

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday September 18, 2017

Board Members Present: I. Rogers (Chair), J. Jencks, J. Danburg, D. Nowakowski,
M. Avery, D. Rickard and J. Lewerk

Board Members Absent: J. Marshall, S. McCabe

Administrators Present: S. Keating (Superintendent), B. Apperson (Principal), A. Orcutt (Director of
Special Education) B. McGlew (Building and Grounds)

Administrators Absent: D. Cormier

Student Ambassadors Present: P. Raposo

Student Ambassadors Absent: A. Miles

Others: Dr. Matthew Puhlick, Mrs. Ashley Roy, Mrs. Cantrell Hatch, Mrs. Raposo and Mr. Lawrence
Clancy

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** –None
6. **Report from Lisbon Central School Student Ambassadors** –

P. Raposo reported that the 8th grade students are learning the following: In Spanish, they are revisiting the verb “tener”. In Language Arts, they have Aimsweb testing and they started a new book titled “Ask Me No Questions”. In Social Studies, they are finishing a section on First Arrival in the Americas; there is a quiz tomorrow. In Science, they are studying volcanos and layers of the earth. In Math, they are simplifying square roots. Regarding Cross-Country, they have a meet at St. Bernard’s on Thursday.

7. **Approval of Minutes**

Motion: J. Lewerk moved to approve the minutes of the August 17, 2017 Regular Board of
Education Meeting with correction noted of J. Danburg’s name misspelled; M. Avery
seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) **Lisbon Central School** – Mr. Brian Apperson introduced newly hired staff members whom were present; Dr. Matthew Puhlick (Librarian/Media Specialist), Mrs. Ashley Roy (Kindergarten Teacher) and Mrs. Cantrell Hatch (Part-Time Educational Assistant/Aide) and unfortunately the current interns were unable to attend the Board meeting due to educational commitments. He also discussed the Kajeet Grant that he applied for but was not awarded at this time. Mr. Apperson further updated the Board on the progress of our PBIS events. Mr. Apperson was very proud to announce that during the Governor's Reading Challenge, our students read 1300 books during this summer. He also gave an update regarding the recent scheduling change for delivery of instruction in the junior high grades, and a possible "adult only comedy night" eighth grade fundraiser.
- b) **Special Education** – Mrs. Alison Orcutt reported on the PTO Color Run. They have raised approximately \$12,946.00 to date. NAEYC Re-Accreditation process is almost completed and will be submitted by September 30th. She also updated the Board regarding movement on the enrollment of special education students.
- c) **Business Office** – Mrs. Sally Keating updated the Board on Mrs. Diana Cormier's recovery status. Mrs. Diana Cormier expects to return to work in approximately three weeks. She is recovering nicely. Mr. Hugh Hunter in collaboration with Mrs. Sally Keating and Ms. Colleen McNally-Reamer has been covering the daily tasks while Mrs. Cormier is away such as purchase orders, reviewing accounts payable and payroll data.
- d) **Building and Grounds** – Mr. Brian McGlew reported on the 3 year asbestos inspection and all went well. He also reported that A.L. Fire Protection Co. came to do the 5 year fire/sprinkler system inspection. Mr. Brian McGlew also updated the Board on the LED lighting project. It will be completed within the next two weeks.
- e) **Information** – Mrs. Sally Keating provided information on an Administrative Council meeting which will be held every two weeks. These meetings will be held to discuss all department updates and or issues and will foster collaboration as a team. Mrs. Keating also updated the Board on the 50 teacher laptops which will be distributed this week. Students will utilize the old laptops in various capacities. Mrs. Joan Marshall presented to Mrs. Keating some information regarding a possible grant, funding technology for grandparents over 55 raising grandchildren. Mrs. Keating has reached out to Mrs. Robin Brewer for more information. She will keep the Board updated on this progress. Lastly, Mrs. Keating wanted to brag about how great our kids are! There were a few students who organized fundraising activities for hurricane relief. They raised two hundred dollars and will be donating to a Houston Texas National Humane Society group and a Florida Relief organization.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: M. Avery moved to approve monthly expenditures for August 2017, Fiscal Year 2017-2018 in the amount of \$522,152.38; J. Lewerk seconded

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: J. Lewerk moved to approve the financial statement for August 2017, Fiscal Year 2017-2018, as presented by the Administration; M. Avery seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

a) **Discussion re: After School Staffing and Possible Action** – Mr. Ian Rogers and Mrs. Sally Keating lead the discussion regarding this issue. It is based upon a person's concern re: security measures. This concerned person's relative, who is a resident of Lisbon spoke to the Board and stated he is very pleased with Lisbon Central School's safety measures in keeping the students safe and that he did not have the same concerns as this other person.

b) **Discussion re: Recent CMT Science Results and SBAC Growth Scores**– Mr. Brian Apperson and Mrs. Sally Keating provided a presentation regarding our recent CMT Science results. This included test scores as well as students' strengths and areas for improvement indicated by the test. They also provide an overview of our SBAC growth scores. A more in-depth analysis will be provided in October.

c) **Discussion re: Social Studies Curriculum and Possible Action**– The LCS Social Studies Curriculum has been under revision for the past two years. Last year, we piloted a draft and as a result, made some more revisions. Mr. Brian Apperson and Mrs. Sally Keating presented the Social Studies Curriculum examples for approval by the Board.

Motion: J. Lewerk moved to approve and adopt the Social Studies Curriculum as presented by LCS Administrators; D. Rickard seconded

Vote: Unanimous

Motion Carried

d) **Discussion re: Language Arts Curriculum Revision and Possible Action** – LCS Administration discussed the need for a revised K-8 Language Arts Curriculum and the proposed process/timeline. Further discussion will be brought to the Board in the near future.

e) **Update re: LCS Oil Tank Replacement Project and Possible Action** – The Building Committee members provided an update regarding this project in terms of completed paperwork, and recent conversations with the State. The Board will be notified when the LCS Administration hears of the State approval.

f) **Update re: School Security Competitive Grant and Possible Action** – Mr. Brian McGlew and Mrs. Sally Keating provided an update regarding the status of this grant. This topic is on the BOF agenda for their next meeting on Wednesday, September 20th at 7:00 pm at Town Hall. The purpose for our attendance at the meeting is to request money to help funding in regard to the grant.

g) **Discussion re: Superintendent's Evaluation (Proposed Executive Session) and Possible Action** This agenda item needs to be moved to Executive Session, immediately following Agenda Item #14 – Public Comment.

Motion: D. Rickard moved to move Agenda Item # (10g) Discussion re: Superintendent's Evaluation to Executive Session, immediately following Agenda Item # 14 Public Comment; J. Lewerk seconded

Vote: Unanimous

Motion Carried

11. **Committee Reports** – Optional

12. **Additions to the Agenda**

13. **Next Agenda Planning** More information on the SBAC Analysis

14. **Public Comment**

Motion: D. Rickard moved to enter into Executive Session and to invite Mrs. Sally Keating to discuss Agenda item # (10g) Discussion re: Superintendent's Evaluation; J. Lewerk seconded

Vote: Unanimous

Motion Carried

The Board entered into Executive Session at 8:00 p.m.

The Board ended Executive Session at 8:18 p.m.

Motion: J. Jencks moved to approve the Superintendent's evaluation; M. Avery seconded


Vote: Unanimous

Motion Carried

15. **Adjournment** - The meeting adjourned 8:19 p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 09/25/2017 AT 12:50pm
ATTEST, LAURIE TIROCCHI, TOWN CLERK
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