determined using a statistical analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	20.00%	5.30%
Developed Market International	11.00%	5.10%
Emerging Market International	9.00%	7.40%
Core Fixed Income	16.00%	1.60%
Inflation Linked Bond	5.00%	1.30%
Emerging Market Debt	5.00%	2.90%
High Yield Bonds	6.00%	3.40%
Real Estate	10.00%	4.70%
Private Equity	10.00%	7.30%
Alternative Investments	7.00%	3.20%
Liquidity Fund	<u>1.00%</u>	0.90%
Total	<u>100.00%</u>	

# TOWN OF LISBON, CONNECTICUT

## Notes to the Financial Statements

**Discount Rate:** The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate:** The following presents the Town's proportionate share of the net pension liability, calculated using the discount rate of 7.00%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00%) or 1-percentage-point higher (8.00%) than the current rate:

	1% Decrease 6.0%	Current Discount Rate 7.0%	1% Increase 8.0%
Net Pension Liability as of June 30, 2021	\$ 1,372,672	\$ 981,013	\$ 650,759

### Other Post-Employment Benefits

**Plan Description:** The Town currently provides to certain retired employees Other Post-Employment Benefits ("OPEB"). The plan provides healthcare insurance benefits for eligible retirees and their spouses. The plan is currently being funded on a pay as you go basis. The plan does not issue a publicly available financial report and is not included in the financial statements of another entity. No assets are accumulated in a trust that meets the criteria of GASB No. 75.

**Contributions:** The Town recommended contributions are actuarially determined on an annual basis using the entry age normal method. Contributions are established by contract and may be amended by union negotiations. The Town's total plan contribution (implicit rate subsidy) was \$29,867 and the teacher's retirement board subsidy was \$5,720.

Retired teachers and their spouses must be allowed to continue their health insurance benefits, in the same health insurance plan offered to active teachers, through their last employing Town. The Town does not contribute to the retirees' health insurance. The retirees pay 100% of the premiums in accordance with the Connecticut General Statutes.

**Employees Covered by Benefit Terms:** As of July 1, 2019, the following employees are covered by the benefit terms:

Retirees and beneficiaries receiving benefits	3
Active plan members	38
	41

**Total OPEB Liability:** The Town's total OPEB liability of \$1,698,283 was measured as of June 30, 2021 and was determined by an actuarial valuation as of July 1, 2019.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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*Actuarial Assumptions and Other Inputs:* The total OPEB liability was determined based upon a July 1, 2019 actuarial valuation for the Town using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Actuarial Cost Method	Entry Age Normal
Discount Rate	2.16% (Prior 2.21%)
Inflation Rate	2.60%

Healthcare Cost Trend Rates:

Initial Medical Trend Rate	6.50%
Ultimate Medical Trend Rate	4.60%
Year Ultimate Medical Trend Rate Reached	2027

The discount rate used is equal to the published Bond Buyer GO 20-Bond Municipal Index as of the measurement date.

Mortality rates were based on the Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables (with separate tables for General Employees, Public Safety and Teachers), projected to the valuation date with Scale MP-2019.

The current valuation reflects changes in the actuarial assumptions to represent the Enrolled Actuary's current best estimate of anticipated experience of the plan. The following areas had changes in assumptions:

- Interest decreased from 2.21% to 2.16%.
- Mortality tables changed from RP-2014 Adjusted to 2006 Total Dataset Mortality Table projected to valuation date with Scale MP-2017 to Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables (with separate tables for General Employees, Public Safety and Teachers), projected to the valuation date with Scale MP-2019.
- Utilization changed from 100% of current active members will elect medical coverage at retirement to 80% of current active members will elect medical coverage at retirement.
- Healthcare cost trend rates changed from 7.50% in 2017 reduced to an ultimate rate of 4.60% in 2023 and later to 6.50% in 2019 reduced to an ultimate rate of 4.60% in 2027 and later.

**Changes in the Total OPEB Liability:**

	Total OPEB Liability
Balance at 6/30/20	\$ 1,637,423
Changes for the year:	
Service Cost	47,481
Interest	36,845
Changes of Benefit Terms	-
Difference Between Expected and Actual Experience	544
Changes in Assumptions or other Inputs	11,577
Benefit Payments	(35,587)
Net Changes	60,860
Balance at 6/30/21	\$ 1,698,283

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

*Sensitivity of the Total OPEB Liability to Changes in the Discount Rate:* The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.16%) or 1-percentage-point higher (3.16%) than the current discount rate:

	1% Decrease 1.16%	Current Discount Rate 2.16%	1% Increase 3.16%
Total OPEB Liability	\$ 1,956,183	\$ 1,698,283	\$ 1,486,944

*Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates:* The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease	Current Trend Rates	1% Increase
Total OPEB Liability	\$ 1,443,439	\$ 1,698,283	\$ 2,010,825

**OPEB Expense and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2021, the Town recognized OPEB expense of \$63,406. As of June 30, 2021, the Town reported deferred inflows of resources related to OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 494	\$ 370,475
Change of assumptions	276,296	34,461
Total	<u>\$ 276,790</u>	<u>\$ 404,936</u>

Amounts reported as deferred inflows and outflows of resources related to OPEB will be recognized in the OPEB expense as follows:

Year ended June 30:	
2022	\$ (15,200)
2023	(15,200)
2024	(15,200)
2025	(15,200)
2026	(15,200)
Thereafter	<u>(52,146)</u>
	<u>\$ (128,146)</u>

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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**Connecticut Teachers' Retirement System - OPEB**

*Plan Description* - Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with benefits, including retiree health insurance, through the Connecticut Teachers' Retirement System—a cost sharing multi-employer defined benefit pension plan administered by the TRB. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS issues a publicly available financial report that can be obtained at [www.ct.gov](http://www.ct.gov).

*Benefit Provisions* - The Plan covers retired teachers and administrators of public schools in the State who are receiving benefits from the Plan. The Plan provides healthcare insurance benefits to eligible retirees and their spouses. Any member that is currently receiving a retirement or disability benefit through the Plan is eligible to participate in the healthcare portion of the Plan. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the TRB Sponsored Medicare Supplemental Plans provide coverage for those participating in Medicare, but not receiving Subsidized Local School District Coverage.

Any member that is not currently participating in Medicare Parts A & B is eligible to continue healthcare coverage with their former employer. A subsidy of up to \$110 per month for a retired member plus an additional \$110 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, any remaining portion is used to offset the district's cost. The subsidy amount is set by statute, and has not increased since July of 1996. A subsidy amount of \$220 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost, and contributes at least \$220 per month towards coverage under a local school district plan. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Any member that is currently participating in Medicare Parts A & B is eligible to either continue health care coverage with their former employer, if offered, or enroll in the Plan sponsored by the system. If they elect to remain in the Plan with their former employer, the same subsidies as above will be paid to offset the cost of coverage.

*Contributions* - Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are amended and certified by the TRB and appropriated by the General Assembly. The State pays for one third of plan costs through an annual appropriation in the General Fund.

School district employers are not required to make contributions to the Plan. The State of Connecticut's estimated allocated contribution to the Plan on behalf of the Town was \$22,164.

The cost of providing plan benefits is financed on a pay-as-you-go basis as follows: active teachers' pay for one third of the Plan costs through a contribution of 1.25% of their pensionable salaries, and retired teachers pay for one third of the Plan costs through monthly premiums, which helps reduce the cost of health insurance for eligible retired members and dependents.

*Actuarial Assumptions* - The total OPEB liability was determined by an actuarial valuation as of June 30, 2020 using the following actuarial assumptions and other inputs, applied to all periods included in the measurement:

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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Inflation	2.50%
Real Wage Growth	0.50%
Wage Inflation	3.00%
Salary increases	3.00-6.50%, including inflation
Long-term investment rate of return	3.00%, net of OPEB plan investment expense, including inflation
<u>Municipal bond index rate:</u>	
Measurement Date	2.21%
Prior Measurement Date	3.50%

The projected fiduciary net position is projected to be depleted in 2021.

Single equivalent interest rate

Measurement Date	2.21%, net of OPEB plan investment expense, including price inflation
Prior Measurement Date	3.50%, net of OPEB plan investment expense, Including price inflation

Healthcare cost trend rates:

Medicare	5.125% for 2020 decreasing to an ultimate Rate of 4.50% by 2023
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Mortality rates were based on the PubT-2010 Health Retiree Table (adjusted 105% for males and 103% for females as ages 82 and above), projected generationally with MP-2019 for the period after service retirement.

*Long-Term Rate of Return* - The long-term expected rate of return on plan assets is reviewed as part of the GASB 75 valuation process. Several factors are considered in evaluating the long-term rate of return assumption, including the Plan's current asset allocations and a log-normal distribution analysis using the best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) for each major asset class.

The long-term expected rate of return was determined by weighing the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

The target asset allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Expected 10-Year Geometric Real Rate of Return	Standard Deviation
U.S. Treasuries (Cash Equivalents)	100.0%	-0.42%	1.78%
Price inflation		2.50%	
Expected rate of return (Rounded nearest 0.25%)		2.00%	

*Discount Rate* - The discount rate used to measure the total OPEB liability was 2.21%. The projection of cash flows used to determine the discount rate was performed in accordance with GASB 75. The projection's basis was an actuarial valuation performed as of June 30, 2020. In addition to the actuarial methods and assumptions of the June 30, 2020 actuarial valuation, the following actuarial methods and assumptions were used in the projection of cash flows:

- Total payroll for the initial projection year consists of the payroll of the active membership present on the valuation date. In subsequent projection years, total payroll was assumed to increase annually at a rate of 3.00%.
- Employee contributions were assumed to be made at the current member contribution rate. Employee contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members.
- Annual State contributions were assumed to be equal to the most recent five-year average of state contributions toward the fund.

Based on those assumptions, the plan's fiduciary net position was projected to be depleted in 2021 and, as a result, the Municipal Bond Index Rate was used in the determination of the single equivalent rate.

*Sensitivity of the Net OPEB Liability to Changes in Healthcare Cost Trend Rates* - The following presents the total OPEB liability, calculated using current cost trend rates, as well as what the Plan's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage point lower or 1-percentage point higher than current healthcare cost trend rates:

	1% Lower Trend Rates	Current Trend Rates	1% Higher Trend Rates
Initial Healthcare Cost Trend Rate	4.125%	5.125%	6.125%
Ultimate Healthcare Cost Trend Rate	3.50%	4.50%	5.50%
Total OPEB Liability	\$ 1,745,258	\$ 2,135,521	\$ 2,676,579

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

*Sensitivity of the Net OPEB Liability to Changes in Discount Rates* - The following presents the net OPEB liability, calculated using the current discount rate, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease (1.21%)	Current Discount Rate (2.21%)	1% Increase (3.21%)
Net OPEB liability	\$ 2,608,121	\$ 2,135,521	\$ 1,768,862

*Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions:* At June 30, 2021 the Town reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net OPEB liability, the related State support, and the total portion of the net OPEB liability that was associated with the Town were as follows:

Town's proportionate share of the net OPEB liability	\$ -
State's proportionate share of the net OPEB liability associated with the Town	<u>2,135,521</u>
Total	<u>\$ 2,135,521</u>

The net OPEB liability was measured as of June 30, 2020, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. At June 30, 2021, the Town had no proportionate share of the net OPEB liability.

For the year ended June 30, 2021, the Town recognized OPEB expense and revenue of \$22,164 in the governmental funds for on-behalf amounts for the benefits provided by the State. In the government-wide financial statements, the Town recognized \$76,481 for OPEB expense related to actuarial liabilities for on-behalf amounts for the benefits provided by the State.

**NOTE 11 – RISK MANAGEMENT**

The Town is exposed to various risks of loss involving torts, theft of, damage to, and destruction of assets, errors and omissions, injuries of employees, natural disaster and public official liabilities. The Town generally obtains commercial insurance for these risks. Coverage has not been significantly reduced and settled claims have not exceeded commercial coverage in any of the last three fiscal years.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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**NOTE 12 – LITIGATION AND CONTINGENCIES**

The Town is not a defendant in any lawsuits that, in the opinion of Town Management, in consultation with the Town Attorney, will have an adverse, material effect on the Town's financial position.

**Grants** - The Town participates in several Federal and State assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The audits of certain of these programs for or including the year ended June 30, 2021 have not yet been conducted. Accordingly, the Town's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**NOTE 13 – UPCOMING PRONOUNCEMENTS**

**GASB Pronouncements Issued, But Not Yet Effective**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

**GASB Statement No. 87 – *Leases*** - This statement improves the accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2021.

**GASB Statement No. 89 - *Accounting for Interest Cost Incurred before the End of a Construction Period*** - The objectives of this statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. This statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred. As a result, interest cost before the end of a construction period will not be included in the historical cost of the capital asset. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2021.

**GASB Statement No. 91 – *Conduit Debt Obligations*** – The primary objectives of this statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2022.

**GASB Statement No. 92 – *Omnibus 2020*** – The objectives of this statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. This statement addresses a variety of topics and the requirements of this statement are effective for the Town's reporting period beginning July 1, 2021.

**TOWN OF LISBON, CONNECTICUT**  
Notes to the Financial Statements

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GASB Statement No. 93 – *Replacement of Interbank Offered Rates* – Some governments have entered into agreements in which variable payments made or received depend on an interbank offered rate (IBOR)—most notably, the London Interbank Offered Rate (LIBOR). As a result of global reference rate reform, LIBOR is expected to cease to exist in its current form at the end of 2021, prompting governments to amend or replace financial instruments for the purpose of replacing LIBOR with other reference rates, by either changing the reference rate or adding or changing fallback provisions related to the reference rate. The objective of this statement is to address those and other accounting and financial reporting implications that result from the replacement of an IBOR. The requirements in paragraphs 13 and 14 of this statement are effective for the Town’s reporting period beginning July 1, 2021.

GASB Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements* – The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). The requirements of this statement are effective for the Town’s reporting period beginning July 1, 2022.

GASB Statement No. 96 – *Subscription-Based Information Technology Arrangements* – This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. The requirements of this statement are effective for the Town’s reporting period beginning July 1, 2022.

GASB Statement No. 97 – *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans* – The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans. The requirements of this statement are effective for the Town’s reporting period beginning July 1, 2021.

**NOTE 14 – SUBSEQUENT EVENTS**

On August 6, 2021, the Town paid off the General Obligation Bond Anticipation Note of \$585,000 with the issuance of General Obligation Bonds of \$540,000 and a payment of \$45,000 from the General Fund. The bonds bear annual interest 2.375% with the first principal and interest payment due in August 2022.

# **Required Supplementary Information**

**TOWN OF LISBON, CONNECTICUT**  
Schedule of Revenues, Expenditures, and Changes in Fund Balance  
Budget and Actual (Budgetary Basis)  
For the Year Ended June 30, 2021

Page 1 of 8

	Budgeted Amounts		Actual	
	Original	Amended	Budgetary	Variance
			Basis	
<b>REVENUES</b>				
<b>Property Taxes</b>				
Property Taxes	\$ 9,177,756	\$ 9,177,756	\$ 9,222,504	\$ 44,748
Benefit Assessment - WPCA	-	-	9,433	9,433
Sewer Assessment	-	-	-	-
<b>Total Property Taxes</b>	<u>9,177,756</u>	<u>9,177,756</u>	<u>9,231,937</u>	<u>54,181</u>
<b>Intergovernmental</b>				
<b>Education</b>				
Education Cost Sharing	2,899,516	2,899,516	2,988,302	88,786
Other Educational Grants	16,717	16,717	1,300	(15,417)
<b>Total Education</b>	<u>2,916,233</u>	<u>2,916,233</u>	<u>2,989,602</u>	<u>73,369</u>
<b>Other</b>				
Pequot Funds	11,287	11,287	11,287	-
Municipal Stabilization Grant	139,316	139,316	139,316	-
Other Grants	23,683	23,683	16,178	(7,505)
<b>Total Other</b>	<u>174,286</u>	<u>174,286</u>	<u>166,781</u>	<u>(7,505)</u>
<b>Tax Relief</b>				
Veterans	2,200	2,200	2,834	634
Totally Disabled	500	500	431	(69)
Payment in Lieu of Taxes - State Property	3,850	3,850	3,830	(20)
<b>Total Tax Relief</b>	<u>6,550</u>	<u>6,550</u>	<u>7,095</u>	<u>545</u>
<b>Total Intergovernmental</b>	<u>3,097,069</u>	<u>3,097,069</u>	<u>3,163,478</u>	<u>66,409</u>
<b>Local Revenues</b>				
<b>Fees</b>				
Land Fees	12,000	12,000	40,937	28,937
Preservation Fees	3,000	3,000	1,388	(1,612)
TC Farm Fund MERS	1,000	1,000	2,194	1,194
Planning and Zoning Fees	3,000	3,000	7,090	4,090
Miscellaneous Fees	500	500	4,240	3,740
Local Capital Improvement Fees	1,800	1,800	2,082	282
Sports License Fees	75	75	20	(55)
Dog License Fees	300	300	1,264	964
<b>Total Fees</b>	<u>21,675</u>	<u>21,675</u>	<u>59,215</u>	<u>37,540</u>
<b>Permits</b>				
Building Permits	40,000	40,000	117,223	77,223
Pistol Permits	2,000	2,000	5,180	3,180
<b>Total Permits</b>	<u>42,000</u>	<u>42,000</u>	<u>122,403</u>	<u>80,403</u>

See accountant's report.

# TOWN OF LISBON, CONNECTICUT

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## Schedule of Revenues, Expenditures, and Changes in Fund Balance

Budget and Actual (Budgetary Basis)

For the Year Ended June 30, 2021

	Budgeted Amounts		Actual	
	Original	Amended	Budgetary	Variance
			Basis	
<b>Charges for Services</b>				
Conveyance Tax	\$ 20,000	\$ 20,000	\$ 72,622	\$ 52,622
Copies	6,000	6,000	8,769	2,769
Total Charges for Services	26,000	26,000	81,391	55,391
<b>Wheelabrator</b>				
Contract Fee	708,750	708,750	448,139	(260,611)
Host Community Royalties	102,000	102,000	125,953	23,953
Total Wheelabrator	810,750	810,750	574,092	(236,658)
<b>Other</b>				
Telecommunications Property	8,000	8,000	8,704	704
Recreation Committee Program Fees	33,000	33,000	-	(33,000)
Senior Van Donation Box	200	200	402	202
Encumbrance Credit	-	-	454	454
Refunds	-	-	149	149
Total Other	41,200	41,200	9,709	(31,491)
<b>Total Local Revenues</b>	941,625	941,625	846,810	(94,815)
<b>Investment Income</b>	5,000	5,000	8,752	3,752
<b>Total Revenues</b>	13,221,450	13,221,450	13,250,977	29,527
<b>EXPENDITURES</b>				
<b>General Government</b>				
<b>Selectmen's Office</b>				
First Selectman's Salary	51,264	51,264	51,263	1
Second Selectman's Salary	5,522	5,522	5,521	1
Third Selectman's Salary	5,522	5,522	5,521	1
Bookkeeper's Salary	34,664	34,664	34,663	1
Secretary/Clerk's Salary	41,918	41,918	41,917	1
Selectmens' Supplies	3,000	3,000	2,994	6
Supplies and Expenses	3,000	3,000	2,894	106
Total Selectmen's Office	144,890	144,890	144,773	117
<b>Town Clerk's Office</b>				
Town Clerk's Salary	50,519	50,519	50,519	-
Assistant Town Clerk's Salary	23,307	23,307	23,306	1
Records Management Service	13,000	13,000	11,950	1,050
Supplies and Expenses	6,000	6,000	5,738	262
Vital Statistics	1,500	1,500	1,448	52
Document Preservation Grant	1	1	-	1
Total Town Clerk's Office	94,327	94,327	92,961	1,366

See accountant's report.

# TOWN OF LISBON, CONNECTICUT

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## Schedule of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Budgetary Basis	Variance
	Original	Amended		
<b>Tax Collector's Office</b>				
Tax Collector's Salary	\$ 42,933	\$ 42,933	\$ 42,932	\$ 1
Tax Clerk's Wages	7,518	7,518	4,480	3,038
Contracted Service	2,947	2,947	2,851	96
Computer Management/Support	5,470	5,470	4,970	500
On-line Bill Pay	1,300	1,300	1,300	-
Tax Refunds	4,000	9,000	5,891	3,109
Supplies and Expense	4,250	4,250	4,131	119
Delinquent Motor Vehicle tax Fee	500	500	-	500
Total Tax Collector's Office	68,918	73,918	66,555	7,363
<b>Assessor's Office</b>				
Assessor's Salary	50,716	48,616	48,547	69
Assessor's Clerk Salary	19,043	18,443	17,816	627
Tax Mapping	8,500	7,500	7,500	-
Computer Maintenance/Support	15,820	13,220	13,216	4
Supplies and Expenses	3,875	11,675	11,605	70
Personal Property Audit	7,500	6,000	6,000	-
Total Assessor's Office	105,454	105,454	104,684	770
<b>Treasurer's Office</b>				
Treasurer's Salary	20,293	20,293	20,292	1
Deputy Treasurer's Salary	1,000	1,000	1,000	-
Supplies and Expenses	100	100	-	100
Bank Charges	100	100	-	100
Total Treasurer's Office	21,493	21,493	21,292	201
<b>Board of Finance</b>				
Auditor	17,050	17,400	17,400	-
Supplies and Expenses	1,310	1,310	1,096	214
Total Board of Finance	18,360	18,710	18,496	214
<b>Planning and Zoning</b>				
Purchased Services	58,000	70,500	68,678	1,822
Supplies and Expenses	3,800	6,300	4,843	1,457
Total Planning and Zoning	61,800	76,800	73,521	3,279
<b>Zoning Board of Appeals</b>				
Supplies and Expenses	2,500	2,500	1,797	703
<b>Board of Tax Review</b>				
Salaries	825	825	825	-
Supplies and Expenses	225	225	127	98
Total Board of Tax Review	1,050	1,050	952	98

See accountant's report.

# TOWN OF LISBON, CONNECTICUT

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## Schedule of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Budgetary Basis	Variance
	Original	Amended		
<b>Conservation Committee</b>				
Enforcement Officer	\$ 7,500	\$ 7,500	\$ 6,300	\$ 1,200
Supplies and Expenses	1,800	1,800	1,392	408
Total Conservation Committee	9,300	9,300	7,692	1,608
<b>Historic District Study Committee</b>				
Supplies and Expenses	1	1	-	1
Other Expenses	1	1	-	1
Total Historic District Study Committee	2	2	-	2
<b>Recycling Committee</b>				
Purchased Services	55,730	55,730	54,590	1,140
Supplies	100	100	-	100
Total Recycling Committee	55,830	55,830	54,590	1,240
<b>Registrars of Voters</b>				
Democratic Registrar's Salary	8,900	8,900	8,900	-
Republican Registrar's Salary	8,900	8,900	8,900	-
Purchased Services	3,100	3,100	800	2,300
Supplies and Expense	45,000	45,000	35,914	9,086
Democratic Deputy Registrar	300	300	300	-
Republican Deputy Registrar	300	300	300	-
Total Registrars of Voters	66,500	66,500	55,114	11,386
<b>Clerk to the Boards</b>				
Clerk to the Boards	10,000	10,000	8,048	1,952
Supplies and Expenses	600	600	115	485
Total Clerk to the Boards	10,600	10,600	8,163	2,437
<b>Non-Allocated Expenditures</b>				
Employee Insurance	265,254	265,254	249,830	15,424
Social Security and Medicare	61,973	61,973	60,417	1,556
Municipal Education	4,000	4,000	290	3,710
Unemployment Compensation	4,000	4,000	900	3,100
Union Related Contingency	5,600	5,600	5,350	250
Pension	500	500	-	500
Town Share Retirement Compensation	76,906	76,906	73,488	3,418
Employee Retirement Accrued Liability	2,500	2,500	2,470	30
Town Counsel	50,000	50,000	29,495	20,505
Town Engineer	55,000	55,000	47,408	7,592
Insurance and Bonding	227,044	227,044	213,877	13,167
Payroll Service	6,000	6,000	4,175	1,825
Consulting Fees/Contracted Services	55,000	55,000	34,088	20,912
Town Hall Utilities	27,000	27,000	19,251	7,749

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
Schedule of Revenues, Expenditures, and Changes in Fund Balance  
Budget and Actual (Budgetary Basis)  
For the Year Ended June 30, 2021

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	Budgeted Amounts		Actual	
	Original	Amended	Budgetary	Variance
			Basis	
<b>Non-Allocated Expenditures (Continued)</b>				
Town Hall Maintenance	\$ 10,000	\$ 13,200	\$ 13,016	\$ 184
Town Hall Equipment Maintenance	1,500	1,500	1,327	173
Town Hall Computer	8,500	8,500	8,500	-
Town Hall Copier Maintenance	2,000	2,000	2,000	-
Town Hall Postage	10,000	10,000	8,855	1,145
Town Hall Supplies and Expense	3,250	3,250	3,244	6
Advertising and Communications	4,000	800	729	71
Walking Weekend	150	150	150	-
Donations	1,650	1,650	1,300	350
Auditors Contracted Services	1,000	1,000	-	1,000
Total Non-Allocated Expenditures	882,827	882,827	780,160	102,667
<b>Town Memberships</b>				
Town Memberships	100,138	100,138	98,190	1,948
<b>Other Protection and Prevention</b>				
Building Inspector Wages	27,500	27,500	27,397	103
Animal Control Officer's Salary	13,485	13,485	13,381	104
Zoning Enforcement Wages	10,000	10,000	10,000	-
Building Inspector Supplies and Expenses	2,500	2,500	2,098	402
Dog Damages	1	1	-	1
ZEO Supplies and Expenses	500	500	-	500
Total Other Protection and Prevention	53,986	53,986	52,876	1,110
<b>Health and Welfare</b>				
Public Health Nursing	1,000	1,000	-	1,000
Health Department	28,929	28,929	28,929	-
Sewer Line Fees	1,500	1,500	-	1,500
Total Health and Welfare	31,429	31,429	28,929	2,500
<b>Total General Government</b>	1,729,404	1,749,754	1,610,745	139,009
<b>Fire Protection</b>				
Lisbon Volunteer Fire Department	111,000	283,297	283,297	-
LVFD SCBA's	3,500	3,500	3,500	-
Hydrant Rental	33,650	33,739	33,738	1
Recruitment/Retention	17,479	17,479	17,479	-
Fire Marshal's Salary	8,811	8,811	3,869	4,942
Fire Marshal Supplies and Expense	3,000	3,000	2,910	90
Dept. of Emergency Mgmt. Director's Stipend	1,750	1,750	1,750	-
Tree Warden Stipend	600	600	600	-
Burning Official	200	200	200	-
Dept. of Emergency Mgmt. Expense	3,000	3,000	2,983	17
<b>Total Fire Protection</b>	182,990	355,376	350,326	5,050

See accountant's report.

# TOWN OF LISBON, CONNECTICUT

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## Schedule of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2021

	Budgeted Amounts		Actual	
	Original	Amended	Budgetary Basis	Variance
<b>Police Protection</b>				
Resident State Trooper Contract	\$ 143,672	\$ 143,672	\$ 143,177	\$ 495
Trooper's Supplies and Expenses	3,000	3,000	2,976	24
Resident State Trooper Overtime	8,000	8,000	1,583	6,417
<b>Total Police Protection</b>	<u>154,672</u>	<u>154,672</u>	<u>147,736</u>	<u>6,936</u>
<b>Highways and Streets</b>				
Highway Department Salaries	260,645	263,592	263,592	-
Street Lighting	33,000	30,053	25,820	4,233
Contracted Services	50,000	50,000	45,473	4,527
Town Garage Utilities	40,000	40,000	39,963	37
Town Equipment and Trucks	87,500	87,500	76,891	10,609
Highway Department Supplies	8,000	8,000	5,635	2,365
Road Repair and Maintenance	49,500	49,500	49,500	-
General Road Repair	20,000	20,000	20,000	-
Town Garage Maintenance	18,500	18,500	9,945	8,555
Sanitation	30,000	30,000	16,741	13,259
<b>Total Highways and Streets</b>	<u>597,145</u>	<u>597,145</u>	<u>553,560</u>	<u>43,585</u>
<b>Seniors and Senior Center</b>				
Senior Coordinator's Salary	47,549	47,549	47,549	-
Van Driver's Salary	22,893	22,893	22,272	621
Senior Meal Site Wages	18,481	14,481	4,336	10,145
Senior Center Coverage Wages	4,800	8,800	6,789	2,011
Senior Citizen's Services	3,500	3,500	2,233	1,267
Senior Center Utilities	15,000	15,000	15,000	-
Senior Center Maintenance	12,000	12,000	12,000	-
Senior Van Maintenance	2,750	2,750	1,469	1,281
Senior Coordinator Supplies	1,000	1,000	334	666
Senior Center Supplies	1,200	1,200	1,179	21
Senior Center Copier Expense	1,400	1,400	1,080	320
<b>Total Seniors and Senior Center</b>	<u>130,573</u>	<u>130,573</u>	<u>114,241</u>	<u>16,332</u>
<b>Recreation</b>				
Special Events	60,000	60,000	-	60,000
Recreation Purchased Services	12,000	12,000	8,733	3,267
Recreation Supplies	915	915	360	555
Recreation Maintenance of Municipal Rec Fields	2,000	2,000	-	2,000
Lisbon Meadows Park	6,925	6,925	-	6,925
<b>Total Recreation</b>	<u>81,840</u>	<u>81,840</u>	<u>9,093</u>	<u>72,747</u>
<b>Education</b>				
Board of Education	<u>9,881,519</u>	<u>9,881,519</u>	<u>9,849,169</u>	<u>32,350</u>

See accountant's report.

# TOWN OF LISBON, CONNECTICUT

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## Schedule of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual (Budgetary Basis) For the Year Ended June 30, 2021

	Budgeted Amounts		Actual Budgetary Basis	Variance
	Original	Amended		
<b>Capital Outlay</b>				
Capital Improvements	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Equipment, Furniture, Fixtures	3,000	16,151	16,151	-
<b>Total Capital Outlay</b>	<u>23,000</u>	<u>36,151</u>	<u>36,151</u>	<u>-</u>
<b>Debt Service</b>				
Principal, General Obligation Bond	220,000	220,000	220,000	-
Principal, Hoydilla Property	45,000	45,000	45,000	-
Interest, General Obligation Bond	16,050	16,050	16,050	-
Interest, Hoydilla Property	17,377	17,377	12,879	4,498
<b>Total Debt Service</b>	<u>298,427</u>	<u>298,427</u>	<u>293,929</u>	<u>4,498</u>
<b>Total Expenditures</b>	<u>13,079,570</u>	<u>13,285,457</u>	<u>12,964,950</u>	<u>320,507</u>
<b>Excess (Deficiency) of Revenues</b>				
<b>Over Expenditures</b>	141,880	(64,007)	286,027	350,034
<b>Other Financing Sources and (Uses)</b>				
Appropriation from Fund Balance	-	205,887	-	(205,887)
Transfers Out	(110,000)	(110,000)	(110,000)	-
<b>Total Other Financing Sources and (Uses)</b>	<u>(110,000)</u>	<u>95,887</u>	<u>(110,000)</u>	<u>(205,887)</u>
<b>Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Financing (Uses) - Budgetary Basis</b>	<u>\$ 31,880</u>	<u>\$ 31,880</u>	<u>176,027</u>	<u>\$ 144,147</u>
<b>Adjustments to Generally Accepted Accounting Principles (GAAP):</b>				
Payments on Behalf of the Town not Recorded on a Budgetary Basis:				
Revenues from Teachers' Retirement and OPEB			940,544	
Expenditures from Teachers' Retirement and OPEB			(940,544)	
Payments on Behalf of the Town not Recorded on a Budgetary Basis:				
Revenues from Excess Cost Grant			91,269	
Expenditures from Excess Cost Grant			(91,269)	
Encumbrances Recorded on a Budget Basis, but not on the Modified Accrual Basis:				
Prior Year Encumbrances			(124,190)	
Encumbrance Credit			(454)	
Current Year Encumbrances			157,784	
Change in Accrued Payroll:				
Board of Education			(6,057)	
General Government			605	
Paydown of BAN is Reclassed Against Outstanding Balance			45,000	
Issuance of Bond Anticipation Note Reported as Long-Term Liabilities			585,000	
<b>Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Financing (Uses) - GAAP Basis</b>			<u>\$ 833,715</u>	

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
Schedule of Revenues, Expenditures, and Changes in Fund Balance  
Budget and Actual (Budgetary Basis)  
For the Year Ended June 30, 2021

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**Notes to Required Supplementary Information:**

A formal, legally approved, annual budget is adopted for the General Fund. This budget is adopted on a basis consistent with Generally Accepted Accounting Principles (modified accrual basis) with the following exceptions: 1) The Town does not recognize revenue or expenditure amounts for the State Teachers' Pension and OPEB on-behalf amounts from the State of Connecticut. 2) The excess cost grant is net against the expenditures in accordance with state statutes. 3) Encumbrances are treated as expenditures against the budget in the year committed. 4) Payroll is budgeted on a cash basis. 5) Revenues and expenditures from refunding or renewing long-term debt or lease proceeds are included in the budget as the net revenue or expenditure.

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
Connecticut Municipal Employees' Retirement System  
Proportionate Share of the Net Pension Liability and Schedule of Contributions  
Last Seven Fiscal Years\*

**Schedule of Changes in the Net Pension Liability and Related Ratios**  
**Last 10 Fiscal Years or Since Inception of GASB 68**

	2021	2020	2019	2018	2017	2016	2015
Town's Percentage of Collective Net Pension Liability	0.250%	0.255%	0.250%	0.251%	0.251%	0.197%	0.197%
Town's Portion of Net Pension Liability	\$ 981,013	\$ 941,320	\$ 954,953	\$ 414,874	\$ 492,619	\$ 269,858	\$ 202,758
Town's Covered Payroll	\$ 639,769	\$ 655,648	\$ 702,823	\$ 597,453	\$ 597,453	\$ 437,388	\$ 437,388
Town's Portion of Net Pension Liability as a % of Covered Payroll	153.34%	143.57%	135.87%	69.44%	82.45%	61.70%	46.36%
Plan Fiduciary Net Position as a % of Total Pension Liability	71.18%	72.69%	73.60%	91.68%	88.29%	92.72%	90.48%

**Schedule of Employer Contributions**  
**Since Inception of GASB 68**

	2021	2020	2019	2018	2017	2016	2015
Town's Contractually Required Contribution	\$ 88,555	\$ 79,811	\$ 72,945	\$ 71,152	\$ 67,990	\$ 49,478	\$ 48,686
Town's Contributions in Relation to the Contractually Required Contribution	88,555	79,811	72,945	71,152	67,990	49,478	48,686
Town's Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's Covered Payroll	\$ 639,769	\$ 655,648	\$ 702,823	\$ 597,453	\$ 597,453	\$ 437,388	\$ 437,388
Town's Contributions as a Percentage of Covered Payroll	13.84%	12.17%	10.38%	11.91%	11.38%	11.31%	11.13%

**Notes to Schedule**

Actuarial valuation date	June 30, 2020
Actuarial cost method	Entry age
Amortization method	Level dollar, closed
Asset valuation method	5-year smoothed market
Single equivalent amortization period	21 years
Inflation	2.50%
Salary Increases	3.50%-10.00%
Investment rate of return	7.00% net of investment related expense

\*This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
State Teachers' Retirement System  
Proportionate Share of Net Pension Liability  
Last Seven Fiscal Years\*

**Schedule of Proportionate Share of Net Pension Liability**

	2021	2020	2019	2018	2017	2016	2015
Town's percentage of the net pension liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net pension liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State of Connecticut's proportionate share of the net pension liability associated with the Town	14,317,940	13,030,038	10,046,917	10,663,253	11,249,813	8,517,731	7,872,936
Total	<u>\$ 14,317,940</u>	<u>\$ 13,030,038</u>	<u>\$ 10,046,917</u>	<u>\$ 10,663,253</u>	<u>\$ 11,249,813</u>	<u>\$ 8,517,731</u>	<u>\$ 7,872,936</u>
Town's covered payroll	<u>\$ 3,313,819</u>	<u>\$ 3,289,182</u>	<u>\$ 3,097,173</u>	<u>\$ 3,133,413</u>	<u>\$ 3,074,214</u>	<u>\$ 3,075,670</u>	<u>\$ 3,098,730</u>
Town's proportionate share of the net pension liability (asset) as a percentage of its covered payroll.	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total pension liability	49.24%	52.00%	57.69%	55.93%	52.26%	59.50%	61.51%

\* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**Notes to Schedule**

Actuarial cost method	Entry Age
Amortization method	Level percent of pay closed, grading to a level dollar amortization method for the June 30, 2024 valuation.
Single equivalent amortization period	30 years
Asset valuation method	4-year smoothed market
Inflation	2.50%
Salary increases	3.00% - 6.50% average, including inflation
Investment rate of return	6.90% net of investment related expense

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
State Teachers' Retirement System  
Proportionate Share of Net OPEB Liability  
Last Four Fiscal Years\*

**Schedule of Proportionate Share of Net OPEB Liability**

	2021	2020	2019	2018
Town's percentage of the net OPEB liability	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net OPEB liability	\$ -	\$ -	\$ -	\$ -
State of Connecticut's proportionate share of the net OPEB liability associated with the Town	<u>2,135,521</u>	<u>2,032,108</u>	<u>2,008,405</u>	<u>2,744,583</u>
Total	<u>\$ 2,135,521</u>	<u>\$ 2,032,108</u>	<u>\$ 2,008,405</u>	<u>\$ 2,744,583</u>
Town's covered payroll	<u>\$ 3,313,819</u>	<u>\$ 3,289,182</u>	<u>\$ 3,097,173</u>	<u>\$ 3,133,413</u>
Town's proportionate share of the net OPEB liability as a percentage of its covered payroll.	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>2.50%</u>	<u>2.08%</u>	<u>1.49%</u>	<u>1.79%</u>

\* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**Notes to Schedule**

Actuarial Cost Method	Entry age
Amortization Method	Level percent of payroll over a closed period
Amortization Period	30 years
Asset Valuation Method	Market value of assets
Investment Rate of Return	3.00%, net of investment related expense including price inflation
Price Inflation	2.50%

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
Other Post Employment Benefits (OPEB)  
Schedule of Changes in Total OPEB Liability  
Last Four Fiscal Years\*

	2021	2020	2019	2018
<b>Total OPEB Liability</b>				
Service Cost	\$ 47,481	\$ 67,666	\$ 59,080	\$ 60,760
Interest	36,845	61,488	61,674	55,622
Differences Between Expected and Actual Experience	544	(429,213)	(22,655)	(5,334)
Changes of Assumptions	11,577	263,276	69,404	(53,609)
Benefit Payments	<u>(35,587)</u>	<u>(19,682)</u>	<u>(16,221)</u>	<u>(15,423)</u>
<b>Net Change in Total OPEB Liability</b>	60,860	(56,465)	151,282	42,016
<b>Total OPEB Liability - Beginning</b>	<u>1,637,423</u>	<u>1,693,888</u>	<u>1,542,606</u>	<u>1,500,590</u>
<b>Total OPEB Liability - Ending*</b>	<u>\$ 1,698,283</u>	<u>\$ 1,637,423</u>	<u>\$ 1,693,888</u>	<u>\$ 1,542,606</u>
 <b>Covered Payroll</b>	 \$ 2,951,432	 \$ 2,876,639	 \$ 3,063,360	 \$ 2,985,731
 <b>Total OPEB Liability as a Percentage of Covered Payroll</b>	 57.54%	 56.92%	 55.30%	 51.67%

\* This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

\* There are no assets that are being accumulated in a trust that meets the criteria in GASB 75 to pay benefits.

**Notes to Schedule**

Measurement Date	June 30, 2021
Valuation Date	July 1, 2019
Actuarial Cost Method	Entry Age Normal
Salary Increases	2.60%
Healthcare Cost Trend Rates	6.50%, reducing by 0.25% each year to an ultimate rate of 4.60% per year.

See accountant's report.

# **Supplemental, Combining and Individual Fund Statements and Schedules**

# TOWN OF LISBON, CONNECTICUT

Combining Balance Sheet  
Nonmajor Governmental Funds  
June 30, 2021

	SPECIAL REVENUE FUNDS						PERMANENT FUNDS		
	After School		Shooting	Education	Ducharme	Palmer	Preston	Total	
	Child Care Fund	Stars Fund	Grants Fund	Trust Fund	Fund				Learned Fund
<b>Assets</b>									
Cash and Cash Equivalents	\$ 2,083	\$ 25,171	\$ 6,216	\$ 23,675	\$ 74,000	\$ 698	\$ 3,106	\$ 134,949	
Investments	-	-	4,237	-	-	-	-	4,237	
Receivables, Net	41,561	9,999	-	8,101	-	-	-	59,661	
Other Assets	5,342	588	-	-	-	-	-	5,930	
Due from Other Funds	-	-	-	-	-	-	-	-	
Total Assets	<u>\$ 48,986</u>	<u>\$ 35,758</u>	<u>\$ 10,453</u>	<u>\$ 31,776</u>	<u>\$ 74,000</u>	<u>\$ 698</u>	<u>\$ 3,106</u>	<u>\$ 204,777</u>	
<b>Liabilities and Fund Balances</b>									
Liabilities:									
Accounts Payable and									
Accrued Items	\$ 276	-	\$ -	-	\$ -	-	-	\$ 276	
Unearned Revenues	1,188	-	-	28,260	-	-	-	29,448	
Due to Other Funds	22,091	-	-	-	-	-	-	22,091	
Total Liabilities	<u>23,555</u>	<u>-</u>	<u>-</u>	<u>28,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>51,815</u>	
Fund Balances:									
Nonspendable	-	-	-	-	-	100	1,000	1,100	
Restricted	25,431	35,758	10,453	3,516	74,000	598	2,106	151,862	
Committed	-	-	-	-	-	-	-	-	
Unassigned	-	-	-	-	-	-	-	-	
Total Fund Balances	<u>25,431</u>	<u>35,758</u>	<u>10,453</u>	<u>3,516</u>	<u>74,000</u>	<u>698</u>	<u>3,106</u>	<u>152,962</u>	
<b>Total Liabilities and Fund Balances</b>	<b>\$ 48,986</b>	<b>\$ 35,758</b>	<b>\$ 10,453</b>	<b>\$ 31,776</b>	<b>\$ 74,000</b>	<b>\$ 698</b>	<b>\$ 3,106</b>	<b>\$ 204,777</b>	

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Year Ended June 30, 2021

	SPECIAL REVENUE FUNDS					PERMANENT FUNDS		
	Cafeteria Fund	After School Child Care Fund	Shooting Stars Fund	Education Grants Fund	Ducharme Trust Fund	Palmer Fund	Preston Learned Fund	Total
<b>Revenues</b>								
Intergovernmental Revenues	\$ 196,360	\$ -	\$ -	\$ 462,301	\$ -	\$ -	\$ -	\$ 658,661
Charges for Services	11,833	81,214	6,115	22,724	-	-	-	121,886
Interest Income	-	-	75	-	-	1	4	80
Other Revenue	-	-	-	-	74,000	-	-	74,000
Total Revenues	<u>208,193</u>	<u>81,214</u>	<u>6,190</u>	<u>485,025</u>	<u>74,000</u>	<u>1</u>	<u>4</u>	<u>854,627</u>
<b>Expenditures</b>								
General Government	-	-	-	-	-	-	-	-
Seniors and Senior Center	-	-	4,500	-	-	-	-	4,500
Education	194,930	62,316	-	485,071	-	-	-	742,317
Total Expenditures	<u>194,930</u>	<u>62,316</u>	<u>4,500</u>	<u>485,071</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>746,817</u>
Excess/(Deficiency) of Revenues Over Expenditures	13,263	18,898	1,690	(46)	74,000	1	4	107,810
<b>Other Financing Sources/(Uses)</b>								
Transfers In	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-
Total Other Financing Sources/(Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	13,263	18,898	1,690	(46)	74,000	1	4	107,810
Fund Balances at Beginning of Year	12,168	16,860	8,763	3,562	-	697	3,102	45,152
Fund Balances at End of Year	<u>\$ 25,431</u>	<u>\$ 35,758</u>	<u>\$ 10,453</u>	<u>\$ 3,516</u>	<u>\$ 74,000</u>	<u>\$ 698</u>	<u>\$ 3,106</u>	<u>\$ 152,962</u>

See accountant's report.

# TOWN OF LISBON, CONNECTICUT

## Schedule of Debt Limitation

June 30, 2021

Total Tax Collections, Including Interest and Lien Fees - Prior Fiscal Year \$ 8,995,939

Reimbursement for Revenue Loss on:

Tax Relief for Elderly and Disabled - Prior Fiscal Year	441
Base	<u>\$ 8,996,380</u>

	General Purposes (2.25 x base)	Schools (4.50 x base)	Sewers (3.75 x base)	Urban Renewal (3.25 x base)	Pension Deficit (3.00 x base)
Debt Limitation:					
Statutory Debt Limits by Function	<u>\$ 20,241,855</u>	<u>\$ 40,483,710</u>	<u>\$ 33,736,425</u>	<u>\$ 29,238,235</u>	<u>\$ 26,989,140</u>
Indebtedness:					
Bonds Payable**	<u>585,000</u>	<u>144,500</u>	<u>280,500</u>	<u>-</u>	<u>-</u>
Total Indebtedness	<u>585,000</u>	<u>144,500</u>	<u>280,500</u>	<u>-</u>	<u>-</u>
Debt Limitation in Excess of Debt*	<u>\$ 19,656,855</u>	<u>\$ 40,339,210</u>	<u>\$ 33,455,925</u>	<u>\$ 29,238,235</u>	<u>\$ 26,989,140</u>

\*\*Includes \$585,000 of Bond Anticipation Notes.

\*In no event shall total debt exceed seven times annual receipts from base. The maximum amount permitted under this formula would be approximately \$62,974,660.

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
Schedule of Property Taxes Levied, Collected, and Outstanding  
For the Year Ended June 30, 2021

List of 10/1:	Outstanding July 1, 2020	Current Levy	Lawful Corrections		Collectible Taxes	Collections During the Year			Transfers to Suspense	Outstanding June 30, 2021
			Additions	Deductions		Taxes	Interest	Liens		
2019		\$ 9,247,990	\$ 22,878	\$ 55,081	\$ 9,215,787	\$ 9,099,569	\$ 38,465	\$ 60	\$ 9,138,094	\$ -
2018	\$ 112,619	-	28,282	34,175	106,726	60,499	16,323	792	77,614	-
2017	47,078	-	10,123	30,296	26,905	1,151	14,411	360	15,922	10,760
2016	10,161	-	-	5,967	4,194	1,737	3,491	216	5,444	-
2015	3,876	-	1	-	3,877	1,023	884	72	1,979	-
2014	2,600	-	-	-	2,600	2,600	658	24	3,282	-
2013	4,548	-	-	-	4,548	-	944	-	944	-
	<b>\$ 180,882</b>	<b>\$ 9,247,990</b>	<b>\$ 61,284</b>	<b>\$ 125,519</b>	<b>\$ 9,364,637</b>	<b>9,166,579</b>	<b>75,176</b>	<b>1,524</b>	<b>9,243,279</b>	<b>\$ 10,760</b>
										<b>\$ 187,298</b>
Net Grand List - October 1, 2019										
Tax Rate: 23.23 mills						Total Suspense Collections		-	5,899	
						Total Collections		<b>\$ 1,524</b>	<b>\$ 9,249,178</b>	

See accountant's report.

**TOWN OF LISBON, CONNECTICUT**  
Schedule of Changes in Fund Balance by Project  
Capital Nonrecurring Fund  
For the Year Ended June 30, 2021

	Beginning Fund Balance	Current Year Appropriations	Internal Fund Transfers	Current Year Expenditures	Current Year Revenues	Ending Fund Balance
<b>Committed Fund Balance:</b>						
Bundy Hill Road Bridge	\$ 355,356	\$ -	\$ -	\$ (15,379)	\$ -	\$ 339,977
1 South Burham Highway	54,500	-	-	-	-	54,500
Open Space Fees	115,400	-	-	-	21,000	136,400
Capital Projects	357,659	30,000	-	-	-	387,659
Plan of Conservation and Development	175,028	10,000	-	-	-	185,028
Salt Shed Construction	205,000	15,000	-	-	-	220,000
Public and Safety Vehicles	170,104	40,000	-	-	-	210,104
Revaluation	72,800	10,000	-	(10,855)	-	71,945
Strawberry Fields Sidewalks	-	-	-	(8,575)	8,575	-
Land Purchases	62,345	5,000	-	-	-	67,345
GIS Assessor Mapping	46,250	-	-	-	-	46,250
Lisbon Meadow Park Improvements	15,498	-	-	-	-	15,498
Voting Machine Replacement	10,000	-	-	-	-	10,000
Senior Center Van	-	-	-	(48,000)	48,000	-
<b>Total Committed Fund Balance</b>	<u>1,639,940</u>	<u>110,000</u>	<u>-</u>	<u>(82,809)</u>	<u>77,575</u>	<u>1,744,706</u>
<b>Assigned Fund Balance:</b>						
Undesignated	628,831	-	-	-	4,375	633,206
<b>Total Fund Balance</b>	<u>\$ 2,268,771</u>	<u>\$ 110,000</u>	<u>\$ -</u>	<u>\$ (82,809)</u>	<u>\$ 81,950</u>	<u>\$ 2,377,912</u>

See accountant's report.

