

**LISBON BOARD OF EDUCATION**  
**Lisbon, Connecticut**

**Board of Education Minutes**  
**Monday, February 23, 2015**  
**Regular Board Meeting – 6:30 p.m.**

Board Members Present: R. Baah (Chair), M. Krauss, J. Danburg, J. Lewerk, I. Rogers  
M. Avery

Board Members Absent: M. Danieluk, R. Rogers, J. Jencks

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), D. Yellen (Special  
Education Director) K. Graves (Interim Principal)

Administrators Absent: None

Student Ambassadors Present: O. Avery

Student Ambassadors Absent: L. Lepage, C. Siquencia

Others: A. Townsend, M. Masterjoseph, R. Baldwin

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:34 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT** – None

5. **CORRESPONDENCE** – None

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT**

O. Avery reported that in 7<sup>th</sup> grade the students are starting a new unit on India. The students have a quiz tomorrow in Spanish on Quinceanra, which is a girl's 15<sup>th</sup> birthday. In Science they are learning about plants' responses and growth. In Math the students are learning how to dissect a math problem and solve it step by step. A book share project will be coming up soon in Language Arts.

7. **APPROVAL OF MINUTES**

**MOTION:** J. Lewerk moved to approve the minutes of the February 4, 2015 Special Board of Education Meeting; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** J. Lewerk moved to approve the minutes of the February 11, 2015 Special Board of Education Meeting; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

- a) K. Graves shared a thank you letter from St. Mary's Church for the generous contributions of food by LCS. She also discussed the Title III Grant. The funds will be used to help pay for our ELL tutor and additional ELL instructional supplies. K. Graves discussed the upcoming STEM/STEAM Fair to be held at LCS on April 8<sup>th</sup>, 2015 6:00 – 7:30 p.m. She also provided an updated upcoming field trips list.

- b) D. Yellen provided an update regarding the electronic storage initiative, as it relates to the special education department.
- c) D. Cormier discussed budget projections.
- d) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. The Roofing and Home Solutions Co. LLC out of Pawcatuck was here Friday, Saturday, and Sunday to shovel the snow off the roof. They had to stay longer than expected to get the job done due to the condition of the roofs. S. Keating requested to add this to New Business under Additions to the Agenda to approve a transfer of funds to cover the bill. S. Keating would like to meet with Sue Guarino and Diana Cormier to discuss snow day calls. The Board agreed to move forward with this meeting. S. Keating mentioned Representative Brycki's visit to LCS. They have chosen a company with the lowest bid for the window replacement project and will let the Board know more information in March.

## **9. CONSENT AGENDA**

**MOTION:** I. Rogers moved to approve the monthly expenditures for January 2015, Fiscal Year 2014-2015 in the amount of \$411,182.98; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve the financial statement for January 2015, Fiscal Year 2014-2015 as presented by the Administration; M. Avery seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

## **10. NEW BUSINESS / OLD BUSINESS**

- a) Discussion re: Pre-Algebra/Algebra Instruction at LCS and Possible Action: M. Masterjoseph proposed to add Pre-Algebra to our 7<sup>th</sup> grade students if not our 6<sup>th</sup> grade students also. Many surrounding communities offer Pre-Algebra to younger students and test scores prove that it helps. Adding Pre-Algebra along with Algebra will help prepare students for high school. He believes in the need to increase the difficulty at a younger age and to challenge our students.
- b) Discussion re: New Policies and Possible Action/Adoption: M. Krauss reviewed the following new policies.

- #6141.327 – Instruction – Electronic Resources: Assistive Technology Devices

**MOTION:** J. Lewerk moved to waive the First Read of Policy #6141.327 – Instruction – Electronic Resources: Assistive Technology Devices; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** J. Lewerk moved to approve Policy #6141.327 – Instruction – Electronic Resources: Assistive Technology Devices with amendments; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- #3514 – Business – Loan of District Equipment

**MOTION:** I. Rogers moved to waive the First Read of Policy #3514 – Business – Loan of District Equipment; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**



**MOTION:** I. Rogers moved to approve Policy #3514 – Business – Loan of District Equipment; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

c) Discussion re: Amendments to Policies and Possible Action – M. Krauss reviewed updates to the following policies:

- #4152.6/4252.6 – Personnel – Certified / Non-Certified Personnel Leaves

**MOTION:** I. Rogers moved to waive the First Read of Policy #4152.6/4252.6 – Personnel – Certified / Non-Certified Personnel Leaves; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve Policy #4152.6/4252.6 – Personnel – Certified / Non-Certified Personnel Leaves; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- #5113 – Students - Truancy

**MOTION:** I. Rogers moved to waive the First Read of Policy #5113 – Students – Truancy; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve Policy #5113 – Students – Truancy with amendments; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- #5121 – Students – Examination / Grading / Rating

**MOTION:** I. Rogers moved to waive the First Read of Policy #5121 – Students – Examination / Grading / Rating; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve Policy #5121 – Students – Examination / Grading / Rating; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- #5141(a) – Students – Student Health Services; this policy was tabled to be discussed at the next Board meeting.
- #5141.4 – Students – Reporting of Child Abuse and Neglect

**MOTION:** I. Rogers moved to waive the First Read of Policy #5141.4 – Students – Reporting of Child Abuse and Neglect; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve Policy #5141.4 – Students – Reporting of Child Abuse and Neglect as amended; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- #6142.101 – Instruction – Student Nutrition and Physical Activity (Student Wellness Policy)

**MOTION:** I. Rogers moved to waive the First Read of Policy #6142.101 – Instruction – Student Nutrition and Physical Activity (Student Wellness Policy); J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve Policy #6142.101 – Instruction – Student Nutrition and Physical Activity (Student Wellness Policy) as amended; Evaluation of Wellness Policy; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- d) Discussion re: 2015-2016 School Calendar and Possible Action – S. Keating reported that this year's calendar will be the trial run for all schools using a uniform calendar. Compliments to Debbie for a great job on the calendar! One difference from the regional and NFA's calendar is the added second PD day.

**MOTION:** J. Lewerk moved to approve the 2015-2016 School Calendar; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- e) Discussion re: Healthy Food Certification Statement and Possible Action – M. Krauss reviewed that Connecticut General Statutes require that each local Board of Education must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the nutrition standards.

**MOTION:** M. Avery moved to approve the Healthy Food Certification Statement with amended dates; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- f) Update re: Financial Procedures for Childcare Program and Possible Action – D. Cormier reported that the meeting went well with the Board of Finance. Marcia said the written financial procedures regarding the childcare program were a good start.

**MOTION:** J. Lewerk moved to approve the Financial Procedures for Childcare Program; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- g) Discussion re: Confidential Attorney-Client Communication

**MOTION:** I. Rogers to move Agenda Item #10(g) Discussion re: Confidential Attorney-Client Communication to be held at the end of the Board meeting after Agenda Item #14 Public Comment; M. Avery seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

#### 11. COMMITTEE REPORTS – None

#### 12. ADDITIONS TO THE AGENDA – Line item transfer from Special Education Tuition to Custodial Contracted Services.

**MOTION:** J. Lewerk moved to approve the line item transfer from Special Education Tuition to Custodial Contracted Services as presented by administration; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

13. NEXT AGENDA PLANNING – Policy #5141(a) – Students – Student Health Services

14. PUBLIC COMMENT – R. Baldwin thanked the Board for all the work that they do for the teachers. She appreciates it and thanks them for coming out in the cold weather.

**MOTION:** M. Krauss moved to enter into Executive Session and to invite Mrs. Diana Cormier and Mrs. Sally Keating to discuss Agenda Item #10(g) Discussion re: Confidential Attorney-Client Communication and Agenda Item #10(h) Discussion re: Confidential Student's Issue and Possible Action; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

The Board entered into Executive Session at 8:10 pm

The Board ended Executive Session at 8:26 pm

No motions were made and no votes were taken during Executive Session.

**15. ADJOURNMENT**

**MOTION:** M. Avery moved to adjourn the meeting at 8:26 p.m.; J. Danburg seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

Respectfully Submitted,

  
Recording Secretary

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Approved

RECEIVED FOR RECORD AT LISBON  
CT ON 03/26/2015 AT 11:58 am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
