

# **Lisbon Board of Education**

Lisbon, Connecticut 06351

## **Special Board of Education Minutes**

Monday, September 19, 2016

Board Members Present: I. Rogers (Chair), J. Jencks, J. Lewerk, J. Danburg, D. Nowakowski, D. Rickard, J. Marshall, M. Avery, S. McCabe

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), D. Yellen (Director of Special Education), B. Apperson (Principal)

Administrators Absent: None

Student Ambassadors Present: C. Siguencia and P. Raposo

Student Ambassadors Absent: None

Others: Mrs. Raposo, Ms. Anne Townsend, Mrs. Megan Jenkins

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

P. Raposo reported that the 7<sup>th</sup> grade students are learning the following: In Spanish, they had a test on geography of Spanish speaking countries and they are learning the alphabet and useful phrases. In Language Arts, they have the Cay project due Wednesday and will also have an essay test on the project Wednesday. In Social Studies, they are studying human rights and children's rights and will have a poster project due Sept. 27<sup>th</sup>. In Science, they are dissecting owl pellets and setting box traps in the woods for studying barn owl prey population. In Math, they are dividing fractions and adding and subtracting negative integers.

C. Siguencia reported that the 8<sup>th</sup> grade students are learning the following: In Science, they are studying the layers of the earth and building a bridge in STEAM. In Social Studies, she reported they are learning about the protestant reformation and exploration of North America. In Language Arts, they are working on a book report and are going to begin a literature circle. She also reported they finished their first essay test. In Math, they are turning repeating decimals into fractions. In Spanish, they are practicing verbs and learning sport vocabulary.

## **7. Approval of Minutes**

**Motion:** J. Lewerk moved to approve the minutes of the August 15, 2016 Regular Board of Education meeting as presented; M. Avery seconded

**Vote: Unanimous**

**Motion Carried**

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## **8. Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Brian Apperson reported on the PTO Color Run raising \$22,573, the student raffle, PAWS awards, staff's positive morale, and the end-of-year plans for the 8<sup>th</sup> grade trips to Boston and Lake Compounce. He also spoke about Fire Prevention Week Oct. 13<sup>th</sup> for grades PK-3 and Oct. 14<sup>th</sup> for grades 4-5. He presented to the Board the 2016 High School Tour/Presentation Schedule.
- b) Special Education –Mr. David Yellen discussed the National Association for the Education of Young Children (NAEYC) renewal for August 1, 2018 and explained that the renewal process will begin soon. Mr. Yellen also gave the Board news about the second half of the Desk Audit showing that Lisbon Central School had an excellent review.
- c) Business Office – Mrs. Diana Cormier updated the Board members on the upcoming change in payroll vouchers being distributed via email which saves in time, supplies and postage.
- d) Information – Mrs. Sally Keating read the report from Mr. Brian McGlew, Director of Buildings and Grounds: BT Lindsay fixed the boiler and an exhaust fan. Aqua Compliance replaced filters. Mrs. Sally Keating also spoke to the Board regarding SAT scores, Student Data Privacy Act and the new hiring requirements for personnel.

## **9. Consent Agenda**

### **a) Approval of Monthly Expenditures**

**Motion:** M. Avery moved to approve monthly expenditures for August, Fiscal Year 2015-2016 in the amount of \$57,354.25; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

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**Motion:** J. Lewerk moved to approve monthly expenditures for August, Fiscal Year 2016-2017 in the amount of \$548,928.60; M. Avery seconded

**Vote:** Unanimous

**Motion Carried**

**b) Financial Statement**

**Motion:** S. McCabe moved to approve the financial statement for August 2016, Fiscal Year 2015-2016 as presented by the Administration; J. Jencks seconded

**Vote:** Unanimous

**Motion Carried**

**Motion:** J. Lewerk moved to approve the financial statement for August 2016, Fiscal Year 2016-2017 as presented by the Administration; J. Jencks seconded

**Vote:** Unanimous

**Motion Carried**

**c) Transfer**

**Motion:** M. Avery moved to acknowledge the September 2016 transfer as presented by Administration; J. Lewerk seconded

**Vote:** Unanimous

**Motion Carried**

**10. New Business / Old Business**

- a) **Discussion re: Food Bank/Weekend Backpack Program and Possible Action** – Mrs. Judy Jencks spoke about the upcoming food drive beginning October 10<sup>th</sup>. Flyers are being distributed requesting students to bring in non-perishable food items to help restock area food banks. There will be a grade level contest for donating the most items. The winning grade level will participate in a pumpkin decoration event. All food items collected at LCS will be divided between Food Banks at Sacred Heart in Taftville and St. Mary's in Jewett City. Any cash donations will be given to the soup kitchen.
- b) **Presentation and Discussion re: SBAC and CMT Results** – Mr. Brian Apperson, Mrs. Megan Jenkins and Mrs. Sally Keating presented to the Board members last spring's SBAC and CMT testing results. The Administration and staff plan to continue to assess the student growth data and will adjust instruction accordingly.
- c) **Discussion re: Adoption of Policy # 5145.53 – Student – Transgender and Gender Non-Conforming Youth and Possible Action** – This is the second read for this policy. The Policy Committee, Mrs. Sally Keating and Mr. Brian Apperson recommended the adoption of this policy as presented

**Motion:** J. Marshall moved to adopt Policy # 5145.53 – Student – Transgender and Gender Non-Conforming Youth as presented; D. Rickard seconded

**Vote:** Yes – I. Rogers, J. Jencks, M. Avery, J. Danberg, D. Rickard,  
D. Nowakowski, J. Marshall, J. Lewerk  
No - S. McCabe

**Motion Carried**

- d) **Discussion re: Process and Philosophy of Development of Policy and Possible Action** – There was discussion regarding CAFE policies vs. Shipman and Goodwin regarding the writing of policies. The Board has decided to continue utilizing CAFE policies.
- e) **Update re: Rediker Roll-Out for Cafeteria Use** – Mrs. Diana Cormier updated the Board regarding the Rediker Point of Sale program. This program is very user friendly and there have been very few issues to address. Overall, the cafeteria staff likes the enhancements of this program.
- f) **Discussion re: Five Year Plan Committee** – Mr. Ian Rogers provided a brief summary regarding the first Five Year Plan Committee meeting held on September 13<sup>th</sup>. The sub committees will now focus on doing research on their chosen topics.
- g) **Discussion re: Personnel Matter of a Confidential Nature (Proposed Executive Session) and Possible Action**

**Motion:** J. Jencks moved to move Agenda Item # (10g) Discussion re: Personnel Matter of a Confidential Nature, immediately following Agenda Item #14 Public comment; J. Lewerk seconded

**Vote:** Unanimous

**Motion Carried**

- 11. **Committee Reports** – None
- 12. **Additions to the Agenda** - None
- 13. **Next Agenda Planning** – High School SAT Scores and Year to Year Grade Level SBAC Test Results
- 14. **Public Comment** - None

**Motion:** J. Jencks moved to enter into Executive Session and to invite Mrs. Sally Keating to discuss Agenda item # (10g) Discussion re: Personnel Matter of a confidential Nature; J. Lewerk seconded

**Vote:** Unanimous

**Motion Carried**

The Board entered into Executive Session at 8:07 p.m.

The Board ended Executive Session at 8:14 p.m.

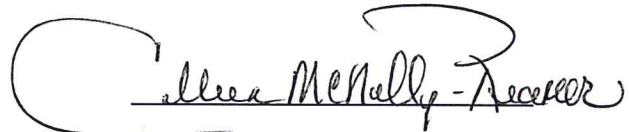
**Motion:** J. Jencks moved to approve the Superintendent's evaluation, dated September 17, 2016; J. Lewerk seconded

**Vote:** Unanimous

**Motion Carried**

**15. Adjournment** - The meeting adjourned 8:16 p.m.

Respectfully Submitted,

  
Recording Secretary

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Approved

RECEIVED FOR RECORD AT LISBON  
CT ON 09/23/2016 AT 11:15am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
