

# **Lisbon Board of Education**

**Lisbon, Connecticut 06351**

## **Regular Board of Education Minutes**

**Monday, April 15, 2024**

**6:30 p.m.**

**Lisbon Central School**

**Library / Media Center**

Board Members Present: I. Rogers, L. Baah, B. Larkin, K. Barber, J. Jencks, J. Lewerk, D. Nowakowski

Board Members Absent: J. Danburg, K. Vane

Administrators Present: S. Keating (Superintendent), J. Sullivan (Director of Special Education), C. Sheldon (Principal), B. McGlew (Director of Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: T. Nowakowski, P. Contino

Student Ambassadors Absent: N. Vane

Others: Ms. Guertin, Mrs. Nolan, Mrs. Joly

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

K. Barber read N. Vane's report to the BOE. In 6<sup>th</sup> grade, they are learning about the following: In ELA, they have been reading a book and working in their packets. In Math, they have been working on finding the area of triangles. In Science, they have been learning about the solar eclipse. In Social Studies, they are studying for their Europe map quiz which is on Friday. Track, baseball and softball have started. Their trip to New York is coming soon.

T. Nowakowski reported that the 7<sup>th</sup> Grade Students are learning about the following: In ELA, they have solved the mystery in the Adventure of The Speckled Band. In Math, they are studying proportions and statistics. In Social Studies, they are studying Ancient China and its diverse culture. In Spanish, they just finished their Puerto Rico packet and Mrs. Sheldon returned to school. In Science, they are studying energy movement throughout an ecosystem. Also, he was pleased to report that he's been invited into the National Junior Honor Society for Lisbon.

P. Contino reported that everyone just came back from Spring break. They just welcomed (17) 7<sup>th</sup> grade members to NJHS and that they are looking forward to helping with the breakfast at the Senior Center on Friday. The 8<sup>th</sup> grade class is very happy to have Mrs. Sheldon back from maternity leave. The 8<sup>th</sup> graders have started a new section on Real Number Systems in Math and in Science, they talked about the eclipse and how it works.

7. **Approval of Minutes**

- a) **Motion:** J. Jencks moved to approve the minutes of the March 18, 2024 Board of Education Meeting; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

- b) **Motion:** J. Lewerk moved to approve the minutes of the March 25, 2024 Special Board of Education Meeting; K. Barber seconded

**Vote: Unanimous**

**Motion Carried**

8. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the following: March Students of the Month, SBAC testing which begins next week, and Brunch With The Bunny.
- b) Special Education –Ms. Janine Sullivan reported on her transition as the Director of Special Education/Early Childhood Coordinator, Special Ed Enrollment Numbers, Child Find, and the Kindergarten Waiver.
- c) Business Office – Mrs. Sally Keating provided an update on the Business Manager Vacancy and the REAP Grant.
- d) Building and Grounds –Mr. Brian McGlew reported on facilities.
- e) Information – Mrs. Sally Keating reported on End-of-Year Evaluations and Reading. She, along with Mrs. Mary Nolan, spoke about the possible Math partnership with NFA.

9. **Consent Agenda**

a) **Approval of Monthly Expenditures**

**Motion:** J. Lewerk made the motion to approve the monthly expenditures for March 2024, Fiscal Year 2023-2024 in the amount of \$1,273,320.95; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

b) **Financial Statement**

**Motion:** B. Larkin made the motion to approve the financial statement for March 2024, Fiscal Year 2023-2024 as presented by the Administration; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

**10. New Business / Old Business**

- a) Discussion re: 2023-2024 Projections and Possible Action – Mr. Ian Rogers and Mrs. Sally Keating summarized the projections for the 2023-2024 School Year.
- b) Discussion re: Climate Survey and Possible Action – Mr. Christopher Sheldon spoke about the Climate Survey. This agenda item needs to be tabled.

**Motion:** I. Rogers motioned to table this item; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

- c) Discussion re: Survey/Exit Interviews and Possible Action – Mrs. Sally Keating spoke about her conversation with Attorney Jessica Ritter regarding exit interviews and she handed out a sample exit interview form. The BOE Members acknowledged the form for future use.
- d) Update re: Bus Contract – Mr. Ian Rogers and Mrs. Sally Keating provided an update regarding the approved contract with First Student, which begins on 7/1/2024.
- e) Update re: NFA Contract – Mrs. Keating provided an update regarding her conversations with NFA and sending partner districts about the future contract.
- f) Update re: ADA Bathroom Compliance Project and Possible Action – Mr. Brian McGlew summarized his meeting with Architect Al Jacunski and he will get an estimate before the next meeting.
- g) Update re: Indoor Air Quality HVAC Project and Possible Action – Mr. Brian McGlew provided a summary of Architect Al Jacunski's thoughts regarding the project and will get an estimate before next meeting.
- h) Discussion re: Curriculum Committee Concept and Possible Action – Mrs. Keating provided Shipman & Goodwin's review of the most recent question regarding the concept of Curriculum Committee.
- i) Discussion re: Employment/Salary Agreements (Proposed Executive Session); Possible Action re: Employment/Salary Agreements

**Motion:** J. Jencks motioned to move Agenda Item #10 (i) Discussion re: Employment/Salary Agreements (Proposed Executive Session), following Agenda Item #14 Public Comment; B. Larkin seconded

**Vote: Unanimous**

**Motion Carried**

- 11. **Committee Reports** – J. Lewerk spoke about the Community Foundation and the Ethel L. Ducharme Scholarship.
- 12. **Additions to the Agenda** – B. Larkin spoke about adding a changing table to a bathroom at LCS.
- 13. **Next Agenda Planning** – Climate Survey, Projections Update, NFA Contract, Salary Agreements, Math, World Language and Spanish

14. **Public Comment** – Mrs. Joly spoke about her personal Anthem checks and health insurance coverage.

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The BOE entered into Executive Session at 7:36 p.m. Mrs. Sally Keating, Mr. Mike Rossi and Mrs. Kathleen Edmond were invited into Executive Session to discuss Agenda Item 10(i) Salary Agreements.

The BOE ended Executive Session at 8:14 p.m.

**Motion:** B. Larkin motioned to accept as amended H. Pina's Salary Agreement; K. Barber seconded.

**Vote: Unanimous**

**Motion Carried**

**Motion:** B. Larkin motioned to accept as amended L. Nash's Salary Agreement; K. Barber seconded.

**Vote: Unanimous**

**Motion Carried**

**Motion:** B. Larkin motioned to accept as presented S. Adams' Salary Agreement; K. Barber seconded.

**Vote: Unanimous**

**Motion Carried**

**Motion:** B. Larkin motioned to accept as presented W. Vergason's Salary Agreement; K. Barber seconded.

**Vote: Unanimous**

**Motion Carried**

**Motion:** B. Larkin motioned to accept as presented E. Sobanski's Salary Agreement; K. Barber seconded.

**Vote: Unanimous**

**Motion Carried**

**Motion:** B. Larkin motioned to accept as presented K. Edmond's Salary Agreement; K. Barber seconded.

**Vote: Unanimous**

**Motion Carried**

**Motion:** B. Larkin motioned to accept as amended M. Rossi's Salary Agreement; K. Barber seconded.

**Vote: Unanimous**

**Motion Carried**

15. **Adjournment at 8:16 p.m.**

APR 19 '24 AM 11:25  
RCV LISBON TOWN CLERK

*Jane Hefner* AST.

*Kathleen Edmond*

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Approved

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Recording Secretary