

# Lisbon Board of Education

Lisbon, Connecticut 06351

## Regular Board of Education Meeting

Monday, November 28, 2022

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: J. Jencks, J. Marshall, M. Avery, L. Baah, J. Danburg, J. Lewerk, D. Nowakowski, I. Rogers and Katie Vane

Board Members Absent: None

Administrators Present: S. Keating (Superintendent) C. Sheldon (Principal), C. Schofield (Business Manager), S. Trepanier (Director of Special Education/Early Childhood Coordinator) and B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: A. Cuff

Student Ambassadors Absent: None

Others: Mrs. Megan Jenkins, Ms. Stacey Guertin, Mr. Michael Davidson, Mrs. Mary Nolan

1. **Call to Order** – J. Jencks called the meeting to order at 6:30 p.m.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Discussion re: Election of Officers and Possible Action**

Vote for Chair: I. Roger nominated himself  
M. Avery nominated J. Jencks

Paper Ballot: (7) J. Jencks, (2) I. Rogers  
J. Jencks remains Chair

Vote for Vice Chair: I. Rogers nominated J. Marshall  
K. Vane nominated I. Rogers  
K. Vane nominated J. Danburg

Paper Ballot: (7) J. Marshall, (1) I. Rogers, (1) J. Danburg  
J. Marshall remains Vice Chair

Vote for Secretary: I. Rogers nominated M. Avery  
Uncontested  
M. Avery remains Secretary

Vote for Treasurer: I. Rogers nominated L. Baah  
Uncontested  
L. Baah is Treasurer

5. **Public Comment**-Mrs. Holly Smelser spoke about her concerns regarding pronouns.

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

**6. Correspondence to Board of Education – None**

- 7. Report from Lisbon Central School Student Ambassadors** — A. Cuff reported that the 8th grade students are learning the following: In Language Arts, they are reading, “Catching Fire.” It is the second book of the Hunger Games series. They just finished a test on the first section of the book. In Social Studies, they are learning about the different Acts placed in the Americas in the 1700’s. In Spanish, they are learning how to say different places in their community. For example, “la tienda de mascotas” is pet store. In Math, they are reviewing how to graph inequalities on a number line. They are continuing to learn how to solve and graph linear equations. In Science, they finished their unit on gravity and magnetic fields. They also learned about Newton’s Laws of Motion.

**8. Approval of Minutes**

**Motion:** J. Lewerk motioned to approve the minutes of the October 17, 2022 Regular Board of Education meeting; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

**9. Administrators’ / Superintendent’s Report**

- a) Lisbon Central School – Mr. Christopher Sheldon provided information regarding the following: October Student of the Month, Trooper Adams’ Meeting with Grades 4-8 regarding cyber bullying and cyber safety. The LCS National Jr. Honor Society Food Drive collected over 1600 items for the St. Mary’s Food Bank. He also mentioned that the 2nd Trimester begins tomorrow. The Parent Teacher conferences are next week, December 8<sup>th</sup> and 9<sup>th</sup>. The LCS PTO Movie Night is December 16<sup>th</sup>. The feature movie is “Encanto.” Mrs. Jenkins and Mr. Sheldon also took time to congratulate (4) students with perfect, 100% SBAC scores and (2) students with just one wrong answer. Certificates and gift cards were distributed. We should be very proud of our hard working students.
- b) Special Education –Mr. Scott Trepanier discussed the Enrollment Numbers in Special Education and updated the Board on the Early Childhood Family Breakfast and Social. He thanked Mr. Rossi, Mr. Sheldon and Ms. Suprenant for attending and helping with this event.
- c) Business Office – Mrs. Cynthia Schofield provided updated information regarding the Audit.
- d) Building and Grounds – Mr. Brian McGlew provided a report regarding the LCS physical plant. The annual asbestos inspection was done and the results were good. Also, Mr. McGlew had a service call for the fire system and replaced a faulty smoke detector head. Lastly, he reported that he is waiting on the well sample test.
- e) Information – Mrs. Sally Keating provided a brief report on the Science of Reading. Legislators and the State Department of Education have been in discussion regarding reading curriculum resources for the whole state. Discussions at the State level continue on this topic. Mrs. Keating, on behalf of the BOE signed for an extension to further study the Science of Reading requirements. Mrs. Keating also discussed Mrs. Sheldon Civics initiative to take place in the spring.

**10. Consent Agenda**

**a) Approval of Monthly Expenditures**

**Motion:** L. Baah motioned to approve monthly expenditures for October 2022, Fiscal Year 2021-2022 in the amount of \$10,543.59; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** L. Baah motioned to approve monthly expenditures for October 2022, Fiscal Year 2022-2023 in the amount of \$1,077,278.56; I. Rogers seconded

**Vote: Unanimous**

**Motion Carried**

**b) Financial Statement**

**Motion:** I. Rogers motioned to approve the financial statement for October 2022, Fiscal Year 2021-2022 as presented by the Administration; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I. Rogers motioned to approve the financial statement for October 2022, Fiscal Year 2022-2023 as presented by the Administration; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

**11. New Business / Old Business**

**a) Discussion re: Committee List of Appointments and Possible Action-** A list of current committees and its members have been reviewed. A copy will be submitted with these minutes. The following are eliminations to old committees and additions for new committees:

I. Rogers motioned to eliminate the Curriculum Committee; M. Avery seconded

**Vote: Unanimous**

**Motioned Carried**

I. Rogers motioned to eliminate the Transportation Committee; J. Danburg seconded

**Vote: Unanimous**

**Motioned Carried**

K. Vane motioned to add the Award Committee; J. Marshall seconded

**Vote: Unanimous**

**Motioned Carried**

I. Rogers motioned to add the Executive Board Committee; J. Marshall seconded

**Vote: Unanimous**

**Motioned Carried**

**b) Discussion and Approval/Action re: The 2023 Schedule of Board of Education Meetings-** Mrs. Colleen McNally-Reamer has compiled the 2023 Schedule of Board of Education Meetings. This schedule has to be filed with the Town Clerk not later than December 15, 2022.

**Motion:** J. Lewerk motioned to approve the 2023 Schedule of Board of Education Meetings as amended; K. Vane seconded

**Vote: Unanimous**

**Motion Carried**

- c) Discussion re: Amendment to Policy # 5145.53-Students-The Transgender and Gender Non-Conforming Youth and Possible Action- Policy Committee members will summarize the revisions to this policy.

**Motion:** J. Marshall motioned to amend and approve Policy # 5145.53-Students-The Transgender and Gender Non-Conforming Youth, with the revisions to this policy; L. Baah seconded

**Vote: (8) Approved; (1) Opposed**

**Motion Carried**

- d) Discussion re: Moby Max and Computer Lab –Mr. Michael Davidson, Mrs. Mary Nolan, and Administration provided a brief presentation regarding the utilization of Moby Max in the computer lab; “Growth Rate” was discussed as an indicator of students’ progress. Utilizing MobyMax has shown success in SBAC testing and has shown an increase in confidence.
- e) Presentation re: LCS Website – Mrs. Megan Jenkins showed a brief video regarding the navigation of the LCS website. She will also post this video on our website as a resource.
- f) Discussion re: PowerSchool and Possible Action – Mrs. Sally Keating and Administration commented on the “topic” of PowerSchool, as it relates to LCS. We currently use Rediker and it is felt by Administration that there should be ways to improve usage of the system. The Administration will look into cost for additional modules for improvement using Rediker.
- g) Discussion re: Cohort Science Test Scores-Mr. Christopher Sheldon presented the data regarding a cohort analysis of the science test scores. The staff and students did a great job in regard to their performance.
- h) Update re: Math-Mr. Christopher Sheldon provided a brief update regarding the status of Math curriculum and instruction at LCS.
- i) Discussion re: October 1<sup>st</sup> Enrollments and Budget Impact– Mrs. Cindy Schofield, Mr. Scott Trepanier and Mrs. Sally Keating discussed the October 1<sup>st</sup> enrollments in terms of tuition and transportation costs. Budget impact was also discussed.
- j) Discussion re: Bus Contract Language and Possible Action – Mrs. Sally Keating discussed a “disagreement” with M & J Bus Company regarding interpretation of contract language. A letter was drafted by the BOE attorney for possible Board approval.

**Motion:** I. Rogers motioned to have our attorney and Mrs. Keating sign this letter and to have the attorney send it to M & J Bus Company; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

## TOWN OF LISBON

### 2023 SCHEDULE OF MEETINGS


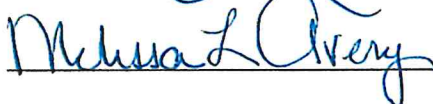
In accordance with the provisions of Connecticut State Statutes #1-220a-100a, the Town Clerk hereby gives notice that the regularly scheduled meeting of the

#### Lisbon Board of Education

Will be held on the following dates:

January	<u>01/23/23</u>	July	<u>No Meeting</u>
February	<u>02/27/23</u>	August	<u>08/21/23</u>
March	<u>03/20/23</u>	September	<u>09/18/23</u>
April	<u>04/17/23</u>	October	<u>10/16/23</u>
May	<u>05/15/23</u>	November	<u>11/27/23</u>
June	<u>06/26/23</u>	December	<u>12/18/23</u>

The above meetings will be held at 6:30 PM in the Lisbon Central School-Library/Media Center in Lisbon.

Signed  \_\_\_\_\_, Chairperson  
 \_\_\_\_\_, Secretary

Notice:

Chairperson and Secretary of all administrative and executive Boards, Commissions, Agencies, Bureaus of other bodies must file with the Town Clerk not later than January 31<sup>st</sup> of each year a schedule of regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairperson and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2022 a schedule of the regular meetings that will be held in 2023.

# **Lisbon School District Lisbon, CT 06351**

## **STANDING COMMITTEES 2022-2023 (November 28, 2022)**

### **CHAIRPERSON**

Judy Jencks

### **VICE-CHAIR**

Joan Marshall

### **SECRETARY**

Melissa Avery

### **TREASURER**

Lauren Baah

### **FINANCE COMMITTEE**

Joan Marshall

Judy Jencks (ex-officio)

Ian Rogers

Lauren Baah

### **EXECUTIVE BOARD COMMITTEE**

Judy Jencks (ex-officio)

Joan Marshall

Melissa Avery

### **HOT LUNCH COMMITTEE**

Joseph Lewerk

Ian Rogers

Judy Jencks (ex-officio)

Katie Vane

### **POLICY REVISION COMMITTEE**

Joan Marshall

Katie Vane

David Nowakowski

Judy Jencks (ex-officio)

### **AWARDS COMMITTEE**

Joseph Lewerk

Judy Jencks (ex-officio)

Katie Vane

Melissa Avery

### **BUILDING AND GROUNDS**

Joseph Lewerk

Ian Rogers

Judy Jencks (ex-officio)

Jenny Danburg

### **NEGOTIATION COMMITTEE**

Jenny Danburg

Ian Rogers

Judy Jencks (ex-officio)

### **TECHNOLOGY COMMITTEE**

Jenny Danburg

Judy Jencks (ex-officio)

David Nowakowski

Lauren Baah

**The Board of Education Chairperson  
is ex-officio for all committees.**

- k) Discussion re: Emergency Use of NARCAN at LCS and Possible Action-Mrs. Sally Keating lead the discussion on this agenda item. First Selectman Tom Sparkman offered Mrs. Keating and the Board with an option to share in the National Opioid Settlement Program funding that was awarded to the Town of Lisbon. This would include Emergency Use of NARCAN at LCS.

**Motion:** J. Marshall motioned to approve Emergency Use of NARCAN at LCS; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

- l) Discussion re: Mrs. Ducharme's Account and Possible Action-This item needed to be tabled due to the need for continued discussion.

**Motion:** J. Marshall motioned to table Agenda Item #11 (l)-Mrs. Ducharme's Account until the December Board of Education Meeting; I. Rogers seconded

**Vote: Unanimous**

**Motion Carried**

- m) Discussion re: Mr. Ducharme's Account and Possible Action- Executive Board of Education Committee members provided a summary of recent discussions pertaining to Mr. Ducharme's account. A survey will be sent to parents and staff asking for suggestions/ideas and estimated cost for consideration projects, activities, purchases to enhance the district. Information will be forthcoming in the Parent and Friends letter prior to sending the survey notification.

**12. Committee Reports -None**

**13. Additions to the Agenda-None**

**14. Next Agenda Planning-** Addition of Rediker Modules, M & J, Mrs. Keating Evaluation, Ducharme Accounts, Math, and Projections

**15. Public Comment-** Mr. Chittick expressed his frustration with MobyMax and computer skills. Mrs. Chittick expressed her frustration with the lack of computer skills.

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

**16. Adjournment- 8:41 p.m.**

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**Approved**

  
**Recording Secretary**

RECEIVED FOR RECORD AT LISBON, CT  
ON 12/5/22 AT 9:00am  
ATTEST, MICHELLE GRANT, TOWN CLERK  
