

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, December 19, 2016

Board Members Present: I. Rogers (Chair), J. Jencks, J. Lewerk, J. Danburg, D. Nowakowski,
D. Rickard, J. Marshall, M. Avery, S. McCabe

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager),
B. Apperson (Principal), D. Yellen (Director of Special Education)

Administrators Absent: None

Student Ambassadors Present: A. Miles, P. Raposo and C. Siguencia

Student Ambassadors Absent: None

Others: Mrs. Raposo, Mr. Miles, Ms. Townsend & Mrs. Baldwin

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

A. Miles reported that the 6th grade students are learning the following: In Math, they are learning operations of decimals. In Science, they burnt sugar to learn about its functional properties and discussed what substances are made from it. In Social Studies, they are studying the Middle East.

P. Raposo reported that the 7th grade students are learning the following: In Science, they are studying about vaccines. In Math, they are learning multistep word problems. In Language Arts, they have a book report due Dec. 21st. In Social Studies, they are studying Ancient Greece. In Spanish, they are learning forms of the verb "I have".

C. Siguencia reported that the 8th grade students are learning the following: In Science, they are working on a friction lab. In Social Studies, she reported they have been reading about governing a new nation. In Language Arts, they are doing a research paper which is due tomorrow and a book report is due Wednesday. In Math, they are writing linear equations from situations and graphs. They will be quizzed this week. In Spanish, they are working on a review worksheet, learning command words, for a quiz on Wednesday.

7. Approval of Minutes

Motion: I. Rogers moved to approve the minutes of the November 28, 2016 Regular Board of Education meeting with the following correction needed: Item # 11 (g) there was a Unanimous Vote to Adopt the 2017-2018 Calendar, Motion Carried; J. Lewerk seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson reported on the Senior Center Luncheon held on December 8th. The event was wonderful. On December 23rd, the 8th Grade students will be caroling for the seniors. The Winter Concert was held December 8th and there was a great turnout. The Holiday Concert will be held December 21st at 6:00.
- b) Special Education –Mr. Dave Yellen reported on the transition with Dr. Paul Pattavina. He also discussed the National Association for the Education of Young Children (NAEYC) Accreditation process.
- c) Business Office – Mrs. Diana Cormier discussed the budget timeline for the upcoming budget process.
- d) Information – Mrs. Keating read a report from Mr. Brian McGlew, Director of Building and Grounds. Brooks Environmental was in to do the biannual asbestos inspection. No issues were found. We received notification from Willimantic Switchboard that as of January 1st we will no longer have alarm monitoring services. The new company will be the Rapid Response Company. Associated Electronics Co. will reprogram the monitor dialer in the amount of \$400.00 and the yearly service will cost \$450.00. Mrs. Keating also provided an update regarding the Plaques of Honor. Mr. Apperson and Mrs. Keating discussed a possible grant regarding the purchase of weather equipment and related programs.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: J. Lewerk moved to approve monthly expenditures for November 2016, Fiscal Year 2015-2016 in the amount of \$7,500.00; M. Avery seconded

Vote: Unanimous

Motion Carried

Motion: J. Marshall moved to approve monthly expenditures for November 2016, Fiscal Year 2016-2017 in the amount of \$591,625.84; J. Lewerk seconded

Vote: Unanimous

Motion Carried

b) **Financial Statement**
Motion: M. Avery moved to approve the financial statement for November 2016, Fiscal Year 2015-2016 as presented by the Administration; J. Jencks seconded
Vote: Unanimous **Motion Carried**

Motion: M. Avery moved to approve the financial statement for November 2016, Fiscal Year 2016-2017 as presented by the Administration; J. Danburg seconded
Vote: Unanimous **Motion Carried**

10. New Business / Old Business

- a) **Discussion re: Ad-Hoc Committees and Possible Action** – Mrs. Keating discussed the Standing Committees and Ad-Hoc Committees and the roles that members have and don't have in each committee type. The Board's discussion resulted in keeping the Technology and Five Year Planning Ad-Hoc Committees.
- b) **Discussion re: Status of 2016-2017 Board of Education Budget and Possible Action**– Mrs. Diana Cormier, Mr. Dave Yellen and Mrs. Keating discussed the status of this year's budget which included the movement of students affecting tuition costs, as well as projections.

Motion: J. Marshall moved to send a request to the Board of Finance for an additional appropriation of \$236,047.00 for the 2016-2017 Budget; J. Jencks seconded
Vote: Unanimous **Motion Carried**

- c) **Discussion re: 2017-2018 Board of Education Budget**– Mrs. Keating provided a summary regarding a meeting that she attended at Town Hall with Tom Sparkman, Mike Zelasky, CT State Representative-House District 45 (Elect) Kevin Skulczyck and his Administrative Assistant regarding the budgetary climate for 2017-2018.
- d) **Update re: Enrichment Activities** – Mr. Apperson provided an update re: enrichment activities at LCS. Last year, LCS Administration planned a Life Skills Math enrichment activity which is being implemented this year. Additionally, another enrichment activity began this year re: WLCS-TV. Thank you to Mr. Gracia and Mr. Brown for getting this activity off the ground. Mr. Brian Apperson will provide a link to this activity very soon. The goal is to do the morning announcements live.
- e) **Discussion re: Special Education Model and Possible Action** – Mr. Dave Yellen and Mrs. Keating briefly discussed a possible proposal regarding a special education model that they may want to pilot this year or next school year.

Motion: J. Jencks moved to further investigate the possibility of piloting a new special education model at LCS and to put the plan in writing for review; J. Marshall seconded
Vote: Unanimous **Motion Carried**

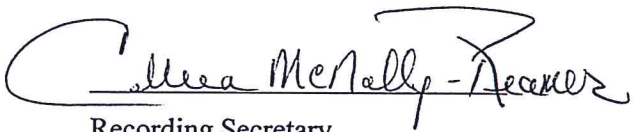
- f) **Update re: Changing Budget Basis for Payroll and Possible Action** –Mr. Ian Rogers provided an update regarding correspondence that was sent to the Town informing them of the Board's decision to change the budget basis for payroll to cash basis. This recommendation was made by the auditors.

12. **Committee Reports** – None
13. **Additions to the Agenda** - None
14. **Next Agenda Planning** – A written plan for the proposed special education model, discussion of homework
15. **Public Comment** - None

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16. **Adjournment** – The meeting adjourned at 8:00 p.m.

Respectfully Submitted,


Recording Secretary

Approved

RECEIVED FOR RECORD AT LISBON
CT ON 12/22/16 AT 10:15 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
