

**LISBON BOARD OF EDUCATION**  
**Lisbon, Connecticut**

**Special Board of Education Minutes**  
**Monday, March 23, 2015**  
**6:30 p.m.**

Board Members Present: R. Baah (Chair), M. Krauss, J. Jencks, J. Danburg, R. Rogers, I. Rogers, J. Lewerk, M. Avery, M. Danieluk

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), D. Yellen (Special Education Director), K. Graves (Interim Principal)

Administrators Absent: None

Student Ambassadors Present: O. Avery

Student Ambassadors Absent: L. Lepage, C. Siquencia

Others: A. Jacunski, B. McGlew, A. Townsend, K. Gilgenbach, S. Guertin, M. Mlyniec

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:33 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT** – None

5. **CORRESPONDENCE** – None

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT**

O. Avery reported that in 7<sup>th</sup> grade the students are doing research on different cities in India in Social Studies. In Spanish they are studying interrogative verbs. The 7<sup>th</sup> grade students went on a field trip to Project Oceanology today for Science, and in Language Arts they are working on poetry.

7. **APPROVAL OF MINUTES**

**MOTION:** J. Lewerk moved to approve the minutes of the February 23, 2015 Special Board of Education Meeting; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve the minutes of the March 3, 2015 Special Board of Education Meeting; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

- a) K. Graves distributed a revised flier for S.T.E.A.M Night that will be held on April 8<sup>th</sup>. She also reviewed the list of upcoming field trips. K. Graves informed the Board that in connection with our Memorandum of Collaboration with EastConn, Math coaching professional development will take place the end of May to early June.

- b) D. Yellen informed the Board that now that spring has arrived, the Special Education Department is in full swing with PPT meetings and annual reviews. He also provided more information with regards to document management with the Board. D. Yellen stated that the Preschool Developmental Screening will take place on April 24<sup>th</sup> from 9:00 am – 11:30 am. A Family Craft night is also scheduled for April 8<sup>th</sup>.
- c) D. Cormier discussed with the Board the State's spring review of the Child Nutrition Program at Lisbon. This includes examination of free/reduced price policy procedures, verification, meal counting and claiming procedures, a nutrient assessment of the district's menus, food safety, wellness policies and much more. Mike Rossi and Debbie Gozzo were complimented regarding their efforts in relation to this review.
- d) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. B.T. Lindsay was called in to replace a circulator pump in the lower boiler room. This pump supplies the kitchen and the 1962 wing with hot water. While on site, they also replaced the oil filters on the circulator pump in the upper boiler room. S. Keating also discussed the 2015-2016 Educator Evaluation and Support Plan and the timeline for submission. The LCS Variety Show will be held on Friday, March 27<sup>th</sup> @ 6:30 pm at NFA in the Slater Auditorium. S. Keating also informed the Board that Lisbon received \$42,674.00 from the Early Childhood Minor Capital Improvement Grant. This money will be used for playground re-surfacing & walkways, the fixing of the preschool playground fence and for electronic card readers for the preschool rooms.

## **9. CONSENT AGENDA**

**MOTION:** I. Rogers moved to approve the monthly expenditures for February 2015, Fiscal Year 2014-2015 in the amount of \$1,837,513.20; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve the financial statement for February 2015, Fiscal Year 2014-2015 as presented by the Administration; M. Avery seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

## **10. NEW BUSINESS / OLD BUSINESS**

- a) Update re: Window Replacement Project and Possible Action – Mr. Al Jacunski provided an update regarding the window replacement project. Discussion was held.

M. Danieluk left @ 7:00 pm

**MOTION:** M. Krauss moved to accept the Project Budget Cost Estimate dated March 20, 2015 as presented; J. Lewerk seconded

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- b) Discussion re: Security Laminates and Possible Action – S. Keating provided an update regarding the status of the security laminates project.
- c) Discussion re: Need for Tractor with Bucket/Snow Blower and Possible Action – S. Keating and B. McGlew discussed the need for a tractor with an interchangeable bucket and snow blower to be housed at LCS year round. A quote was obtained from the State bid list for \$33,086.28. Discussion was held.

**MOTION:** J. Lewerk moved to table this agenda item to the April Board of Education meeting; I. Rogers seconded

**VOTE:** UNANIMOUS

**MOTION CARRIED**



- d) Discussion re: Renewal of Property and Liability Insurance and Possible Action – D. Cormier reported that it is time to renew the agreement for our Property and Liability Insurance Agent – USI, Inc. A one year renewal was proposed. Discussion was held.

**MOTION:** M. Krauss moved to approve a one year contract for USI, Inc. in the amount of \$6,000.00; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- e) Discussion re: Amendment to Policy #5141 – Students – Student Health Services and Possible Action – M. Krauss reviewed the amended policy draft with the Board. The Board decided to table this policy to the April Board of Education meeting.
- f) Discussion re: Adoption of Policy #1700 – Community Relations – Otherwise Lawful Possession of Firearms on School Property and Possible Action – M. Krauss reviewed this proposed policy with the Board. Discussion was held.

**MOTION:** I. Rogers moved to waive the first read of Policy #1700 – Community Relations – Otherwise Lawful Possession of Firearms on School Property as amended; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to adopt Policy #1700 – Community Relations – Otherwise Lawful Possession of Firearms on School Property as amended; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- g) Discussion re: National Junior Honor Society and Possible Action – S. Keating informed the Board that the NJHS induction ceremony will be held on May 18<sup>th</sup> at 5:30 p.m. before the Board of Education meeting. It has been suggested that the inductees would attend the Board of Education meeting to be formally acknowledged in celebration of excellence.

**MOTION:** J. Jencks moved to have the NJHS inductees attend the May Board of Education meeting to be formally acknowledged; I. Rogers seconded.

**VOTE:** Yes – R. Baah, M. Krauss, J. Lewerk, I. Rogers, J. Jencks, J. Danburg, M. Avery  
No – R. Rogers

**MOTION CARRIED**

- h) Discussion re: Delta-T Group Hartford, Inc. Substitute Nursing Option and Possible Action – D. Cormier discussed an option for a substitute nursing service. A service is needed which does a specialized procedure which this group can provide.

**MOTION:** I. Rogers moved to approve the agreement for utilization of the Delta-T Group Hartford, Inc. for an RN at \$48.75/hour when a substitute nurse is needed at LCS, after our substitute pool has been exhausted; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- i) Discussion re: Personnel Issue (Proposed Executive Session) and Possible Action
- j) Discussion re: Confidential Attorney-Client Communication

**MOTION:** I. Rogers to move Agenda Item #10(i) Discussion re: Personnel Issue and Agenda Item #10 (j) Discussion re: Confidential Attorney-Client Communication to be held at the end of the Board meeting after Agenda Item #14 Public Comment; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

# **11. COMMITTEE REPORTS**

S. Keating recommended that the Finance Subcommittee meet as a result of a recent communication by the Board of Finance regarding a cut to the 2015-2016 Budget. Discussion was held. The Board decided to not schedule a meeting at this time.

## **12. ADDITIONS TO THE AGENDA** – None

## **13. NEXT AGENDA PLANNING** – Policies #5141 – Students– Student Health Services Need for Tractor with Bucket/Snow Blower

## **14. PUBLIC COMMENT** – None

**MOTION:** M. Krauss moved to enter into Executive Session and to invite Mrs. Diana Cormier and Mrs. Sally Keating to discuss Agenda Item #10(i) Discussion re: Personnel Issue and Agenda Item #10 (j) Discussion re: Confidential Attorney-Client Communication; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

The Board entered into Executive Session at 8:25 p.m.

The Board ended Executive Session at 8:54 p.m.

No motions were made and no votes were taken during Executive Session.

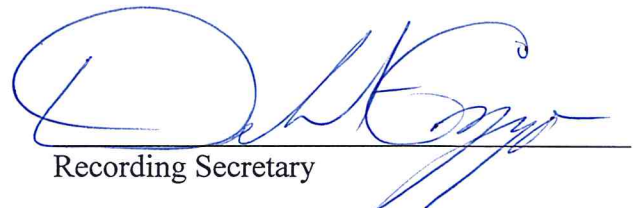
# **15. ADJOURNMENT**

**MOTION:** J. Lewerk moved to adjourn the meeting at 8:54 p.m.; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

Respectfully Submitted,



Recording Secretary

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Approved

RECEIVED FOR RECORD AT LISBON

CT ON 3/26/2015 AT 2:25pm

ATTEST, LAURIE TIROCCHI, TOWN CLERK

*Marylou Wakely, Asst*