

Lisbon Board of Education

Lisbon, Connecticut 06351

Regular Board of Education Minutes

Monday, March 18, 2024

6:30 p.m.

Lisbon Central School

Library / Media Center

Board Members Present: I. Rogers, K. Vane, L. Baah, B. Larkin, K. Barber, J. Danburg, J. Jencks, D. Nowakowski

Board Members Absent: J. Lewerk

Administrators Present: S. Keating (Superintendent), S. Trepanier (Director of Special Education), C. Sheldon (Principal), B. McGlew (Director of Building and Grounds)

Administrators Absent: None

Student Ambassadors Present: T. Nowakowski, N. Vane, P. Contino

Student Ambassadors Absent: None

Others: Ms. Guertin, Mrs. Maynard, Mr. Kinslow, Mrs. Nolan, Mr. Chittick, Mrs. Jenkins, Mr. Costanza, Mrs. Kelly

1. **Call to Order** – I. Rogers called the meeting to order at 6:30 p.m.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment** – Ms. Guertin (LEA President) spoke on behalf of the LEA membership requesting postponement of Agenda Item #10(l) Salary Agreements. Mrs. Maynard spoke in regards to the LEA survey.

Please note: The Lisbon Board of Education welcomes comments and suggestions from citizens of the Lisbon community. Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized during the public comment portion of the meeting. Each citizen wishing to speak at that time shall be restricted to three (3) minutes. As provided in Robert's Rules of Order, speakers shall be courteous, avoid personal attacks and refrain from the use of vulgarity. Public comment is an opportunity for citizens to bring concerns to the attention of the Board, but not an appropriate time to engage the Board in conversation. The Board may choose to direct the Superintendent to follow up on a matter as warranted.

5. **Correspondence to Board of Education** – None
6. **Report from Lisbon Central School Student Ambassadors** –

T. Nowakowski reported that the 7th Grade Students are learning about the following: In ELA, they are reading The Adventures of the Speckled Band. In Math, they are finishing up their lesson on proportions. In Social Studies, they are writing a research paper on a chosen animal and creating a shoebox diorama of the animal's habitat. He has chosen the green anaconda. In Spanish, they are learning about Spanish cultural food. In Science, they are reviewing photosynthesis. Their basketball season is now over and tryouts for baseball have begun.

P. Contino and the 8th grade class wanted to congratulate Mrs. Sheldon on her new beautiful baby. P. Contino spoke about conferences and the NJHS members helping with the book fair and RIF Breakfast. In Math, they have been studying functions and in Social Studies, they started Chapter 9. In Science, they just finished a lab on light and wave lengths.

N. Vane reported that the 6th Grade Students are learning about the following: In ELA, they started a new book called George's Cosmic Treasure Hunt. In Science, they have been learning about bees and flowers. In Social Studies, they are learning about Rome and the Colosseum. In Math, they are working on factoring algebraic expressions. She also mentioned that Brunch With The Bunny, which is sponsored by the PTO, is coming up on March 23 in the cafeteria after the egg hunt. You can also get your pictures taken with the bunny.

7. **Approval of Minutes**

- a) **Motion:** B. Larkin moved to approve the minutes of the February 26, 2024 Board of Education Meeting; L. Baah seconded

Vote: Unanimous

Motion Carried

- b) **Motion:** L. Baah moved to approve the minutes of the March 4, 2024 Special Board of Education Meeting; B. Larkin seconded

Vote: Unanimous

Motion Carried

8. **Administrators' / Superintendent's Report**

- a) Lisbon Central School – Mr. Christopher Sheldon reported on the following: February Students of the Month, Variety Show, Book Fair, Parent-Teacher Conferences and Brunch with a Buddy.
- b) Special Education –Mr. Scott Trepanier reported on: Enrollment Numbers, Child Find, the Preschool Screening/Child Find and the Preschool's Trip to the Library.
- c) Business Office – Mrs. Sally Keating reported on the assistance from Mrs. Diana Cormier, Mrs. Colleen McNally-Reamer and Mrs. Kathy Edmond. She also provided an update on the Business Manager Vacancy.
- d) Building and Grounds –Mr. Brian McGlew reported on facilities.
- e) Information – Mrs. Sally Keating provided an update on the Director of Special Education Director/Early Childhood Coordinator Position and an update on the Science of Reading Initiative.

9. **Consent Agenda**

a) **Approval of Monthly Expenditures**

Motion: L. Baah made the motion to approve the monthly expenditures for February 2024, Fiscal Year 2023-2024 in the amount of \$1,024,696.59; B. Larkin seconded

Vote: Unanimous

Motion Carried

b) **Financial Statement**

Motion: L. Baah made the motion to approve the financial statement for February 2024, Fiscal Year 2023-2024 as presented by the Administration; B. Larkin seconded

Vote: Unanimous

Motion Carried

10. **New Business / Old Business**

- a) Discussion re: Non-Renewal of Employee Contract for 2024-2025 Due to Reduction in Force and/or Loss of Position to Another Teacher and Possible Action – Mrs. Keating recommended that Mrs. Jamie Pociask’s contract of employment not be renewed for the coming year due to a reduction in force and/or the loss of position to another teacher.

Motion: I. Rogers made the motion to non-renew Mrs. Jamie Pociask’s contract of employment for the coming year due to a reduction in force and/or the loss of position to another teacher; J. Danburg seconded

Vote: Unanimous

Motion Carried

- b) Presentation and Discussion re: Positive Behavioral Interventions and Support (PBIS) – Mr. Christopher Sheldon and the PBIS Team presented an overview of the Positive Behavioral Interventions and Support (PBIS) Team and its function/purpose. Mr. Sheldon will put a link of the PBIS Presentation in the Parent Weekly Newsletter.
- c) Discussion re: Amendment to Policy 5154 S Administrative Regulations Regarding Health Assessments/Screenings and Oral Health Assessment and Possible Action – Policy Committee members summarized the revision to this policy.

Motion: K. Vane made the motion to approve and adopt Policy 5154 S Administrative Regulations Regarding Health Assessments/Screenings and Oral Health Assessment; B. Larkin seconded

Vote: Unanimous

Motion Carried

- d) Discussion re: Grade Level Study Skills and Possible Action – Mr. Christopher Sheldon presented an overview of grade level study skills, for discussion purposes.
- e) Discussion re: Clarification of Curriculum Committee and Possible Action – A question regarding the concept of a Curriculum Committee in a public school district had been posed to the BOE attorney. Mrs. Keating mentioned that she has not received a response yet from the lawyer.

- f) Discussion re: the Healthy Food Certification (HFC) Statement for 2024-2025 and Possible Action – The BOE must complete their HFC votes using the required language listed.

Vote 1: Required vote for participation in healthy food option of HFC.

This vote is required for all BOEs that participate in the NSLP. Each BOE must vote “yes” or “no” to participate in the healthy food option of C.G.S. Section 10-215f and follow the Connecticut Nutrition Standards (CNS). The motion and BOE-approved meeting minutes must include the **exact motion language** below:

Possible Motion: B. Larkin made a motion in Pursuant to C.G.S. Section 10-215f, that the Lisbon Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups; L. Baah seconded.

Vote 2:

BOEs that vote “yes” to participate in the healthy food option may choose to combine the two separate food and beverage exemptions into one motion, by using the **exact motion language** below.

Possible Motion: B. Larkin made a motion that the Lisbon Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales; L. Baah seconded.

- g) Discussion re: ADA Compliance Bathroom Project and Possible Action – Mr. Brian McGlew provided an update regarding the ADA Compliance Bathroom project, including conversations with the State.

Motion: I. Rogers made the motion to proceed with the ADA Compliance Bathroom Project as outlined in the proposal; L. Baah seconded

Vote: Unanimous

Motion Carried

- h) Update re: HVAC In-Door Air Quality Project – Mr. Brian McGlew summarized recent developments with this topic.

Motion: I. Rogers made the motion to proceed with the HVAC In-Door Air Quality Project; L. Baah seconded

Vote: Unanimous

Motion Carried

- i) Update re: NFA Proposed Contract – Mrs. Keating briefly mentioned the status of the proposed contract with NFA.
- j) Update re: 2024-2025 BOE Budget – Mr. Ian Rogers and Mrs. Sally Keating summarized the status of the 2024-2025 BOE Budget.
- k) Update re: Future Bus Contract – Mr. Ian Rogers and Mrs. Sally Keating provided recent developments with the contract proposed regarding First Student. There will be a Special BOE Meeting within the near future to discuss the First Student Bus Contract.
- l) Discussion re: Salary Agreements (Proposed Executive Session); Possible Action re: Salary Agreements – This agenda item needs to be moved to Executive Session, immediately following Agenda Item #14 – Public comment.

Motion: L. Baah motioned to move Agenda Item #10 (l) Discussion re: Salary Agreements (Proposed Executive Session), following Agenda Item #14 Public Comment; K. Barber seconded

Vote: Unanimous

Motion Carried

- 11. **Committee Reports** – B. Larkin reported that the Policy Committee met and started to discuss the Dress Code Policy.
- 12. **Additions to the Agenda** – J. Jencks wanted clarification about the BoF and possible additional appropriation.
- 13. **Next Agenda Planning** – Climate Survey, BOE Survey/Exit Interview Discussion, Policy, Additional Salary Agreements, Bus Contract and the NFA Contract Update (under Executive Session). There will be a Special BOE Meeting within the near future to discuss Salary Agreements (under Executive Session) and the Bus Contract.
- 14. **Public Comment** – Mr. Kinslow spoke about staff turnover and the position of a full time Assistant Principal. Mrs. Nolan spoke regarding the request from the LEA President regarding postponement of Agenda Item #10(l). Mr. Chittick wanted to know the results of a poll from the Teacher's Union. Mrs. Jenkins spoke about misinformation and the survey. Ms. Guertin apologized and spoke about her own comments and interpretation of the LEA Membership survey. Mrs. Maynard spoke about the interpreted results of the survey. Mr. Costanza spoke about Union Membership and the survey results. Mrs. Kelly, a former President of a Teachers' Union, spoke about the legality of surveys and sharing results with the public. She also spoke about rights of a Union member. Mr. Kinslow suggested that the BOE take into account the interpreted survey results when discussing Agenda Item #10(l) Salary Agreements. Mr. Chittick apologized and had a question about Mrs. Keating's contract.

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The BOE entered into Executive Session at 8:23 p.m. Mrs. Theresa Svab, Mr. Brian McGlew, Mrs. Megan Jenkins, Mr. Christopher Sheldon and Mrs. Sally Keating were invited into Executive Session separately or as requested to discuss Agenda Item 10(1) Salary Agreements.

The BOE ended Executive Session at 9:40 p.m.

Motion: K. Vane motioned to accept as presented Mrs. Theresa Svab's Salary Agreement; L. Baah seconded.

Vote: Unanimous

Motion Carried

Motion: K. Vane motioned to accept as presented Mr. Brian McGlew's Salary Agreement; L. Baah seconded.

Vote: Unanimous

Motion Carried

Motion: L. Baah motioned to accept as presented Mrs. Megan Jenkin's Salary Agreement; J. Jencks seconded.

Vote: Unanimous

Motion Carried

Motion: K. Vane motioned to accept as presented Mr. Christopher Sheldon's Salary Agreement; L. Baah seconded.

Vote: Unanimous

Motion Carried

Motion: K. Vane motioned to accept as presented Mrs. Sally Keating's Salary Agreement; L. Baah seconded.

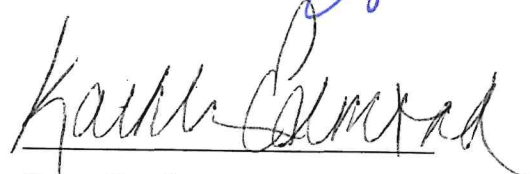
Vote: Unanimous

Motion Carried

15. Adjournment at 9:45 p.m.

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RCV LISBON TOWN CLERK

Approved



Recording Secretary