

**LISBON BOARD OF EDUCATION**  
**Lisbon, Connecticut**

**Regular Board of Education Minutes**  
**Monday, May 18, 2015**  
**6:30 p.m.**

Board Members Present: R. Baah (Chair), M. Krauss, J. Jencks, I. Rogers, M. Avery, M. Danieluk, J. Lewerk

Board Members Absent: J. Danburg, R. Rogers

Administrators Present: S. Keating (Superintendent), D. Yellen (Special Education Director)

Administrators Absent: D. Cormier (Business Manager), K. Graves (Interim Principal)

Student Ambassadors Present: O. Avery, C. Siquencia

Student Ambassadors Absent: L. Lepage

Others: S. Brown, A. Townsend, B. McGlew, C. Shogren

1. CALL TO ORDER – Chair R. Baah called the meeting to order at 6:32 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT – None

5. CORRESPONDENCE – None

6. LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT

O. Avery reported that in 7<sup>th</sup> grade the students have started the Australia unit in Social Studies. In Science they are looking forward to their last Project Oceanology trip and have started frog dissection. In math, the students are plotting linear equations and in Language Arts they are getting ready to go to Plimoth Plantation.

C. Siquenci reported that in 6<sup>th</sup> grade the students have just finished the digestive system and are now working on the circulatory system in Science. In Social Studies they are learning about human rights and two types of government; Democratic and Totalitarian. The students are working on area of 2-D shapes such as triangles, parallelograms and trapezoids in Math and in Language Arts, they are learning about author's purpose with the story Don Quixote.

7. APPROVAL OF MINUTES

MOTION: M. Krauss moved to approve the minutes of the April 20, 2015 Regular Board of Education Meeting; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

8. ADMINISTRATORS' / SUPERINTENDENT'S REPORT

a) S. Keating reported on behalf of K. Graves. The Board was provided an updated field trip list. The SBAC testing is completed and there was minimal disruption to the school day. The school climate surveys have gone out to students, staff and parents. Lisbon participated in the CHET contest and Brady Rider (7<sup>th</sup> Grade) was the winner. LCS also won \$500 because we submitted the most entries. S. Keating also reported that an Internet Safety Night is being planned.

- b) D. Yellen informed the Board that the PK screening went well and over 30 families attended. The School Readiness Grant and the I.D.E.A Grant were both submitted to the State on Friday, May 8<sup>th</sup>. A Family Fun Night for PK and K students and families is being planned for May 27<sup>th</sup>. D. Yellen chaperoned the 5<sup>th</sup> Grade Sturbridge Village field trip and he reported that the sun was shining and the kids had a great time.
- c) S. Keating stated that the National Junior Honor Society (NJHS) ceremony was outstanding. S. Brown introduced the new and current members to the Board. S. Keating reported that the Math and Social Studies curriculum will be looked at before school is out for the summer. She also read a letter from K. Lang regarding a project the 8<sup>th</sup> grade students are working on. Presentations will be held on June 5<sup>th</sup> from 1:30 – 2:30. In the letter, K. Lang invited any Board member to help score the presentations if they are available.

#### **9. CONSENT AGENDA**

**MOTION:** I. Rogers moved to approve the monthly expenditures for April 2015, Fiscal Year 2014-2015 in the amount of \$637,492.15; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve the financial statement for April 2015, Fiscal Year 2014-2015 as presented by the Administration; M. Danieluk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**\*MOTION:** M. Avery moved to approve line item transfers in the amount of \$25,641.38; I. Rogers seconded.

**\*VOTE:** UNANIMOUS

**MOTION CARRIED**

#### **10. NEW BUSINESS / OLD BUSINESS**

- a) Discussion re: Travel Release Form and Possible Action – S. Keating discussed this form with the Board and clarified its use. Discussion was held.
- b) Discussion re: Amendment to Policy #5141.25 – Students – Students with Special Health Care Needs and Possible Action – M. Krauss informed the Board of additions that were made to this policy.

**MOTION:** J. Lewerk moved to waive the first read of Policy #5141.25 – Students – Students with Special Health Care Needs as amended; J. Jencks seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** J. Lewerk moved to approve Policy #5141.25 – Students – Students with Special Health Care Needs as amended; M. Danieluk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- c) Discussion re: Technology Grant and Possible Action – G. Bugbee updated the Board with regards to the Technology Grant. The grant was recalled by the State. Discussion was held.
- d) Discussion re: Electronic Document Management System and Possible Action – G. Bugbee stated that a Request for Proposal (RFP) was placed in the Hartford Courant and the Lisbon School website. Options were discussed for piloting the electronic document management system by various departments at LCS.



- 197
- e) Discussion re: 2014 – 2015 Budget and Possible Action – Finance Subcommittee members and administration reviewed the needs of the school and options regarding unexpended money in the 2014 – 2015 budget. Discussion was held.

**MOTION:** I Rogers moved to purchase 2015-2016 items as presented from the unexpended money in the 2014 – 2015 budget; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- f) Discussion re: 2015 – 2016 Budget and Possible Action – R. Baah and S. Keating updated the Board with regards to the 2015 – 2016 budget. Discussion was held.

**MOTION:** I. Rogers moved to expend expiring funds in accordance with the priority list established by the Board; J. Jencks seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- g) Discussion re: Contract with Norwich Free Academy and Possible Action – R. Baah reviewed the proposed contract with NFA and revised letter. Discussion was held.

- h) Acceptance of Retirement Letter – R. Baah read a letter from Mrs. Ann Marie Lafayette announcing her retirement.

**MOTION:** J. Lewrek moved to accept with regret Mrs. Ann Marie Lafayette's retirement letter and to wish her much success in the future; M. Avery seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- i) Discussion re: Singleton Contracts (Proposed Executive Session) and Possible Action

**MOTION:** M. Avery moved to move Agenda Item #10(i) Discussion re: Singleton Contracts to be held at the end of the Board meeting after Agenda Item #14 Public Comment; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

11. COMMITTEE REPORTS – None

12. ADDITIONS TO THE AGENDA – None

13. NEXT AGENDA PLANNING – None

14. PUBLIC COMMENT – None

**MOTION:** M. Krauss moved to enter into Executive Session and to invite Mr. David Yellen and Mrs. Sally Keating to discuss Agenda Item #10(i) Discussion re: Singleton Contracts; M. Danieluk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

The Board entered into Executive Session at 8:16 p.m.

The Board ended Executive Session at 8:51 p.m.

**MOTION:** J. Lewerk moved to accept as presented the contracts for Food Service Director, Director of Special Education, Director of Buildings and Grounds, School Nurse, Administrative Assistant to Business Manager/Superintendent, Business Manager and Lisa Long; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** J. Lewerk moved to offer the Principal position to the preferred candidate subject to salary negotiation with the Superintendent; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**15. ADJOURNMENT**

**MOTION:** J. Lewerk moved to adjourn the meeting at 8:54 p.m.; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

Respectfully Submitted,

  
Recording Secretary

\_\_\_\_\_  
Approved

RECEIVED FOR RECORD AT LISBON  
CT ON 06/02/2015 AT 1:10pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
