

LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Board of Education Minutes
Monday, October 21, 2013
Regular Board Meeting – 6:30 p.m.

Board Members Present: R. Baah (Chair), J. Marshall, J. Jencks, J. Danburg, I. Rogers, M. Krauss, J. Lewerk

Board Members Absent: R. Rogers, M. Burelle

Administrators Present: S. Keating (Superintendent), M. Jenkins (Principal), D. Cormier (Business Manager), L. Slocum (Special Education Director)

Administrators Absent: None

Student Ambassadors Present: S. Way

Student Ambassadors Absent: L. LePage

Others: L. Gallagher, C. Celey, M. Lang, S. Lee, D. Tirocchi

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:31 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE** – Led by the Student Ambassador

4. **PUBLIC COMMENT**

L. Gallagher introduced the 8th grade class officers to the Board. They are: C. Celey – President, M. Lang – Vice President, S. Lee – Secretary and D. Tirocchi – Treasurer.

5. **CORRESPONDENCE**

R. Baah read a letter from H. Colletti regarding the grading system on progress reports.

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT**

S. Way reported that the 8th grade students are studying seismic waves in Science and the road to revolution in Social Studies. In Language Arts, the students are working on the intro to verb clauses and their October book report.

7. **APPROVAL OF MINUTES**

MOTION: M. Krauss moved to approve the minutes of the September 16, 2013 Regular Board of Education Meeting as presented; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

a) M. Jenkins reported on the results of a recent parent survey regarding Open House. Most of the parents that responded liked Open House better than a Meet & Greet. They enjoyed meeting

teachers and seeing their child's classroom. M. Jenkins also discussed upcoming workshops that some of the staff will be attending. Field Trips / Events that have taken place are: Fire Prevention at the Lisbon Fire House for students in grades PK – 5 and Manufacturing Mania @ Three Rivers Community College. A random draw of 24 students from 8th grade attended this field trip and the students enjoyed the experience. Events coming up are: October 24th – ½ day of school due to Teacher In-Service and October 24th – Trick or Trunk & Family Movie Night (sponsored by the Lisbon PTO). M. Jenkins updated the board with regards to the State Personnel Development Grant (SPDG). Lisbon is in year 2 of the 3 year grant. We are working on improving Scientific Research Based Interventions (SRBI) and Positive Behavior Intervention Supports (PBIS).

- b) L. Slocum discussed with the Board the status of the special education tuition account.
- c) D. Cormier discussed with the Board the status of the regular education tuition account as well as other pertinent accounts.
- d) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. The B.T. Lindsay Co. has the boilers ready to go for the upcoming heating season, but in the kitchen they found that the heat exchanger over the stove had gone bad and needs to be replaced. The cost for this repair is \$4,885.00. The part has been ordered and we are waiting for it to arrive. A teeter totter has been installed inside of the early childhood play area. The unit was installed by the Master Craft Fence Co. The cost for installation was \$625.00 which came from the School Readiness funds. S. Keating updated the board with regards to the visit from Gerri Rowell from the State Department of Education in relation to the preschool and childcare programs. She also informed the board the status of the Technology Grant Application in which LCS is asking for \$200,700. Building security was also discussed. The Emergency Operations Manual has been approved through the Resident State Trooper and the Town. Raptor – a visitor management software program will be implemented on November 4th. S. Keating stated that she will be informing parents through a newsletter.

9. CONSENT AGENDA

MOTION: I. Rogers moved to approve the monthly expenditures for September 2013, Fiscal Year 2012-2013 in the amount of \$509,525.42; J. Marshall seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: I. Rogers moved to approve the financial statement for September 2013, Fiscal Year 2012-2013 as presented by the Administration; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

10. NEW BUSINESS / OLD BUSINESS

- a) Introduction of Director of Special Education / Early Childhood Coordinator (Effective December 2, 2013) – S. Keating introduced D. Yellen to the Board and gave a brief summary of his educational expertise and experience.
- b) Discussion re: Field Trip Alternatives for Science Symposium and Possible Action – S. Keating discussed with the Board possible options for field trips for the Science Symposium group of students.

MOTION: I. Rogers moved to approve up to \$3,000.00 to cover the alternative one day field trips presented in lieu of the overnight Florida Environmental Symposium. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- c) First Read of Amendment to Policy #1316 – Community Relations – Relations between Public and School Personnel – J. Marshall reviewed the revisions made to this policy.

MOTION: J. Marshall moved to waive the first read of Policy #1316 – Community Relations – Relations between Public and School Personnel. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: J. Marshall moved to approve the revisions of Policy #1316 – Community Relations – Relations between Public and School Personnel as presented pending review from attorney. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- d) First Read of Amendment to Policy #5141.25 – Students – Students with Special Health Care Needs – M. Krauss reviewed the revisions made to this policy.

MOTION: R. Baah moved to waive the first read of Policy #5141.25 – Students – Students with Special Health Care Needs. J. Marshall seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: J. Lewerk moved to approve the revisions of Policy #5141.25 – Students – Students with Special Health Care Needs. J. Marshall seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- e) Discussion re: the Lisbon Central School Food Service program Manual and Possible Action – Board members have reviewed the manual. Discussion was held.

MOTION: J. Marshall moved to approve the Lisbon Central School Food Service Program Operations Manual. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- f) Discussion re: Part-Time Clerk Position and Possible Action – S. Keating discussed with the Board the need for a part-time clerk, including salary and job duties.

MOTION: I. Rogers moved to authorize the Administration to hire a part-time clerk @ \$16.50/hour for 12 hours a week. J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- g) Discussion re: Use of Facilities for Saturday Morning Basketball and Possible Action – Discussion was held regarding covering custodial wages for Saturday Morning Basketball.

MOTION: J. Marshall moved to approve the extended hours for Saturday Morning Basketball and the cost of \$852.00 is to be absorbed by the Lisbon Recreation Department. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- h) Discussion re: Anthem Blue Cross/Blue Shield Issue and Possible Action – S. Keating provided an update with regards to the issues with Anthem Blue Cross/Blue Shield. Discussion was held.

- i) Discussion re: NFA Contract and Possible Action – The Board reviewed the 2013-2014 contract received from NFA. Discussion was held.

- j) Discussion re: SEED Evaluation Plan and Possible Action – S. Keating discussed with the Board possible revisions to the evaluation plan.

MOTION: J. Lewerk moved to approve amendments to Lisbon Central School's evaluation plan as warranted to reflect testing measures. J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

11. COMMITTEE REPORTS – None

12. ADDITIONS TO THE AGENDA – None

13. NEXT AGENDA PLANNING – None

14. PUBLIC COMMENT – None

15. ADJOURNMENT

MOTION: J. Lewerk moved to adjourn the meeting at 9:10 p.m.; J. Marshall seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,

Approved



Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 10/24/13 AT 2:55pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
