

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Meeting Minutes

Monday, June 21, 2021

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: J. Jencks, M. Avery, L. Baah, J. Danburg, J. Marshall, S. McCabe and D. Nowakowski

Board Members Absent: J. Lewerk

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager),
B. McGlew (Building and Grounds), and S. Trepanier (Director of Special Education)

Administrators Absent: B. Apperson (Principal)

Student Ambassadors Present: None

Student Ambassadors Absent: A. Cuff and D. Jeffs

Others: Mr. Ian Rogers, Mrs. Katie Vane & daughter, Mrs. Hood

1. **Call to Order** – J. Jencks called the meeting to order at 6:33 p.m.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Public Comment** – None

If not attending in-person-Questions/Comments must be emailed to the Board of Education Vice Chairperson at jjencks@boe.lisbonschool.org 24 hours in advance of the Board Meeting (by 6:30 p.m. on Sunday, June 20, 2021).

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None

6. **Report from Lisbon Central School Student Ambassadors** - None

7. **Approval of Minutes**

Motion: M. Avery motioned to approve the minutes of the May 17, 2021 Regular Board of Education Meeting; J. Danburg seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to approve the minutes of the May 17, 2021 Special Board of Education Meeting; M. Avery seconded

Vote: Unanimous

Motion Carried

8. **Administrators' / Superintendent's Report**

a) Lisbon Central School –Mrs. Keating provided a report for Mr. Apperson on: Student-of-the-Month, Graduation, and School Climate Surveys. We are always proud of our students of the month. Graduation went very well. School Climate Surveys will be discussed at the July Board of Education meeting.

b) Special Education –Mr. Scott Trepanier reported on the Special Education Enrollment Numbers and the Extended School Year (ESY) Program. There is an increase in the enrollment of Special Education students, however at this point in time, next year's budget is not impacted.

- c) Business Office – Mrs. Diana Cormier provided an update regarding Medicaid, and also reported the auditors were in last week to do preliminary work. They will return at the end of September.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant as follows:
Well #2 tested positive for e coli. Lab personnel came back on Monday and drew a sample. We are waiting for the results. We haven't had to use well #2; it is a back-up.
- e) Information – Mrs. Keating discussed issues related to COVID-19. A vaccination clinic was held at Lisbon Central School and 27 people participated. She then provided information re: the School Security Grant. The application has been submitted. We will know if we have been awarded in late August/early September. Lastly, she commented on the status of the American Relief Plan (ARP). She and Mrs. Jenkins are in the process of completing the application.

9. Consent Agenda

- a) Approval of Monthly Expenditures

Motion: J. Marshall motioned to approve monthly expenditures for May 2021, Fiscal Year 2020-2021 in the amount of \$492,896.38; L. Baah seconded

Vote: Unanimous

Motion Carried

- b) Financial Statement

Motion: J. Danburg motioned to approve the financial statement for May 2021, Fiscal Year 2020-2021 as presented by the Administration; J. Marshall seconded

Vote: Unanimous

Motion Carried

- c) Transfers

Possible Motion: M. Avery motioned to acknowledge the May 2021, Fiscal Year 2020-2021 transfers as presented by Administration; L. Baah seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) Discussion re: Filling of Board of Education Vacancy and Possible Action – There were two candidates who wished to fill the BOE vacancy. Mrs. Judy Jencks led the process of voting. Mr. Ian Rogers was voted in to fill the vacancy.
- b) Discussion re: Acceptance and Approval of Employee's Letter of Resignation and Possible Action - Mr. Brian Valdini has submitted his letter of resignation as Program Manager for the School Age Childcare Program. He has done a great job.

Motion: J. Danburg motioned to accept and approve Mr. Brian Valdini's resignation as Program Manager for the Lisbon SACC and to thank him for his service as Program Manager; L. Baah seconded

Vote: Unanimous

Motion Carried

- c) Discussion re: 2020-2021 Budget Projections and Possible Action – Mrs. Diana Cormier led the discussion on this topic. We are ending the fiscal year in good standing.

- d) Discussion re: LCS Needs List and Possible Action – Mr. Brian McGlew, Mrs. Diana Cormier and Mrs. Keating reviewed the status of the list of needs.

Motion: L. Baah motioned to purchase items # 13,14,15, and 17 on the needs list ; J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: M. Avery motioned to spend \$10,000 to replenish custodial supplies; L. Baah seconded.

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to spend up to \$4,000.00 to replenish nursing supplies; M. Avery seconded.

- e) Discussion re: Wearing of Masks and Possible Action – A BOE member placed this item on the agenda. Mrs. Keating reported that the CDC and CSDE still mandate the wearing of masks in the school building. This agenda item will be discussed in July at the Board of Education meeting.
- f) Discussion re: Fully Remote Learning Option for 2021-2022 and Possible Action – The CSDE is no longer recommending that districts continue the fully remote learning option for the next school year except possibly for quarantining purposes and snow days, if the CSDE allows options. Mrs. Keating stated that there will no longer be fully remote learning next year, except the possibility for quarantining purposes and snow days.
- g) Discussion re: Adoption of BOE Bylaws and Possible Action – Policy Committee member Mrs. Joan Marshall summarized the reason/revisions for these bylaws.

- Bylaws of the Board - #9040-Board-Related Responsibilities

Motion: L. Baah motioned to waive the 1st read of Bylaws of the Board - #9040-Board-Related Responsibilities; J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah motioned to amend and adopt Bylaws of the Board - #9040-Board-Related Responsibilities; J. Marshall seconded

Vote: Unanimous

Motion Carried

- Bylaws of the Board - #9110-Number of Members, Terms of Office, Oath of Office

This bylaw will be discussed at the July Board of Education meeting with those changes recommended by the Board and Superintendent.

- Bylaws of the Board - #9132/9133-Committees and Advisory Committees

This bylaw will be discussed at the July Board of Education meeting with those changes recommended by the Board and Superintendent.

- h) Discussion re: Amendment to BOE Bylaws and Possible Action – Policy Committee member Mrs. Joan Marshall summarized the revisions to this existing bylaw.

- Bylaws of the Board - #9010-Limits of Authority

Motion: L. Baah motioned to waive the 1st read of Bylaws of the Board - #9010-Limits of Authority; J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah motioned to amend and adopt Bylaws of the Board - #9010-Limits of Authority; J. Marshall seconded

Vote: Unanimous

Motion Carried

- Bylaws of the Board - #9030-Commitment to Democratic Principles in Relation to Community, Staff, Students

This bylaw will be discussed at the July Board of Education meeting with those changes recommended by the Board and Superintendent.

- Bylaws of the Board - #9121-Board of Education Officers

Motion: L. Baah motioned to waive the 1st read of Bylaws of the Board - #9121-Board of Education Officers; J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah motioned to amend and adopt Bylaws of the Board - #9121-Board of Education Officers; J. Danburg seconded

Vote: Unanimous

Motion Carried

- Bylaws of the Board - # 9125-Attorney

Motion: L. Baah motioned to waive the 1st read of Bylaws of the Board - # 9125-Attorney; J. Danburg seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah motioned to amend and adopt Bylaws of the Board - # 9125-Attorney; J. Danburg seconded

Vote: Unanimous

Motion Carried

- i) Discussion re: Adoption of a New Policy#4135.4/4235.4 – Personnel-Certified and Non-Certified-Staff Complaints and Concerns and Possible Action

Motion: J. Marshall motioned to waive the 1st read of Policy#4135.4/4235.4 – Personnel-Certified and Non-Certified-Staff Complaints and Concerns; L. Baah seconded

Vote: Unanimous

Motion Carried

Motion: L. Baah motioned to adopt Policy#4135.4/4235.4 – Personnel-Certified and Non-Certified-Staff Complaints and Concerns; J. Danburg seconded

Vote: Unanimous

Motion Carried

11. Committee Reports - None

12. Additions to the Agenda - None

13. Next Agenda Planning – Elections, Bylaws, Social Distancing, Masks, Graduation, Snow Days, School Climate Surveys, and Sports.

14. Public Comment - Mrs. Hood spoke in relation to the issue of wearing masks and any data supporting/not supporting this protocol. She also questioned if the budget will support the increase in the number of special education students. Mrs. Hood questioned if the amount of money allocated for medical supplies was sufficient.

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15. Adjournment – 8:03 p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 06/28/2021 AT 1:50pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
