

Lisbon Board of Education
Lisbon, Connecticut 06351
Regular Board of Education Minutes
Monday March 20, 2017

Board Members Present: I. Rogers (Chair), J. Jencks, J. Lewerk, J. Danburg, D. Nowakowski,
D. Rickard, J. Marshall, M. Avery, S. McCabe

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager),
B. Apperson (Principal), B. McGlew (Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: C. Siguencia, P. Raposo and A. Miles

Student Ambassadors Absent: None

Others: Ms. Anne Townsend, Mr. Steve Brown, Mrs. Raposo, Mrs. Miles and Mrs. Orcutt

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** –None
6. **Report from Lisbon Central School Student Ambassadors** –

A. Miles reported that the 6th grade students are learning the following: In Math, they are learning percentages. In Science, they are studying bones. In Social Studies, they are studying Africa. In Language Arts they are learning about making generalizations. In Technology/Library, they are learning about websites and how to understand valid website addresses. In Health, they are learning how smoking can be bad for your health.

P. Raposo reported that the 7th grade students are learning the following: In Science, the class went on the Project Oceanology field trip today. In Math, they are learning algebraic expressions. In Language Arts, they had their first research paper due last week. In Social Studies, they are studying India. In Spanish, they are learning forms of the verb “ir”.

C. Siguencia reported that the 8th grade students are learning the following: In Science, they watched a video on different kinds of bridges. In Social Studies, she reported they started chapter 2 on the North Transformation, which is during the time of the Industrial Revolution. In Language Arts, they took a test today in Wordly Wise. Last week, they finished reading Lyddie and started to work on a research paper. In Math, they are solving systems of equations by substitution and elimination. In Spanish, they are practicing reflexive verbs. They have a quiz on Tuesday on body parts.

7. Approval of Minutes

Motion: S. McCabe moved to approve the minutes of the February 27, 2017 Regular Board of Education; J. Lewerk seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson reported on the great turnout for the Reading is Fundamental (RIF) Breakfast last week. He also noted that due to weather issues last week, grades 3, 4, 5 and 6 were rescheduled for Tuesday and Wednesday of this week. Mr. Apperson also reported on the great turnout for the 2016-2017 Variety Show. This event raised \$1,400.00 which will be used in the Music Department.
- b) Special Education – Mrs. Sally Keating reported on the School Readiness Council Meeting which was held on March 16th in conjunction with the RIF Breakfast.
- c) Business Office – Mrs. Diana Cormier discussed the re-evaluation process of the preschool tuition fee. There was discussion of possibly revising the School Readiness fee form.
- d) Building and Grounds – Mr. Brian McGlew reported that JK Energy Solutions completed the energy audit last week and the results are due next week. He also reported that he is continuing to work on the capital improvement list.
- e) Information – Mrs. Sally Keating reported that the position for the Special Education Director will be posted next week. The Business Office Clerk part-time position will be posted internally this week and there is a Custodian candidate being considered for the current vacancy, pending the results of the reference checks.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: M. Avery moved to approve monthly expenditures for February 2017, Fiscal Year 2016-2017 in the amount of \$1,381,684.81; J. Jencks seconded

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: J. Marshall moved to approve the financial statement for February 2017, Fiscal Year 2016-2017 as presented by the Administration; J. Lewerk seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) **Discussion re: Recent Memos from Governor Malloy and Possible Action** – Mrs. Keating included memos from Governor Malloy regarding Immigration Matters and regarding State Guidance for Districts Regarding Transgender Students in this packet. She informed the Board that districts must follow Title IX and other anti-discrimination laws regarding transgender students. In regards to student immigration matters, LCS attorneys are drafting legal protocol guidelines which integrate with State of CT laws.

b) Discussion re: Facility Use on Weekends and Early Friday Evenings and Possible Action – Mr. David Nowakowski requested to reconsider facility use on Saturdays following a half day Professional day. Mr. McGlew will ask workers about their interest in working weekend hours. Mr. Ian Rogers suggested forming an Ad Hoc Committee to discuss this topic further. The Board agreed to do so.

c) Discussion re: 2016-2017 Projections and Possible Action – Mrs. Diana Cormier presented to the Board the 2016-2017 Budget projections and the expected excess cost reimbursement. Administration will put a freeze on certain accounts and each request will be considered on a case by case basis. Mr. Ian Rogers noted that the Board of Finance is aware that additional appropriation funds may be requested, if needed, in the future.

d) Update re: 2017-2018 Board of Education Budget – Mrs. Sally Keating and Mr. Ian Rogers provided an update regarding the status of the 2017-2018 Board of Education Budget. They informed the Board that the Board of Finance did not vote on the Board of Education 2017-2018 Budget due to the decision to wait for information regarding State revenue.

e) Update re: Underground Storage Tank and Possible Action – Mr. Ian Rogers updated the Board with the latest information on the underground storage tank. Proposals are in the works and further discussions will be done with the Town.

f) Discussion re: Next Generation Accountability Report for 2015-2016 – Mr. Apperson presented the latest report regarding students' last year testing performance. In ELA (Language Arts), there was improved growth. In Math, our students made exceptional growth. The 2016-2017 testing period is scheduled within the near future.

g) Update re: Board of Education Budget Basis for Payroll – Mr. Ian Rogers and Administration reported on the updated correspondence with the Board of Finance and the Town auditor. It was confirmed, by the auditor, that by changing payroll from an accrual basis to a cash basis, it would not be a problem or an unexpected financial consequence to the town.

h) Discussion re: Employment Agreements (Proposed Executive Session) and Possible Action – This agenda item needs to be moved to Executive Session, immediately following Agenda Item # 14 Public Comment.

Motion: M. Avery moved to move Agenda Item 10 (h) Discussion re: Employment Agreements to Executive Session, immediately following Agenda Item # 14 Public Comment; J. Jencks seconded

Vote: Unanimous

Motion Carried

11. Committee Reports – Optional

12. Additions to the Agenda-None

13. Next Agenda Planning-Policy 5111- Registration of Resident Students

14. Public Comment- Mrs. Ali Orcutt informed the Board that she will be stepping down as President of the PTO at the end of this school year. She also informed the Board that Mrs. Sharleen Desesha, Treasurer will also be stepping down from the PTO at the end of this school year.

Motion: D. Rickard moved to enter into executive Session and to invite Mrs. Sally Keating, Mr. Brian Apperson and Mrs. Diana Cormier to discuss Agenda Item 10(h) Discussion re: Employment Agreements; J. Marshall seconded

Vote: Unanimous

Motion Carried

The Board entered into Executive Session at 7:43 p.m.

The Board ended Executive Session at 7:57 p.m.

Motion: S. McCabe moved to accept as presented the Employee Agreement for Linda Beams;
J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: M. Avery moved to accept as presented the Employee Agreement for Laura Gray;
J. Danburg seconded

Vote: Unanimous

Motion Carried

Motion: J. Jencks moved to accept as presented the Employee Agreement for Courtney Kinmonth;
J. Marshall seconded

Vote: Unanimous

Motion Carried

Motion: J. Lewerk moved to accept as presented the Employee Agreement for Jasmine Barss;
S. McCabe seconded

Vote: Unanimous

Motion Carried

Motion: D. Rickard moved to accept as presented the Employee Agreement for Rebecca Lang;
M. Avery seconded

Vote: Unanimous

Motion Carried

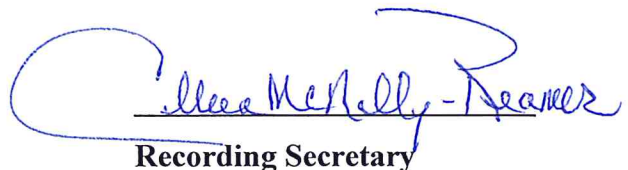
Motion: J. Danburg moved to accept as presented the Employee Agreement for Erica Reed;
J. Jencks seconded

Vote: Unanimous

Motion Carried

14. **Adjournment**-The meeting adjourned 7:59 p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 3/27/2017 AT 11:30am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
