

**LISBON BOARD OF EDUCATION**  
**Lisbon, Connecticut**

**Board of Education Minutes**  
**Monday, April 21, 2014**  
**Regular Board Meeting – 6:30 p.m.**

Board Members Present: R. Baah (Chair), M. Krauss, J. Jencks, J. Danburg, I. Rogers, R. Rogers, J. Lewerk, M. Danieluk, M. Avery

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), D. Yellen (Special Education Director)

Administrators Absent: M. Jenkins (Principal)

Student Ambassadors Present: S. Way, L. Lepage, O. Avery

Student Ambassadors Absent: None

Others: L. Gallagher

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:31 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE** – Led by the Student Ambassadors

4. **PUBLIC COMMENT** – None

5. **CORRESPONDENCE** – None

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT**

S. Way reported that the 8<sup>th</sup> grade students have been working on the NFA Placement Test in Math. In Social Studies, they are studying the Civil War.

L. Lepage reported that in 7<sup>th</sup> grade, the students are working on vocabulary in Spanish and just finished frog dissection in Science. In Social Studies, the students are studying Ancient European Times.

O. Avery reported that in 6<sup>th</sup> grade, the students are working on independent & dependent variables in Math and Base words in Language Arts. In Science, the students are studying the Skeletal System.

7. **APPROVAL OF MINUTES**

**MOTION:** I. Rogers moved to approve the minutes of the March 17, 2014 Regular Board of Education Meeting as presented; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve the minutes of the April 10, 2014 Special Board of Education Meeting; J. Jencks seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

a) S. Keating reported on behalf of M. Jenkins. M. Jenkins has worked closely with the LCS PTO and some of the items the PTO has purchased or will purchase for the school include smartboards and library books. Some money will also be given towards the resurfacing of the art room tables, sports banquet expenses and 8<sup>th</sup> grade student activity costs. S. Keating reviewed a list of upcoming field trips. S. Keating informed the Board that the students did very well on the SBAC (Smarter Balanced

Assessment Consortium) testing. Teachers and students were exposed to the new testing format and there has been positive feedback. Thank you to B. Apperson, M. Davidson, CCAT and the entire LCS staff for making everything run smoothly.

- b) D. Yellen discussed early childhood and shared the advertisement that will be going in the newspaper with the Board. The preschool screening is scheduled for May 23<sup>rd</sup>. D. Yellen also stated that he is meeting with staff to start planning for Summer School.
- c) D. Cormier discussed the cafeteria's financial statement with the Board.
- d) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. During the April break, the A.L. Fire Protection Company was at LCS to do a quarterly inspection on the sprinkler system and to replace a section of piping that was showing signs of wearing (located in the mechanical room in the basement). The cost of the pipe repair was \$700. In the main office, the cost for the electrical repairs done by D'Amico Electric was \$782.60. During the heavy rain last Tuesday, there was a leak in the hallway over the junior high wing. A claim has been placed to the roofing manufacturer (Johns Mansville) and we are waiting for them to send someone out to inspect or hopefully fix the situation. S. Keating informed the Board of the dates of graduation for the high schools that our students attend. The Board was informed that the Connecticut Association of Public Schools Superintendents' Award Ceremony will be held on May 12<sup>th</sup> @ 5:00 in the LCS Cafeteria. This year's recipients are Christian Celey, Max Wawzynowicz and Mia Whittaker.

## **9. CONSENT AGENDA**

**MOTION:** I. Rogers moved to approve the monthly expenditures for March 2014, Fiscal Year 2013-2014 in the amount of \$674,058.82; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve the financial statement for March 2014, Fiscal Year 2013-2014 as presented by the Administration; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

## **10. NEW BUSINESS / OLD BUSINESS**

- a) Acceptance of Letter of Retirement – R. Baah read a letter of retirement from Mrs. Lorna Gallagher.

**MOTION:** J. Lewerk moved to accept Mrs. Lorna Gallagher's letter of retirement with regret and to wish her success in the future; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- b) Discussion re: Change of Date for the June Board of Education Meeting and Possible Action – S. Keating informed the Board that due to the 8<sup>th</sup> grade graduation, the June Board of Education needs to be moved. Discussion was held.

**MOTION:** I. Rogers moved to move the date of the June Board of Education meeting from June 16<sup>th</sup> to June 9<sup>th</sup> at 6:30 pm in the LCS Media Center; M. Avery seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- c) Discussion re: Reimbursement of Cost of Coach's Certification and Concussion Training Fees and Possible Action – S. Keating reviewed the agreement which coaches will sign when employed. Discussion was held.

**MOTION:** J. Lewerk moved to approve the agreement regarding the reimbursement of the cost of a coach's Certification and Concussion Training Fees on a pro-rated basis annually for each year of employment as modified; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**



- d) Discussion re: 2014-2015 School Calendar and Possible Action – S. Keating reviewed the proposed 2014-2015 Calendar with the Board. Discussion was held.

**MOTION:** J. Jencks moved to approve the proposed 2014-2015 school calendar as submitted by Administration; I. Rogers seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- e) Discussion re: Policies and Possible Action – The following policies are in place but need to be amended by the Board. M. Krauss reviewed the policies and changes that were made.

**MOTION:** J. Danburg moved to amend to Policy #1331 – Community Relations – Smoke Free Environment as presented; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** J. Lewerk moved to amend Policy #4118.231/4218.231 – Personnel – Alcohol, Drugs and Tobacco on School Premises as presented; M. Danieluk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** J. Lewerk moved to amend Policy #5131.6 – Students – Alcohol, Drugs and Tobacco (including Performance Enhancing Substances) as presented; M. Avery seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** J. Lewerk moved to amend Policy #6145.2 – Instruction – Interscholastic/Intramural Athletics as presented; M. Danieluk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** M. Krauss moved to waive the First Read of Policy #2131 – Administration – Superintendent of Schools; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** M. Krauss moved to amend Policy #2131 – Administration – Superintendent of Schools with correction; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** M. Danieluk moved to waive the First Read of Policy #3541.43 – Business and Non-Instructional Operations – Routes and Services (district vehicles); J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** J. Lewerk moved to amend Policy #3541.43 – Business and Non-Instructional Operations – Routes and Services (district vehicles) with correction; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** M. Danieluk moved to waive the First Read of Policy #6153 – Instruction – Field Trips; J. Danburg seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** M. Krauss moved to table Policy #6153 – Instruction – Field Trips to the May Board of Education meeting; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- f) Discussion re: Non-Lapsing Account and Possible Action – The Board reviewed the guidelines/criteria regarding the concept of the non-lapsing account being used in another district. Discussion was held.

- g) Update/Discussion re: 2014- 2015 Board of Education Budget – R. Baah provided a brief update. He also stated that the Public Hearing is scheduled for Tuesday, April 22<sup>nd</sup> at 7:00 in the LCS Cafeteria.
- h) Discussion re: Individual Contracts for 2014-2015 – R. Baah stated that the Finance Subcommittee should meet to review/revise the Individual Contracts. The Finance Subcommittee will meet on Monday, April 28<sup>th</sup> @ 4:35 pm in the LCS Media Center.
- i) Discussion re: Confidential Attorney – Client Communication (Anticipated Executive Session)

**MOTION:** J. Lewerk moved to move Agenda Item #10(i) Discussion re: Confidential Attorney – Client Communication to Executive Session to be held at the end of the Board meeting after Agenda Item #14 Public Comment; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

- j) Discussion re: Students' Issues of a Confidential Nature (Anticipated Executive Session)

**MOTION:** J. Lewerk moved to move Agenda Item #10(j) Discussion re: Students' Issues of a Confidential Nature to Executive Session to be held at the end of the Board meeting after Agenda Item #14 Public Comment; M. Krauss seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**11. COMMITTEE REPORTS** – None

**12. ADDITIONS TO THE AGENDA** – None

**13. NEXT AGENDA PLANNING** – Policy #6153 – Instruction – Field Trips  
Safety Policies  
STEM Information  
Individual Contracts

**14. PUBLIC COMMENT** – None

**MOTION:** M. Krauss moved to enter into Executive Session and to invite Mr. David Yellen, Mrs. Diana Cormier and Mrs. Sally Keating to discuss Agenda Item #10(i) Discussion re: Confidential Attorney – Client Communication and Agenda Item #10(j) Discussion re: Students' Issues of a Confidential Nature; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

The Board entered into Executive Session at 8:37 pm

The Board ended Executive Session @ 9:13 pm

No motions were made and no votes were taken during Executive Session.

## **15. ADJOURNMENT**

**MOTION:** M. Danieluk moved to adjourn the meeting at 9:14 p.m.; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

Respectfully Submitted,

RECEIVED FOR RECORD AT LISBON  
CT ON 4/23/14 AT 12:32 pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*L. Tirocchi*

*[Signature]*  
Recording Secretary

Approved