

STATE OF CONNECTICUT



DEPARTMENT OF PUBLIC SAFETY
DIVISION OF STATE POLICE
LISBON RESIDENT TROOPER

Pistol Permit State Requirements

1. Fill out the pistol permit application (most current form available on-line) and have it notarized.
2. Complete and provide a COPY of your NRA Firearms Safety Course Certificate.
3. Provide a passport sized photo to the Resident State Trooper's Office.
4. Provide a copy of your birth certificate and photo identification (preferably CT Driver's License).
5. Fingerprints – One (1) green applicant card for the State Police. You may go to Troop E Montville for fingerprinting, any day of the week at the following times: 7:00 AM - 8:00 AM; 3:00 PM – 4:00 PM or 11:00 PM – 12:00 AM. Cost is \$15.00 – please have check or money order made out to "Treasurer State of CT".

CHANGES TO PISTOL PERMIT APPLICATIONS

6. There has been a change to the procedures for accepting **State** payments (other than the fingerprinting fee) for the application process. The Resident State Trooper will no longer be collecting checks for \$13.25 and \$75.00 for the State. Instead, these payments will need to be made online at the following portal: <https://ct.flexcheck.us.idemia.io/cchrspreenroll/>
To make your payment, you must sign in with the following code specific to LISBON RESIDENTS ONLY: **A72C-286B**
Once you have made your payments online, you will need to print the confirmation page and/or the confirmation e-mail you receive. Your application will not be processed without the confirmation receipt.
PLEASE NOTE: This code is specific to Lisbon residents only. If you are from another town and use this code to make your payments, those payments will not be refunded to you and your application will not be processed.
7. A bank check or money order made out to "Town of Lisbon" in the amount of \$70.00 must be presented when you submit your application at the Resident Trooper's Office.
8. Upon completing steps 1-7, your print cards will be sent out for criminal history check. If the criminal history check is negative or shows no disqualifying information, the Lisbon Resident State Trooper, at his or her discretion, may issue a TEMPORARY State Pistol Permit. The temporary permit is valid for a period of sixty (60) days from the date it is signed by the Resident State Trooper, during which time the applicant must go to one of the designated locations to obtain a State permit. The State permit will require will require an additional bank check or money order made out to "Treasurer State of CT" in the amount of \$70.00, and you will have to have a valid photo ID and Birth Certificate with you. The entire process typically takes between 8-10 weeks. Please refer to the Special License and Firearms website for frequently asked questions, State permit locations and additional information. The Resident Trooper's Office does NOT issue State permits.

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