

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Meeting Minutes

Monday, December 19, 2022

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: J. Jencks, J. Marshall, M. Avery, L. Baah, J. Danburg, J. Lewerk, D. Nowakowski, I. Rogers and Katie Vane

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), C. Sheldon (Principal), C. Schofield (Business Manager), and B. McGlew (Building and Grounds)

Administrators Absent: S. Trepanier; C. Schofield left the meeting early.

Student Ambassadors Present: None but T. Nowakowski submitted his report.

Student Ambassadors Absent: T. Nowakowski and A. Cuff

Others: Attorney Thomas Mooney, Ms. Stacey Guertin, Mr. Jeffery Temple of Lisbon and Mr. Kevin Alan of Griswold

1. **Call to Order** – J. Jencks called the meeting to order at 6:30p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – Letter from Mr. Steve Brown regarding the new 6th Grade Ambassador, Trey Nowakowski, was acknowledged by Chair, Mrs. J. Jencks.

6. **Report from Lisbon Central School Student Ambassadors** –

T. Nowakowski was absent due to a sports event he was participating in but he submitted his report. Mrs. Joan Marshall read his report for the meeting.

T. Nowakowski reported that the 6th grade students are learning the following: In English, they are reading a book titled "Nine, Ten: A September 11 Story". It is a story about the day before the attacks on the Twin Towers. In Social Studies, they are studying the Greek pantheon. In Math, they are plotting points on graphs. In Science, they are dissecting frogs. Lastly, he reported the 6th, 7th, and 8th grades performed their winter concert, which was a great success, and he played the drums. He also reported the basketball season has begun, and they had their first game today, which is why he was unable attend the Board meeting.

7. **Approval of Minutes**

Motion: J. Lewerk motioned to approve the minutes of the November 28, 2022- Regular Board of Education meeting; I. Rogers seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the November Student of the Month and the Holiday Concert held on December 14th, which he stated Mrs. Rita Miller and all of the students did a great job.
- b) Special Education –Mr. Scott Trepanier's report was tabled until the Jan. 2023 BOE meeting due to his absence.
- c) Business Office – Mrs. Cynthia Schofield reported on the coordination with Administrators and Superintendent regarding the upcoming budget.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. He reported that the Aqua Pump inspection went well and the well was again tested recently and he is expecting a good report.
- e) Information – Mrs. Sally Keating reported on the LCS Designated School of Distinction. She expressed that this great accomplishment was reached due to the hard work of LCS Administrators, including former Principal Brian Apperson and the exceptional hard work of all of the teachers and students. They will continue to work hard to reach this proud accomplishment in the future. Next, she reported on the recent SBAC Opt-Outs by some parents. The Administrators will conduct "counseling" sessions with the parents to get a better understanding for their decision.

9. Consent Agenda

- a) Approval of Monthly Expenditures

Motion: I. Rogers motioned to approve monthly expenditures for November 2022, Fiscal Year 2021-2022 in the amount of \$0.00; L. Baah seconded

Vote: Unanimous

Motion Carried

Motion: I. Rogers motioned to approve monthly expenditures for November 2022, Fiscal Year 2022-2023 in the amount of \$589,303.11; L. Baah seconded

Vote: Unanimous

Motion Carried

- b) Financial Statement

Motion: I. Rogers motioned to approve the financial statement for November 2022, Fiscal Year 2021-2022 as presented by the Administration; L. Baah seconded

Vote: Unanimous

Motion Carried

Motion: I. Rogers motioned to approve the financial statement for November 2022, Fiscal Year 2022-2023 as presented by the Administration; L. Baah seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) Informational Session by Attorney Thomas Mooney-Attorney Mooney provided a summary of specific roles, processes and communication of a Board of Education. BOE interaction with the community was also addressed. It was a very informative session.
- b) Discussion re: Policy # 5131.81-Electronic Devices-Cellular Phones/Electronic Communication Devices – Mrs. Keating lead this discussion with Principal Sheldon's assistance. They discussed their efforts with decreasing the usage of cell phones by students at LCS. They suggested further revisions to this policy. The Policy Committee will make the suggested revisions for the January Board of Education meeting.

- c) Update re: M and J Bus Company and Possible Action-Mrs. Sally Keating reported on the additional bills received by M & J Bus Company. She believes these extra charges are not warranted. She has submitted them to Shipman and Goodwin's Attorney Chris Tracey for review and comment. Mrs. Keating will provide the Board with updates.
- d) Discussion re: Projections and Possible Action-This topic was tabled.
- e) Discussion re: Addition of Rediker Modules and Possible Action-Mr. Christopher Sheldon discussed the existing features that we already have. In terms of needing other modules, Mr. Sheldon does not believe we need more. He received a cost for 2 hour training sessions at a cost of 390.00 and the sales person could give a better deal if more sessions are needed. For now, Mr. Sheldon would like time to explore the existing modules to possibly put in next year's budget costs for more training sessions.
- f) Updates re: Math Curriculum/Instruction at LCS-Mr. Christopher Sheldon reported that the classrooms will be implementing more of fact fluencies.
- g) Discussion re: Mrs. Ducharme's Account and Possible Action- Mrs. Judy Jencks will discuss the latest progress regarding Mrs. Ducharme's Account. Mr. Ian Rogers asked what the account total was. Mrs. Jencks responded 93,000.00. Mr. Joe Lewerk was asked to address his knowledge in scholarship awards and he had two suggestions. The first was to leave the choice up to the high school guidance counselors in selecting the candidates and/or to contact the Community Foundation of Eastern Connection to have their organization handle the award process. Mrs. Joan Marshall will contact them and she will ask if they are willing to come to the January BOE meeting to discuss scholarship procedures. This topic is tabled until the next meeting.

11. **Committee Reports** – There will be the following committee meetings held in January 2023: The Finance Committee, Award Committee, Executive Committee and the Superintendent Search Committee.

12. **Additions to the Agenda** - None

13. **Next Agenda Planning** – Committee Reports, Projections, Rediker Update, Ducharme Account Updates, Policy and an Update on M & J Bus Company

14. **Public Comment** –

Mr. Jeffrey Temple of Lisbon, CT-He spoke of his dissatisfaction with Mr. Sheldon and Mrs. Keating with trying to get answers to his questions about our school for a possible transition for his child who is currently being homeschooled at this time.

Mr. Kevin Alan of Griswold, CT- He asked if he could speak as a nonresident of Lisbon. He was told by Mrs. Jencks that Public Comment was for Lisbon residents only. Mr. Alan continued to speak, and Mrs. Jencks adjourned the meeting.

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15. **Adjournment** – 8:45 p.m.

Approved

RECEIVED FOR RECORD AT LISBON, CT
ON 12/30/22 AT 9:54
ATTEST, MICHELLE GRANT, TOWN CLERK

Recording Secretary

Ellen McNelly-Reamer

Michelle Grant