

LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Board of Education Minutes
Monday, July 15, 2013
Regular Board Meeting – 6:30 p.m.

Board Members Present: R. Baah (Chair), J. Marshall, M. Burelle, J. Jencks, J. Danburg, R. Rogers

Board Members Absent: M. Krauss, I. Rogers, J. Lewerk

Administrators Present: S. Keating (Superintendent), M. Jenkins (Principal), D. Cormier (Business Manager), L. Slocum (Special Education Director)

Administrators Absent: None

Student Ambassadors Present: None

Student Ambassadors Absent: B. Cormier, L. LePage, S. Way

Others: None

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:31 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE** – Led by the Board

4. **PUBLIC COMMENT**

None

5. **CORRESPONDENCE**

None

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT** – None

7. **APPROVAL OF MINUTES**

MOTION: J. Jencks moved to approve the minutes of the June 24, 2013 Regular Board of Education Meeting as presented. J. Marshall seconded.

VOTE: UNANIMOUS

MOTION CARRIED

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

- a) M. Jenkins sent out a letter of introduction to the families. She also asked families to send in summer photos with a twist. The photos should be of the students doing something academic during their summer vacation. M. Jenkins also informed parents that open house has been changed to Wednesday, September 4, 2013.

- b) L. Slocum discussed summer school. Everything is running very smoothly. There was one transportation glitch that has been taken care of. Most of the summer school staff is returning staff members, including Mr. Austin. There are nine high school students attending summer school as well.
- c) D. Cormier discussed the financial statement included in the Board packet. She is still waiting on some vendor bills.
- d) S. Keating read a report from Mr. Brian McGlew regarding the boilers. J-Pro Sports Company will be here next week to do the floors in the gym and cafeteria. The custodial staff has approximately half of the school done. S. Keating discussed the administrator evaluation training that she attended last week. The training was held over a period of four days. She received her certificate to evaluate the administrative staff. This week both she and M. Jenkins will be attending a five day training on teacher evaluations. Student growth and achievement is the focus of everything. Changes to the requirements are still ongoing. There will be an audit by the state at some point. We will have a brief presentation to the staff prior to the start of the new school year.

9. CONSENT AGENDA

MOTION: J. Jencks moved to approve the monthly expenditures for June 2013, Fiscal Year 2012-2013 in the amount of \$1,012,942.09; J. Danburg seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: J. Marshall moved to approve the financial statement for June 2013, Fiscal Year 2012-2013 as presented by the Administration; J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

10. NEW BUSINESS / OLD BUSINESS

- a) Acceptance of Retirement Letter – S. Keating read Mrs. Lynn Slocum's letter regarding her retirement.

MOTION: J. Marshall moved to accept Mrs. Lynn Slocum's letter regarding her retirement with regret and to wish her much success in the future. J. Danburg seconded.

VOTE: YES: J. MARSHALL, J. JENCKS, R. BAAH, M. BURELLE, J. DANBURG
NO: R. ROGERS

MOTION CARRIED

Acceptance of Retirement Letter – R. Baah read Mrs. Bonnie Knieriem's letter regarding her retirement.

MOTION: R. Rogers moved to accept Mrs. Bonnie Knieriem's letter regarding her retirement with regret and to wish her much success in the future. J. Marshall seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- b) Mrs. Keating proposed a plan for filling The Director of Special Education vacancy which begins December 2, 2013.

MOTION: R. Rogers moved to discuss this in executive session. J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- c) Amendment of Policy #4118.5/4218.5 – Personnel – Certified and Non-Certified Rights, Responsibilities and Duties – Acceptable Technology Network Use. This Amendment has had a first and second read.

MOTION: J. Marshall moved to approve the amendment to Policy # 4118.5/4218.5 – Personnel – Certified and Non-Certified Rights, Responsibilities and Duties – Acceptable Technology Network Use. J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- d) Amendment of Policy #5117.1 – Students – Tuition Policy. This policy had been amended to reflect changes regarding the honoring of a student's late acceptance into a charter or magnet school. It also reflects that transportation to magnet schools will be provided at the discretion of the district.

MOTION: J Marshall moved to waive the first read of Policy #5117.1 – Students – Tuition Policy. R. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: J. Marshall moved to approve the amendment to Policy #5117.1 – Students – Tuition Policy. R. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- e) Rescission of Policies due to the closing of Community Connections High School (CCHS)

MOTION: J. Marshall moved to rescind each of the following policies:

Policy #3240 – Business and Non-Instructional Operations – Tuition fees: Community Connections High School

Policy #5131.3 – Students – Student Driving/Parking

Policy #6146 – Students – High School Graduation Requirements

R. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- f) S. Keating, D. Cormier and L. Slocum have calculated the cost of care for Preschool. Using the cost of care as a gauge, a recommendation was then made by the School Readiness Council subcommittee regarding the maximum tuition rate for each preschool child next school year. The maximum charge would be \$10.00 per child per day. A sliding scale would also be utilized for families who could not pay the full fee based on income. The Board is not required to vote on this fee for approval.

- g) S. Keating, D. Cormier, M. Jenkins and B. McGlew wrote a grant regarding school security. It is in draft form, with the major components completed. Our recommendation is to now turn it over to the town for their processing.

MOTION: R. Rogers moved to send the School Security Competitive Grant to the Board of Finance for processing. J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

M. Burelle excused himself from the rest of the meeting.

- h) Discussion was held regarding the LCS Cafeteria's finances for the 2013-14 school year. J. Jencks, M. Krauss and I. Rogers volunteered to be on a sub-committee to gather information and report back to the Board.

MOTION: J. Marshall moved to enter into executive session for item #10(i), 10(j) and 10(b) and to invite S. Keating, D. Cormier, M. Jenkins and L. Slocum to remain. J. Danburg seconded.

VOTE: UNANIMOUS

MOTION CARRIED

COMMITTEE REPORTS – None

ADDITIONS TO THE AGENDA – None

NEXT AGENDA PLANNING – None

PUBLIC COMMENT - None

The Board entered into executive session at 7:23 pm.

The Board ended Executive session at 7:58 pm.

MOTION: R. Rogers moved to approve the employment agreement for Joe Gracia as presented. J. Danburg seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: R. Rogers moved to approve the employment agreement for Kathleen Edmond as presented. J. Danburg seconded.

VOTE: UNANIMOUS

MOTION CARRIED

11. ADJOURNMENT

MOTION: R. Rogers moved to adjourn the meeting at 8:00 p.m.: J. Danburg seconded.


VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 07/18/2013 AT 9:35
ATTEST. LAURIE TIROGCHI, TOWN CLERK
. asst.