

Lisbon Board of Education

Lisbon, Connecticut

Regular Board of Education Minutes

Monday, November 30, 2015

Board Members Present: S. McCabe, J. Jencks (Secretary), I. Rogers, J. Lewerk, E. Piper, J. Danburg, M. Avery, D. Nowakowski, D. Rickard

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), D. Yellen (Director of Special Education/Interim Principal), M. Jenkins (Interim Principal)

Administrators Absent: None

Student Ambassadors Present: O. Avery

Student Ambassadors Absent: C. Siquencia

Others: A. Townsend, S. Apperson, C. Shogren, M. Masterjoseph, N. Hungerford, T. Maynard, K. Gilgenbach

1. **Call to Order** – Secretary J. Jencks called the meeting to order at 6:30 p.m.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Election of Officers**

Motion: To hold election for the following Board of Education positions per Lisbon Board of Education Bylaw # 9120; chairperson, vice-chairperson and secretary.

Nomination: I. Rogers (Chair), J. Jencks (Vice-Chair) and M. Avery (Secretary)

Vote: **Unanimous**

Motion Carried

5. **Public Comment** - None

6. **Correspondence to Board of Education** - None

7. **Report from Lisbon Central School Student Ambassadors**

O. Avery reported that the 8th grade students are learning about the Revolutionary War in Social Studies. In Math, they are learning about standard and scientific notation, also, they are finishing Bungee Jumping Barbie. In Language Arts, they are working on a picture theme book report due today and they will present a play to the 5th graders on December 4th. In Science, they are learning speed and velocity and making dragsters. In Spanish, they are starting Direct Possessive Pronouns.

8. **Approval of Minutes**

Motion: J. Lewerk moved to approve the minutes of the October 19, 2015 Regular Board of Education Meeting; E. Piper seconded

Vote: **Unanimous**

Motion Carried

Motion: J. Lewerk moved to approve the minutes of the November 3, 2015 Special Board of Education Meeting; D. Rickard seconded

Vote: **Unanimous**

Motion Carried

9. Administrators' / Superintendent's Report

- a) Lisbon Central School – M. Jenkins discussed teacher evaluation goals and content. M. Jenkins updated the Board members on the status of the SBAC training. Eight teachers have attended to date and more will attend in December. M. Jenkins discussed the EastConn Coaching Days split between ELA and math. M. Jenkins updated the Board members regarding Griswold High School implementing Common Core Standards,
- b) Special Education - D. Yellen discussed the hiring of interns after the winter break. Five will be in Lisbon Central School and one will be placed at Norwich Free Academy. D. Yellen informed the Board members of utilizing students from the University of New Haven as well as Sacred Heart. D. Yellen expressed his enthusiasm of the increased participation of our PTO meetings. He stated the Teacher Tailgating Dinner had a great response which provided our teachers with dinner during Teacher Conferences and the Friday night "Movie Nights" are a continued success.
- c) Business Office – D. Cormier discussed the Cafeteria Financial Report. She stated although 2014/2015 ended in a deficit, having the full year of the increased price and continuing weekly specials, should help this year. So far the cafeteria is off to a good start.
- d) Information – S. Keating updated the Board members on the report from Mr. Brian McGlew, Director of Building and Grounds. The asbestos inspection went well. The punch list for the window project should be completed this week. S. Keating discussed with the Board members the proposed Regional Calendar for 2016-2017. S. Keating reported the 2.5% increase for Norwich Free Academy tuition for next year. She also acknowledged the hard work and efforts of our secretaries and Administrative Assistant in ensuring pleasant and efficiently maintained offices.

10. Consent Agenda

- Motion:** M. Avery moved to approve the monthly expenditures for October 2015, Fiscal Year 2014-2015 in the amount of \$4,356.80; J. Jencks seconded
- Vote:** **Unanimous** **Motion Carried**
- Motion:** J. Lewerk moved to approve the monthly expenditures for October 2015, Fiscal Year 2015-2016 in the amount of \$2,251,091.29; M. Avery seconded
- Vote:** **Unanimous** **Motion Carried**
- Motion:** J. Lewerk moved to approve the Financial Statement for October 2015, Fiscal Year 2014-2015 as presented by the Administration; D. Rickard seconded
- Vote:** **Unanimous** **Motion Carried**
- Motion:** J. Lewerk moved to approve the Financial Statement for October 2015, Fiscal year 2015-2016 as presented by the Administration; M. Avery seconded
- Vote:** **Unanimous** **Motion Carried**
- Motion:** J. Lewerk moved to acknowledge the November 2015 transfer as presented by the Administration; J. Danberg seconded
- Vote:** **Unanimous** **Motion Carried**

11. New Business / Old Business

- a) **Committee List of Appointments** – Administration provided an update regarding the committees and its members.
- b) **Approval of 2016 Schedule of Board of Education Meeting** – The compiled 2016 Schedule of Board of Education meetings was presented.

Motion: J. Jencks moved to approve the 2016 Schedule of Board of Education Meetings; M. Avery seconded

Vote: **Unanimous**

Motion Carried

c) **Discussion re: LCS Improvement Plan for Student Achievement in Math and Possible Action** – The LCS Math Curriculum Committee presented a multifaceted plan to improve students' achievement in math including a general cost for resources. A placeholder for expenses will be needed to be put into the upcoming proposed budget. A possible Budget of \$100,000.00 may be needed. Details will be provided at a later Board meeting.

Motion: J. Jencks endorsed the LCS Improvement Plan for Student Achievement in Math, including placeholder cost for material; M. Avery seconded

Vote: **Unanimous**

Motion Carried

d) **Discussion re: Amendments to Policies and Possible Action** – LCS Policy Committee recommended to the Board that there are four policies needing modifications

Motion: D. Rickard moved to waive the first read of Policy #4150/4250 Personnel – Certified and Non-Certified – Leave and Vacations; M. Avery seconded

Vote: **Unanimous**

Motion Carried

Motion: M. Avery moved to approve Policy #4150/4250 Personnel – Certified and Non-Certified – Leave and Vacations; D. Rickard seconded

Vote: **Unanimous**

Motion Carried

Motion: J. Lewerk moved to waive the first read of Policy #4214 Personnel – Non-Certified – Assignment and Transfer; D. Rickard seconded

Vote: **Unanimous**

Motion Carried

Motion: M. Avery moved to approve Policy #4214 Personnel – Non-Certified – Assignment and Transfer; D. Rickard seconded

Vote: **Unanimous**

Motion Carried

Motion: J. Lewerk moved to waive the first read of Policy #4217.4 – Personnel – Non-Certified – Dismissal/Suspension; E. Piper seconded

Vote: **Unanimous**

Motion Carried

Motion: J. Lewerk moved to approve Policy #4217.4 – Personnel – Non-Certified – Dismissal/Suspension; D. Rickard seconded

Vote: **Unanimous**

Motion Carried

Motion: J. Lewerk moved to waive the first read of Policy #5141.21 – Students – Administering Medication; E. Piper seconded

Vote: **Unanimous**

Motion Carried

Motion: J. Lewerk moved to approve Policy #5141.21 – Students – Administering Medication; E. Piper seconded

Vote: **Unanimous**

Motion Carried

TOWN OF LISBON 2016 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes #1-225 notice is hereby given that the regularly scheduled meetings of the

Lisbon Board of Education

will be held on the following dates:

January	<u>01/25/16</u>	July	<u>07/18/16</u>
February	<u>02/22/16</u>	August	<u>08/15/16</u>
March	<u>03/21/16</u>	September	<u>09/19/16</u>
April	<u>04/25/16</u>	October	<u>10/17/16</u>
May	<u>05/16/16</u>	November	<u>11/28/16</u>
June	<u>06/20/16</u>	December	<u>12/19/16</u>

The above meetings will be held at 6:30 o'clock PM in the Lisbon Central School Library / Media Center in Lisbon.

Signed _____, Chairman

Melissa Avery, Secretary

Notice:

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus of other bodies must file with the Town Clerk not later than January 31st of each year a schedule of regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2015 a schedule of the regular meetings that will be held in 2016.

RECEIVED

21:15pm
DEC 01 2015

Lauri Trovati
TOWN CLERKS OFFICE
TOWN OF LISBON

**Lisbon School District
Lisbon, CT 06351**

**STANDING COMMITTEES
2016**

CHAIRMAN

VICE-CHAIR

SECRETARY

Ian Rogers

Judy Jencks

Melissa Avery

FINANCE COMMITTEE

Melissa Avery

Judy Jencks

Ian Rogers

Scott McCabe

TRANSPORTATION COMMITTEE

Jenny Danburg

Joseph Lewerk

Ian Rogers

HOT LUNCH COMMITTEE

Joseph Lewerk

Ian Rogers

POLICY REVISION COMMITTEE

Judy Jencks

Damian Rickard

CURRICULUM COMMITTEE

Melissa Avery

Judy Jencks

Joseph Lewerk

Ian Rogers

David Nowakowski

BUILDING AND GROUNDS

Joseph Lewerk

Ian Rogers

NEGOTIATION COMMITTEE

Jenny Danburg

Ian Rogers

Scott McCabe

Damian Rickard

TECHNOLOGY COMMITTEE

Jenny Danburg

Judy Jencks

David Nowakowski

**The Board of Education Chairperson
is ex-officio for all committees.**

**Lisbon School District
Lisbon, CT 06351**

**AD-HOC COMMITTEES
2016**

NFA CONTRACT REVIEW COMMITTEE

Joseph Lewerk

Ian Rogers

LISBON SCHOOL POLICY COMMITTEE

Melissa Krauss

Joan Marshall

Sally Keating

LISBON SCHOOL TECHNOLOGY COMMITTEE

Randy Baah

Sally Keating

Joan Marshall

RECEIVED
@ 1:15 pm
DEC 01 2015
Randy Baah
TOWN CLERKS OFFICE
TOWN OF LISBON

e) **Discussion re: Adoption of Policies and Possible Action** – We currently do not have the following policies in place. The LCS Policy Committee recommends to the Board the adoption of the following two policies.

Motion: M. Avery moved to waive the first read of Policy #4112.1/4212.1 – Personnel – Certified and Non-Certified – Provisions of Negotiated Agreements/Contracts; J. Lewerk seconded

Vote: **Unanimous** **Motion Carried**

Motion: J. Lewerk moved to approve Policy #4112.1/4212.1 – Personnel – Certified and Non-Certified – Provisions of Negotiated Agreements/Contracts; M. Avery seconded

Vote: **Unanimous** **Motion Carried**

Motion: D. Rickard moved to waive the first read of Policy #4118.14/4218.14 – Personnel – Certified and Non-Certified – Nondiscrimination on the Basis of Disabilities; M. Avery seconded

Vote: **Unanimous** **Motion Carried**

Motion: J. Lewerk moved to approve Policy #4118.14/4218.14 – Personnel – Certified and Non-Certified – Nondiscrimination on the Basis of Disabilities; D. Rickard seconded

Vote: **Unanimous** **Motion Carried**

f) **Discussion re: 2015-2016 Budget and Possible Action** – S. Keating and D. Cormier provided an update with regards to the 2015-2016 budget.

g) **Preliminary Discussion re: 2016-2017 Budget Issues** – I. Rogers and Administration provided a few key points/preliminary information relating to the development of the 2016-2017 budget. Further discussion will be discussed in future meetings.

12. **Committee Reports** - None

13. **Additions to the Agenda** – None

14. **Next Agenda Planning**
Data Team overview

15. **Public Comment**
E. Piper read a statement of his possible resignation as a Board of Education Member.

16. **Adjournment** - The meeting adjourned at 8:34 pm

RECEIVED FOR RECORD AT LISBON

CT ON 12/07/2015 AT 2:10pm

ATTEST: LAURIE TIROCCHI, TOWN CLERK

Margaret Makely, Asst

Respectfully Submitted,

Approved

Allen P. McNelly - Recorder

Recording Secretary