

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, October 17, 2016

Board Members Present: I. Rogers (Chair), J. Jencks, J. Lewerk, J. Danburg, D. Nowakowski,
D. Rickard, J. Marshall, M. Avery

Board Members Absent: S. McCabe

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager),
B. Apperson (Principal)

Administrators Absent: D. Yellen (Director of Special Education)

Student Ambassadors Present: C. Siguencia and P. Raposo

Student Ambassadors Absent: None

Others: Mrs. Raposo, Mrs. Michelle Mlyniec, Mrs. Megan Jenkins, Mr. Thomas Farrow, Ms. Laura Morales

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

P. Raposo reported that the 7th grade students are learning the following: In Spanish, Tuesday they will have a quiz on Spanish verbs. In Language Arts, they have a book report due October 31st. In Social Studies, they watched a movie titled "The Lemon Tree". In Science, they are learning about food chains and food webs. In Math, they are dividing and multiplying integers.

C. Siguencia reported that the 8th grade students are learning the following: In Science, they had a quiz today on the forces in the earth's crust and started a new lesson on earthquakes. In Social Studies, she reported they played a review game for the chapter test they are taking tomorrow. In Language Arts, they are working on a thesis paper and a book report. In Math, they are working on scientific notation. In Spanish, they are learning vocabulary words regarding weather.

7. Approval of Minutes

Motion: J. Lewerk moved to approve the minutes of the September 19, 2016 Regular Board of Education with the following correction noted: "The Board meeting minutes should be noted as Regular Board of Education Minutes instead of Special Board of Education Minutes; M. Avery seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson reported on the student assembly held this past Friday. During this event, awards were given to students nominated by their teachers for displaying safety, being respectful, being responsible and trustworthy. Awards were also given for participation in the Governor's Summer Reading Challenge and to students who raised money for the PTO Color Run. Thank you to the PTO for the donation of many of the prizes. Mr. Apperson also spoke about the Oct. 4th Math workshop. There has been good feedback on the new Bridges Math Program. He discussed the Teacher evaluation process, Fire Protection week and the upcoming Professional day November 8th.
- b) Special Education – Mrs. Sally Keating spoke to the Board about the October 1st enrollment data for special education students and budget implications.
- c) Business Office – Mrs. Diana Cormier spoke to the Board about the October 1st enrollment data for regular education students and budget implications.
- d) Information – Mrs. Sally Keating read the report from Mr. Brian McGlew, Director of Buildings and Grounds: Atlas Fence has begun the fencing project which is paid by a grant. The boiler tune-up is complete. Also the Waste Management Company has delivered the proper recycle bins. Mrs. Keating updated the Board on the Five Year Plan Subcommittee meetings. Mrs. Keating also spoke about the progress of the videotaping/live streaming of the morning announcements that will begin shortly, to be done every Friday. She expressed her thanks to Mr. Steve Brown, Mr. Joes Gracia, Mrs. Megan Jenkins and Mr. Brian Apperson for the efforts on making this possible. She will continue to give the Board members updated progress reports. Lastly, Mrs. Keating presented the Regional LEARN Calendars for the 2017-2018 and 2018-2019 school years. LCS will be utilizing these calendars to develop the LCS calendars.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: J. Lewerk moved to approve monthly expenditures for September, Fiscal Year 2015-2016 in the amount of \$1,350.00; J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: M. Avery moved to approve monthly expenditures for September, Fiscal Year 2016-2017 in the amount of \$622,020.44; J. Lewerk seconded

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: J. Marshall moved to approve the financial statement for September 2016, Fiscal Year 2015-2016 as presented by the Administration; J. Jencks seconded

Vote: Unanimous

Motion Carried

Motion: M. Avery moved to approve the financial statement for September 2016, Fiscal Year 2016-2017 as presented by the Administration; J. Danburg seconded

Vote: Unanimous

Motion Carried

c) Transfer

Motion: J. Jencks moved to acknowledge the October 2016 transfer as presented by Administration; D. Rickard seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

a) Discussion re: Lisbon Central School Students' Year –to-Year Grade Level SBAC Results – Mrs. Megan Jenkins, Mr. Brian Apperson and Mrs. Sally Keating presented to the Board detailed data regarding SBAC results for the 2014-2015 and 2015-2016 school years. The collected data shows improvement in various grades and gives valuable information to establish goals for future improvements.

b) Discussion re: Lisbon Central School Students' CMT Science Results – Mr. Apperson, Mrs. Megan Jenkins and Mrs. Sally Keating provided data, its possible implications and ideas for improvement regarding the CMT Science results.

c) Discussion re: Lisbon's Students' 2016 SAT Scores – Mrs. Sally Keating provided a brief summary regarding Lisbon's high school students' performance (NFA and GHS) on the 2016 SAT results. The ELA scores were higher than the Math scores at both high schools. The State average reflects this trend also.

d) Review and Discussion re: Policy # 5111 – Students –Residency Requirements – The Board and Administration reviewed and discussed this policy. Further research will be done re: residency requirements. This will be discussed at the next BOE meeting.

Motion: J. Marshall motioned pending review of existing policy, we accept three pieces of documentation with parents' names and addresses; D. Rickard seconded

Vote: Yes – J. Jencks, D. Nowakowski, M. Avery, J. Danburg, D. Rickard, J. Marshall, J. Lewerk
Opposed – I. Rogers

e) Discussion of Changing the Budget Basis for Payroll and Possible Action – Mrs. Diana Cormier led the discussion on this issue regarding cash accounting vs. accrual basis of accounting. Based on the auditors' recommendation, Mrs. Cormier recommends we change the payroll from accrual to cash accounting basis to be in line with our budget and with the Town Finance Department.

Motion: J. Lewerk moved to meet with the Board of Finance to discuss the possibility of changing the budget basis for education payroll from the accrual basis to the cash basis; J. Marshall seconded

Vote: Yes – I. Rogers, M. Avery, J. Danburg, D. Rickard, J. Marshall, J. Lewerk
Abstain – J. Jencks, D. Nowkowski

Motion: I. Rogers moved to rescind motion with the Board of Finance; D. Rickard seconded

Vote: Unanimous

Motion Carried

Motion: D. Rickard moved to appoint Mr. Ian Rogers to write a letter to the Board of Finance notifying them of the change in the accounting practice of the LCS payroll from an accrual basis to a cash basis, based on the auditors' recommendation to be in-line with LCS budget and the Town Finance Department; J. Lewerk seconded

Vote: Unanimous

Motion Carried

f) **Discussion re: Personnel Issue (Proposed Executive Session) and Possible Action –**
This agenda needs to be moved to Executive Session, following Agenda Item#14 Public Comment.

Motion: J. Jencks moved to move Agenda Item # 10(f) Discussion re: Personnel Matter of a Confidential Nature, immediately following Agenda Item #14 Public comment; J. Lewerk seconded

Vote: Unanimous

Motion Carried

11. **Committee Reports – None**

12. **Additions to the Agenda - None**

13. **Next Agenda Planning – 2017-2018 LCS Calendar and Residency Policy**

14. **Public Comment - None**

Motion: M. Avery moved to enter into Executive Session and to invite Mrs. Sally Keating, Mrs. Diana Cormier and Mr. Brian Apperson to discuss Agenda item # 10(f) Discussion re: Personnel Matter of a Confidential Nature; J. Danburg seconded

Vote: Unanimous

Motion Carried

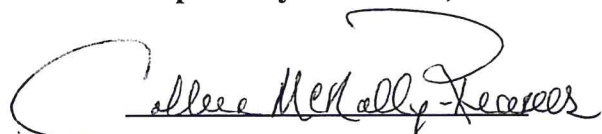
The Board entered into Executive Session at 8:20 p.m.

The Board ended Executive Session at 8:38 p.m.

No votes were taken under executive session

15. **Adjournment - The meeting adjourned 8:39 p.m.**

Respectfully Submitted,



Recording Secretary

Approved

RECEIVED FOR RECORD AT LISBON

CT ON 10/21/16 AT 10:30 am

ATTEST, LAURIE TIROCCHI, TOWN CLERK

