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LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Board of Education Minutes
Monday, December 17, 2012
Regular Board Meeting – 7:00 p.m.

Board Members Present: R. Baah (Chair), J. Jencks, M. Krauss, J. Marshall, I. Rogers, J. Lewerk,
Board Members Absent: R. Rogers, M. Burelle
Administrators Present: S. Keating (Superintendent), B. Austin (LCS Principal), D. Cormier (Business Manager),
L. Slocum (Special Education Director)
Administrators Absent: K. Graves (CCHS Acting Director)
Student Ambassadors Present: B. Cormier, L. LePage
Student Ambassadors Absent: S. Way
Others: L. Gallagher, D. Starr, J. McCloud

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 7:05 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE** – Led by the Student Ambassadors

4. **PUBLIC COMMENT**

D. Starr (15 Laurier Lane) – addressed the Board regarding issues with his child's IEP and how the special education department is handling these issues. He distributed correspondence to the Board to review.

5. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT:**

B. Cormier reported that Student Leadership night was a huge success. The students did a lot of planning for the remainder of the school year. They played lots of games, had a delicious pasta dinner and watched a movie. In Environmental Symposium, the students are continuing research on Home Depot and the medicine collection project. On Wednesday, December 19th, some students will be visiting people in Lisbon and Jewett City to spread Christmas cheer and to go caroling.

L. LePage also reported that Student Leadership night was a lot of fun. In Social Studies, the students are taking a pretend flight around the world for Unicef.

6. **APPROVAL OF MINUTES**

MOTION: I. Rogers moved to approve the minutes of the November 26, 2012 Regular Board of Education Meeting with correction to the date of meeting to reflect November 26, 2012 instead of November 27, 2012; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

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7. ADMINISTRATORS' / SUPERINTENDENT'S REPORT

- a) B. Austin reported that activities scheduled for last Friday night went on as planned. PTO held their movie night. R. Baah, S. Keating, L. Slocum and B. Austin attended. S. Keating said a few words to sooth the emotions that were high. She did a great job. After that, they went to the 7th & 8th grade dance to make sure that everything was okay. Miss Snyder, Mrs. Sheldon and Mrs. Fontaine-Higgins chaperoned the dance did a great job. Spirit day will be held on Wednesday, December 19th. This is sponsored by SLAP. Students will be wearing costumes, hats and different colors to show cougar pride and also to help enjoy the holidays. This is supervised by Mrs. Fontaine-Higgins and Mrs. Sheldon. B. Austin also reported on Student Leadership Night that was held on Friday, November 30th. It was supervised by Mrs. Fontaine-Higgins, Mr. Mlyniec, Mr. Brown and Mrs. Sheldon. There were 8 hours of planned activities from games, movies, planning for the year and service learning activities. M. Rossi came in and cooked dinner for the students. There were also high school volunteers who came to help: Martin Lewerk, Hannah Marshall and Heather Plecan. B. Austin reported that he has made contact with two individuals from the Graustein Foundation who will be coming in to work with our lower grade teachers in the area of Language Arts and Math.
- b) L. Slocum discussed the Special Education Data Application and Collection (SEDAC) Report.
- c) D. Cormier discussed the purchase card process and some pros and cons. A handout was shared with the Board that she received from Bank of America.
- d) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. During the upcoming holiday break, the building will have the sprinkler system inspected by AL Fire Protection Company out of East Hartford. The sprinkler system is required to be inspected on a quarterly basis. S. Keating made a statement regarding the resolution of a parent's complaint to the Connecticut State Department of Education. This complaint is not the issue brought to the Board tonight. The District received a decision from the State. It was determined that there was no procedural violation and that the student was not denied FAPE, a free and appropriate public education. Also there were no violations committed by the Director of Special Education Mrs. Lynn Slocum. Mr. Baah reported that there also was no criminal act committed by Mrs. Slocum.

8. CONSENT AGENDA

- MOTION:** I. Rogers moved to approve the monthly expenditures for November 2012, Fiscal Year 2012-2013 in the amount of \$1,754,847.22; J. Lewerk seconded.
- VOTE:** UNANIMOUS **MOTION CARRIED**
- MOTION:** I. Rogers moved to approve the financial statement for November 2012, Fiscal Year 2012-2013 as presented by the Administration; J. Lewerk seconded.
- VOTE:** UNANIMOUS **MOTION CARRIED**

9. NEW BUSINESS / OLD BUSINESS

- a) Update re: Full Day Kindergarten at Lisbon Central School – this agenda item was tabled to January 2013 Board of Education meeting.
 - b) SEED: Future Teacher Evaluation System – Mr. Austin, Mrs. Gallagher and Mrs. Keating presented a summary of the SEED (System for Education Evaluation and Development). This is the new State Evaluation Model for teachers, projected for next year.
- MOTION:** J. Marshall moved to approve the SEED Model (System for Education Evaluation and Development) for the Lisbon School District projected for next school year; M. Krauss seconded.
- VOTE:** Yes – J. Lewerk, J. Marshall, R. Baah, M. Krauss, J. Jencks
No – I. Rogers **MOTION CARRIED**
- c) Discussion re: the Lisbon Childcare Program – Mrs. Beams, Mrs. Cormier and Mrs. Keating presented the history, current status and budget of the childcare program.

- d) Policy Drafts (Policies for Adoption) – M. Krauss and J. Marshall reviewed policies #0000 Mission-Goals-Objectives – Mission and Functions – Statement of Purpose, #1212 Community Relations – School Volunteers, #3524 Business and Non-Instructional Operations – Hazardous Materials in Schools and #5141.22 Students – Communicable and Infectious Diseases with the Board. These policies are not in place and need to be adopted / approved.

MOTION: I. Rogers moved to waive the first read of Policy #0000 Mission-Goals-Objectives – Mission and Functions – Statement of Purpose, #1212 Community Relations – School Volunteers, #3524 Business and Non-Instructional Operations – Hazardous Materials in Schools and #5141.22 Students – Communicable and Infectious Diseases; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to adopt Policy #0000 Mission-Goals-Objectives – Mission and Functions – Statement of Purpose as presented; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to adopt Policy #1212 Community Relations – School Volunteers as presented; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to adopt Policy #3524 Business and Non-Instructional Operations – Hazardous Materials in Schools as presented; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to adopt Policy #5141.22 Students – Communicable and Infectious Diseases as presented; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: M. Krauss moved to move Agenda Items #10(e) Update re: Pending Claims, #10(f) Students' Issues of a Confidential Nature and 10(g) Attorney-Client Privilege Communication to Executive Session to be held at the end of the Board meeting after Agenda Item #14: J. Marshall seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

11. COMMITTEE REPORTS – None

12. ADDITIONS TO THE AGENDA – None

13. NEXT AGENDA PLANNING – Committee Annual Reports
Full-Day Kindergarten Presentation

14. PUBLIC COMMENT

J. McCloud (108 Papermill Road) – thanked the Board for all that they do for the community and children.

MOTION: M. Krauss moved to enter into Executive Session and to discuss Agenda Item #10(e) Update re: Pending Claims and to invite Mr. Austin, Mrs. Cormier, Mrs. Slocum and Mrs. Keating; to discuss Agenda Item #10(f) Students' Issues of a Confidential Nature and to invite Mr. Austin, Mrs. Cormier, Mrs. Slocum and Mrs. Keating; and to discuss Agenda Item #10(g) Attorney-Client Privilege Communication and to invite L. Slocum and S. Keating.

VOTE: UNANIMOUS **MOTION CARRIED**

The Board entered into executive session at 8:34 pm.

The Board ended Executive session at 9:55 pm.

No motions were made and no votes were taken during executive session.

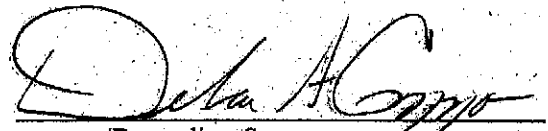
15. ADJOURNMENT

MOTION: J. Marshall moved to adjourn the meeting at 9:52 p.m.; I. Rogers seconded.

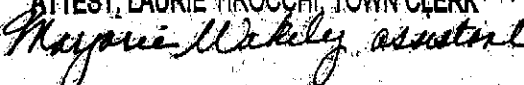
VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,


Recording Secretary

Approved

RECEIVED FOR RECORD AT LISBON
CT ON 12/19/2012 AT 12:35 p.m.
ATTEST, LAURIE TIROCCHI, TOWN CLERK
 assistant