

# Lisbon Board of Education

Lisbon, Connecticut 06351

## Regular Meeting Minutes

Monday, February 28, 2022

6:30 p.m.

Lisbon Central School

Library / Media Center

or

Board Members Present: J. Jencks, M. Avery, L. Baah, J. Danburg, J. Lewerk, J. Marshall,  
D. Nowakowski, I. Rogers and K. Vane

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), B. Apperson (Principal), C. Schofield (Business Manager),  
S. Trepanier (Director of Special Education/Early Childhood Coordinator) and  
B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: A. Cuff and D. Jeffs

Student Ambassadors Absent: None

Others: None

1. **Call to Order** – J. Jencks called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment**- None

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** -

D. Jeffs reported that the 8th grade students are learning the following: In Language Arts, she reported they have started their second literature circle which is on several different non-fiction books as well as reading a book in groups and presenting a "box of knowledge" to help their communicative skills. They also have to complete several different assignments. These include filling out an organizer, drawing a political cartoon, writing to the editor and more. In Math, they are finishing scatter plots and frequency tables as well as two-way tables. There will be a project on Thursday, March 3<sup>rd</sup>, that compares arm span and height in order to use scatter plots in real world situations. In Science, they have recently completed a four hundred-point unit test on waves. Their class has now moved on to identifying and discovering the history of different fossils, including tracing, impression, and preserving. In Social Studies, they are reading about the first few presidents and the War of 1812. They will complete several worksheets, which go along with the textbook. In Spanish, they are preparing for a chapter test, which focuses on giving directions, travel vocabulary, and more. It will be on Friday, March 4th. Lastly, she expressed her excitement that volleyball will begin, Wednesday, March 2nd.

A. Cuff reported that the 7th grade students are learning the following: In Language Arts, she reported they finished the book "Lyddie". Now, they are working on a research paper about the improvement of workplace safety. Safety measures have improved greatly since the 1840s. In Math, they are practicing how to make ratio tables and unit rates. An example of a unit rate is 300 bolts in one hour. A ratio table is just equivalent ratios in a table. In Science, they are learning what a tree is made of, which is 95% carbon dioxide and it's mass comes from CO<sub>2</sub>. In Social Studies, they finished their research paper on the Amazon rainforest. Based on their research, they needed to make a decision on whether they would cut it down or save it. Now, they will begin a unit on Ancient China. In Spanish, they are learning how to conjugate verbs. Example: to say "I swim", they have to conjugate "Nadar", which means to swim, to "Nado". The complete phrase is "Yo Nado".

**7. Approval of Minutes**

**Motion:** L. Baah motioned to approve the minutes of the January 10, 2022 Special Board of Education Meeting; I. Rogers seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** L. Baah motioned to approve the minutes of the February 24, 2022 Special Board of Education Meeting; I. Rogers seconded

**Vote: Unanimous**

**Motion Carried**

**8. Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Brian Apperson provided an update regarding New Staff, Winter Sports, and Student of the Month.
- b) Special Education –Mr. Scott Trepanier reported on Enrollment in Special Education, PreK Update with Sparkler and the PreK screening date is scheduled for April 7th.
- c) Business Office – Mrs. Cynthia Schofield discussed an upcoming collaboration with Food Service Director Mike Rossi re: Child Nutrition Program budget for next school year.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS Physical Plant. The above ground storage oil tank needed a replacement probe, which cost approximately \$2500.
- e) Information – Mrs. Sally Keating reported that the School Security and Safety Grant worked on by Mrs. Keating and Mr. McGlew unfortunately was not awarded for the Town. She also reported that Mrs. Keating, Mrs. Jenkins, Mr. Rossi and Mr. McGlew applied for a Cafeteria Grant. They are hoping to hear something at the end of March whether or not the application was approved.

**9. Consent Agenda**

- a) Approval of Monthly Expenditures

**Motion:** J. Marshall motioned to approve monthly expenditures for January 2022, Fiscal Year 2020-2021 in the amount of \$0.00; J. Danbury seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** M. Avery motioned to approve monthly expenditures for January 2022, Fiscal Year 2021-2022 in the amount of \$554,223.37; J. Danburg seconded

**Vote: Unanimous**

**Motion Carried**

- b) Financial Statement

**Motion:** J. Danburg motioned to approve the financial statement for January 2022, Fiscal Year 2020-2021 as presented by the Administration; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** M. Avery motioned to approve the financial statement for January 2022, Fiscal Year 2021-2022 as presented by the Administration; J. Danburg seconded

**Vote: Unanimous**

**Motion Carried**

**10. New Business / Old Business**

- a) Discussion re: Amendment of Bylaws of the Board #9121-Board of Education Officers and Possible Action-This agenda item needs to be tabled due to time necessary to research information for accurate revisions to this bylaw.

**Motion:** I. Rogers motioned to table Amendment of Bylaws of the Board #9121 – Board of Education Officers and Possible Action to be done over the summer; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

- b) Presentation and Discussion re: Lyman Memorial High School/ASTE Programs and Possible Action-Staff from Lyman Memorial High School presented pertinent information about their high school programs including their ASTE program. The Lebanon School District is interested in having Lyman Memorial High School as a high school of choice for our eighth graders, tuition-based. Their presentation was very impressive and informative.

**Motion:** I. Rogers motioned to add Lyman Memorial High School to our list of high school choices for the 2023-2024 school year; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

- c) Discussion re: Ledyard High School Option for Eighth Graders and Possible Action-Mrs. Sally Keating reported that Ledyard Superintendent Jay Hartling has informed her that Ledyard is not interested in having our eighth graders attend Ledyard High School. They are still welcome, however, at their ASTE (VoAg) program. This topic will be addressed/clarified at the March BOE Meeting.
- d) Presentation/Discussion re: Mindfulness and Possible Action-Mrs. Rachel Ibbison, one of our Special Education Teachers, did a brief presentation on the topic of Mindfulness. She explained how Mindfulness is being implemented at LCS. She did a very nice presentation.
- e) Update re: Math – Mr. Brian Apperson provided a brief update regarding math instruction and curriculum at LCS. The teachers are continuing SRBI groups as well as enrichment classes to further help with improving our students' math skills. The teachers are also continuing the assessments on their students and utilizing the assessments to also help to improve their math skills.
- f) Discussion re: Future Bus Transportation Contract and Possible Action- Mr. Ian Rogers, a Negotiation Committee member, summarized the bid process and outcome for the bus transportation contract. The Negotiation Committee selected M & J Bus, Inc. with the new bus option for the 2022-2023 year and beyond.

**Motion:** I. Rogers made a motion to accept the bid proposal for the bus contract from M & J Bus, Inc. for the school years 2022-2027, a 5-year contract, with new buses; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

- g) Discussion re: COVID Expenses – Mrs. Cindy Schofield commented on the COVID expenses regarding the Nursing office overtime and her accounting for them.
- h) Discussion of 2022-2023 Board of Education Budget and Possible Action – Mr. Ian Rogers, BOE Finance Subcommittee member summarized the highlights of the budget. He commended Mrs. Cindy Schofield, Mr. Scott Trepanier and Mrs. Sally Keating for a responsible budget.

**Motion:** I. Rogers motioned to send the 2022-2023 Budget down to the Town Board of Finance as presented with anticipated amendments; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**11. Committee Reports – None**

**12. Additions to the Agenda-**

**Motion:** J. Marshall motioned to add Policy #4118.237/4218.237/5141.8- Students-Face Masks/Coverings to be the agenda; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

The Board of Education Policy Committee Member Mrs. Joan Marshall summarized the amendments to this policy.

**Motion:** J. Marshall motioned to waive the 1st read of Policy #4118.237/4218.237/5141.8- Students-Face Masks/Coverings; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Marshall motioned to amend and adopt Policy #4118.237/4218.237/5141.8- Students-Face Masks/Coverings; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

13. **Next Agenda Planning** – Calendar, Singleton Contracts, Ledyard High School, Lyman Memorial High School and Math

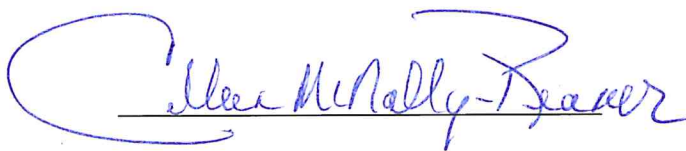
14. **Public Comment** - None

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15. **Adjournment** – 8:10 p.m.

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Approved



Recording Secretary

RECEIVED FOR RECORD AT LISBON  
CT ON 03/04/2022 AT 12:00pm  
ATTEST, LAURIE TIROCCHI, TOWN CLERK  
Mayana Wakely, Asst