

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, November 26, 2018

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: I. Rogers (Chair), J. Jencks (Vice-Chair), M. Avery, J. Danburg, M. Krauss, J. Lewerk, J. Marshall, S. McCabe and D. Nowakowski

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager),
M. Courter (Director of Special Education), B. McGlew (Director of Building and Grounds)

Administrators Absent: B. Apperson (Principal)

Student Ambassadors Present: B. Nowakowski

Student Ambassadors Absent: S. Rebstock

Others: None

1. **Call to Order**-I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Election of Officers**

Motion: M. Krauss moved to nominate I. Rogers as Board of Education Chairman; J. Lewerk seconded.

Vote: Unanimous

Motion Carried

Motion: I. Rogers moved to nominate J. Jencks as Board of Education Vice-Chair; J. Marshall seconded.

Vote: Unanimous

Motion Carried

Motion: S. McCabe moved to nominate M. Avery as Board of Education Secretary; J. Jencks seconded.

Vote: Unanimous

Motion Carried

5. Public Comment-None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

6. **Correspondence to Board of Education** – Mr. Ian Rogers read a letter from Steve Brown regarding the Lisbon Student Ambassador Program and thanking the Board for their support of this program.
7. **Report from Lisbon Central School Student Ambassadors** – B. Nowakowski reported the 6th grade students are learning the following: In Language Arts, he reported they are learning singular and plural possessive nouns. In Math, they are learning how to multiply and divide mixed numbers. In Science, they are learning physical and chemical properties. In Social Studies, they are learning about World War II and Japan. Lastly, he reported that cross-country recently ended and he will be leaving early for Rec Basketball.

8. Approval of Minutes

Motion: M. Krauss moved to approve the minutes of the October 22, 2018 Special Board of Education meeting; J. Jencks seconded

Vote: Unanimous

Motion Carried

9. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mrs. Sally Keating provided the report for Mr. Apperson. Mrs. Keating updated the Board regarding the PBIS program and the Parent-Teacher Conferences. She also reported what a great job Mrs. Fabry did with the students during Drug Prevention Week. Mrs. Keating further reported on the Live Cast program, and the well-attended grades 6-8 dance. She read a summary from Mr. Apperson regarding the Cross-Country season, and informed the Board that the Teacher Evaluations are on schedule. Lastly, Mrs. Keating informed the Board of the Awarded Title Grants. Mrs. Keating noted that Mr. Apperson has been very visible during many of these activities.
- b) Special Education –Ms. Margaret Courter discussed the enrollment numbers in Special Education and provided a summary of Attorney Sue Freedman's workshop to staff regarding inclusion.
- c) Business Office – Mrs. Diana Cormier provided updated information on the Medicaid Account.
- d) Building and Grounds – Mr. Brian McGlew provided a report regarding the LCS physical plant. The warranty for the roof was reinstated. Also, a proposal to remove the solar panels from the roof was received in the amount of \$1500. Lastly, there was some misinformation on a Lisbon Facebook page regarding propane deliveries being made during school hours. Mr. McGlew and Mrs. Keating would like to clarify that the delivery in question was possibly being made to another Municipal building, not the school and the school receives all deliveries before or after the regular school hours.

Motion: I. Rogers approved the cost to remove the solar panel from the roof; J. Jencks seconded

Vote: Unanimous

Motion Carried

- e) Information – Mrs. Sally Keating provided an update regarding the School Security and Safety Plan and the annual Committee Meeting. The Plan has been submitted to the State and several people attended the Committee meeting. Additionally, she reported on the status of the submission of the LEA contract. Mrs. Keating spoke about the return of a student from an outside placement that is benefiting from our Flexible Resource room. Additionally, she spoke in regards to some professional meetings she had attended. Lastly, Mrs. Keating briefly spoke about the Lisbon Talent Show and some possible changes to this program either this year or next.

10. Consent Agenda

- a) Approval of Monthly Expenditures

Motion: M. Krauss moved to approve monthly expenditures for October 2018, Fiscal Year 2018-2019 in the amount of \$1,697,856.24; J. Marshall seconded

Vote: Unanimous

Motion Carried

- b) Financial Statement

Motion: J. Marshall moved to approve the financial statement for October 2018, Fiscal Year 2018-2019 as presented by the Administration; M. Krauss seconded

Vote: Unanimous

Motion Carried

- c) Transfers – Mrs. Diana Cormier reported regarding transfers.

Motion: J. Lewerk moved to acknowledge the October transfers as presented by Administration; J. Marshall seconded

Vote: Unanimous

Motion Carried

11. New Business / Old Business

- a) **Discussion re: Committee List of Appointments and Possible Action-** The committee list of appointments was updated and will be filed with the November minutes.
- b) **Approval of 2019 Schedule of Board of Education Meetings-** The 2019 Schedule of Board of Education Meetings has been reviewed. Once approved, this schedule will be filed with the Town Clerk with the November minutes.

Motion: M. Krauss moved to approve the 2019 Schedule of Board of Education Meetings;
J. Marshall seconded

Vote: Unanimous

Motion Carried

- c) **Discussion re: Efforts to Increase Student Achievement in Math and Possible Action-**Mrs. Sally Keating lead the discussion regarding this topic. A long-term plan was discussed as well as immediate steps. Further information will be updated next month.
- d) **Discussion re: Amendment to Policy#5117.1-Students-Tuition Policy-Designated High School and Possible Action-**This policy was tabled from past BOE meetings. The Policy Committee members summarized the revisions, particularly focusing on issues relating to Tech Schools and Magnet Schools.

Motion: I. Rogers moved to Table the amendments of Policy#5117.1-Students-Tuition Policy-Designated High School; S. McCabe seconded

Vote: Unanimous

Motion Carried

- e) **Discussion re: Amendments to Policies and Possible Action**

- Policy # 5144.1-Students-Use of Physical Force-Physical Restraint/Seclusion/Exclusionary Time out and Possible Action-The Policy Committee members summarized the revisions to this policy.

Motion: S. McCabe moved to waive the 1st read of Policy#5144.1-Students-Use of Physical Force-Physical Restraint/Seclusion/Exclusionary Time Out; I. Rogers seconded

Vote: Unanimous

Motion Carried

Motion: S. McCabe moved to approve the amendments of Policy # 5144.1- Students-Use of Physical Force-Physical Restraint/Seclusion/Exclusionary Time Out; J. Jencks seconded

Vote: Unanimous

Motion Carried

- Policy# 5141.25 – Students-Students with Special Health Care Needs-Management Plan and Guidelines for Students with Food Allergies and/or Glycogen Storage Disease and Possible Action –The Policy Committee members summarized the revisions to this policy

Motion: J. Marshall moved to waive the 1st read of Policy# 5141.25 – Students-Students with Special Health Care Needs-Management Plan and Guidelines for Students with Food Allergies and/or Glycogen Storage Disease; J. Jencks seconded

Vote: Unanimous

Motion Carried

Motion: J. Jencks moved to approve the amendments of Policy# 5141.25 – Students-Students with Special Health Care Needs-Management Plan and Guidelines for Students with Food Allergies and/or Glycogen Storage Disease; M. Avery seconded

Vote: Unanimous

Motion Carried

- f) **Discussion re: 2018 School Security Competitive Grant and Possible Action**-Mr. Brian McGlew and Mrs. Sally Keating summarized the highlights of this grant. The items in this grant were recommended and supported by the local Law Enforcement.

Motion: J. Jencks moved to accept and approve the 2018 School Security Competitive Grant, as presented by the LCS Administration; J. Marshall seconded

Vote: Unanimous

Motion Carried

- g) **Discussion re: Position of School Psychologist and Possible Action**-Ms. Maggie Courter and Mrs. Sally Keating presented the latest information regarding this position including the fact that School Psychologists graduating in December will already possess their certification. There is still a large shortage in this field. In light of this, the Administration proposes increasing the position to 1.0 FTE this year. Mrs. Diana Cormier commented that the financial impact would not impact the current budgeted cost.

Motion: M. Avery moved to increase the position of School Psychologist from .8 FTE to 1.0 FTE effective 1/2/2019; J. Lewerk seconded

Vote: Unanimous

Motion Carried

- h) **Update re: LED Light Energy Project**- Mr. Brian McGlew, Mrs. Diana Cormier and Mrs. Sally Keating provided a brief update regarding the status of this project. All paperwork from LCS Administration is complete.
- i) **Update re: LCS Oil Tank Replacement Project**-Mr. Brian McGlew provided an update regarding this project. Beside a few punch list items, this project is complete.
- j) **Discussion re: Superintendent's Evaluation (Proposed Executive Session) and Possible Action**- This agenda item needs to be moved to Executive Session, immediately following Agenda Item #15- Public Comment.

Motion: M. Avery moved to move Agenda Item #11(j) Discussion re: Superintendent's Evaluation to Executive Session, immediately following Agenda Item # 15 Public Comment; J. Danburg seconded

Vote: Unanimous

Motion Carried

12. **Committee Reports** – The Building Committee approved to fill 80% of the oil tank and The Policy Committee reported their activity this year.
13. **Additions to the Agenda**- None
14. **Next Agenda Planning**-Math Updates, Cost for Dreambox Program, Usage of Go Math Software, Transportation Policy.
15. **Public Comment**-None

Motion: J. Lewerk moved to enter into Executive Session and to invite Mrs. Sally Keating to discuss Agenda Item 11(j) Discussion re: Superintendent's Evaluation; J. Marshall seconded

Vote: Unanimous

Motion Carried

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Lisbon School District
Lisbon, CT 06351

STANDING COMMITTEES
2019

CHAIRPERSON

VICE-CHAIR

SECRETARY

Ian Rogers

Judy Jencks

Melissa Avery

FINANCE COMMITTEE

Joan Marshall

Judy Jencks

Ian Rogers

Scott McCabe

HOT LUNCH COMMITTEE

Joseph Lewerk

Ian Rogers

CURRICULUM COMMITTEE

Melissa Avery

Judy Jencks

Joseph Lewerk

Ian Rogers

David Nowakowski

NEGOTIATION COMMITTEE

Jenny Danburg

Ian Rogers

Scott McCabe

TRANSPORTATION COMMITTEE

Jenny Danburg

Joseph Lewerk

Ian Rogers

Missy Avery

POLICY REVISION COMMITTEE

Joan Marshall

Missy Krauss

BUILDING AND GROUNDS

Joseph Lewerk

Ian Rogers

TECHNOLOGY COMMITTEE

Jenny Danburg

Judy Jencks

David Nowakowski

Joan Marshall

**The Board of Education Chairperson
is ex-officio for all committees.**

Lisbon School District
Lisbon, CT 06351

AD-HOC COMMITTEES
2019

LISBON SCHOOL FIVE YEAR PLAN COMMITTEE

Ian Rogers (Board)
Judy Jencks (Board)
Scott McCabe (Board)
Joe Lewerk (Board)
Sally Keating (Administration)
Brian Apperson (Administration)
Diana Cormier (Administration)
Brian McGlew (Administration)
Megan Jenkins (Teacher)
Kim Lang (Teacher)
Rebecca Overholt (Teacher)
Heidi Sheldon (Teacher)
Lynn Rochette (Teacher)
Maggie Courter (Administration)

Item # 11 (b)

TOWN OF LISBON

2019 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes #1-225 notice is hereby given that the regularly scheduled meeting of the

Lisbon Board of Education

Will be held on the following dates:

January	<u>01/28/19</u>	July	<u>07/15/19</u>
February	<u>02/25/19</u>	August	<u>08/19/19</u>
March	<u>03/18/19</u>	September	<u>09/16/19</u>
April	<u>04/22/19</u>	October	<u>10/21/19</u>
May	<u>05/20/19</u>	November	<u>11/25/19</u>
June	<u>06/17/19</u>	December	<u>12/16/19</u>

The above meetings will be held at 6:30 PM in the Lisbon Central School-Library/Media Center in Lisbon.

Signed , Chairperson

, Secretary

Notice:

Chairperson and Secretary of all administrative and executive Boards, Commissions, Agencies, Bureaus of other bodies must file with the Town Clerk not later than January 31st of each year a schedule of regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairperson and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2018 a schedule of the regular meetings that will be held in 2019.

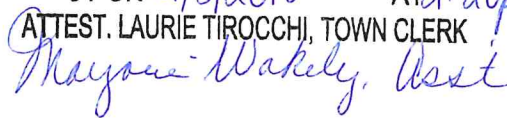
The Board entered into Executive Session at 8:45 p.m.

The Board ended Executive Session at 8:54 p.m.

16. Adjournment – The meeting adjourned at 8:55p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 12/3/2018 AT 2:20pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
 Asst