

LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Board of Education Minutes
Monday, March 17, 2014
Regular Board Meeting – 6:30 p.m.

Board Members Present: R. Baah (Chair), M. Krauss, J. Jencks, J. Danburg, I. Rogers, R. Rogers,
J. Lewerk, M. Danieluk, M. Avery

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), M. Jenkins (Principal), D. Cormier (Business
Manager), D. Yellen (Special Education Director)

Administrators Absent: None

Student Ambassadors Present: S. Way, L. Lepage, O. Avery

Student Ambassadors Absent: None

Others: F. Shillington

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:30 p.m.
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE** – Led by the Student Ambassadors
4. **PUBLIC COMMENT** – None
5. **CORRESPONDENCE**

Letter from a parent was distributed to Board of Education members

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT**

S. Way reported that the Jr. High Semi-Formal was held on March 14th and everyone had a great time. The 8th grade students are working on rockets in Science and studying the Industrial Revolution in Social Studies.

L. Lepage reported that in 7th grade, the students are almost finished presenting their Bag a Country project in Social Studies. They are also working on Multiplication and Division properties of Equality in Math.

O. Avery reported that in 6th grade, the students are working on cause & effect in Language Arts, elements in Science and equivalent fractions in Math. The students are also studying the Middle East in Social Studies.

7. **APPROVAL OF MINUTES**

MOTION: M. Krauss moved to approve the minutes of the February 24, 2014 Regular Board of Education Meeting as presented; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: J. Lewerk moved to approve the minutes of the February 27, 2014 Special Board of Education Meeting as amended; I. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

8. ADMINISTRATORS' / SUPERINTENDENT'S REPORT

- a) M. Jenkins discussed the Preschool/Kindergarten registration process and the Teacher Evaluation process. She also informed the Board of upcoming field trips that include: March 26th and April 1st – Project O (7th Grade), April 1st – CT Science Center (4th Grade) and April 3rd – Project O (8th Grade). M. Jenkins reported that March 21st is PTO Movie Night and on March 28th is the PTO Annual Basket Raffle.
- b) D. Yellen reported on what is done in Special Education during the spring, such as annual reviews. He also explained parents' rights.
- c) D. Cormier reviewed the 2013 – 2014 budget projections.
- d) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. During the last visit with State Trooper Browning, he mentioned that it might be a good idea to see if the silent alarm buttons that are used to contact the police department could also announce a lockdown over the PA system when activated. B. McGlew will be meeting with J. Sintay from Siemens on Tuesday to see if this is something that can be incorporated into our system. S. Keating discussed with the Board her recent meeting with EastConn and the CT State Department of Education staff regarding the Teacher Evaluation System. She also reported on the status of the implementation of the Security Grant. Signage has been installed on the outside of the building and the outside speaker and two-way radios have been ordered. Some of the items need to go out to bid. S. Keating stated that we have two years to spend the grant money. S. Keating also updated the Board with regards to the School Readiness Grant. The amount we receive for the School Readiness grant covers the School Readiness aspects of the preschool and childcare programs. This grant needs to be applied for every year. There are 17 school readiness children in preschool and 6 in the childcare. The preschool program currently has 30 students. S. Keating reported that the childcare should be ending with a positive balance at the end of the year. L. Beams is doing a great job.

9. CONSENT AGENDA

MOTION: I. Rogers moved to approve the monthly expenditures for February 2014, Fiscal Year 2013-2014 in the amount of \$1,747,414.15; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: I. Rogers moved to approve the financial statement for February 2014, Fiscal Year 2013-2014 as presented by the Administration; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

10. NEW BUSINESS / OLD BUSINESS

- a) Discussion re: Health Insurance and Possible Action – Franka Shillington, from Brown and Brown, provided an update regarding our insurance rates for next year, the Affordable Care Act's impact on the rates, a revised renewal chart and other insurance companies' rates/plans.
- b) Discussion / Feedback re: Use of Volunteers on Fields in Sports and Possible Action – M. Krauss led the discussion about coaching, coach/student ratio and whether volunteers were allowed to help without being certified. She stated that volunteers do not have to be certified as long as they are not providing any type of instruction to an athlete and must be under the coach's direct supervision. Discussion was held regarding paying for the coaches get their coaching permit. This item will be revisited at the April meeting.
- c) Amendments to Policies and Possible Action – The following policies are in place but need to be amended by Board. M. Krauss reviewed the policies and changes that were made with the Board.

MOTION: J. Lewerk moved to waive the First Read of Policy #0521 – Mission-Goals-Objectives – Nondiscrimination; I. Rogers seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: J. Lewerk moved to amend Policy #0521 – Mission-Goals-Objectives – Nondiscrimination; I. Rogers seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to waive the First Read of Policy #1250 – Community Relations – School Visitor Policy; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to amend Policy #1250 – Community Relations – School Visitor Policy as amended; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to waive the First Read of Policy #4112.6/4212.6 – Personnel – Personnel Records; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to amend Policy #4112.6/4212.6 – Personnel – Personnel Records; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to waive the First Read of Policy #5145 – Students – Section 504; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

MOTION: I. Rogers moved to amend Policy #5145 – Students – Section 504; J. Lewerk seconded.

VOTE: UNANIMOUS **MOTION CARRIED**

The following policies were tabled to the April Board of Education meeting:

Policy #1331 – Community Relations – Smoke Free Environment

Policy #4118.231/4218.231 - Personnel – Alcohol, Drugs and Tobacco

Policy #5131.6 – Students – Alcohol, Drugs and Tobacco

Policy #6145.2 – Instruction – Interscholastic/Intramural Athletics

- d) Discussion re: 2014-2015 School Calendar – S. Keating reviewed the proposed 2014-2015 LCS Calendar. She informed the board of important dates and comparisons/differences with the regional calendar and the NFA calendar. Discussion was held. The 2014-2015 LCS Calendar will be brought to the Board meeting in April for approval.
- e) Discussion/Update re: 2014- 2015 Board of Education Budget – R. Baah stated that the budget has been presented to the Board of Finance. There were some questions that the Board of Finance had and they are being worked on and will be brought to the Board of Finance meeting on March 26th.
- f) Discussion re: Non-Lapsing Account and Possible Action – I. Rogers discussed establishing a non-lapsing account. The Board held discussion. The Finance Subcommittee will work on a proposal and will bring to the April Board meeting.

g) Discussion re: Confidential Attorney – Client Communication (Anticipated Executive Session)

MOTION: R. Rogers to move Agenda Item #10(g) Discussion of Confidential Attorney – Client Communication to Executive Session to be held at the end of the Board meeting after Agenda Item #14 Public Comment; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

11. COMMITTEE REPORTS – None

12. ADDITIONS TO THE AGENDA – R. Baah stated that the Special Board of Education Meeting Minutes were correct and did not need to be amended.

MOTION: I. Rogers moved to approve the minutes of the February 27, 2014 Special Board of Education meeting as presented; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

13. NEXT AGENDA PLANNING – Policy Amendments
2014-205 Budget
Non-Lapsing Account Criteria
Coaching Certification Reimbursement/Agreement

14. PUBLIC COMMENT – None

MOTION: J. Lewerk moved to enter into Executive Session and to invite Mrs. Megan Jenkins, Mr. David Yellen, Mrs. Diana Cormier and Mrs. Sally Keating to discuss Agenda Item #10(g) Discussion re: Confidential Attorney – Client Communication; R. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board entered into Executive Session at 9:13 pm

The Board ended Executive Session @ 9:23 pm

No motions were made and no votes were taken during Executive Session.

15. ADJOURNMENT

MOTION: R. Rogers moved to adjourn the meeting at 9:24 p.m.; I. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 03/19/14 AT 12:15 pm
ATTEST. LAURIE TROCCHI, TOWN CLERK
