

### ***Board of Assessment Appeals***

Thursday Sept. 17, 2020 at 6:00 P.M.

Picnic Table behind the Lisbon Town Hall

Chairman Steve Beck called the meeting to order at 6:03 P.M. with Kim Lang, Susan Hull, and Gail Gwiazdowski, Town Assessor present.

Gail Gwiazdowski had noted that the Minutes showed the incorrect year it need to state March 2020 not 2019 and the Calendar needed to state Sept. 17 not Sept. 10<sup>th</sup>.

#### **1. Approval of Minutes**

***Kim Lang motioned to accept the Minutes and Calendar as amended. Susan Hull seconded the motion. The motion carried unanimously.***

#### **2. Town Assessor**

Gail Gwiazdowski went over several documents and forms that the Board needed to be familiar with. It was discussed to put the forms for complaints online so they can access them during the pandemic. It was decided that it would be helpful to the citizens to be able to access them without having to go into the Town Hall itself.

#### **3. Old Business**

After a brief discussion of the Legal Notice, it was decided to vote to pay it so it didn't wait until the March meeting.

***Kim Lang motioned to pay Norwich Bulletin for Sept.'s Legal Notice bill for \$126.27. Susan Hull seconded the motion. The motion carried unanimously.***

#### **4. New Business**

- a. It was decided that Gail Gwiazdowski would come up with an appellant form to be posted on line. Steve Beck would review the document before posting and the goal is to have this form posted on the Town's website by Feb. 1, 2021.
- b. Looking at 2021 calendar and after a brief discussion it was decided that the meetings in 2021 will be Thursday March 11, 2021 at 6:00 P.M. and Thursday September 16, 2021 at 6: 00P.M...
- c. The group discussed the budget for 2021.

***Kim Lang motioned to submit a 0% increase budget of \$825.00 for salaries and \$225.00 for Legal Notices for Fiscal Year 2021. Steve Beck seconded the motion. The motion carried unanimously.***

#### **5. Appellants**

# TOWN OF LISBON

## 2021 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

Board of Assessment Appeals  
(Name of Board/Commission/Committee)

will be held on the following dates:

January \_\_\_\_\_

July \_\_\_\_\_

February \_\_\_\_\_

August \_\_\_\_\_

March Thursday 11<sup>th</sup>, 2021

September 16, 2021 Thursday

April \_\_\_\_\_

October \_\_\_\_\_

May \_\_\_\_\_

November \_\_\_\_\_

June \_\_\_\_\_

December \_\_\_\_\_

The above meetings will be held at 6:00 o'clock P.M. in the

Town Hall in Lisbon.

Signed:

[Signature]

Chairman

[Signature]

Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31<sup>st</sup> of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2020 a schedule of the regular meetings to be held in 2021.

No appellants appeared.

***Kim Lang motioned to adjourn at 7:00 P.M. Susan Hull seconded the motion and it carried unanimously.***

Submitted by,

*Kimberly Lang*

Kimberly Lang

RECEIVED FOR RECORD AT LISBON  
CT ON *9/18/2020* AT *9:15am*  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*