

LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Board of Education Minutes
Tuesday, November 25, 2014
Special Board Meeting – 6:30 p.m.

Board Members Present: R. Baah (Chair), M. Krauss, J. Jencks, J. Danburg, M. Avery, I. Rogers
Board Members Absent: R. Rogers, M. Danieluk, J. Lewerk
Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), M. Jenkins (Principal), D. Yellen (Special Education Director)
Administrators Absent: None
Student Ambassadors Present: L. LePage, O. Avery
Student Ambassadors Absent: C. Siguencia
Others: M. Rossi, A. Townsend

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:30 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE** – Led by the Student Ambassador

4. **ELECTION OF OFFICERS**

MOTION: M. Krauss moved to nominate R. Baah as Board of Education Chairman; I. Rogers seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: J. Jencks moved to nominate M. Krauss as Board of Education Vice-Chair; J. Danburg seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to nominate J. Jencks as Board of Education Secretary; M. Avery seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

5. **PUBLIC COMMENT** – None

6. **CORRESPONDENCE** – None

7. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT**

L. LePage reported that the 8th grade students are studying the country of Peru in Social Studies and are finishing 3 projects in Language Arts. They are also graphing motion in Science and graphing equations in math.

O. Avery reported that the 7th grade students are studying subject verbs in Language Arts and family member names in Spanish. In Math they are learning how to turn ratios into portions and in Science how a virus is spread.

8. **APPROVAL OF MINUTES – Regular Meeting October 20, 2014**

MOTION: M. Krauss moved to approve the minutes of the October 20, 2014 Regular Board of Education Meeting as presented; M. Avery seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

9. APPROVAL OF MINUTES – Special Meeting November 12, 2014

MOTION: I. Rogers moved to approve the minutes of the November 12, 2014 Regular Board of Education Meeting as presented; J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

10. ADMINISTRATORS' / SUPERINTENDENT'S REPORT

- a) M. Jenkins reported that Parent/Teacher Conferences went smoothly and thanked the PTO for providing the staff dinner. High school night ran in conjunction with conferences and feedback was positive. The Book Fair was successful earning approximately \$600 in free books and \$3,000 in scholastic dollars. Many thanks to Mary Lou Cassotto for coordinating the Book Fair. The Math Counts Club will begin on Monday December 1st. M. Jenkins also updated the board re: the Toshiba Grant. This grant is very involved and we are asking for \$4,600 to purchase a 3D printer. The Board was provided with a list of upcoming field trips and the 1st Marking Period Honor Roll.
- b) D. Yellen reported that the Special Education Parents Advisory Council met this past Wednesday. He stated that many ideas came out of the first meeting and he is looking forward to the next meeting which is a Family Fun Night scheduled for December 9th.
- c) D. Cormier discussed the cafeteria's final financial report for 2013 – 2014.
- d) S. Keating discussed a report from Mr. Brian McGlew with regards to maintenance. Mark Granville from The Brooks Environmental Company out of Norwalk, CT was here recently to conduct the semiannual asbestos inspection. No issues were found. The Aqua Compliance Company did their yearly cross connection survey, which is required by the State. Several devices were tested between the school, senior center and town garage. No issues were found. S. Keating also discussed with the Board the LCS Art Program taught by A. Townsend and all the great work the students are doing. The Board was given the completed Arts in Education grant to review. S. Keating reported that the staff has been informed with regards to policy adopted at the October Board of Education meeting. She stated that there is a need for a user policy for students that bring school computers home.

11. APPROVAL OF MONTHLY EXPENDITURES

MOTION: I. Rogers moved to approve the monthly expenditures for October 2014, Fiscal Year 2014-2015 in the amount of \$660,198.76; J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

12. APPROVAL OF MONTHLY FINANCIAL STATEMENT

MOTION: I. Rogers moved to approve the financial statement for October 2014, Fiscal Year 2014-2015 as presented by the Administration; J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

13. COMMITTEE LIST OF APPOINTMENTS – The list of appointments to committees was reviewed and updated.

14. APPROVAL OF 2015 SCHEDULE OF BOARD OF EDUCATION MEETINGS – The Board reviewed the proposed schedule of meetings which has to be filed with the Town Clerk not later than December 1, 2014.

MOTION: M. Krauss moved to approve the 2015 Schedule of Board of Education meetings. J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

R. Rogers arrived @ 6:56 pm

- 15. DISCUSSION RE: INCREASE OF PRICE OF SCHOOL MEALS AND POSSIBLE ACTION** – S. Keating, D. Cormier and M. Rossi discussed with the Board reasons for increasing the price of school meals.

MOTION: M. Krauss moved to increase the price of school meals as recommended by Administration; I. Rogers seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

- 16. DISCUSSION RE: STAFFING AND POSSIBLE ACTION** – D. Yellen discussed with the Board his request for an increase in staffing in Special Education. Discussion was held.

MOTION: R. Rogers moved to approve an increase in staffing in Special Education from .4 FTE to .7 FTE, resulting in a salary increase of \$14,980.00; I. Rogers seconded.

VOTE: Yes – R. Baah, M. Krauss, J. Jencks, J. Danburg, M. Avery
No – I. Rogers, R. Rogers **MOTION CARRIED**

- 17. PRESENTATION RE: SCIENCE SCHOOL PERFORMANCE INDEX (SPI)** – S. Keating and M. Jenkins provided a brief presentation to the Board regarding Lisbon's SPI in Science, based upon the 2014 CMT scores.

- 18. DISCUSSION RE: SUBSTITUTE NURSING SERVICES AND POSSIBLE ACTION** – D. Cormier discussed with the Board the difficulty of obtaining a substitute nurse. She recommended that Lisbon sign an agreement with Advanced Staffing Associates to fill this need.

MOTION: M. Krauss moved to sign an agreement with Advanced Staffing Associates for substitute nursing services at a per diem rate of \$54.50 per hour; J. Danburg seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

M. Danieluk arrived at 7:33 pm

- 19. CONTINUED DISCUSSION RE; FEES FOR AP EXAMS AND/OR OTHER COLLEGE PATHWAY PROGRAMS AND POSSIBLE ACTION** – S. Keating and D. Cormier summarized for the Board their conversation with the Town Auditor with regards to options for a funding process by the Board of Education for fees for AP exams and other college pathway programs. Discussion was held.

J. Lewerk arrived at 7:49 pm

MOTION: M. Krauss moved to pay fees for AP Classes, AP Exams and other College Pathway Programs up to \$300 per student pending the outcome of the 2015-2016 Board of Education budget; J. Jencks seconded.

VOTE: Yes – R. Baah, M. Krauss, J. Jencks, J. Danburg, M. Avery, M. Danieluk, J. Lewerk
No – I. Rogers, R. Rogers **MOTION CARRIED**

- 20. UPDATE RE; WINDOW REPLACEMENT SCHOOL PROJECT GRANT** – The Board was provided an update on the Window Replacement School Project Grant by R. Baah.

- 21. DISCUSSION RE: CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION**

- 22. DISCUSSION RE: PRINCIPAL'S RESIGNATION AND POSSIBLE ACTION**

- 23. DISCUSSION RE: POTENTIAL INTERIM PRINCIPAL CANDIDATE AND POSSIBLE ACTION**

MOTION: I. Rogers moved to move Agenda Item #21 Discussion re: Confidential Attorney-Client Communication, Agenda Item #22 Discussion re: Principal's Resignation and Agenda Item #23 Discussion re: Potential Interim Principal Candidate to Executive Session to be held at the end of the Board meeting after Agenda Item #26 Public Comment; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

24. COMMITTEE REPORTS – None

25. NEXT AGENDA PLANNING – None

26. PUBLIC COMMENT – None

The Board entered into Executive Session at 8:13 pm

The Board ended Executive Session @ 8:54 pm

No motions were made and no votes were taken during Executive Session.

MOTION: M. Krauss moved to offer the Interim Principal position to Dr. Graves for the duration of the school year plus one week following the last day of school for students; J. Lewerk seconded.

VOTE: Yes – R. Baah, M. Krauss, J. Jencks, J. Danburg, M. Avery, M. Danieluk, J. Lewerk,
I. Rogers

No – R. Rogers

MOTION CARRIED

MOTION: M. Krauss moved to offer Dr. Graves a rate of \$513.51 per day for the Interim Principal position; J. Lewerk seconded.

VOTE: Yes – R. Baah, M. Krauss, J. Jencks, J. Danburg, M. Avery, M. Danieluk, J. Lewerk,
I. Rogers

No – R. Rogers

MOTION CARRIED

27. ADJOURNMENT

MOTION: M. Krauss moved to adjourn the meeting at 8:58 p.m.; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Approved

Respectfully Submitted,



Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 12/2/2014 AT 1:10 pm
ATTEST, LAURIE TIROCCHI, TOWN CLERK
