

## **LISBON**

**December 19, 2011**

The regular meeting of the Lisbon Board of Education was held on Monday, December 19, 2011 and was called to order by Chairman, R. Baah at 6:32 pm.

**Members Present:** R. Baah, M. Krauss, R. Rogers, J. Marshall, M. Burelle, P. Allyn, J. Lewerk, I. Rogers

**Members Absent:** None

**Administrators Present:** S. Keating, B. Austin, L. Slocum, K. Graves, D. Cormier

**Administrators Absent:** None

**Student Ambassadors Present:** K. Hong, B. Cormier, S. Way

**Student Ambassadors Absent:** None

**Others:** M. Jenkins, S. Apperson, N. Nelson, J. McCloud, R. Browne

The Student Ambassadors led everyone in the Pledge of Allegiance.

**Public Comments:** None

### **Lisbon Central School Ambassadors Report:**

K. Hong reported on what the 8<sup>th</sup> grade students are studying right now. In Science, they are working on friction force. In Language Arts, the students are working on a research paper, a timeline and a picture book report. The Constitution is being studied in Social Studies and in Algebra, they are learning about linear equations. On December 15<sup>th</sup>, the NJHS members served the seniors at the Senior Center and sang Christmas Carols to them. K. Hong also reported that on December 22<sup>nd</sup>, some of the 7<sup>th</sup> and 8<sup>th</sup> grade students will be going Christmas Caroling to the seniors in Lisbon.

B. Cormier reported that in 7<sup>th</sup> Grade, the students are having a pizza party on December 23<sup>rd</sup>. He also reported that the 7<sup>th</sup> and 8<sup>th</sup> grade students will be going Christmas Caroling to the seniors in Lisbon on December 22<sup>nd</sup>. The Garde Arts Theater field trip was lots of fun and the students cannot wait for the Medieval Times field trip. The 7<sup>th</sup> grade students are having tests in Math and Spanish before the Winter Break.

S. Way reported that the 6<sup>th</sup> grade students are working on decimals in Math and density in Science. In Social Studies, they are learning about World War II.

Motion by J. Lewerk to add Correspondence to the Agenda. Seconded by J. Marshall. Unanimously voted. Motion carried.

Correspondence: R. Baah reported that he received a letter from the Lisbon Democratic Town Committee endorsing Judith Jencks to fill the Democratic vacancy on the Board of Education.

Motion by R. Rogers to add Lisbon Democratic Town Committee Recommendation under Agenda Item #11 Additions to the Agenda. Seconded by J. Lewerk. Unanimously voted. Motion carried.

### **Approval of Minutes:**

Motion by M. Burelle to approve minutes of November 28, 2011 Board of Education Meeting with the correction of adding S. Keating as being invited into the Executive Session following Public Comments. Seconded by I. Rogers. Unanimously voted. Motion carried.

### **Administrators' / Superintendent's Report:**

- a) B. Austin reported that the ten spots open to Lisbon students to participate in a CMT Jamboree sponsored by LEARN have been filled. There were a total of 15 students interested. B. Austin contacted LEARN to see if we could have more spots, and this is only possible if other schools do not fill their quotas. The holiday concert with the chorus and band performed for the students on December 15<sup>th</sup>. The band performed that same evening for parents and friends and did a wonderful job. R. Miller has 90 students signed up for band. The chorus, under the direction of J. Curtiss, will be performing on December 21<sup>st</sup> @ 6:30 pm. LCS has one free day from EastConn for a technology workshop. M. Davidson and B. Austin polled the teachers and it was decided that the training would be regarding smartboards and also training on iPad apps, such as what educational apps are available and how they can improve instruction. This training will be held on February 1<sup>st</sup> and the teachers will receive 3 CEUs. The PTO had their monthly movie night on December 9<sup>th</sup>. At that time, B. Austin pulled the winning raffle ticket for a \$1,000 shopping spree at Lowes and a Lisbon resident won it. This raffle brought in \$3,560 for the PTO. B. Austin informed the Board that many teachers are very happy with the new reading program "Reading Street". He has observed many lessons and the students seem to be picking up skills earlier than in previous years.
- b) K. Graves discussed Community Connection High School's curricula's supplemental activities done through outside agencies/organizations.
- c) L. Slocum continued discussing with the Board the Special Education Data Application and Collection Grants (SEDAC-G) system, highlight the Excess Cost Grant.
- d) D. Cormier reported that D. Gozzo is continuing to learn how to process payroll and feels that she had a good grasp of the steps that need to be followed.
- e) S. Keating stated that B. McGlew reported no major maintenance issues. The hot water heater in the upper boiler room needed a new transformer and this has been replaced. The Special Education office has been moved. Business Electronics, Inc. (BEI) was in and reprogrammed telephone extensions and added a telephone in the main office. During the holiday break, Associated Electronic Systems will be in to test the fire alarm system and an A.L. Fire Company will be here to conduct a quarterly visit on the fire sprinkler system. The track project is completed for now and will start back up in April to apply the rubber surface. S. Keating also reported that in a recent article in the newspaper, 50% of CT schools are "In need of improvement". Lisbon Central School is not one of them. This is due to the many new initiatives that have been put in place to help our students and teachers perform at their best. S. Keating shared a letter with the Board from Mr. & Mrs. Espinoza sent to M. Rossi, Food Service Director. They expressed their gratitude to M. Rossi and his staff for the outstanding job that they do on a daily basis.

### **Consent Agenda:**

Motion by M. Krauss to approve monthly expenditures for November 2011, Fiscal Year 2010-2011 in the amount of \$850.00. Seconded by J. Marshall. Unanimously voted. Motion carried.

Motion by J. Lewerk to approve monthly expenditures for November 2011, Fiscal Year 2011-2012 in the amount of \$1,793,461.15. Seconded by J. Marshall. Unanimously voted. Motion carried.

Motion by M. Krauss to approve the financial statement for November 2011, Fiscal Year 2010-2011 as presented. Seconded by J. Lewerk. Unanimously voted. Motion carried.

Motion by M. Burelle to approve the financial statement for November 2011, Fiscal Year 2011-2012 as presented. Seconded by R. Rogers. Unanimously voted. Motion carried.

**New Business / Old Business:**

- a) Math Curriculum Presentation – M. Jenkins, N. Nelson, S. Apperson and S. Keating presented the updated K-8 Math Curriculum to the Board.
- b) Presentation re: Community Connection High School – K. Graves and S. Keating presented a report regarding the overall status of CCHS.
- c) Safe School Climate Plan – B. Austin presented the Safe School Climate Plan, incorporating the recent legislation regarding Bullying.

Motion by R. Rogers to accept the Safe School Climate Plan as presented. Seconded by I. Rogers. Unanimously voted. Motion carried.

- d) Amendment to Policy – The Board received the policy to be amended at the November 2011 Board meeting and it is on the agenda for a second read.

Motion by R. Rogers to accept the amended policy Students – 5131.911 – Bullying. Seconded by I. Rogers. Unanimously voted. Motion carried

- e) Policy Drafts – The Board received the policy drafts at the November 2011 Board meeting and they are on the agenda for a second read.

Motion by I. Rogers to approve the adoption of policy Business and Non-Instructional Operations – 3320 – Purchasing Procedures. Seconded by R. Rogers. Unanimously voted. Motion carried.

Motion by M. Krauss to approve the adoption of policy Business and Non-Instructional Operations – 3511 – Compliance with 504 Regulations with amendments. Seconded by M. Burelle. Unanimously voted. Motion carried.

- f) Property/Casualty Agent Contract – The contract with USI, Inc. ends at the end of this school year. Pending Board approval, the contract could be extended one year.

Motion by R. Rogers to table the Property/Casualty Agent Contract to the January 2012 meeting. Seconded by I. Rogers. Unanimously voted. Motion carried.

Motion by R. Rogers to move Agenda Item #9(g) to follow Agenda Item #13. Seconded by M. Krauss. Unanimously voted. Motion carried.

**Committee Report:** None

**Additions to the Agenda:**

Lisbon Democratic Town Committee Recommendation for the Board of Education Vacancy – The Board held discussion.

Motion by J. Lewerk to accept the resignation of L. Herring-Sylvestre from the Board of Education. Seconded by I. Rogers. Unanimously voted. Motion carried.

Motion by R. Rogers to accept the recommendation of the Lisbon Democratic Town Committee to have Judith Jencks fill the Board Vacancy pending determination of eligibility. Seconded by M. Krauss. Unanimously voted. Motion carried.

**Next Agenda Planning:**      End of Year Committee Reports  
                                         Transportation Contract

**Public Comments:**

J. McCloud commented that in regards to the bullying policy only covering student-to-student bullying, any parent bullying student issues can be addressed with the Resident Trooper.

R. Browne stated that the Board of Education does an excellent job and does not get enough recognition.

Motion by J. Marshall to enter into executive session to discuss #9(g) Contract Negotiations and to invite B. Austin, D. Cormier and S. Keating to join the session. Seconded by R. Rogers. Unanimously voted. Motion carried.

The Board entered into executive session at 8:36 pm.

The Board ended executive session at 9:10 pm.

No motions were made and no votes were taken during executive session.

Motion by M. Burelle to adjourn. Seconded by J. Marshall. Unanimously voted. Motion carried.

The Board adjourned at 9:10 p.m.

Respectfully Submitted,



Recording Secretary

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Approved

RECEIVED FOR RECORD AT LISBON.  
CT ON 12-21-2011 AT 12:30 pm  
ATTEST. BETSY M. BARRETT, TOWN CLERK