

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday June 18, 2018

Board Members Present: I. Rogers, J. Jencks, M. Avery, J. Lewerk, D. Nowakowski, J. Marshall, S. McCabe, M. Krauss, J. Danburg

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager), B. Apperson (Principal), B. McGlew (Building and Grounds), and A. Orcutt (Director of Special Education)

Administrators Absent: None

Student Ambassadors Present: P. Raposo

Student Ambassadors Absent: S. Rebstock

Others: Mrs. Raposo

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** –None
6. **Report from Lisbon Central School Student Ambassadors**

P. Raposo reported that she went swimming in her pool with her friend Hannah today and had fun with water balloons.

Ian Rogers presented Paige with a card, a gift card and flowers from the Board and Administrators thanking her for her services as an Ambassador and wished her best wishes in high school. She thanked the Board and Administrators.

7. **Approval of Minutes**

Motion: M. Krauss moved to approve the minutes of the May 21, 2018-Regular Board of Education meeting; S. McCabe seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall moved to approve the minutes of the June 4, 2018-Special Board of Education meeting; M. Avery seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson provided an update regarding the following: The teacher/staff evaluations are completed. The graduation ceremony was very nice on Friday. On May 22nd, the 6th Grade students went to NY on field trips, and the students really enjoyed the United Nations Secretariat Building. On June 5th, the 8th Grade students went on the Boston field trip. On June 9th, the PTO held an 8th Grade Formal dance and the students can really dance. Lastly Mr. Apperson provided a list of the May Students of the Month.
- b) Special Education –Mrs. Alison Orcutt provided a description of the outplacement programs. She also reported on the Special Education enrollment numbers.
- c) Business Office – Mrs. Diana Cormier discussed the audit letter from O'Connor Davies. The letter addresses items that will be reviewed for the July 2nd and 3rd audit visit.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. BT Lindsay will be replacing the Trane Unit for the front office and the summer cleaning will begin.
- e) Information – Mrs. Sally Keating discussed the number of Gifted and Talented students in various rural districts. She also stated the Mr. Brian Apperson and Mrs. Alison Orcutt will be going to a workshop over the summer to learn more about identifying gifted and talented students and other resources to meet students' needs. She also commented on the recent graduation ceremony that she and Mrs. Alison Orcutt attended for the Norwich Transitional Academy held at Kelly Jr. High School in Norwich. The Lisbon District had two students who graduated: Kasia Duhaime and Daniel Witucki. It was a very nice ceremony. Additionally, Mrs. Keating provided a brief update regarding the upcoming negotiations with the LEA. A Negotiation Committee meeting will be scheduled shortly with Attorney Jessica Ritter. Lastly, an update was provided regarding the LED Light Project. There have been a few issues which have been rectified since the beginning of the project. However, the amount of savings that should have been realized has not come to fruition yet. Consequently, it recently came to Mrs. Keating's attention that because of the reduction in the savings, there has been a cost to the Board's budget in terms of the loan payment for the project. There is a meeting scheduled with Eversource and JK Energy Solutions to research and resolve this issue.

9. Consent Agenda

- a) Approval of Monthly Expenditures

Motion: M. Avery moved to approve monthly expenditures for May 2018, Fiscal Year 2017-2018 in the amount of \$596,438.62; J. Marshall seconded

Vote: Unanimous

Motion Carried

- b) Financial Statement

Motion: J. Marshall moved to approve the financial statement for May 2018, Fiscal Year 2017-2018 as presented by the Administration; M. Avery seconded

Vote: Unanimous

Motion Carried

- c) Transfers – Mrs. Diana Cormier will report regarding transfers.

Possible Motion: M. Krauss moved to acknowledge additional May and June transfers as presented by Administration; M. Avery seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

a) Discussion re: Continuum of Special Education Services at LCS-Mrs. Ali Orcutt lead the discussion regarding the delivery of Special Education services at LCS, beginning next school year. She spoke about the least restrictive placement in the continuum of services and discussed the importance of identifying learning and social skills which is crucial for addressing the needs of our students. She praised the special education team for doing a great job. This coming school year, LCS will be implementing some changes regarding teaching assignments, schedules and classroom changes to continue providing our students with the best resources and support.

b) Discussion re: Utilization of Video re: Board of Education Meetings and Possible Action- Mr. Scott McCabe lead the discussion regarding this agenda item. He asked the Administrators to research the possibilities of providing live stream video for community viewing of the Board of Education meetings, if there was enough interest. A survey will be given to the community to ascertain the level of interest. The Board will discuss at a future meeting.

c) Discussion re: Policy # 9020-Bylaws of the Board-Public Statements and Possible Action- Mrs. Sally Keating included Policy #9020-Bylaws of the Board-Public Statements in this packet to act as a springboard for discussion. Mrs. Judy Jencks would like a clarification, when asked by a local newspaper reporter in relation to press releases or Board comments, should any Board member respond? Mr. Ian Rogers' response was per the current policy, it states that the Board Chair or a delegated agent may speak to the media. The Policy Committee will review the language of this policy for next month's meeting.

d) Discussion re: Approval of Contract with Novus Insight, Inc. and Possible Action-Novus Insight, Inc. has submitted their contract for the Board's approval. Mrs. Sally Keating gave a brief summary of the highlights of the contract.

Motion: M. Krauss moved to approve the Novus Insight, Inc. contract for the 2018-2019 school year; J. Marshall seconded

Vote: Unanimous

Motion Carried

e) Discussion re: School Security Competitive Grant and Possible Action-Mr. Brian McGlew and Mrs. Sally Keating provided an update regarding the status of this grant application. LCS may receive this grant award in the fall. The grant has a 53.57% reimbursement rate. LCS had filed for items, totaling \$10,000. The Administrators will need the Board to fund this money out of next year's budget, if the grant award is awarded.

Motion: J. Marshall moved to approve the funding of \$10,000 needed for the School Security Competitive Grant, out of next year's budget; J. Jencks seconded

Vote: Unanimous

Motion Carried

f) Discussion re: Town's Board of Finance Proposed Lisbon Purchasing and Competitive Bidding Ordinance and Possible Action-The Town's Board of Finance has asked the Board of Education to provide comments, thoughts, input regarding their proposed ordinance. Mr. Ian Rogers lead the discussion on this topic. He commented that this ordinance would not be conducive to the State Statutes governing over the Board of Education. Board members commented in essence that the ordinance was cumbersome. Mr. Rogers will provide more information to the Board of Finance Chair, Mr. Michael Zelasky, on the opinion of the Board of Education.

g) Discussion re: Agreement with Norwich Free Academy and Possible Action-Mrs. Sally Keating updated the Board regarding her recent contact with Mr. David Klein regarding the Sachem Campus program. She also had conversations with local Administrators and with Attorney Tom Mooney regarding the current agreement with NFA and the "opt out" clause in our current contract.

Motion: J. Jencks moved to send a letter to not automatically renew but to revisit the contract;
M. Avery seconded

Vote:

J. Jencks and M. Avery-Yes

I. Rogers, J. Marshall, M. Krauss, J. Lewerk, D. Nowakowski, S. McCabe, J. Danburg --No

Motion Failed

h) Discussion re: 2017-2018 Budget Projections and Possible Action-Mrs. Diana Cormier lead this discussion. Mrs. Cormier stated that the budget projections are on target. Board members requested additional information on the electricity account balance. Mrs. Sally Keating responded by stating again that there is a matter which recently came to her attention concerning the lighting project and costs to this year's fiscal budget. A meeting is scheduled with Eversource and JK Energy Solutions to discuss this issue. She will keep the Board up to date regarding this issue.

i) Discussion re: Revised 2018-2019 School Calendar and Possible Action-There was an error on the school calendar which the Board had already approved. This has been corrected and the revised calendar is being presented for official approval.

Motion: S. McCabe moved to approve the revised 2018-2019 LCS school calendar;
J. Jencks seconded

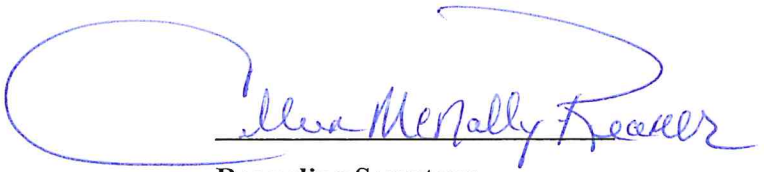
Vote: Unanimous

Motion Carried

j) Discussion re: LCS Underground Storage Tank Replacement Project-Mr. Brian McGlew provided an update regarding the status of this project. The project will begin shortly and True Blue Environmental, Inc. has provided the Building Committee with their schedule.

11. **Committee Reports** – None
12. **Additions to the Agenda**-None
13. **Next Agenda Planning**-Policy # 9020-Bylaws of the Board-Public Statements
14. **Public Comment**- None
15. **Adjournment**-The meeting adjourned at 8:15 p.m.

Approved



Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 06/22/2018 AT 11:40am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
