

# **Lisbon Board of Education**

Lisbon, Connecticut 06351

## **Regular Board of Education Minutes**

Monday September 17, 2018

Board Members Present: J. Jencks, M. Avery, M. Krauss, J. Lewerk, J. Marshall, D. Nowakowski, and J. Danburg

Board Members Absent: I. Rogers and S. McCabe

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), B. Apperson (Principal), and B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: S. Rebstock

Student Ambassadors Absent: None

Others: Ms. Townsend and Mr. Rickard

1. **Call to Order** – J. Jencks called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment**

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** - S. Rebstock reported the 7<sup>th</sup> grade students are learning the following: In Social Studies, she reported they are researching quotes from people such as Martin Luther King, Jr., and Eleanor Roosevelt. In Language Arts, they are doing a book report on the novel Slake's Limbo. In Math, they are reviewing pretests. In Science, they are dissecting owl pellets and learning about barn owls. In Spanish, they are learning the alphabet and geography.
7. **Approval of Minutes**  
**Motion:** J. Marshall moved to approve the minutes of the August 20, 2018 Regular Board of Education meeting; J. Lewerk seconded  
**Vote: Unanimous** **Motion Carried**
8. **Administrators' / Superintendent's Report**
  - a) Lisbon Central School – Mr. Brian Apperson commented on the Open House which was held Sept 6<sup>th</sup>. There was a great turn-out by the parents and community. Also, Mr. Apperson welcomed the new staff members by name but unfortunately, they were unable to attend this meeting due to other commitments.

- b) Special Education –Mrs. Sally Keating reported on the enrollment in Special Education. She also commented that the Flexible Resource Room Program has been going well this year both for staff and students. Dr. Pattavina and she meet regularly with staff for updates.
- c) Business Office – Mrs. Diana Cormier discussed Medicaid revenue and disbursements at the request of the Board. She also gave a brief explanation of the process for the new conversion from ED001 to the Educational Financial System (EFS).
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. Mr. McGlew reported that the hallway exit sign lights have all been upgraded. Mr. McGlew also reported that Fire Marshall Rick Hamel will be signing off with his approval for the fire alarm panel upgrade completion tomorrow, September 18<sup>th</sup>.
- e) Information – Mrs. Sally Keating discussed the National Identity Services-CT (NIS-CT) Audit. The State FBI agent, Mrs. Versie Jones has given Lisbon Central School a letter stating we are in compliance. Mrs. Keating also commented on the All-Hazards School Security and Safety Plan. She and Mr. McGlew are reviewing the new State template for this year's plan. Additionally, she provided an update re: the new School Construction Grants program. As mentioned in the past, the State has made changes to the grant process and all Superintendents must be trained in these changes. Mr. Chris Maynard, with the Town of Lisbon, has set up an access code for Mrs. Keating to navigate the new State system. Lastly, Mrs. Keating provided an update regarding the "new" Director of Special Education/Early Childhood Coordinator. Mrs. Maggie Courter will begin on Oct. 2, 2018. Dr. Paul Pattavina will continue as Interim Director, with the assistance of Mrs. Keating, during this transition.

## 9. Consent Agenda

### a) Approval of Monthly Expenditures

**Motion:** M. Avery moved to approve monthly expenditures for August 2018, Fiscal Year 2017-2018 in the amount of \$115,743.84; J. Danburg seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Marshall moved to approve monthly expenditures for August 2018, Fiscal Year 2018-2019 in the amount of \$443,136.24; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

### b) Financial Statement

**Motion:** M. Krauss moved to approve the financial statement for August 2018, Fiscal Year 2017-2018 as presented by the Administration; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Danburg moved to approve the financial statement for August 2018, Fiscal Year 2018-2019 as presented by the Administration; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

### c) Transfers – Mrs. Diana Cormier will report regarding transfers.

**Motion:** J. Lewerk moved to acknowledge the September 2018, Fiscal Year 2018-2019 transfers as presented by Administration; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

**10. New Business / Old Business**

- a) Discussion re: Policy # 5117.1-Students-Tuition-Designated High School and Possible Action-Policy Committee members summarized possible amendments to this policy. No decision to amend this policy was made at this time. The Board would like to table this agenda item and bring it back next month.
- b) Discussion re: SBAC Scores and Possible Action-Mr. Brian Apperson and Mrs. Sally Keating did a presentation regarding our SBAC scores, incorporating growth scores as well as achievement scores. The Board requested that more data be brought to the next agenda meeting.
- c) Discussion re: Designated High Schools' SAT Scores-Mrs. Sally Keating briefly commented on Griswold High School's and Norwich Free Academy's SAT scores. Overall, Lisbon students did well.
- d) Discussion re: High School Students' Awards for the 2017-2018 School Year-Mrs. Sally Keating briefly commented on the number of students who received awards last school year at Griswold High School, Norwich Free Academy and Norwich Tech. We are very proud of these students and she will put a copy in the "Dear Parents" newsletter within the near future.
- e) Update re: LED Light Energy Project and Possible Action-Mrs. Sally Keating provided an update regarding the latest proposal generated by JK Energy Inc. regarding this project. More conversation with Eversource and JK Energy is needed to come to an agreement regarding a satisfactory solution to the issues and proposal.
- f) Discussion re: Information on the Natural Gas Hook-up in Lisbon and Possible Action-Mr. Brian McGlew briefly provided information regarding this possible project. First Selectman, Tom Sparkman informed Mr. McGlew that a gas line will be coming to Lisbon from the direction of Sprague in 2019. When more information becomes available, the Board will be informed.
- g) Update re: The LCS Oil Tank Replacement Project-The LCS Oil Tank Replacement Project Building Committee members provided an update regarding the status of this project. Suffice it to say, we are very pleased with the outcome of this project thus far. We are anticipating the Day Tank to be delivered to True Blue Environmental, Inc. by September 27<sup>th</sup> and to LCS shortly thereafter.
- h) Discussion and Ratification re: Proposed LEA Contract and Possible Action-The LEA membership voted on the contract today, September 17<sup>th</sup>. Mrs. Anne Townsend confirmed that this vote took place and passed. Mrs. Diana Cormier and Mrs. Sally Keating summarized the highlights of the 3 year contract.

**Motion:** J. Marshall moved to ratify the proposed LEA contract as presented by the Board of Education's Negotiation Committee; J. Danburg seconded

**Vote: Unanimous**

**Motion Carried**

- i) Discussion re: Change in Procedures Regarding Notification of Class Placement-Mrs. Sally Keating has decided to make a change regarding when students and their families will be notified of their class placements for the school year, beginning next year. Before the school year ends for 2018-2019, students and parents will be informed who their teacher will be for the following school year. Mrs. Keating and Mr. Apperson will be working on the plan for a smooth transition.


11. **Committee Reports** – Optional
12. **Additions to the Agenda** - None
13. **Next Agenda Planning** – Policy #5117-Students-Tuition-Designated High School Policy, SBAC Scores, LED Light Energy Project and Natural Gas Hook-up in Lisbon.
14. **Public Comment** - None

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15. **Adjournment** – 7:56 p.m.

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Approved

  
Recording Secretary

RECEIVED FOR RECORD AT LISBON  
CT ON 9/24/2018 AT 2:10pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
 Attest