

Lisbon Board of Education

Lisbon, Connecticut 06351

Special Board of Education Minutes

Monday, May 16, 2016

Board Members Present: I. Rogers (Chair), J. Jencks, J. Lewerk, J. Danburg, D. Nowakowski,
D. Rickard, J. Marshall, M. Avery, S. McCabe

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager),
D. Yellen (Director of Special Education/Interim Principal),
M. Jenkins (Interim Principal)

Administrators Absent: None

Student Ambassadors Present: O. Avery, C. Siguencia and P. Raposo

Student Ambassadors Absent: None

Others: Mrs. Raposo, Ms. Anne Townsend, Ms. Stacey Guertin and Mr. Joyce,
Mr. Brian McGlew, Mr. Steve Brown, and NJHS members with family and friends.

1. **Call to Order** – I. Rogers called the meeting to order at 6:34 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – The National Junior Honor Society Induction Ceremony was held this evening. Following the ceremony, the present and new members joined the Board of Education members in the Media Center for refreshments and conversation. Mr. Steve Brown introduced the new National Junior Honor Society (NJHS) inductees to the Board of Education. The new members are: Destiny Rosario, Skyler Arpin, Kaylee Bingham, Haylie Burgess, Jennifer Croughwell, Kaelen Fabry, Gabriella Gutierrez, Natalia Hogan, Sam Mayer, Blake Palmer, Kayla Park, Christina Siguencia, Jillian Surfus, Micah Tarlton and Raven Wawrzynowicz.

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – I. Rogers read a letter that was received by Mrs. Keating from Fire Marshal Rick Hamel. This letter was in regards to the Annual Fire & Life Inspection for Lisbon Central School. It stated that all necessary inspection documents were readily available and there were no code violations.

6. Report from Lisbon Central School Student Ambassadors –

P. Raposo reported that the 6th grade students are learning the following: In Math, they are learning equivalent ratios. In Language Arts, they are working on argumentative and persuasive writing. In Social Studies, they are learning about African countries. In Science, they are learning about the heart.

C. Siguencia reported that the 7th grade students are learning the following: In Science, they started learning about cells and will be doing a play regarding cells. They will also be studying about genetics. In Social Studies, she reported they just finished a unit on Australia. In Language Arts, the students are reading the “Outsiders” and they are learning about proper punctuation in grammar. In Math, they are doing graphing linear equations. In Spanish, they recently learned how to say what someone has just done (the verb acabar + de + infinitive verb) and where someone has just come from (the verb venir + de + place noun).

O. Avery reported that the 8th grade students are learning the following: In Math, they are making tetrahedron kites, for geometric study. In Language Arts, they have a thesis paper due. In Social Studies, they are taking a quiz on compromise. In Science, they are building rockets. In Spanish, they just took a final exam on what they have learned over the course of the last two years, and just began a new chapter in which they are learning to describe houses, chores and vocab relating to houses and furniture.

7. Approval of Minutes

Motion: J. Lewerk moved to approve the minutes of the April 25, 2016 Regular Board of Education meeting with the following correction noted: “The Board ended executive session at 9:16 p.m.” should be moved from page 7 to page 6 before the votes on contracts; M. Avery seconded

Vote: Unanimous

Motion Carried

8. Administrators’ / Superintendent’s Report

- a) Lisbon Central School – Mrs. Megan Jenkins presented an updated schedule of LCS field trips. She also discussed a professional workshop that she and other staff members attended at UCONN relating to the teaching and learning with iPads. She informed the Board members of a \$10,000.00 Technology Grant that LCS was awarded. She gave credit to Michael Davidson and Sally Keating for assisting her in writing this grant. They have purchased thirty new iPads, an iPad cart and covers for LCS students.

- b) Special Education –Mr. David Yellen informed the Board that LCS submitted an application for the Individuals with Disabilities Education Improvement Act (IDEA) Grant. He discussed the process. He will keep the Board updated.
- c) Business Office – Mrs. Diana Cormier updated the Board members on the upcoming annual audit that will begin next week.
- d) Information – Mrs. Sally Keating read the report from Mr. Brian McGlew, Director of Buildings and Grounds. The six month asbestos inspection went well. Mrs. Keating also shared with Board members about her attendance at the Griswold Board meeting with their new Superintendent Sean McKenna, effective July 1st. She has known Mr. McKenna for many years and was happy about his new appointment. And lastly, Mrs. Keating spoke about the upcoming School Security and Safety Plan Standards that she, Mr. McGlew and Mr. Rickard will be meeting to revise the LCS plan over the next few months. This is a requirement directed by the Division of Emergency Management and Homeland Security Department.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: J. Lewerk moved to approve monthly expenditures for April, Fiscal Year 2015-2016 in the amount of \$529,665.37; M. Avery seconded

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: J. Lewerk moved to approve the financial statement for April 2016, Fiscal Year 2015-2016 as presented by the Administration; M. Avery seconded

Vote: Unanimous

Motion Carried

c) Transfers

Motion: J. Marshall moved to acknowledge the May 2016 transfers as presented by Administration; D. Rickard seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) **Kingspan Energy Presentation and Possible Action** – Mr. Joseph Joyce from Kingspan Energy presented information to the Board regarding Solar PV and LED lighting. There would be no cost expense to the taxpayers for the solar panels because they work with the CT Green Bank. An assessment will be needed to make sure the roof can sustain the project. In order to move forward, a letter of intent must be submitted to meet the deadline application date expiring in June. If the Board decides not to proceed with the project, LCS is under no obligation to proceed and there are no associated costs.

Motion: J. Lewerk move to proceed with an assessment with the CT Green Bank; J. Marshall seconded

Vote: Yes – I. Rogers, J. Jencks, M. Avery, J. Danberg, D. Rickard,
D. Nowakowski, J. Marshall, J. Lewerk

No - S. McCabe

Motion Carried

- b) **Discussion re: Property and Casualty Insurance and Possible Action** – Mrs. Diana Cormier presented the Brokerage Service Fee Agreement between Lisbon Central School and USI Insurance Services, LLC which ends June 30th and LCS administration recommended a renewal agreement for the 2016-2017 budget year.

Motion: M. Avery moved to approve the renewal of the Brokerage Service Fee Agreement between Lisbon Central School and USI Insurance Services, LLC beginning July 1st for the 2016-2017 budget year; J. Marshall seconded

Vote: Unanimous

Motion Carried

- c) **Discussion re: Rescinding of Policy and Possible Action** –

Policy #5118.3 - Students – High School Student Visitation to Lisbon Central School – The Policy Committee members feel that there is no need for this policy; additionally CABA does not have this policy

Motion: S. McCabe move to rescind Policy #5118.3 – Students – High School Student Visitation to Lisbon Central School; D. Rickard seconded

Vote: Unanimous

Motion Carried

- d) **Discussion re: Amendments to Policy and Possible Action** -

Policy #4118.3/4218.3 - Personnel – Certified/Non-Certified Duties – There were two policies, one for certified and one for non-certified. The Policy Committee recommends combining these policies into one.

Motion: D. Rickard moved to amend Policy #4118.3/4218.3 – Personnel – Certified/Non-Certified Duties; M. Avery seconded

Vote: Unanimous

Motion Carried

- e) **Discussion re: Plaques of Honor and Possible Action** – Mr. Ian Rogers led the discussion regarding moving the plaque for Mr. Goldberg which is currently on the wall near the art room to the Media Center. Additional discussion was held regarding the research of personnel who have worked for a long time at LCS and resigned/retired. Options for obtaining this information includes researching Annual Reports from the Town Hall.

Motion: M. Avery moved to approve the relocation of the plaque for Mr. Goldberg from its current location to the Media Center; J. Danberg seconded

Vote: Yes – I. Rogers, J. Jencks, M. Avery, J. Danberg, D. Rickard, D. Nowakowski, J. Marshall

No - S. McCabe, J. Lewerk

Motion Carried

- f) **Discussion re: 2015-2016 Projections and Possible Action** – Mrs. Diana Cormier led the discussion about 2015-2016 projections. She will update the Board regarding projections at the next BOE meeting.

- g) **Discussion re: Non-Instructional Equipment/Capital Improvement Items and Possible Action** – Mr. Ian Rogers and Administration provided an update in regards to the equipment/capital improvements needed for 2016-2017. These items are a new refrigerator for the kitchen, air conditioners for the classrooms and a new Trane Unit for the roof in the amount of approximately \$45,000. The Board will discuss this topic again at the next Board of Education meeting.

- h) **Discussion re: Singleton Contracts (Proposed Executive Session) and Possible Action** – This item needs to be moved to Executive Session following Agenda Item # 14 Public Comment

Motion: D. Rickard moved to move Agenda Item # (10h) Discussion re: Singleton Contracts to Executive Session, immediately following Agenda Item #14 Public comment; J. Marshall seconded

Vote: Unanimous

Motion Carried

11. **Committee Reports** – None

12. **Additions to the Agenda** - None

13. **Next Agenda Planning** – Discuss need for a refrigerator for the kitchen, and air conditioners, and a Trane Unit for LCS

14. **Public Comment** - None

Motion: D. Rickard moved to enter into Executive Session and to invite Mrs. Sally Keating, Mr. David Yellen and Mrs. Diana Cormier to discuss Agenda item # (10h) Discussion re: Singleton Contracts; J. Lewerk seconded

Vote: Unanimous

Motion Carried

The Board entered into Executive Session at 8:40 p.m.

The Board ended Executive Session at 9:03 p.m.

Motion: J. Jencks moved to accept as presented the contract for Lisa Long;
J. Lewerk seconded
Vote: Unanimous **Motion Carried**

Motion: J. Lewerk moved to accept as presented the contract for BillieSue Burelle;
J. Marshall seconded
Vote: Unanimous **Motion Carried**

Motion: J. Marshall moved to accept as presented the contract for Kelly Wezner;
D. Rickard seconded
Vote: Unanimous **Motion Carried**

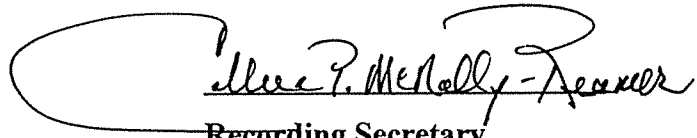
Motion: S. McCabe moved to accept as presented with a 3.51% increase to the
contract for Ellen Sobanski; J. Danberg seconded
Vote: Unanimous **Motion Carried**

Motion: J. Lewerk moved to accept as presented with a 3.51% increase to the contract
for Micheline Plourde; J. Jencks seconded
Vote: Unanimous **Motion Carried**

15. **Adjournment** - The meeting adjourned 9:06 p.m.

Respectfully Submitted,

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 5/20/16 AT 9:50am
ATTEST, LAURIE TIROCCHI, TOWN CLERK
