

LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Regular Board of Education Minutes
Monday, April 20, 2015
6:30 p.m.

Board Members Present: R. Baah (Chair), M. Krauss, J. Jencks, J. Danburg, R. Rogers, I. Rogers,
J. Lewerk, M. Avery, M. Danieluk

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), D. Yellen (Special
Education Director), K. Graves (Interim Principal)

Administrators Absent: None

Student Ambassadors Present: O. Avery

Student Ambassadors Absent: L. Lepage, C. Siquencia

Others: P. Serra, L. Miner, J. Gracia

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:32 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT** – None

5. **CORRESPONDENCE** – None

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT**

O. Avery reported that in 7th grade the students are finishing their unit on India in Social Studies. In Science they have started an introduction to invertebrates and backbones and will be going on a Project Oceanology trip on Friday. In math the students are working on constructing box and whiskers to summarize mean, median and mode. In Language Arts they are writing stories and in Spanish the students are learning about ir + a + infinitive verbs.

7. **APPROVAL OF MINUTES**

MOTION: J. Lewerk moved to approve the minutes of the March 23, 2015 Special Board of Education Meeting; I. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

- a) K. Graves provided the Board with feedback regarding S.T.E.A.M. night. Approximately 150 people attended. A brief video and pictures were shown. S. Brown and A. Townsend did a great job coordinating this event. K. Graves also discussed where she was in regards to the teacher evaluation process. An updated field trip list was also reviewed.
- b) D. Yellen informed the Board that the PK screening will be held on Friday, April 24th in the morning. Approximately 30 families have signed up to attend. He also reviewed with the Board grants that he is responsible for as Director of Special Education and Early Childhood Coordinator.
- c) D. Cormier discussed the cafeteria's quarterly report.

R. Rogers arrived @ 6:49 pm

- d) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. During the April break, the A.L. Fire Protection Company was here to do a quarterly inspection on the sprinkler system. All went well. A recommendation was made to install a dehumidifier in the mechanical room. Just before the April break, we found that the PA system was not being heard throughout the entire building. Simplex Grinnell came in and was able to repair the PA by doing a master reset to the panel. The cost for this repair was \$525.00. S. Keating informed the Board that the revised Educator Evaluation Plan was submitted to the State. She also reported that the Window Replacement Project is on schedule. S. Keating informed the Board of a new high school student who attends Quinebaug Middle College High School (Magnet School). The tuition for the remainder of the current school year is \$1,127. We do not provide transportation however, we are responsible for the tuition.

9. CONSENT AGENDA

MOTION: I. Rogers moved to approve the monthly expenditures for March 2015, Fiscal Year 2014-2015 in the amount of \$489,625.96; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: I. Rogers moved to approve the financial statement for March 2015, Fiscal Year 2014-2015 as presented by the Administration; M. Avery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

10. NEW BUSINESS / OLD BUSINESS

- a) Discussion re: LCS Eighth Grade Graduation Date and Possible Action – S. Keating reported that due to revised calendars, LCS and NFA have graduations scheduled on the same day. Discussion was held.
- b) Discussion re: Amendment to Policies and Possible Action – M. Krauss reviewed the amended policy draft #3541.43 – Business and Non-Instructional Operations – Transportation Routes and Services with the Board.

MOTION: J. Lewerk moved to waive the first read of Policy #3541.43 – Business and Non-Instructional Operations – Transportation Routes and Services as amended; M. Avery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: J. Lewerk moved to adopt Policy #3541.43 – Business and Non-Instructional Operations – Transportation Routes and Services as amended; J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

M. Krauss reviewed the amended policy draft #5141 – Students – Student Health Services with the Board.

MOTION: M. Danieluk moved to adopt Policy #5141 – Students – Student Health Services as amended; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- c) Discussion re: Hosted Infrastructure Services Contract and Possible Action – S. Keating and D. Cormier informed the Board that this contract needs to be renewed before the end of the school year. CCAT provided a proposed contract for the 2015-2016 school year with a 3% increase.

MOTION: M. Krauss moved to approve CCAT's proposed Hosted Infrastructure Services Contract for the 2015-2016 school year at a cost of \$5,052.00; M. Avery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- d) Discussion re: Need for Tractor with Bucket/Snow Blower and Possible Action – R. Baah informed the Board of his discussion with the First Selectman. Discussion was held. The Board recommended that a Memorandum of Agreement be sent to the town with regards to grounds maintenance.
- e) Discussion re: 2014 – 2015 Budget and Possible Action – The Administration reported on the status of the 2014 – 2015 budget expenditures and balances. Information was reviewed by the Board. Discussion was held.
- f) Discussion re: 2015 – 2016 Budget and Possible Action – R. Baah, I. Rogers and Administration provided an update. I. Rogers read a statement to the Board regarding his feeling on the action of the Board of Finance with regards to the 2015 – 2016 Budget. Discussion was held.
- g) Discussion re: May Board of Education Meeting/Subcommittee Meetings and Possible Action –
The Board decided to move Agenda Item (e) Discussion re: 2014 – 2015 Budget, Agenda Item (f) Discussion re: 2015 – 2016 Budget and Agenda Item (g) Discussion re: May Board of Education Meeting/Subcommittee Meetings to a Finance Subcommittee meeting scheduled for May 1st @ 4:30 pm.
- h) Discussion re: LCS Childcare Program and Possible Action – S. Keating and D. Cormier discussed the financial status of the LCS Childcare program. Tentative plans for next year were provided to the Board. Discussion was held.

MOTION: M. Krauss moved to cancel the Markel policy and add the LCS Childcare Program to the Trident policy at a cost of \$100.00 for May and June; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- i) Discussion re: Personnel Issue (Proposed Executive Session) and Possible Action
- j) Discussion re: Confidential Attorney-Client Communication (Proposed Executive Session) and Possible Action

MOTION: M. Krauss to move Agenda Item #10(i) Discussion re: Personnel Issue and Agenda Item #10 (j) Discussion re: Confidential Attorney-Client Communication to be held at the end of the Board meeting after Agenda Item #14 Public Comment; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

11. COMMITTEE REPORTS – None

12. ADDITIONS TO THE AGENDA – None

**13. NEXT AGENDA PLANNING – Travel Release Form
Policy 5141.25 – Students – Students with Special Health Care Needs**

14. PUBLIC COMMENT – None

MOTION: M. Krauss moved to enter into Executive Session and to invite Dr. KellyAnn Graves, Mr. David Yellen, Mrs. Diana Cormier and Mrs. Sally Keating to discuss Agenda Item #10(i) Discussion re: Personnel Issue and Agenda Item #10 (j) Discussion re: Confidential Attorney-Client Communication; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board entered into Executive Session at 8:10 p.m.

The Board ended Executive Session at 8:34 p.m.

MOTION: M. Krauss moved to approve establishing a contract for preschool support staff for 4 hours per school day at a hourly rate of \$12.50; M. Avery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: J. Lewerk moved to approve signing the contract with Norwich Free Academy; M. Avery seconded.

VOTE: Yes – J. Lewerk, M. Avery, M. Krauss, J. Jencks, J. Danburg, R. Baah

No – R. Rogers, I. Rogers

Abstain – M. Danieluk

MOTION CARRIED


15. ADJOURNMENT

MOTION: J. Lewerk moved to adjourn the meeting at 8:46 p.m.; M. Danieluk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,



Recording Secretary

Approved

RECEIVED FOR RECORD AT LISBON
CT ON 4/23/2015 AT 10:55am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Mayorie Wakely, Asst