

Lisbon Board of Education

Lisbon, Connecticut 06351

Special Board of Education Minutes

Tuesday, March 22, 2016

Board Members Present: I. Rogers (Chair), J. Jencks, J. Lewerk, J. Danburg, D. Nowakowski,
D. Rickard, J. Marshall

Board Members Absent: M. Avery, S. McCabe

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager),
D. Yellen (Director of Special Education/Interim Principal),
M. Jenkins (Interim Principal)

Administrators Absent: None

Student Ambassadors Present: P. Raposo

Student Ambassadors Absent: O. Avery and C. Siquencia

Others: Mrs. Raposo

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** - None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – I. Rogers stated that the BOF requested additional budget information and requested information on staff members. LCS supplied that information as requested.

6. **Report from Lisbon Central School Student Ambassadors** –

(Read by Mrs. Keating) C. Siquencia reported the 7th grade students are learning the following: In Math, they are reviewing and preparing for the SBAC Assessment. They are also preparing for STEAM night by demonstrating the capabilities of a 3D printer. In Language Arts, they finished a book project. They were asked to write an alternate ending to the book titled "Full Tilt". In Spanish, they are learning –er and –ir verbs and are learning how to say what people are going to do in the future tense. In Science, they are going on a field trip to Project O, March 26, 2016 and they will be testing the water and soil. In Social Studies, they recently studied Mexico and did a Power Point presentation and they are now studying South America.

P. Raposo reported that the 6th grade students are learning the following: In Math, they are learning expressions and equations; SBAC style questions and revisiting ratios and proportions. In Language Arts, they are reading about Thomas Edison and presenting biographical book reports. In Social Studies, they are learning about African countries and where they are located. In Science, they are learning about body system interactions such as how the body moves, which systems move materials within the body and which systems control bodily functions.

7. Approval of Minutes

Motion: J. Lewerk moved to approve the minutes of the February 22, 2016 Regular Board of Education; J. Marshall seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mrs. Megan Jenkins presented the schedule for standardized testing at LCS, STEAM night, and she supplied a schedule of LCS field trips.
- b) Special Education –Mr. David Yellen discussed the mandated Annual Reviews for IEPs and the timeline for these meetings.
- c) Business Office – Mrs. Diana Cormier presented a sample of the Uniform Chart of Accounts and explained the crosswalk procedure when filing state reports and how they match up when using this method.
- d) Information – Mrs. Sally Keating read the report from Mr. Brian McGlew, Director of Buildings and Grounds. There were light fixtures replaced that were under warranty; the walk-in cooler thermostat had to be replaced and the cost for this repair is unknown at this time. Mrs. Sally Keating provided an update on the Principal search. Mrs. Keating also shared with the Board her recent Professional Development meeting she attended regarding a new proposed evaluation tool for Superintendents. The development of this tool is still in process.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: D. Rickard moved to approve monthly expenditures for February 2016, Fiscal Year 2014-2015 in the amount of \$9,345.69; J. Lewerk seconded

Vote: Unanimous **Motion Carried**

Motion: J. Lewerk moved to approve monthly expenditures for February, Fiscal Year 2015-2016 in the amount of \$1,860,128.68; J. Marshall seconded

Vote: Unanimous **Motion Carried**

b) Financial Statement

Motion: J. Lewerk moved to approve the financial statement for February 2016, Fiscal Year 2014-2015 as presented by the Administration; J. Marshall seconded

Vote: Unanimous **Motion Carried**

Motion: D. Rickard moved to approve the financial statement for February 2016, Fiscal Year 2015-2016 as presented by the Administration; J. Marshall seconded

Vote: Unanimous **Motion Carried**

10. New Business / Old Business

a) **Discussion re: Grades 6 – 8 Math Series** – Mrs. Megan Jenkins and Mrs. Sally Keating presented the selection made by the LCS Math Committee members for the Grades 6 -8 series. They chose the “Go Math” program because of the key elements such as its alignment with the Common Core Standards. It is also engaging and student friendly. It is a rigorous program that addresses the mathematical practices. The cost is in the process of being negotiated.

b) **Discussion re: Connecticut’s New Accountability System** – Mrs. Megan Jenkins and Mrs. Sally Keating provided a brief presentation regarding Connecticut’s new accountability model. The model incorporates 12 indicators and is based upon students’ growth and achievement.

c) **Discussion re: Adoption of Policies and Possible Action –**

Policy 5145.15 - Students – Directory Information – (Second Read)

Motion: To Table Policy #5145.15 – Students – Directory Information – (Second Read) for further discussion.

Vote: **Unanimous** **Motion Carried**

**Policy 5144.1 - Students – Use of Physical Force –
Physical Restraint/Seclusion**

Motion: J. Lewerk moved to waive the first read of Policy #5144.1 – Students – Use of Physical Force - Physical Restraint/Seclusion; J. Marshall seconded

Vote: **Unanimous** **Motion Carried**

Motion: J. Lewerk moved to approve with amendments Policy #5144.1 – Students – Use of Physical Force - Physical Restraint/Seclusion; J. Marshall seconded

Vote: **Unanimous** **Motion Carried**

**Policy 3542.22 - Business and Non-Instructional Operations – Food Services-
Food Service Personnel – Code of Conduct**

Motion: J. Lewerk moved to waive the first read of Policy 3542.22 - Business and Non-Instructional Operations – Food Services- Food Service Personnel – Code of Conduct; J. Jencks seconded

Vote: **Unanimous** **Motion Carried**

Motion: D. Rickard moved to approve Policy 3542.22 - Business and Non-Instructional Operations – Food Services- Food Service Personnel – Code of Conduct; J. Danburg seconded

Vote: **Unanimous** **Motion Carried**

- d) **Discussion re: Capital Non-Recurring Account** – Mr. Ian Rogers led the discussion regarding the concept of a Capital Non-Recurring Account in relation to the Board of Education budget. It was of the opinion from several members that the Capital Non-Recurring Account should be used for large Capital Improvements to LCS. There will be further discussion with the Board of Finance.
- e) **Discussion re: 2016-2017 Budget and Possible Action** – Mr. Ian Rogers, Mrs. Diana Cormier, Mr. David Yellen and Mrs. Keating have submitted our 2016-2017 budget to the Board of Finance. Since the Board of Finance has not voted on our budget to date, there was no action taken during this Board meeting.
- f) **Discussion re: High School Initiative/Collaboration and Possible Action** – Mrs. Keating talk about the status of the NFA-Brooklyn School District initiative and discussed NFA's upcoming student testing in May. No action was taken.
- g) **Discussion re: Students' Issue of a Confidential Nature (Proposed Executive Session) and Possible Action**

Motion: J. Jencks moved Agenda Item # (10g) Discussion re: Students' Issue of a Confidential Nature to Executive Session, immediately following Agenda Item #13 Public comment; D. Rickard seconded

Vote: **Unanimous**

Motion Carried

- 11. **Committee Reports** – None
- 12. **Next Agenda Planning** – Discuss the Suicide Policy, Retiree Plaques, Eastconn Committee Meeting
- 13. **Public Comment** - None

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Motion: D. Rickard moved to enter into Executive Session and to invite Mrs. Sally Keating, Mrs. Megan Jenkins, Mr. David Yellen and Mrs. Diana Cormier to discuss Agenda item # (10g) Discussion re: Students' Issue of a Confidential Nature; J. Lewerk seconded

Vote: Unanimous

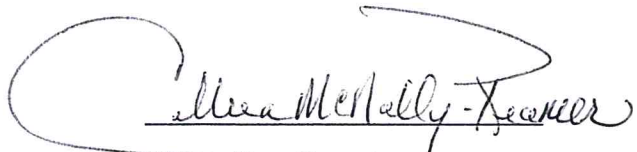
Motion Carried

The Board entered into Executive Session at 8:45 p.m.

The Board ended Executive Session at 9:03 p.m.

Respectfully Submitted,

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 3/28/16 AT 2:53 pm
ATTEST, LAURIE TIROCCHI, TOWN CLERK
