

LISBON

August 15, 2011

The regular meeting of the Lisbon Board of Education was held on Monday, August 15, 2011 and was called to order by Chairman, R. Baah at 6:32 pm.

Members Present: I. Rogers, R. Baah, M. Krauss, M. Burelle, S. McCabe, R. Browne, L. Herring-Sylvestre,

Members Absent: J. Marshall, R. Rogers

Administrators Present: S. Keating, B. Austin, D. Cormier, L. Slocum

Administrators Absent: H. Mileski

Student Ambassadors Present: None

Student Ambassadors Absent: K. Hong, B. Cormier

Others: None

The Chairman led everyone in the Pledge of Allegiance.

Public Comments: None

Lisbon Central School Ambassadors Report: None

Approval of Minutes:

Motion by M. Krauss to approve minutes of June 20, 2011 Board of Education Meeting with the change of adding to R. Browne's statement that he is concerned about cuts in sports at GHS under Additions to the Agenda. Seconded by M. Burelle. Unanimously voted. Motion carried.

Motion by R. Browne to approve minutes of June 27, 2011 Special Board of Education Meeting as presented. Seconded by I. Rogers. Unanimously voted. Motion carried.

Motion by M. Krauss to approve minutes of July 14, 2011 Special Board of Education Meeting as presented. Seconded by M. Burelle. Yes – R. Baah, M. Krauss, S. McCabe, I. Rogers, M. Burelle, L. Herring-Sylvestre. Abstained – R. Browne. Motion carried.

Administrators' / Superintendent's Report:

- a) B. Austin reported that all books are in and are being distributed for our new math series called Math Connects – Macmillan McGraw Hill. Summer school started on July 5th and ended on August 4th. There were 28 students serviced without any problems. The younger students were moved from the kindergarten area to the media center due to the construction taking place in the front of the school. Last Thursday student information went home regarding who they will have for a teacher. As of today, there were no phone calls to me or complaints. The PTO Movie Night is this Friday, August 19th featuring the movie RIO. Interviews were held for the .2 health teacher and also the .5 Pre-K position. For the health position, Lindsay Raymond was hired. She is out of Niantic and will be working with our 6th, 7th and 8th graders. The .5 Pre-K position was given to Amy Vallandingham. She was employed for the past six years as a head start teacher at EastConn. She is enthusiastic and quite bright. She has also gone through the NAEYC accreditation at EastConn. Lastly, teachers are slowly filtering into school to get their rooms ready for the new school year. This is always a good sign.
- b) S. Keating discussed with the Board the status of the NEASC accreditation process. The Commission has recommended to the Board of Trustees that CCHS be accepted as a candidate for accreditation.

- c) L. Slocum reported that Lisbon is one of 142 districts to be assigned to *Meets Requirements* in the identified areas on the Annual Performance Report. The Annual Performance Report was reviewed with the Board.
- d) D. Cormier reported that the June 2011 reports are finalized and commented that B. McGlew was instrumental in helping her to close out the year.
- e) S. Keating and D. Cormier discussed the Minimum Budget Requirement (MBR) and reporting status with the board. The MBR has been calculated and \$11,210 needs to be added back to the budget to meet compliance.
S. Keating read a report from B. McGlew regarding maintenance issues. The security system is approximately 90% installed. It is recommended to create a policy regarding building use considering the new security system. The ramp is almost completed. ZBest was in and steam cleaned the rugs and carpets. The custodial crew has done an outstanding job this summer.

Consent Agenda:

Motion by R. Browne to approve monthly expenditures for June 2011 in the amount of \$1,029,884.68. Seconded by S. McCabe. Unanimously voted. Motion carried.

Motion by M. Burelle to approve monthly expenditures for July 2011 in the amount of \$178,666.34. Seconded by R. Browne. Unanimously voted. Motion carried.

Motion by M. Burelle to approve the financial statement for June 2011 as presented. Seconded by L. Herring-Sylvestre. Unanimously voted. Motion carried.

Motion by I. Rogers to approve the financial statement for July 2011 as presented. Seconded by S. McCabe. Unanimously voted. Motion carried.

New Business / Old Business:

- a) Acceptance of Retirement/Resignation Letter – S. Keating read a retirement letter from Miss Ellen Lehtimaki and resignation letter from Mrs. Heather Mileski.

Motion by R. Browne to accept Miss Ellen Lehtimaki's retirement letter with regret and to wish her much success in the future. Seconded by M. Krauss. Unanimously voted. Motion carried.

Motion by M. Krauss to accept Mrs. Heather Mileski's resignation letter with regret and to wish her much success in the future. Seconded by L. Herring-Sylvestre. Unanimously voted. Motion carried.

- b) Amendment to Policy – The Board received the policy to be amended prior to the Board meeting for their review.

Motion by R. Browne to waive the first read of the policy to be amended. Seconded by M. Krauss. Unanimously voted. Motion carried.

Motion by I. Rogers to accept the amended policy Students – 5141.21 – Medication Administration with clarification. Seconded by L. Herring-Sylvestre. Unanimously voted. Motion carried.

- c) Policy Drafts – The Board received the policy drafts prior to the Board meeting for their review.

Motion by R. Browne to waive the first read of the policy drafts. Seconded by I. Rogers. Unanimously voted. Motion carried.

Motion by I. Rogers to approve the adoption of policy Mission, Goals and Objectives – 0050 – Code of Ethics. Seconded by R. Browne. Unanimously voted. Motion carried.

Motion by I. Rogers to approve the adoption of policy Administration – 2300 – Code of Ethics. Seconded by R. Browne. Unanimously voted. Motion carried.

Motion by I. Rogers to approve the adoption of policy Business and Non-Instructional Operations – 3543.31 – Retention of Electronic Records. Seconded by L. Herring-Sylvestre. Unanimously voted. Motion carried.

Motion by I. Rogers to approve the adoption of policy Personnel – 4112.61/4212.61 – HIPPA. Seconded by M. Burelle. Unanimously voted. Motion carried.

Motion by R. Browne to approve the adoption of policy Personnel – 4118.13/4218.13 – Conflict of Interest. Seconded by I. Rogers. Unanimously voted. Motion carried.

Motion by M. Burelle to approve the adoption of policy Students – 5145.5 – Nondiscrimination ADA. Seconded by R. Browne. Unanimously voted. Motion carried.

Motion by I. Rogers to approve the adoption of policy Instruction – 6144 – Controversial Issues. Seconded by L. Herring-Sylvestre. Unanimously voted. Motion carried.

Motion by S. McCabe to approve the adoption of policy Instruction – 6141.322 – Website / Pages. Seconded by R. Browne. Unanimously voted. Motion carried.

d) Students' Issues of a Confidential Nature

Motion by R. Browne to move Agenda Item #9(d) Students' Issues of a Confidential Nature to Executive Session to be held at the end of the Board meeting after Agenda Item #13. Seconded by I. Rogers. Unanimously voted. Motion carried.

e) Update Re: Community Connections High School Issues

Motion by M. Burelle to move Agenda Item #9(e) Update Re: Community Connections High School Issues to Executive Session to be held at the end of the Board meeting after Agenda Item #13. Seconded by M. Krauss. Unanimously voted. Motion carried.

Committee Report: None

Additions to the Agenda: None

Next Agenda Planning: Residency Policy
Scheduling of Negotiation Meetings with regards to MEUI Contract

Public Comments: None

Motion by L. Herring Sylvestre to enter into executive session to discuss Students' Issues of a Confidential Nature and Update Re: Community Connections High School Issues and to invite B. Austin, L. Slocum and D. Cormier to join the session. Seconded by M. Burelle. Unanimously voted. Motion carried.

The Board entered into executive session at 7:22 pm.

The Board ended executive session at 8:27 pm.

No motions were made and no votes were taken during executive session.

Motion by R. Browne to adjourn. Seconded by M. Burelle. Unanimously voted. Motion carried.

The Board adjourned at 8:28 p.m.

Respectfully Submitted,

Approved

Recording Secretary