

# Lisbon Board of Education

Lisbon, Connecticut 06351

## Regular Board of Education Minutes

Monday December 17, 2018

Board Members Present: I. Rogers, J. Jencks, M. Avery, M. Krauss, D. Nowakowski, J. Marshall, S. McCabe and J. Danburg

Board Members Absent: J. Lewerk

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), M. Courter (Director of Special Education) and B. McGlew (Building and Grounds)

Administrators Absent: B. Apperson (Principal)

Student Ambassadors Present: S. Rebstock and B. Nowakowski

Student Ambassadors Absent: None

Others: None

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment**-None

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

S. Rebstock reported that the 7<sup>th</sup> grade students are learning the following: In Social Studies, she reported they are learning about the Peace Corp. In Language Arts, they just turned in their book report and they are learning about subject-verb agreements. In Math, they are learning about proportions. In Science, they are learning the principles of natural selection. In Spanish, they finished learning about Quinceañera, the celebration of a girl turning 15 years of age, and they are now learning about Christmas in Mexico.

B. Nowakowski reported the 6<sup>th</sup> grade students are learning the following: In Language Arts, they are learning about all of the different types of nouns. In Math, they are reviewing what they learned over the last three months. In Science, they are learning about density and chemical combinations. In Social Studies, they are learning about the Japanese culture. He also reported that the report cards came out recently and he will be leaving early due to Rec. Basketball.

7. **Approval of Minutes**

**Motion:** S. McCabe moved to approve the minutes of the November 26, 2018 Regular Board of Education meeting; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** M. Krauss moved to approve the minutes of the December 6, 2018 Special Board of Education meeting; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

**8. Administrators' / Superintendent's Report**

- a) Lisbon Central School-On behalf of Mr. Apperson, Mrs. Sally Keating provided information to the Board on activities this past month. The Senior Center Luncheon was held on December 13<sup>th</sup> and it was a great success. The food was prepared by LCS Food Director, Michael Rossi and the LCS National Honor Society students did a wonderful job serving and cleaning up. The Board received the monthly Student of the Month photo. There were two holiday concerts held this month. Ms. Miller and Ms. Curtiss did a great job. Both events were well attended. Last week was the LCS Book Fair. Ms. Quinn, the Media Specialist did a great job as well as our volunteers. Mr. Davidson and Ms. Quinn had our students participating in the Hour of Code last week. Students did some amazing work. Lastly, he reported that our Eighth Grade students will be caroling in the community this Friday.
- b) Special Education –Mrs. Maggie Courter reported on the updated enrollment in Special Education for December. She also spoke about the progress with the Medicaid services and enrollment.
- c) Business Office – Mrs. Diana Cormier provided updated information on the Medicaid account balance. She also provided information regarding the upcoming payroll year-end closing procedure and an update on the 2018-2019 audit.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the roof leak. The roof contractor did find a leak and repaired the area. The roofers will also remove the solar panels on the roof next week. Lastly, he reported the yearly cross-connection inspection was done and there were no issues to report.
- e) Information – Mrs. Sally Keating reported that she and Mrs. Cormier will begin reviewing budget items and costs next week. She also discussed using Math puzzles, quotes and games for the LCS students to provide further interest in Math.

**9. Consent Agenda**

- a) Approval of Monthly Expenditures

**Motion:** J. Marshall moved to approve monthly expenditures for November 2018, Fiscal Year 2018-2019 in the amount of \$957,479.78; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

- b) Financial Statement

**Motion:** M. Krauss moved to approve financial statement for November 2018, Fiscal Year 2018-2019 as presented by the Administration; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

- c) Transfers

**Motion:** J. Marshall moved to acknowledge the November 2018, Fiscal Year 2018-2019 transfers as presented by the Administration; J. Danburg seconded

**Vote: Unanimous**

**Motion Carried**

## 10. New Business / Old Business

- a) Discussion re: Math Improvement Action Plan- Mrs. Sally Keating provided an update regarding steps being taken to improve achievement in Math at the junior high grade levels. She also commented on the template for the improvement plan which she and other Administrators will provide in detail to the Board in January.
- b) Discussion re: Math Software (Go Math and Dream Box) and Possible Action-Mrs. Keating briefly comment on the Go Math software being utilized. Mrs. Maggie Courter provided information regarding Dream Box as well as a short presentation. It was suggested to the Board to subscribe to the Dream Box Program for the remaining year for grades 5-8 as a supplemental Math program. If the results show improvement, it will be recommended to purchase a full year subscription for PreK-8 in the next year's budget.

**Motion:** J. Jencks made the motion to purchase the Dream Box program for grades 5-8 for the remaining school year; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- c) Discussion re: Amendment to Policies and Possible Action-

- Policy # 5141.21-Students-Administering Medications- Policy Committee members provided a summary of the changes to this policy.

**Motion:** S. McCabe moved to waive the 1<sup>st</sup> read of Policy # 5141.21-Student-Administering Medications; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** M. Avery moved to approve the amendments of Policy # 5141.21-Student-Administering Medications; J. Danburg seconded

**Vote: Unanimous**

**Motion Carried**

- Policy # 5141.4-Students- Reporting of Child Abuse and Neglect-Policy Committee Members provided a summary of the changes of this policy.

**Motion:** J. Marshall moved to waive the 1<sup>st</sup> read of Policy # 5141.21-Student- Reporting of Child Abuse and Neglect; J. Jencks seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Jencks moved to approve the amendments of Policy # 5141.21-Student- Reporting of Child Abuse and Neglect; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- d) Discussion re: Amendment to Policy #5117.1-Student-Tuition (Transportation) Policy- Designated High School and Possible Action-Mrs. Missy Krauss and Mrs. Joan Marshall provided three drafts for possible amendments to this policy.

**Motion:** J. Marshall moved to approve Version 3 and to include two Tech Schools; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

- e) Discussion re: Acceptance of Completion of the LCS Oil Tank Replacement Project and Possible Action-As part of the process regarding this project, the Board is required to make a formal motion to accept the completion of the project. Minutes regarding this motion will then be sent to the State Department.

**Motion:** J. Jencks moved to accept the completion of the LCS Oil Tank Replacement Project; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- f) Discussion re: Superintendent's Contract (Proposed Executive Session); Possible Action re: Superintendent's Contract -This agenda item needs to be moved, immediately after Public Comment #14.

- g) Discussion Concerning an Attorney-Client Communication Regarding the NFA Investigation (Proposed Executive Session); Possible Action Concerning the NFA Investigation -This agenda item needs to be moved, and to be held after agenda item 10(f).

**Motion:** M. Avery moved to move agenda item 10(f)-Discussion re: Superintendent's Contract (Proposed Executive Session); Possible Action re: Superintendent's Contract, immediately following Public Comment #14 and agenda item 10(g)-Discussion Concerning an Attorney-Client Communication Regarding the NFA Investigation (Proposed Executive Session); Possible Action Concerning the NFA Investigation, immediately following agenda item 10(f); J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

11. **Committee Reports – None**

12. **Additions to the Agenda-None**

13. **Next Agenda Planning-Grades 5-8 Summary Math Grid, Substitute Pay and Custodian Sub Pay**

14. **Public Comment-None**

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**Motion:** J. Jencks moved to enter into Executive Session and to invite Mrs. Sally Keating and Mrs. Diana Cormier to discuss Agenda Item 10(f) Discussion re: Superintendent's Contract and Agenda Item 10(g) Discussion Concerning an Attorney-Client Communication Regarding the NFA Investigation J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

The Board entered into Executive Session at 8:15 p.m. (Mrs. Diana Cormier left the meeting after discussion regarding the Superintendent contract)

The Board ended Executive Session at 9:11p.m.

**Motion:** M. Krauss moved to table the contract for Superintendent-Sally Keating until January; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

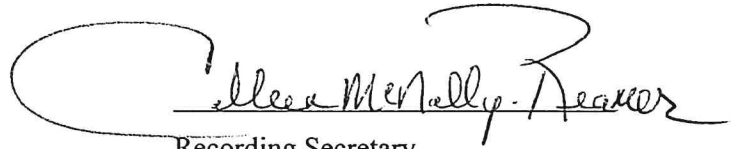
**Motion:** S. McCabe moved to send the letter reviewed by the Board, with the adjusted language to NFA; J. Jencks seconded

**Vote: Unanimous**

**Motion Carried**

15. **Adjournment** –The meeting adjourned at 9:13 p.m.

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Approved

  
Recording Secretary

RECEIVED FOR RECORD AT LISBON  
CT ON 10/20/18 AT 12:42pm  
ATTEST. LAURIE TIROCCHI TOWN CLERK  
