

# **Lisbon Board of Education**

Lisbon, Connecticut 06351

## **Regular Meeting Minutes**

Monday, October 18, 2021

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: J. Jencks, I. Rogers, M. Avery, L. Baah, J. Danburg, J. Lewerk, J. Marshall,  
D. Nowakowski

Board Members Absent: S. McCabe

Administrators Present: S. Keating (Superintendent), B. Apperson (Principal), C. Schofield (Business Manager),  
S. Trepanier (Director of Special Education/Early Childhood Coordinator) and  
B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: A. Cuff

Student Ambassadors Absent: D. Jeffs

Others: None

1. **Call to Order** – J. Jencks called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment**- None

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

A. Cuff reported that the 7th grade students are learning the following: In Language Arts, she reported they finished reading, "Slake's Limbo". She expressed her enjoyment of the book and would recommend it to anyone who likes reading about problem solving. In Math, they are combining like terms and factoring expressions with variables. She stated that she had learned how to combine like terms in Math Camp over the summer, which she thought, was fun. In Social Studies, they just finished their lesson on Canada. They learned what the provinces and territories were. Today, they started learning about Mexico and read a story about a girl named Carolina. In Spanish, they have a quiz about the forms of ser and pronouns. She explained that the forms of ser are soy, eres, es, somos, sois, and son. Some pronouns are ella, which means she, el, which means he, and ellos that means they. Lastly, she stated that next week, they would have their first cross-country meet in Franklin. She's super excited!

7. **Approval of Minutes**

**Motion:** I. Rogers motioned to approve the minutes of the September 20, 2021 Regular Board of Education Meeting; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

## 8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson reported on the following: Fire Prevention Activities resumed this year on October 7<sup>th</sup> and October 8<sup>th</sup>. He thanked the Fire Department for making these activities enjoyable for our students. They had a great time. Next, he reported that Friday, October 29<sup>th</sup>, LCS will hold the Annual “Truck or Treaters” event. It will be held from 6:00-7:30 p.m. in the Upper Lot of LCS. This year will be a little different. Lisbon Families must sign-up at [signupgenius.com](http://signupgenius.com) in order to attend. They will limit the amount of families to 15 per time slot. A notice has been sent to the families. Lastly, he announced the Student of the Month for September.
- b) Special Education –Mr. Scott Trepanier reported on the Enrollment Numbers for Special Education Students. He also discussed that he wrote a grant, which will provide assistance in the NAEYC Accreditation process.
- c) Business Office – Mrs. Cynthia Schofield, LCS' new Business Manager, introduced herself to the Board. She gave a little background of her experience, and she looks forward to working at Lisbon Central School.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. He reported Well #1 samples were clean and will run one more test sample. Well #2 is also clean. Lastly, he reported that there was an asbestos inspection and it went well.
- e) Information – Mrs. Sally Keating reported that she sent an email to Superintendent, Jay Hartling of Ledyard High School to keep the communication open regarding the Ledyard High School possibly being an option for the LCS students. She will follow up with Superintendent Hartling, possibly in person. Next, Mrs. Keating provided three notices regarding vaccines and booster that are being offered to the community. These notices have been sent to our LCS families and staff as well as posted to our website as requested by the DPH Director, Patrick McCormick. Mrs. Keating commended Mr. McCormick for his continued guidance and support. Mrs. Keating also commended Mrs. Theresa Svab, our LCS Nurse for all of her hard work during the pandemic.

## 9. Consent Agenda

- a) Approval of Monthly Expenditures

**Motion:** I. Rogers motioned to approve monthly expenditures for September 2021, Fiscal Year 2020-2021 in the amount of \$5,735.00; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I. Rogers motioned to approve monthly expenditures for September 2021, Fiscal Year 2021-2022 in the amount of \$867,079.28; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- b) Financial Statement

**Motion:** I. Rogers motioned to approve the financial statement for September 2021, Fiscal Year 2020-2021 as presented by the Administration; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** I. Rogers motioned to approve the financial statement for September 2021, Fiscal Year 2021-2022 as presented by the Administration; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

c) Transfer - Mrs. Cynthia Schofield reported on a transfer

**Motion:** I. Rogers motioned to acknowledge the September 2021, Fiscal Year 2021-2022 transfer as presented by Administration; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**10. New Business / Old Business**

- a) Acknowledgement of Employee's Resignation and Possible Action - Mrs. Lisa Surfus, our dedicated front office secretary, resigned from LCS. Mrs. Keating read her resignation letter to the Board. She will be missed greatly.

**Motion:** J. Marshall motioned to acknowledge the letter of resignation from Mrs. Lisa Surfus and wish her much success in the future; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

- b) Discussion re: Last Year's Math State Assessment and Possible Action - Mr. Apperson, Mrs. Megan Jenkins, Mr. Scott Trepanier and Mrs. Sally Keating discussed last year's State math assessments. A power-point presentation was used to highlight the history of performance, along with a detailed analysis of recent scores. Their presentation was followed by a question and answer session and discussion with the Board.
- c) Discussion re: ESSER and ARP Grants - Mrs. Megan Jenkins and Mrs. Sally Keating discussed these grants, particularly in terms of our plan for improvement regarding our students' well-being and performance.
- d) Discussion and Ratification re: Proposed 2022-2025 LEA Agreement and Possible Action - Mr. Ian Rogers summarized the highlights of the recent negotiations regarding the 2022-2025 LEA Agreement.

**Motion:** M. Avery motioned to accept and approve the proposed 2022-2025 LEA Agreement as presented by the BOE Negotiations Committee; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

- e) Update/Discussion re: Vaccine and Testing - Mrs. Sally Keating briefly summarized the status of the Vaccine/Testing requirements, as it relates to LCS. Approximately 85% of LCS staff is vaccinated and 15% of the unvaccinated are doing weekly testing. Any new staff hired must be vaccinated.
- f) Update/Discussion re: Governor's Guidance - Mrs. Sally Keating briefly summarized the Governor's Guidance regarding COVID-19 issues. LCS will be following the Governor's Guidance until February 15, 2022 with no changes to the current protocols.
- g) Discussion re: Amendment to Policy#5141 - Students - Student Health Services and Possible Action - The Board of Education Policy Committee Member Mrs. Joan Marshall summarized the amendments to this policy.

**Motion:** J. Marshall motioned to waive the 1st read of Policy#5141 - Students - Student Health Services; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Marshall motioned to amend and adopt Policy#5141 - Students - Student Health Services; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

- h) Discussion re: Flexibilities re: TEVAL Plan and Possible Action – Mr. Brian Apperson summarized this topic and explain the flexibility option regarding the LCS TEVAL Plan and LCS’ staff’s recommendation. This practice is similar to last year but the 4-Level Matrix Rating System is required this year.

**Motion:** J. Lewerk motioned to accept and to approve LCS’ recommendation re: the flexibility option re: the TEVAL Plan; L. Baah seconded

**Vote: Unanimous**

**Motion Carried**

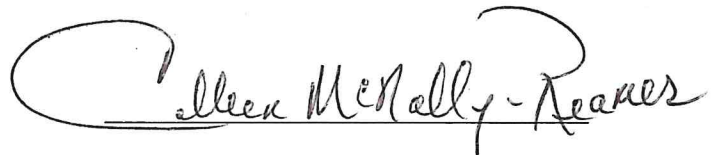
11. **Committee Reports** – None
12. **Additions to the Agenda:** Mr. Dave Nowakowski asked what the status of winter sports looked like such as basketball and cheerleading. Mr. Apperson and Mrs. Keating stated that LCS is planning to have winter sports. They are also waiting for the league’s feeling on the issue. They are researching the guidelines for indoor sports and they will keep the Board updated on this topic.
13. **Next Agenda Planning** – Update on Math, Evaluation of Mrs. Keating, and Departmentalization of 5<sup>th</sup> Grade
14. **Public Comment** – None

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15. **Adjournment** - 7:50 p.m.

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**Approved**



**Recording Secretary**

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CT ON 10/22/2021 AT 10:00am

ATTEST. LAURIE TIROCCHI, TOWN CLERK

