

Lisbon Board of Education
Lisbon, Connecticut 06351
Regular Board of Education Minutes
Monday, February 27, 2017

Board Members Present: I. Rogers (Chair), J. Jencks, J. Danburg, D. Nowakowski,
D. Rickard, J. Marshall, M. Avery, S. McCabe, J. Lewerk

Board Members Absent: None

Administrators Present: S. Keating (Superintendent), D. Cormier (Business Manager),
B. Apperson (Principal), B. McGlew (Director of Building & Grounds)

Administrators Absent: D. Yellen

Student Ambassadors Present: C. Siguencia and P. Raposo

Student Ambassadors Absent: A. Miles

Others: Ms. Townsend, Mrs. Raposo and Mr. Davidson

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

P. Raposo reported that the 7th grade students are learning the following: In Science, they are learning about fermentation and cellular respiration. In Math, they are learning percentages and percent change. In Language Arts they have a book report due Tuesday and in class, they are working on the outline of their first research paper. In Spanish, they have been discussing verbs with the ending –ar. In Social Studies, they are presenting a PowerPoint display on countries in Europe.

C. Siguencia reported that the 8th grade students are learning the following: In Science, they began a new unit on space. In Social Studies, she reported they played a Jeopardy review game as practice for a test on Wednesday. In Language Arts, she reported they began reading “Lyddie” and their book report is due Tuesday. In Math, they are learning equations with variables. In Spanish, they had a quiz today on Mexican food.

7. **Approval of Minutes**

Motion: M. Avery moved to approve the minutes of the February 2, 2017 Special Board of Education Special Meeting; J. Marshall seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson reported on the February 17th Professional Development (PD) Day, Parent-Teacher Conferences, the ongoing teacher evaluations and upcoming field trips.
- b) Special Education – Mrs. Sally Keating discussed the transition with Dr. Paul Pattavina who is the Acting Director of Special Education during Mr. Dave Yellen's absence.
- c) Business Office – Mrs. Diana Cormier discussed calendar year reporting requirements. The ED-001 report was filed, all payroll tax forms have been filed, 1099-misc. forms have been filed and the insurance 1095-C forms are going out to the employees this week and the IRS copy Tuesday.
- d) Building and Grounds – Mr. Brian McGlew provided the Board of an upcoming energy audit and meetings to discuss the underground storage tank removal.
- e) Information – Mrs. Sally Keating discussed with the Board a possible on-site FBI fingerprint audit. Mrs. Keating also updated the Board members on the NAEYC Accreditation process. She is going to meet with a consultant from LEARN to clarify certain aspects of the process.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: M. Avery moved to approve monthly expenditures for January, Fiscal Year 2016-2017 in the amount of \$520,787.17; J. Marshall seconded

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: J. Lewerk moved to approve the financial statement for January, Fiscal Year 2016-2017 as presented by the Administration; M. Avery seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) **Acceptance of Employee's Letter of Retirement and Possible Action-** Mrs. Jan Schultz, one of our very dedicated classroom assistants, has submitted her letter of retirement, effective the end of this school year.

Motion: J. Jencks moved to accept, with regrets, Mrs. Schultz's letter of retirement and to wish her much success in the future; J. Marshall seconded

Vote: Unanimous

Motion Carried

- b) **Discussion re: 2017-2018 Proposed Board of Education Budget and Possible Action –** The Board of Education Finance Committee and Administration provided a brief summary of the proposed 2017-2018 Board of Education Budget.

Motion: J. Marshall moved to adopt the 2017-2018 Board of Education Budget, which includes a zero percent increase as requested by the Board of Finance; M. Avery seconded

Vote: Unanimous

Motion Carried

- c) **Discussion re: Homework and Possible Action –** Mrs. Sally Keating began the discussion with a brief summary regarding issues relevant to the topic of homework. Mr. Brian Apperson then provided information relevant to Lisbon Central School. There was an open discussion regarding time limits spent on homework per grade level and the benefits in preparing for high school learning.

- d) **Discussion re: Capital Improvements** – Mr. Ian Rogers with Administration lead the discussion on the underground storage tank. He informed the Board that he and the Administration will be meeting with an engineering firm to discuss the underground storage tank this week. Also, Mr. McGlew will draft a list of future capital projects.
- e) **Update re: Bus Contract and Possible Action** – Mr. Ian Rogers and Mrs. Joan Marshall provided an update regarding the upcoming bus contract. The extended bus contract will go forward for the 2017-2022 school years as previously discussed.
- f) **Discussion re: Healthy Food Certification Statement and Possible Action** – Mrs. Keating summarized that the CT General Statutes require that each/all Boards of Education must certify each year in their annual application to the CT State Department of Education (CSDE) whether all food items made available for sale to students will meet the nutrition standards. Mrs. Keating then summarized Consideration 2-Exemption for Food Items.

Motion: J. Jencks moved to approve the Healthy Food Certification statement, including Consideration 2-Exemption for Food Items; J. Marshall seconded

Vote: Unanimous

Motion Carried

- g) **Presentation re: Positive Behavioral Intervention and Support (PBIS) and LCS Cougar Code of Conduct**- Mr. Brian Apperson discussed the basic concept of PBIS and the LCS Cougar Code of Conduct. The staff and Administration chart monthly results to discuss during Professional Days to determine adjustments or re-teaching.

11. **Committee Reports** – Optional

12. **Additions to the Agenda**

13. **Next Agenda Planning** Recent Memos from Governor Malloy, Facility Use on Weekends and Early Friday Evenings.

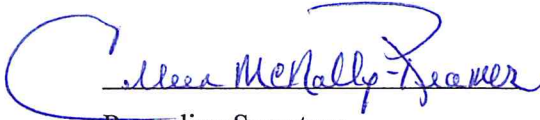
14. **Public Comment**

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15. **Adjournment**

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,


Recording Secretary

Approved

RECEIVED FOR RECORD AT LISBON
CT ON 03/03/2017 AT 11:50am
ATTEST, LAURIE TIROCCHI, TOWN CLERK
