

LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Regular Board of Education Minutes
Monday, August 17, 2015

Board Members Present: R. Baah (Chair), M. Krauss, J. Danburg, M. Avery, M. Danieluk,
I. Rogers, J. Jencks,
Board Members Absent: J. Lewerk, R. Rogers
Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), D. Vallese
(Principal)
Administrators Absent: D. Yellen (Director of Special Education)
Student Ambassadors Present: O. Avery
Student Ambassadors Absent: C. Siquencia
Others: M. Masterjoseph, A. Townsend, G. Bugbee, C. Wardrop

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:31 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT** – None

5. **CORRESPONDENCE** – R. Baah read a letter of resignation, effective August 17, 2015 from
Board Member Richard Rogers.

MOTION: I. Rogers moved to accept R. Rogers's resignation; M. Danieluk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT** – None

7. **APPROVAL OF MINUTES**

MOTION: M. Krauss moved to approve the minutes of the July 20, 2015 Regular Board of Education
Meeting; I. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

- a) D. Vallese discussed utilizing electronic data for the reduction of paper. She also met with the PTO to discuss the courtyard cleanup and fundraisers for the 2015-2016 school year. Dr. Vallese will be helping to develop a new social studies curriculum to meet the Common Core. She will also begin implementing Connecticut's teacher evaluation program which will support and improve LCS teaching skills.
- b) D. Yellen was absent so S. Keating reported on his behalf. D. Yellen will be interviewing a potential candidate for the school psychologist position by the end of this week. In regards to the School Readiness program, many applications have been submitted for the 2015-2016 school year.

- c) D. Cormier reported the auditors will be coming next week and she is prepared for their arrival. She also reported she will have the ED-001 report completed by next week.
- d) S. Keating read a report from B. McGlew, Director of Buildings and Grounds. The window replacement project has been completed, excluding one special order window. A punch list is being prepared due to Representative Paul Brycki's help and a grant written by LCS administrators. The cost to the Town was approximately \$97,000 and an additional \$7,600 for blinds. The initial estimated cost was \$235,200. The front walk will be completed by August 21, 2015. S. Keating also informed the Board that she is researching a grant for (2) additional Mitsubishi A/C units. She also reported on the All-Hazards School Security and Safety Plan for LCS. She will be meeting with our local Trooper to review our lockdown and evacuation plan. Professional development plans for August 24th and 25th were discussed. Activities include: data team training, development of social studies curriculum, safety and security updates and sexual assault prevention. This prevention training is in regard to the new policy recently adopted by the Board.

9. CONSENT AGENDA

- MOTION:** I. Rogers moved to approve the monthly expenditures for July 2015, Fiscal Year 2014-2015 in the amount of \$52,445.59; J. Krauss seconded.
- VOTE:** UNANIMOUS **MOTION CARRIED**
- MOTION:** I. Rogers moved to approve the monthly expenditures for July 2015, Fiscal Year 2015-2016 in the amount of \$413,623.27; M. Danieluk seconded.
- VOTE:** UNANIMOUS **MOTION CARRIED**
- MOTION:** M. Avery moved to approve the financial statement for July 2015, Fiscal Year 2014-2015 as presented by the Administration; I. Rogers seconded.
- VOTE:** UNANIMOUS **MOTION CARRIED**
- MOTION:** I. Rogers moved to approve the financial statement for July 2015, Fiscal Year 2014-2015 as presented by the Administration; M. Avery seconded.
- VOTE:** UNANIMOUS **MOTION CARRIED**

10. NEW BUSINESS / OLD BUSINESS

- a) Discussion re: Junior High Math Curriculum – Mr. Mark Masterjoseph presented the new/modified changes to our math curriculum. He explained to the Board Members the importance of meeting the higher demand for greater results in placement exams, success in High School, and Post-Graduation.
- b) Discussion re: July 1, 2015 Property and Liability Insurance Renewal Recap and 2015-2016 Risk Management Activities – Mr. Christopher Wardrop from USI, Inc. discussed the increased volume of Workers' Compensation Claims these past few years which resulted in an increase of cost to our policy. He will continue to make recommendations for continual improvements to our claim reduction.
- c) Discussion re: Aesop and Possible Adoption – Mr. Greg Bugbee from CCAT discussed with the Board how this program would better serve our school in regards to substitute's services. He explained the start-up would take approximately 2-3 weeks to complete.

- MOTION:** I. Rogers moved to adopt the Aesop Service for the school year 2015-2016; J. Jencks seconded.
- VOTE:** UNANIMOUS **MOTION CARRIED**

- d) Discussion re: 2015-2016 Board of Education Budget and Possible Action – Mrs. Diane Cormier and Mrs. Sally Keating discussed with the Board the budget shortages as of August 17, 2015. Updates will be provided in the future.
- e) Discussion re: CAFE Policy Service and Possible Action – Mr. Ian Rogers discussed his research on the continual upkeep of policies and cost for the CAFE Policy Service. The Board agreed to continue updating their manual as previously prepared.
- f) Discussion re: Amendment to Policy #4112.41/4212.4 Personnel – Certified – Health Examination and Possible Action – Mrs. Missy Krauss and the administration will make slight modifications to this policy.

MOTION: I. Rogers moved to approve Policy #4112.41/4212.4 Personnel – Certified – Health Examination as amended; J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- g) Discussion re: Personnel Topic (Anticipated Executive Session) and Possible Action

MOTION: M. Krauss moved to move Agenda Item #10(g) Discussion re: Personnel Topic to Executive Session to be held at the end of the Board meeting after Agenda Item #13 Public Comment; M. Danieluk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

11. COMMITTEE REPORTS – None

12. NEXT AGENDA PLANNING – August 20, 2015 at 4:30 p.m.- To fill the School Board Vacancy

13. PUBLIC COMMENT – None

MOTION: R. Baah moved to enter into Executive Session and to invite Mrs. Sally Keating and Dr. Donna Vallese to discuss Agenda Item #10(g) Discussion re: Personnel Topic; J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board entered into Executive Session at 8:16 p.m.

The Board ended Executive Session at 8:26 p.m.

No motions were made and no votes were taken during executive session.

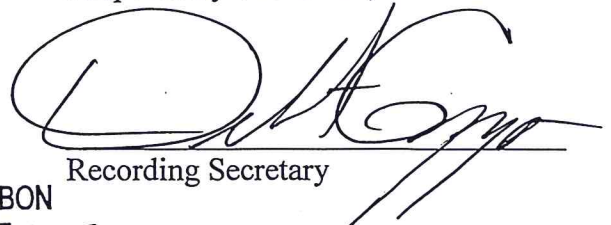
14. ADJOURNMENT

MOTION: M. Avery moved to adjourn the meeting at 8:26 p.m.; J. Danburg seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,



Recording Secretary

Approved

RECEIVED FOR RECORD AT LISBON
CT ON 08/20/2015 AT 12:15pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
L. Tirocchi