

# **Lisbon Board of Education**

Lisbon, Connecticut 06351

## **Regular Board of Education Minutes**

Monday October 16, 2017

Board Members Present: I. Rogers (Chair), J. Jencks, J. Danburg, D. Nowakowski,  
M. Avery, D. Rickard and J. Lewerk

Board Members Absent: J. Marshall, S. McCabe

Administrators Present: S. Keating (Superintendent), B. Apperson (Principal), A. Orcutt (Director of  
Special Education), D. Cormier (Business Manager) B. McGlew (Building  
and Grounds)

Administrators Absent: None

Student Ambassadors Present: P. Raposo

Student Ambassadors Absent: A. Miles-Resigned position

Others: Mrs. Anne Townsend and Mrs. Michelle Mlyniec

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

**Please note:** The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** –None
6. **Report from Lisbon Central School Student Ambassadors** –

P. Raposo reported the 8<sup>th</sup> grade students are learning the following: In Social Studies, she reported they can watch the Pocahontas movie for extra credit on Tuesday after school and they are learning about the original thirteen colonies. In Language Arts, they have the Literature Circle Group packets due by Friday and they have a book report due Oct 31st. In Math, they are working on exponents and scientific notations. In Spanish, they have a video report due Thursday and they are learning new vocabulary words for places and transportation on Friday. There will be a test on Monday. In Science, she reported they are learning about types of volcanic eruptions and the aftermath of these conditions. Lastly, she reported on the cross-country meet and how well all the runners did.

## **7. Approval of Minutes**

**Motion:** D. Rickard moved to approve the minutes of the September 18, 2017 Regular Board of Education Meeting; J. Lewerk seconded

**Vote:** Unanimous

**Motion Carried**

## **8. Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Brian Apperson reported on the progress made regarding the ELA Curriculum revision. He also discussed the attendance rate at LCS. Mr. Apperson and Mrs. Surfus met to discuss the current attendance records to date. The current rate on attendance is 97% which is extremely good. Mr. Apperson also informed the Board on the recent field trips that are scheduled. The second grade students went to Grabarek's Corn Maze and Scott's Apple Orchard. The eighth grade students will be going to Griswold High School and NFA this week and Norwich Tech November 1<sup>st</sup>. The fifth grade will be going to the Mashantucket Pequot Museum on November 9<sup>th</sup>. Lastly, Mr. Apperson reported on the three Title Grants he submitted: Title I \$ 79,603.00, Title II \$13,479.00 and Title III \$ 551.00. He will keep the Board up to date on the status of these applications.
- b) Special Education –Mrs. Alison Orcutt reported on the enrollment numbers of Special Education students in the Lisbon School District. She also discussed the reinstatement of the Special Education monthly meetings and the types of issues to be addressed. Lastly, she discussed further training opportunities within the department's Professional Development.
- c) Business Office – Mrs. Diana Cormier discussed her transition time with Mr. Hugh Hunter and briefly commented regarding the upcoming budget process.
- d) Building and Grounds – Mr. Brian McGlew provided a report regarding the physical plant at LCS. Aqua Compliance Specialist, LLC completed the brass valve replacement work for the filter iron and the LED Eversource inspection is completed. The overall opinion from the staff is they appreciate the brighter classrooms and offices.
- e) Information – Mrs. Sally Keating discussed the upcoming Martin Luther King celebration event and the LCS eighth grade students who were invited to attend. During this event, students will learn how to obtain scholarships. She also reported on her collaboration with area Superintendents. Lastly, Mrs. Keating commented on a music class which she briefly visited and observed small groups with differentiated instruction at its best.



## 9. Consent Agenda

### a) Approval of Monthly Expenditures

**Motion:** J. Marshall moved to approve monthly expenditures for September 2017, Fiscal Year 2017-2018 in the amount of \$435,236.16; J. Lewerk seconded

**Vote:** Unanimous

**Motion Carried**

### b) Financial Statement

**Motion:** M. Avery moved to approve the financial statement for September 2017, Fiscal Year 2017-2018, as presented by the Administration; J. Danburg seconded

**Vote:** Unanimous

**Motion Carried**

## 10. New Business / Old Business

a) **Discussion re: SBAC Math Scores and Plan of Action** – Mr. Brian Apperson and Mrs. Sally Keating lead the discussion/presentation regarding the recent SBAC Growth Math Scores as compared to the previous year's scores, students' strengths and challenges, and a plan for improvement. Administration believes the use of data team meetings brings great benefits to the classroom and the improvement to students' grades. Mrs. Keating discussed a meeting with Mr. Todd Wheeler and Mr. Thomas Farrow in developing further plans on student improvement via data team work.

b) **Discussion re: Lisbon School District's October 1<sup>st</sup> Enrollment and Budget Implications**– LCS Administration presented enrollment numbers, tuition costs, as well as associated transportation costs and budget implications for the Budget year 2017-2018.

c) **Discussion re: 2017-2018 Board of Education Budget and Possible Action** – In view of the lack of a State Budget thus far, as well as Special Education's expenditures in the Board of Education budget, the Superintendent agrees to continue to pay close attention to all spending.

d) **Discussion re: School-Wide Project and Possible Action** – As a result of a meeting during the summer with Mrs. Judy Jencks, Mr. Brian Apperson and Mrs. Sally Keating, an idea evolved regarding extending an invitation to the U.S. Secretary of Education, Betsey DeVos, to visit Lisbon Central School. Mrs. Judy Jencks would like to promote classrooms to demonstrate to Secretary Betsey DeVos of the importance of public schooling and to show benefits to our students. Mr. Joseph Lewerk also encourages our students to write to all of our local Congress men and women on the Federal and State levels.

**Motion:** M. Avery moved to endorse the School-Wide Project of inviting U.S. Secretary of Education, Betsey DeVos to visit Lisbon Central School for the purpose as described by LCS; D. Rickard seconded

**Motion:** M. Avery moved to rescind the motion to endorse the School-Wide Project of inviting U.S. Secretary of Education, Betsey DeVos to visit Lisbon Central School for the purpose as described by LCS and to leave it up to the discretion of the Administration; D. Rickard seconded

**Unanimous**

**Motion Carried**

- e) **Review of STEAM Activities at Lisbon Central School** – Mrs. Sally Keating had been asked this past summer by a Board member how STEAM was progressing and Mrs. Sally Keating and Mr. Apperson gave an outline of events that will occur this year: Hot Air Ballons, Bridgemaking, Dash and Dots, building LEGO kits incorporating gears and building and programming robots. Other future activities will include: Boat Challenge event, LEGOS robotics and Coding activities for the National and International “Hour of Code”. Teachers that will be involved in these projects are Mr. Steve Brown, Mr. Marty Mlyniec, Mr. Michael Davidson and Mr. Matthew Puhlick. Administration will update the Board on these events.
- f) **Discussion re: Amendments to Policy #6159-Instruction-Individualized Education Program/Special Education Program** – Mrs. Alison Orcutt and Mrs. Sally Keating received recommendations from the State regarding our recent policy amendment. It is the request from Administration and the Policy Committee to accept the State recommendations.

**Motion:** J. Marshall moved to waive the 1<sup>st</sup> read to Policy #6159 – Instruction- Individualized Education Program/Special Education Program; J. Lewerk seconded

**Vote: Unanimous**

**Motion Carried**

**Motion** M. Avery moved to adopt the amendments to Policy #6159 – Instruction- Individualized Education Program/Special Education Program; J. Marshall seconded

**Vote: Unanimous**

**Motion Carried**

- g) **Discussion re: Policy # 5118.1-Students-Homeless Students and Possible Action** – It has been suggested by the Policy Committee to review our existing policy re: Homeless Students. The Policy Committee recommends accepting the amendments to this policy.

**Motion:** J. Marshall moved to waive the 1<sup>st</sup> read to Policy #5118.1-Students-Homeless Students as amended; J. Jencks seconded

**Vote: Unanimous**

**Motion Carried**

**Motion:** J. Marshall moved to adopt the amendments to Policy #5118.1-Students-Homeless Students as amended; D. Rickard seconded

**Vote: Unanimous**

**Motion Carried**

- h) **Update re: LCS Oil Tank Replacement Project and Possible Action** – Mr. Brian McGlew provided an update regarding the status of this project. There will a meeting with the State October 24<sup>th</sup> to review the paperwork that has been submitted to date. All committee members and the potential contractor will be attending. The State has issued an official contract number for this project.

**11. Committee Reports – None**

- 12.** Additions to the Agenda-Mrs. Missy Avery updated the Board of the Fire Prevention Week. There will be trophies and donations forthcoming from the Fire Department.

- 13. Next Agenda Planning** – Discussion on Sachem House alternative options, Math update and an update status from the Five Year Plan Committee

#### 14. Public Comment - None

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#### 15. Adjournment – The meeting adjourned at 8:22 p.m.

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Approved

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Recording Secretary

RECEIVED FOR RECORD AT LISBON  
CT ON 10/24/2017 AT 9:30am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Margaret Wakely, Asst*