

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday February 26, 2018

Board Members Present: I. Rogers, J. Jencks, J. Danburg, D. Nowakowski, M. Avery, M. Krauss, J. Lewerk, S. McCabe and J. Marshall

Board Members Absent:

Administrators Present: S. Keating (Superintendent), B. Apperson (Principal), A. Orcutt (Director of Special Education), D. Cormier (Business Manager), and B. McGlew (Building and Grounds)

Administrators Absent:

Student Ambassadors Present: P. Raposo

Student Ambassadors Absent: S. Rebstock

Others: Ms. Townsend, Mrs. Baldwin, Mrs. Jenkins, Ms. Guertin, Ms. Hungerford, Mrs. Shogren, Mrs. Lepore, Mrs. Raposo, Trooper Browning, Mr. Sparkman

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – None

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

P. Raposo reported the 8th grade students are learning the following: In Social Studies, she reported they had a quiz today on Chapter 9, Section 1 of Louis and Meriwether's Journey with Sacagawea. In Language Arts, they have a book report due Wednesday, February 28th. The topic in their Literature Circle Group was about coal and they have a thesis paper due March 16th. In Math, they are learning about algebraic expression with fractions and decimals. In Spanish, they are researching Spanish speaking restaurant websites, looking at the menus and prices. In Science, she reported they are determining mechanical advantage. Today they went outside and found the advantage of the stairs and ramp. Lastly, she personally will be participating in the talent show auditions on Wednesday, the NFA placement test will be held on Wednesday for all eighth grade students and she has volleyball practices on Wednesdays and Thursdays. Their first meet is March 5th.

7. **Approval of Minutes**

Motion: S. McCabe moved to approve the minutes of the January 22, 2018 Regular Board of Education meeting with the correction of the date of the minutes from January 22, 2017 to January 22, 2018; J. Danburg seconded

Vote: Unanimous

Motion Carried

8. Administrators' / Superintendent's Report

- a) Lisbon Central School – Mr. Brian Apperson provided information regarding the upcoming Curriculum Night Event, March 8th, and PTO-Someone Special and Me Dance, March 1st. He also provided information on January Students of the Month and the Science Professional Development.
- b) Special Education –Mrs. Alison Orcutt reported on the current status of enrollment numbers in Special Education. She also discussed the recent NAEYC Reaccreditation visit by the NAEYC validator on February 5th. Lastly, she reported on the subscription to the Special Education Connection. This subscription will assist with legal requirements for many of our special education and 504 programs. It also includes tools to enhance in-house training.
- c) Business Office – Mrs. Diana Cormier discussed that the Uniform Chart of Accounts will be changing to an Educational Accounting System. This system will be utilized when filing the ED001 State report next year.
- d) Building and Grounds –Mr. Brian McGlew provided an update regarding the LCS physical plant. The Radon testing was done on Friday, February 23rd. The cost for this testing is \$559.00. The results should be supplied within a month. Mr. McGlew also reported on a sink hole in the parking circle drainage area. Safety cones have been placed and the Town has been notified. Lastly, he has placed an order for our walkie-talkie batteries and has ordered two new walkie-talkies for the sum of \$1600.00.
- e) Information – Mrs. Sally Keating discussed with our two area High School Administrators regarding their collaboration and commitment to their partner school districts. She is very pleased with their commitment to their low tuition increase. She also discussed her conversation with Bob Drozynski re: the School Security Grant. Mr. Drozynski informed Mrs. Keating that our application has been targeted for the various safety supplies/equipment which Mrs. Keating and Mr. Brian McGlew requested in the Fall of 2017. With hopes, this money will be released in the Fall of 2018. She also informed the Board that this year we have thirteen eighth grade students whom have applied and have been accepted to the Tech School for 2018-2019. She and Mrs. Judy Jencks met with Senator Cathy Osten and Congressman Joe Courtney regarding factors affecting entrance into the tech schools. She feels they listened. Lastly, Mrs. Keating was unable to attend a legislative session this week but was asked to submit testimony regarding public school issues.

9. Consent Agenda

a) Approval of Monthly Expenditures

Motion: J. Jencks moved to approve monthly expenditures for January 2018, Fiscal Year 2017-2018 in the amount of \$665,514.70; M. Avery seconded.

Vote: Unanimous

Motion Carried

b) Financial Statement

Motion: J. Jencks moved to approve the financial statement for January 2018, Fiscal Year 2017-2018 as presented by the Administration; M. Avery seconded.

Vote: Unanimous

Motion Carried

c) Transfers – Mrs. Diana Cormier reported regarding February transfers.

Motion: J. Marshall moved to acknowledge the February transfers as presented by Administration; M. Avery seconded

Vote: Unanimous

Motion Carried

10. New Business / Old Business

- a) **Acknowledgement and Acceptance of Employee's Resignation and Possible Action-** Mrs. Sally Keating read a letter from Mrs. Laura Gray regarding her resignation from the Lisbon Childcare Program.

Motion: M. Krauss moved to accept Mrs. Laura Gray's resignation from the Lisbon's Childcare Program and to wish her much success in the future; J. Marshall seconded

Vote: Unanimous

Motion Carried

- b) **Acknowledgement and Acceptance of Employee's Retirement and Possible Action-** Mr. Ian Rogers read Mrs. Linda Beams' letter of retirement, effective the end of this school year.

Motion: M. Avery moved to accept Mrs. Linda Beams' retirement with regret and to wish her much success in the future; J. Marshall seconded

Vote: Unanimous

Motion Carried

- c) **Discussion re: Recent Issues Relating to Evening Building Use Activities at LCS and Possible Action-** It was suggested that this agenda topic be moved to await the arrival of Mr. Tom Sparkman and Mr. Chad Johnson.

Motion: J. Jencks moved to bypass Agenda Item 10 (c) Discussion re: Recent Issues Relating to Evening Building Use Activities at LCS to await the arrival of Mr. Tom Sparkman and Mr. Chad Johnson and place Agenda 10 (c) after 10 (l); M. Avery seconded

Vote: Unanimous

Motion Carried

- d) **Presentation and Discussion re: Language Arts Curriculum Proposal and Possible Action** –The Language Arts Curriculum Committee members presented the review of various current curriculum programs/resources and their selection for purchase for the 2018-2019 school year. Many thanks to Stacy Guertin, Rita Baldwin, Megan Jenkins, Natalie Hungerford, Christine Shogren, Kate Gilgenbach, Julie Lepore, and Kim Lang for the hard work selecting the ReadyGen Language Arts program for our students.

Motion: M. Avery to approve the purchase of the "ReadyGen" Language Arts series for the 2018-2019 school year at the cost of \$65,932. (\$51,286 from the budget, \$14,646 from the Title Grant); J. Jencks seconded

Vote: Unanimous

Motion Carried

- e) **Discussion re: Next Generation Accountability System 2016-2017 Results** – Mr. Brian Apperson and Mrs. Sally Keating presented a Power Point document regarding Lisbon School District's Next Generation Accountability System 2016-2017 results. Administrators believe that Data Teams will help to improve our levels. They also believe working with the new math programs will result in improvements in our students' test scores, and updates to the science curriculum to align with NGSS will also help to improve our student test scores.

****Motion:** J. Jencks moved to move Agenda Item 10 (c) Discussion re: Recent Issues Relating to Evening Building Use Activities at LCS, due to the arrival of Selectman Tom Sparkman, and place Agenda 10 (c) after 10 (e); J. Marshall seconded

Vote: Unanimous

Motion Carried

- c) **Discussion re: Recent Issues Relating to Evening Building Use Activities at LCS and Possible Action-** Mrs. Sally Keating lead the discussion regarding several concerning incidents which have occurred during evening building use activities at LCS. Trooper Mike Browning, and Selectman Tom Sparkman were in attendance to be part of the discussion. The Board reviewed several existing policies that reference State Statute regulations that prohibit drugs, alcohol and tobacco on school property by the public, staff and students. They also reviewed the reference on the application that clearly reference the same information.

Motion: M. Krauss moved to create a memo to all community programs to reiterate the Board of Education Policies with regard to prohibiting drugs, alcohol and tobacco use in school or on school grounds; J. Marshall seconded

Vote: Unanimous

Motion Carried

- f) **Update re: Possible Lisbon Purchasing and Competitive Bidding Ordinance** – Mr. Ian Rogers informed the Board that there is no new information regarding this topic. When there is new information, the Board will be updated at a future BOE meeting.

- g) **Discussion re: 2018-2019 Trimester School Calendar and Possible Action** – The proposed 2018-2019 school calendar incorporates a trimester schedule rather than a quarterly schedule. Parents and staff have been apprised of this change to trimester scheduling, and no concerns arose. Mr. Brian Apperson and Mrs. Sally Keating summarized highlights. Mr. Dave Nowakowski suggested a revision moving a half-day session from January 11, 2019 to January 18, 2019.

Motion: J. Jencks moved to adopt the 2018-2019 school calendar, as modified; M. Krauss seconded

Vote: Unanimous

Motion Carried

- h) **Discussion re: 2018-2019 Proposed Board of Education Budget and Possible Action** – The Board of Education Finance Committee Members summarized highlights of the proposed 2018-2019 Board of Education Budget.

Motion: J. Marshall moved to adopt the proposed 2018-2019 Board of Education Budget with a 0% increase; J. Jencks seconded

Vote: Unanimous

Motion Carried

- i) **Discussion re: Policy #5117.1 –Student-Tuition Policy-Designated High School and Possible Action** -Board of Education Policy Committee members requested that this policy be tabled for this Board of Education Meeting and be put on the March BOE agenda.

Motion: M. Avery moved to table Discussion re: Policy #5117.1 – Student-Tuition Policy and to be placed on the March 2018 Agenda; J. Danburg seconded

Vote: Unanimous

Motion Carried

- j) **Discussion re: Rate of Pay for Substitute Nurse and Possible Action** – We are having difficulty obtaining substitutes when our School Nurse is absent. One factor may be our rate of pay compared to some districts.

Motion: M. Krauss moved to increase the rate of pay for substitute nurses from a daily rate of \$ 150 to a daily rate of \$ 200; J. Marshall seconded

Vote: Unanimous

Motion Carried

- k) **Update re: Medicaid Account** – Mr. Ian Rogers updated the Board regarding his communication with the Town regarding the set-up of the Medicaid account. The Town will contact the auditor on the best solution on setting up this required account.

- l) **Update re: LCS Oil Tank Replacement Project** – Lisbon Central School Oil Tank Replacement Committee members provided an update regarding the project. True Blue Environmental Inc. will meet with committee members March 1st to review the outstanding documents required to be submitted to the State.
- m) **Discussion re: Information Contained in Confidential Records (Proposed Executive Session)**- This agenda item needs to be moved to Executive Session, immediately following Agenda Item # 14 Public Comment.

Motion: M. Krauss moved to move Agenda Item #10(m) Discussion re: Information Contained in Confidential Records to Executive Session, immediately following Agenda Item #14-Public Comment; J. Marshall seconded

Vote: Unanimous

Motion Carried

11. **Committee Reports** - None
12. **Additions to the Agenda**- None
13. **Next Agenda Planning** – School Transportation Cost, Policies: Use of Facilities, Purchasing and Assault Employee Protection
14. **Public Comment** - None

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Motion: M. Krauss moved to enter into Executive Session and to invite Mr. Brian Apperson, Mr. Brian McGlew, Mrs. Sally Keating, and Trooper Mike Browning to discuss Agenda Item 10 (m) Discussion re: Information Contained in Confidential Records; S. McCabe seconded

Vote: Unanimous

Motion Carried

The Board entered into Executive Session at 8:58 p.m.

The Board ended Executive Session at 9:15 p.m.

15. **Adjournment** The meeting adjourned 9:16 p.m.

Approved


Recording Secretary

RECEIVED FOR RECORD AT LISBON
CT ON 03/05/2018 AT 2:10pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
