

**LISBON BOARD OF EDUCATION**  
**Lisbon, Connecticut**

**Board of Education Minutes**  
**Monday, February 25, 2013**  
**Regular Board Meeting – 6:30 p.m.**

Board Members Present: R. Baah (Chair), M. Krauss, J. Danburg, I. Rogers, J. Lewerk, J. Marshall (7:17 pm)

Board Members Absent: R. Rogers, M. Burelle, J. Jencks

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), K. Graves (CCHS Acting Director), L. Slocum (Special Education Director)

Administrators Absent: B. Austin (Principal)

Student Ambassadors Present: B. Cormier, S. Way

Student Ambassadors Absent: L. LePage

Others: N. Hungerford, T. Maynard, M. Jenkins, C. Wardrop

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:33 p.m.
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE** – Led by the Student Ambassadors
4. **PUBLIC COMMENT** – None
5. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT:**

B. Cormier reported that Mrs. Lang organized a “Blanket for Babies” event where the students made blankets to be delivered to Madonna Place and other facilities. The students are getting ready to take the CMTs which begin next week. Many 8<sup>th</sup> grade students have already chosen their high schools and have picked their classes for next year.

S. Way reported that an Activity Night is being planned for March 15<sup>th</sup> for students in grades 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade. A “Caps for Cash” fundraiser was held. Proceeds went to purchase the material for the “Blanket for Babies” event. S. Way also reported that the 7<sup>th</sup> grade students are working on the “Bag a Country” project in Social Studies.

6. **APPROVAL OF MINUTES**

**MOTION:** J. Lewerk moved to approve the minutes of the December 17, 2012 Regular Board of Education Meeting as presented. I. Rogers seconded.

**VOTE:** UNANIMOUS **MOTION CARRIED**

**MOTION:** J. Lewerk moved to approve the minutes of the February 7, 2013 Special Board of Education Meeting as presented. I. Rogers seconded.

**VOTE:** UNANIMOUS **MOTION CARRIED**

**MOTION:** J. Lewerk moved to approve the minutes of the January 22, 2013 Special Board of Education Meeting with corrections. I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

## **7. ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

- a) S. Keating reported on behalf of Acting Principal M. Jenkins. As a culminating activity for a language arts unit on the Industrial Revolution, Mrs. Lang and her 8<sup>th</sup> grade students wanted to show the pros and cons of the "assembly line". Students obtained money from the proceeds of the "Caps for Cash" fundraiser, sought out charities to accept the donated blankets, devised schedules to allow all grade levels to help make the blankets and walked students through the assembly. LCS made 50 blankets to be donated to the Madonna Place in Norwich and Safe Haven in New London. Mrs. Lang and her students did an excellent job! The Connecticut Mastery Tests will officially begin on Monday, March 4<sup>th</sup>. The students and staff have been working hard all year long mastering concepts that will be addressed on these assessments. We are eager to see an increase in our SPI (School Performance Index). On February 15<sup>th</sup>, the SPDG committee gave an in-service on PBIS (Positive Behavior Intervention and Support). This committee, led by Mrs. Fontaine-Higgins, has been modifying the Cougar Code of Conduct to mirror the concepts of PBIS which emphasizes the adult actions and positive reinforcement. The roll out of the new PBIS framework will continue over the next two years.
- b) K. Graves discussed SWIS (School Wide Information System) as it relates to tracking data regarding student behavior.
- c) L. Slocum discussed the Clicker 6 Training.
- d) D. Cormier discussed the ED001 Schedule of Findings. She stated that the State is contemplating a uniform schedule of accounts which would make the ED001 Report go away. She also reviewed Community Connections High School's 2012 – 2013 budget projections.
- e) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. On January 30<sup>th</sup>, the Premier Laboratory Company collected the quarterly water samples here at the school. On January 31<sup>st</sup>, we were contacted that a Coliform was found in the sample that was taken on January 30<sup>th</sup>. We were informed that because a Coliform was found they needed to have six more samples taken to confirm or rule out the presence of Coliform. On February 4<sup>th</sup>, Brian was contacted by Mr. Klobukowski of the Aqua Compliance Company and he reported that four of the six samples taken on January 31<sup>st</sup> had come back positive with a Coliform. Mr. Klobukowski immediately had the School, Senior Center and Public Works Department go to bottled drinking water and contacted the Department of Public Health and informed them of our situation. Mr. Klobukowski treated both the wells and the water storage tanks with a chlorine based treatment on February 5<sup>th</sup>. Over the course of the past few weeks the treatment has worked its way through the water lines with the intention of disinfecting and removing the Coliform. On February 22<sup>nd</sup>, five samples were collected and analyzed over the weekend. Mr. McGlew was notified today that all of the samples that were taken on Friday came back clean. We are waiting for official notification from Mr. Klobukowski before removing the water bottles. S. Keating commended Mr. McGlew and his team for fantastic work regarding snow removal. They never complain and always get the job done. S. Keating also commended M. Rossi and his team for being flexible on shortened days, particularly due to weather conditions. They adjust their schedules and feed kids and staff before they go home. Again, they get the job done with a smile on their faces. S. Keating discussed the revised 2012-2013 Calendar with the Board members. This calendar has been sent home to parents, given to staff and is available on the school website.

## **8. CONSENT AGENDA**

**MOTION:** M. Krauss moved to approve the monthly expenditures for January 2013, Fiscal Year 2012-2013 in the amount of \$699,798.22; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** M. Krauss moved to approve the financial statement for January 2013, Fiscal Year 2012-2013 as presented by the Administration; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**9. NEW BUSINESS / OLD BUSINESS**

- a) Update re: Full Day Kindergarten at Lisbon Central School – Mrs. Hungerford and Mrs. Maynard provided a presentation to the Board regarding the full day kindergarten program which was initiated this year.
- b) Discussion re: Participation in the CT Municipal Employees Retirement System and Possible Action – R. Baah updated the Board regarding this issue.

**MOTION:** M. Krauss moved to approve the cost of \$2,000 for the actuary report regarding participation in the CT Municipal Employees Retirement System; I. Rogers seconded.

**VOTE:** Yes – None

No – J. Lewerk, J. Marshall, R. Baah, M. Krauss, I. Rogers, J. Danburg **MOTION DENIED**

**MOTION:** I. Rogers moved to approve the cost of \$1,000 for the actuary report regarding participation in the CT Municipal Employees Retirement System; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- c) Discussion re: Students without Insurance and Possible Action – R. Baah reported that there are students who do not have insurance. Discussion was held among the Board members. It was requested that a notice regarding insurance available to students be sent home monthly to parents.

**MOTION:** M. Krauss moved to move Agenda Items #9(d) Discussion re: Pending Claim and #9(e) Discussion re: Student Issue of a Confidential Nature to Executive Session to be held at the end of the Board meeting after Agenda Item #13; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**11. COMMITTEE REPORTS – None**

**12. ADDITIONS TO THE AGENDA –**

Principal Hiring Committee – R. Baah reported that the committee will consist of the Superintendent, Special Education Director, Teacher from PK – 3, Teacher from 4 – 8 and a Board member.

**13. NEXT AGENDA PLANNING – Confirm Graduate Dates with High Schools  
2013 – 2014 Academic Calendar**

**14. PUBLIC COMMENT – None**

**MOTION:** J. Marshall moved to enter into Executive Session and to discuss Agenda Item #9(d) Discussion re: Pending Claim and #9(e) Discussion re: Student Issue of a Confidential Nature and to invite L. Slocum, D. Cormier, S. Keating and C. Wardrop.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

The Board entered into executive session at 8:00 pm.

The Board ended Executive session at 8:47 pm.

No motions were made and no votes were taken during executive session.

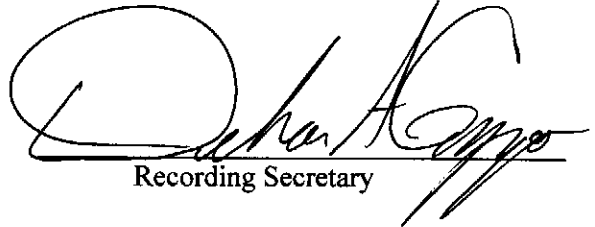
**15. ADJOURNMENT**

**MOTION:** J. Lewerk moved to adjourn the meeting at 8:50 p.m.; J. Marshall seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

Respectfully Submitted,



Recording Secretary

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Approved

RECEIVED FOR RECORD AT LISBON  
CT ON 08/27/2013 AT 11:58am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
