

LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Regular Board of Education Minutes
Monday, June 8, 2015
6:30 p.m.

Board Members Present: R. Baah (Chair), M. Krauss, J. Jencks, I. Rogers, M. Avery, M. Danieluk, J. Lewerk, J. Danburg, R. Rogers

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager)

Administrators Absent: K. Graves (Interim Principal), D. Yellen (Special Education Director)

Student Ambassadors Present: O. Avery, C. Siquencia

Student Ambassadors Absent: L. Lepage

Others: A. Townsend, B. McGlew, T. Maynard, M. Rossi, D. Vallese, S. Apperson, R. Miller, Mi. Mlyniec, Ma. Mlyniec, J. Lepore, K. Lang, N. Hungerford, E. Joly

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:32 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT** – A. Townsend, LEA President, decided to rally staff together to present balloons to the Board in appreciation for all they do.

5. **CORRESPONDENCE** – R. Baah (Chair) handed out a memo from the Board of Finance. They submitted in writing their requests for their next meeting. R. Baah also handed out a letter from the Town of Lisbon regarding the confusion about correcting minutes from the last meeting.

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT**

O. Avery reported that in 7th grade the students are watching a movie on Martin Luther King in Social Studies. In Spanish they are learning about Mexico. They are learning how people inherit alleles in Science. In Math they are learning about probability and in Language Arts they are building huts like the ones they saw at Plimoth Plantation.

C. Siquencia reported that in 6th grade they are getting ready for the end of the year. Today the 6th grade students helped out with Field Day with the Kindergarten through 3rd grades. They are looking forward to the 6th grade Field Day on Friday. Wednesday is their D.A.R.E. graduation and Thursday they are traveling to New York City for their field trip. All of the 6th grade students are looking forward to summer and returning as 7th grade students.

7. **APPROVAL OF MINUTES**

MOTION: I. Rogers moved to approve the corrected minutes of the May 18, 2015 Regular Board of Education Meeting; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

a) S. Keating reported on behalf of K. Graves. Congratulations to the chorus and Joan Curtiss for their production of the Pied Piper Musical. Special thanks to volunteers, parents, and Mrs. Serra. This was a welcome return to the theatrical productions here at LCS. The LCS band

will perform their spring concert Tuesday night. D.A.R.E. graduation is scheduled for June 10th at 9:30 a.m. Trooper Browning and Mrs. Fabry worked together to complete this rite of passage. Field Day was celebrated today and everyone had a blast. There was an Olympic theme, the students took the Olympic Oath, and presented flags made by each class. Thank you to Mrs. Joly and Mrs. Fabry.

- b) S. Keating reported on behalf of D. Yellen. The educational benefit review process related to the State Personnel Development Grant was discussed. Team consultants trained special education staff on the refinement of goals of I.E.P.'s. The team took samples of I.E.P.'s from a few years ago and will compare them to current I.E.P.'s. D. Yellen is waiting to hear the report back from this.
- c) D. Cormier reported that the auditors were here last week. The Audit Planning Letter is in the packet. The auditors were here all day Thursday and did preliminary work to start the audit. A definitive date for their return has not been set yet.
- d) S. Keating introduced the new principal of LCS, Dr. Donna Vallese. S. Keating discussed the schedule change for next year at LCS. Due to the mandate from the state that 7th and 8th grades need to have a twenty minute recess to start this coming school year, schedules will be changing. Start of school will be at 8:15 a.m. instead of 8:25 a.m. and will end at 3:00 p.m. instead of 2:55 p.m. Tomorrow will be the final meeting with staff and then information will be released to the community. S. Keating reported on MBR, new language was proposed but nothing is official at this time. S. Keating contacted the State and D. Cormier had information from a legislative liaison, confirming nothing is finalized. A special session is planned in a couple of weeks.

9. CONSENT AGENDA

MOTION: I. Rogers moved to approve the monthly expenditures for May 2015, Fiscal Year 2014-2015 in the amount of \$382,734.91; J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: I. Rogers moved to approve the financial statement for May 2015, Fiscal Year 2014-2015 as presented by the Administration; M. Avery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: M. Krauss moved to accept line item transfers as provided by the Administration. I. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

10. NEW BUSINESS / OLD BUSINESS

- a) Discussion re: Review of LCS Cafeteria Program – M. Rossi discussed the recent review of the LCS Cafeteria Program. The audit in the cafeteria went very well, they received a great review.
- b) Discussion re: Financial Status of LCS Cafeteria Program and Possible Action – M. Rossi, D. Cormier, and S. Keating discussed the current financial status and the projected status for the 2015-2016 school year, based upon the current structure. D. Cormier provided a sheet with three scenarios addressing staffing. The Board decided not to make any changes at this time.
- c) Discussion re: 2014-2015 Budget and Possible Action –B. McGlew gave an update on the repair of the front stairs and ramp. Initial estimate from a civil engineer is approximately \$65,000 to take the stairs out, add drainage, new hand railings, and repair the cracked cement. This will go out to bid.

- d) Discussion re: 2015-2016 Budget and Possible Action – Discussion occurred regarding the \$135,000 cut from the Board of Finance to the 2015-2016 budget. Consideration was also given regarding other possible expenses impacting next year's budget.
- e) Discussion re: Amendment to Policy #5117.1 – Students – Tuition Policy and Possible Action – This policy has been amended to reflect that Griswold High School in addition to Norwich Free Academy is one of our designated high schools.

MOTION: J. Lewerk moved to waive the first read of Policy #5117.1 – Students – Tuition Policy and Possible Action as amended; M. Krauss seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: J. Lewerk moved to approve Policy #5117.1 – Students – Tuition Policy and Possible Action as amended; M. Avery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- f) Discussion and Approval of 2015-2016 Educator Evaluation and Support Plan – S. Keating reported that the CT State Department of Education approved LCS' Evaluation Plan for 2015-2016. S. Keating stated that Board approval was now needed.

MOTION: I. Rogers moved to approve the 2015-2016 Lisbon Educator Evaluation and Support Plan; J. Jencks seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- g) Acceptance of Retirement Letter – Mr. Randy Baah read a retirement letter from Mr. Richard Coutu, one of our dedicated custodians.

MOTION: J. Lewerk moved to accept Mr. Richard Coutu's retirement letter with regret and to wish him much success in the future; M. Danieluk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- h) Discussion re: Singleton Contracts (Proposed Executive Session) and Possible Action

MOTION: M. Avery moved to move Agenda Item #10(h) Discussion re: Singleton Contracts to be held at the end of the Board meeting after Agenda Item #14 Public Comment; J. Danburg seconded.

VOTE: UNANIMOUS

MOTION CARRIED

11. COMMITTEE REPORTS – Transportation was discussed, including number of busses needed for next year.

12. ADDITIONS TO THE AGENDA – None

13. NEXT AGENDA PLANNING – Topics:

M. Krauss will look into CABA to maintain policies and bring a report to the next meeting

End of year preliminary cafeteria financial report

Transportation data from S. Guarino

2015-2016 budget discussion

14. PUBLIC COMMENT – None

MOTION: J. Lewerk moved to enter into Executive Session and to invite Mrs. Sally Keating and Mrs. Diana Cormier to discuss Agenda Item #10(h) Discussion re: Singleton Contracts; M. Krauss seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board entered into Executive Session at 8:48 p.m.

The Board ended Executive Session at 9:07 p.m.

MOTION: R. Rogers moved to approve revision 1 of the Food Service Director's contract.; M. Krauss seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: M. Krauss moved to approve the part time permanent superintendent contract as amended; I. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

15. ADJOURNMENT

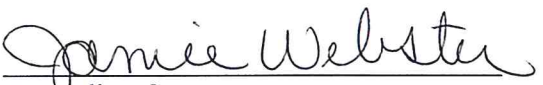
MOTION: I. Rogers moved to adjourn the meeting at 9:10 p.m.; M. Avery seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 06/10/15 AT 12:07 PM
ATTEST. LAURIE TIROCCHI, TOWN CLERK
