

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, April 20, 2020

Board Members Present: M. Krauss, J. Jencks, M. Avery, L. Baah, J. Lewerk, J. Marshall, S. McCabe and D. Nowakowski

Board Members Absent: J. Danburg

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), B. Apperson (Principal), M. Courter (Director of Special Education), B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: B. Nowakowski

Student Ambassadors Absent: D. Jeffs and S. Rebstock

Others: None

1. **Call to Order** – M. Krauss called the meeting to order at 6:30 p.m.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Questions/Comments** – There were no questions/comments emailed to the Board of Education Chairperson at mkrauss@boe.lisbonschool.org 24 hours in advance of the Board Meeting.

5. **Correspondence to Board of Education** – None

6. **Report from Lisbon Central School Student Ambassadors** –None.

7. **Approval of Minutes**

Motion: J. Lewerk motioned to approve the minutes of the February 24, 2020 Regular Board of Education meeting; M. Avery seconded

Vote: Unanimous

Motion Carried

8. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Brian Apperson reported on students' remote learning. The distribution of remote learning is being done in two-week increments. The teachers are doing a great job. Devices, as needed, for students have been distributed.
- b) Special Education –Mrs. Maggie Courter reported on Special Education Enrollment. She summarized the remote learning process and also discussed the remote learning being done with the outplaced students. She also expressed that the teachers and staff were doing a great job.
- c) Business Office – Mrs. Diana Cormier reported on the Medicaid Report. She reported on expenses paid and the balance in the account is approximately \$19,000. She also updated the Board on the progress of Infinite Visions. Lastly, she briefly broached the idea of doing electronic signatures for Accounts Payable with the new system. She also reached out to the auditors for their opinions. She hopes to bring this topic to the Board again in a future Board meeting.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. The custodians are doing a terrific job cleaning and disinfecting the classrooms. The landscaping is being maintained. He also reported that a new compressor was replaced in the cafeteria. Lastly, he reported on the recommendations from the Public Health Department to sanitize the playground equipment.

- e) Information – Mrs. Sally Keating discussed that she had been in touch with Ms. Lisa Cooney of LEARN regarding a Tri-Fold Brochure for the Lisbon School District. They will do a free design and Griswold Public School Superintendent, Mr. Sean McKenna has offered to do free printing. Mrs. Keating updated the Board on a conversation with David Klein regarding the hikes in tuition cost for SPED Programs. Mrs. Keating has looked at other high schools for additional options for our students. Griswold Public School has committed to taking all of our students who wish to attend their high school. Lastly, Mrs. Keating wanted the Board to know of Griswold School District's Act of Kindness. Since the school closure, Griswold School District has been feeding free breakfast and lunch to all the students in our community, 18 years of age and younger, if needed. She also recognized the food distribution given by Mr. Michael Rossi, to Griswold.

9. Consent Agenda

- a) Approval of Monthly Expenditures

Motion: S. McCabe motioned to approve monthly expenditures for February 2020, Fiscal Year 2019-2020 in the amount of \$1,835,349.81; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to approve monthly expenditures for March 2020, Fiscal Year 2019-2020 in the amount of \$558,121.37; J. Lewerk seconded

Vote: Unanimous

Motion Carried

- b) Financial Statement

Motion: J. Marshall motioned to approve the Financial Statement for February 2020, Fiscal Year 2019-2020 as presented by the Administration; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Lewerk motioned to approve the Financial Statement for March 2020, Fiscal Year 2019-2020 as presented by the Administration; S. McCabe seconded

Vote: Unanimous

Motion Carried

- c) Transfers -Mrs. Diana Cormier reported regarding transfers.

Motion: M. Avery motioned to acknowledge the March 2020, Fiscal Year 2019-2020 transfers as presented by Administration; J. Lewerk seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) Discussion re: 2020-2021 Trimester School Calendar and Possible Action –Mrs. Sally Keating summarized the highlights of the proposed 2020-2021 school calendar. Mrs. Megan Jenkins drafted the calendar, Mr. Apperson and Mrs. McNally-Reamer checked the calendars too.

Motion: J. Lewerk motioned to approve the 2020-2021 Trimester School Calendar, as presented by Administration; J. Marshall seconded

Vote: Unanimous

Motion Carried

- b) Discussion re: Amendment to Policies and Possible Action-Amendments were recommended to the policies listed below. Policy Committee members provided a brief summary of the revisions.

- Policy # 4121- Personnel – Certified and Non Certified – Substitute Teachers

Motion: M. Avery motioned to move to waive the 1st read of Policy# 4121-Personnel – Certified and Non-Certified – Substitute Teachers; J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: J. Lewerk motioned to amend and adopt Policy#4121-Personnel – Certified and Non-Certified – Substitute Teachers; M. Avery seconded

Vote: Unanimous

Motion Carried

- Policy # 5114- Students – Suspension and Expulsion/Due Process

Motion: J. Marshall motioned to move to waive the 1st read of Policy# 5114 – Students – Suspension and Expulsion/Due Process; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Lewerk motioned to amend and adopt Policy# Policy# 5114 – Students – Suspension and Expulsion/Due Process; J. Marshall seconded

Vote: Unanimous

Motion Carried

- Policy # 5125-Students – Student Records – Confidentiality

Motion: J. Marshall motioned to move to waive the 1st read of Policy# 5125 – Students – Student Records - Confidentiality; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Lewerk motioned to amend and adopt Policy# 5125 – Students – Student Records - Confidentiality; J. Marshall seconded

Vote: Unanimous

Motion Carried

- Policy # 6159-Instruction – Individualized Education Program/Special Education Program

Motion: J. Lewerk motioned to move to waive the 1st read of Policy# 6159 – Instruction – Individualized Education Program/Special Education Program; J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: M. Avery motioned to amend and adopt Policy# 6159 – Instruction – Individualized Education Program/Special Education Program; J. Marshall seconded

Vote: Unanimous

Motion Carried

- Policy # 6172.4-Instruction – Title I Parent Involvement

Motion: J. Lewerk motioned to move to waive the 1st read of Policy# 6172.4 – Instruction – Title 1 Parent Involvement; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall motioned to amend and adopt Policy# 6172.4 – Instruction – Title 1 Parent Involvement; J. Lewerk seconded

Vote: Unanimous

Motion Carried

c) Discussion re: Acknowledgement of Non-Vote Policies and Possible Action- Policy Committee Members summarized the reasons for these non-vote policies to be on the agenda. Due to legal references, the following policies were updated.

- Policy # 1250 – Community Relations – School Visitor Policy
- Policy # 3324 – Business/Non-Instructional Operations – Ordering Goods and Services- Purchase Orders & Contracts
- Policy # 3524.1 – Business/Non-Instructional Operations-Pesticide Application on School Property
- Policy # 4112.6 – Personnel – Certified and Non-Certified – Personnel Records
- Policy # 4117.4 – Personnel – Certified and Non-Certified – Dismissal/Suspension
- Policy # 4132.1 – Personnel – Certified and Non-Certified – Copyrights and Patents

- Policy # 5111 – Students – Residency Requirements

Motion: J. Marshall motioned to acknowledge statutory language requirements and/or legal reference updates for these non-vote policies, as recommended by the Policy Committee members; J. Lewerk seconded

Vote: Unanimous

Motion Carried

- d) Discussion re: Additional High School Options and Possible Action- Mrs. Sally Keating addressed the Board regarding a meeting with the Ledyard School District Superintendent. The purpose of the meeting was to discuss tuition cost for possibly sending students to Ledyard High School as a high school option. Unfortunately, their tuition cost was higher than expected. Additionally, she attended a recent meeting with regional rural districts in which Superintendents discussed their thoughts on possibly other high school options to offer to their students due to NFA's tuition costs. Mrs. Keating will continue to gather information on other high school choices and the associated tuition costs. She will update the Board when she has this information.
- e) Discussion re: 2019-2020 Projections and Possible Action- Mrs. Diana Cormier and Mrs. Sally Keating reviewed budget projections. There are still items needed, due to the spending freeze since December.
- f) Discussion re: Possible Rental Space and Possible Action - Mrs. Sally Keating had a brief discussion with the Director of Natchaug regarding Natchaug possibly renting rooms here at LCS. She will do further research on cost and other details.

11. Committee Reports – None

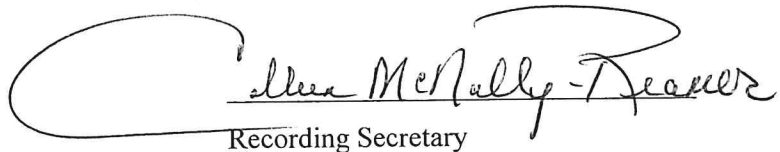
12. Additions to the Agenda- Mrs. Melissa Krauss updated the Board on the Board of Finance 2020-2021 Budget meeting which Mrs. Sally Keating, Mrs. Diana Cormier, Mr. Brian McGlew and Mrs. Judy Jencks attended virtually. It went well and another meeting is scheduled for April 23, 2020 at 7:00 p.m.

13. Next Agenda Planning - None

14. Questions/Comments - There were no questions/comments emailed to the Board of Education Chairperson at mkrauss@boe.lisbonschool.org 24 hours in advance of the Board Meeting.

15. Adjournment – 7:44 p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 04/27/2020 AT 2:10 pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
